

1/30/2017

To: Christine Huff

From: Charles Norton

Re: Resolution for Phone System Replacement

Chris,

Could you please prepare a resolution and purchase contract for the purchase of the replacement phone system from Logicalis of Okemos, MI? The current phone system utilized by the City of Battle Creek is long out of date and overdue for replacement. It was installed in 2000 and reached its end of life many years ago. Support vendors and hardware are becoming more and more difficult to find, and it is only a matter of time before a critical failure will render the current system inoperable.

The City wishes to replace the existing phone system with a modern, reliable, and resilient Cisco system before the end of the fiscal year to ensure that the delivery of voice services continues uninterrupted. The vendor that has been identified to provide the hardware and implementation services is Logicalis. We chose this vendor because they came highly recommended by Calhoun and Eaton Counties. They have a deep understanding of Cisco voice solutions and how to implement them in the municipal government settings. They also participate with the MIDEAL program, ensuring that their prices have already been competitively bid.

The total price for the hardware, software, design, and one year of support services is \$494,724.04 to be pulled from General Ledger account 671.10.9160.972.010. It will be financed over the course of five years through Cisco Capital at 0% interest.

Sincerely,

Charles Norton

Information Technology Director