



CITY OF BATTLE CREEK
BATTLE CREEK EXECUTIVE AIRPORT AT KELLOGG FIELD



INTEROFFICE MEMORANDUM

Date: 8/26/2024
To: Chris Huff, Purchasing Agent
From: Phil Kroll, Aviation Director
Subject: Support for Choosing Berglund Construction Company for the Replacement of Communications equipment at the Air Traffic Control Tower

This memo supports the selection of Berglund Construction Company for the service contract pertaining to the air traffic control tower communications equipment replacement project at the Battle Creek Executive Airport.

The scope of work encompasses the replacement of essential equipment at the air traffic control tower. The airport collaborated with Mead and Hunt to evaluate the necessary equipment requirements.

After a thorough review of submitted bids based on the base bid amount for air traffic control tower equipment replacement, it is the airport's recommendation to select Berglund Construction Company. Their proposal not only aligns with our project specifications but also demonstrates competitive pricing and a robust understanding of the project's technical demands.

Earlier this year, our airport was selected for a \$350,000 grant under the Bipartisan Infrastructure Law by the Federal Aviation Administration. This grant is designated to cover the cost of replacing communications equipment and interior window shades that have reached the end their useful life. The airport has verified that all equipment not being replaced is functioning properly. The airport has programed funds to cover the \$23,500 overage not covered by the FAA grant.

This project ensures that airport operations remain efficient and compliant with FAA standards, supporting safe and effective air traffic control at Battle Creek Executive Airport.

Selecting Berglund Construction Company will ensure efficient utilization of these funds towards achieving our objectives promptly and within the limits of the FAA grant.

Please feel free to contact me if further information or clarification is needed.

Thank you,

Phil Kroll

Phil Kroll
Aviation Director