

BATTLE CREEK TRANSIT LOCAL COORDINATING COMMITTEE
BATTLE CREEK TRANSIT
339 W. MICHIGAN AVE
BATTLE CREEK, MICHIGAN

January 19, 2016
1:30 PM

Committee Members Present: Michele McGowen, Jerry Sigourney, Jolene English, Charles Asher, Mark Woodford, Laura Dawley and Richard Werner

Committee Members Absent: Kristen Jenkins and Andy Tilma

Others Present: John Beal, CIR Director

Staff Members Present: Victoria Houser, Marcel Stoetzel, Donna Hutchison

Call to Order/Recognition of Quorum:

Michele McGowen called the meeting to order at 1:38 PM and recognized that a quorum was present.

Approval of Minutes of September 16, 2015 Meeting:

Motion: A motion was made by Chuck Asher, supported by Mark Woodford, to approve the September 16, 2015, meeting minutes. All yes, none opposed. Motion approved.

Communications to the Committee: None

Reports from Officers: None

General Public Comment: John Beal, new CIR Director

Old Business: None.

New Business:

- A. Committee Membership – discussed Mr. Beal to be appointed by resolution
- B. FY2017 Grant Application Workshop from December briefing - discussed
- C. Review/Action on proposed FY2017 Specialized Services Application/Funding Allocation - discussed

A motion was made by Jerry Sigourney, supported by Mark Woodford, to approve the allocation of the FY 2016 – 2017 funding to Community Action in the amount of \$40,992, CIR in the amount of \$40,992, and Marian Burch Adult Day Care Center in the amount of \$10,640. Yes – McGowen, Asher, Sigourney, Dawley, English, Woodford, Werner. Against – None. Motion Approved.

- D. Review Transit State Application – discussed
- E. Discuss Timetable for MDOT
 - 1. Specialized Services & 5310 apps due to MDOT February 1, 2016 – discussed,
 - 2. Transit application due to MDOT March 1, 2016 - discussed

F. Service Statistics - discussed

1. BCT Fixed Route/Tele-Transit - discussed
2. Specialized Service Agencies - discussed

G. BCT Updates

1. Grants
 - a. CMAQ FY 2016 – One vehicle – medium duty low floor - discussed
 - b. STP FY 2013 – One van on order/voice Recording Equipment/Building Renovations - discussed
 - c. Section 5339 Small Urban – Building Renovations - discussed
 - d. 2014 5339 – Shelter Repairs, Building Repairs, Outdoor Security Cameras - discussed
 - e. 2015 5339 – Washbay Repairs, Internal Security Cameras, IVR Software Upgrade - discussed

Announcements:

- A. Next Meeting: June 14, 2016 at DPW at 1:30pm
- B. Committee Member Comment – Member comment took place

Adjournment: The meeting was adjourned at 2:12 pm.