

BATTLE CREEK TRANSIT LOCAL COORDINATING COMMITTEE
BATTLE CREEK TRANSIT
339 W. MICHIGAN AVE
BATTLE CREEK, MICHIGAN

January 10, 2017
1:30 PM

Committee Members Present: Michele McGowen, Charles Asher, Andy Tilma, Jerry Sigourney, Jolene English, Heather Meyer, Dawn Nichols, Pam MacQuaig

Committee Members Absent: Mark Woodford, Richard Werner

Others Present: None

Staff Members Present: Alicia Sackett, Sunny Sahu and Donna Hutchison

Approval of Agenda: Ms. McGowen noted item F under BCT Updates 7th item should read "2013 5339 Small Urban-Building Renovations"

Call to Order/Recognition of Quorum:

Michele McGowen called the meeting to order at 1:30 PM and recognized that a quorum was present.

Approval of Minutes of September 13, 2016 Meeting:

Motion: A motion was made by Jerry Sigourney, supported by Heather Meyer, to approve the September 13, 2016, meeting minutes. All yes, none opposed. Motion approved.

Communications to the Committee: None.

Reports from Officers: None.

General Public Comment: None.

Old Business: None.

New Business:

- A. Committee Membership-introductions of new members
- B. FY2018 Grant Application Workshop from December - discussed
- C. Review/Action on proposed FY2018 Specialized Services Application/Funding Allocation- discussed

Motion made by Jerry Sigourney, supported by Charles Asher to accept the allocations FY 2017-2018 funding to Community Action in the amount of \$40,992, CIR in the amount of \$40,992, and Marian Burch Adult Day Care Center in the amount of \$10,640. Yes – McGowen, Asher, Sigourney, English, Tilma, Meyer, Nichols, MacQuaig. Against – None. Motion Approved.

- D. Review Transit State Application – discussed
- E. Discuss Timetable for MDOT
 - 1. Transit Application, Specialized Services & 5310 apps due to MDOT February 15, 2017 – discussed
- F. Service Statistics - discussed
 - 1. BCT Fixed Route/Tele-Transit - discussed
 - 2. Specialized Service Agencies - discussed
 - a. BCT Updates
 - 1. Grants FY 2017-discussed
 - 2. Section 5339 Small Urban \$114,000 Admin Building rehab-discussed
 - 3. CMAQ /STP -2 35 ft. low floors, pre-production meeting in November–discussed
 - 4. Bus Fire-Bus Replacement-Refurbished 35ft. low floor-\$190,000-discussed
 - 5. 5303 Planning Study \$150,000-Transit Master Plan-discussed
 - 6. County Wide Transit Authority-discussed
 - 7. 2013 5339 Small Urban-Building Renovations-discussed
 - 8. 2015 5339 Small Urban-Wash bay repairs, internal security cameras, IVR software upgrade-discussed
 - 9. 2014 5339 Shelter repairs, building repairs, outdoor security cameras-discussed

Announcements:

- A. Next Meeting June 13, 2017 at DPW at 1:30pm
- B. Committee Member Comment – Member comment took place

Adjournment: The meeting was adjourned at 2:09 PM.