

**CITY OF BATTLE CREEK NOTICE OF PUBLIC HEARING  
ON HOUSING AND COMMUNITY DEVELOPMENT NEEDS  
2025-2026 ANNUAL ACTION PLAN PROPOSED USE OF FUND  
CITY COMMISSION MEETING, TUESDAY, APRIL 15, 2025, 7:00PM**

The Battle Creek will hold a public hearing on **Tuesday, April 15, 2025, 7:00PM** during the City Commission meeting to hear public comment on Battle Creek's housing and community development needs. The hearing will be held in the City Commission Chambers, Room 301, City Hall, 10 North Division Street. This notice describes how the City of Battle Creek proposes to use federal funding in Program Year 2025 (July 1, 2025 through June 30, 2026) available from the Community Development Block Grant (CDBG) and HOME Investment Partnership programs.

Under Title I of the Housing and Community Development Act of 1974, as amended and the Cranston-Gonzalez National Affordable Housing Act of 1990, the City of Battle Creek is required to prepare an annual plan that describes how the City will allocate Community Development Block Grant and HOME Investment Partnership funds to meet the needs of low and moderate income people in Battle Creek.

**PROPOSED USE OF FUNDS: PROGRAM YEAR 2025  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Because the Federal Government has not notified the City of the actual funding award for Program Year 2025 (July 1, 2025 to June 30, 2026), these amounts are estimated. If the amounts are lower or higher than estimated, the funding will be subtracted from or added to the City's Minor Home Repair program.

**1. General Administration (10%) \$122,000**

This City activity provides necessary staffing to develop, implement and monitor the overall performance of all Community Development Block Grant programs.

**2. Neighborhood Planning Administration (10%) \$122,000**

This City function provides the necessary management to conduct specific studies for planning and the development of the Consolidated Plan, including support for Neighborhood Planning Councils and other community boards, commissions and committees. This function also covers environmental review and fair housing activities.

**3. Neighborhood Code Compliance \$250,000**

This City activity funds staffing for the City's Neighborhood Code Compliance Program continuing efforts to provide the citizens of Battle Creek with effective code enforcement, and to complement other Community Development activities in low and moderate income areas of the City. Code Compliance helps to arrest decline in targeted areas through enforcing property maintenance codes, inspection and permitting of rental property, monitoring vacant and abandoned properties, and other health and safety issues related housing issues, and responds to citizen concerns.

**4. Housing Rehabilitation: Minor Home Repair \$439,110**

Provides grants and loans to homeowners for health and safety necessary repairs mainly replacing roofs, furnaces, water heaters, and outdoor steps. Repairs are funded up to \$25,000 and do not disturb lead paint surfaces. The primary focus is exterior repairs for cited code violations and health and safety issues.

**5. Housing Rehab: Minor Home Repair Activity Delivery Costs \$115,000**

Funds the costs to staff the Minor Home Repair program including conducting intake, documenting income eligibility, conducting inspections, developing cost specifications, working with contractors and processing payments.

<b>6. Public Service Grants (up to 15% of CDBG allocation)</b>	<b>\$180,000</b>
Provides funds for supportive services to serve low and moderate income residents with a wide range of possible public services.	
<b>Total CDBG Entitlement Budget (Estimated)</b>	<b><u>\$1,228,110</u></b>

#### **PROPOSED USE OF FUNDS:**

##### **PROGRAM YEAR 2025 HOME INVESTMENT PARTNERSHIP**

Because the Federal Government has not notified the City of the actual award of funding for Program Year 2025, these amounts are estimated. If the amounts are lower or higher than estimated, the funding will be subtracted from or added to the Tenant Based Rental Assistance Program.

<b>7. General Administration (10%)</b>	<b>\$26,500</b>
The function of this City activity is to provide necessary staffing to develop, implement and monitor the overall performance of all HOME programs.	
<b>8. Community Housing Development Organization In-Fill Housing (CHDO Set Aside of at least 15%)</b>	<b>\$143,000</b>
Will provide gap funds for development of a new built single family home within the City. Upon completion of construction, the property will be made available for purchase by a low- to moderate income homebuyer.	
<b>9. Tenant Based Rental Assistance</b>	<b>\$98,000</b>
Will provide short-term rental assistance of up to six months to eligible low-income households experiencing a housing emergency and also participating in housing case management or another self-sufficiency program.	
<b>Total HOME Investment Partnership Budget (Estimated)</b>	<b><u>\$267,500</u></b>

#### **HOME INVESTMENT PARTNERSHIP: REALLOCATED FUNDS FROM PREVIOUS YEARS**

<b>10. In-Fill Housing Development</b>	<b>\$489,357</b>
Will provide gap funds for the development of new residential construction within the City. Upon completion of construction, these properties will be made available for purchase by low- to moderate income homebuyers.	
<b>11. Down Payment Assistance</b>	<b>\$200,000</b>
Will provide down payment assistance, to low and moderate income home buyers, ranging from \$1,000 to \$10,000 based on need. Assistance will be offered in conjunction with other programs such as infill housing development and home buyer education.	
<b>Total HOME Investment Partnership Reallocated funds</b>	<b><u>\$689,357</u></b>

Comments on the City of Battle Creek's Housing and Community Development Needs or the draft 2025 Proposed Use of Funds may be made to: Helen Guzzo, Community Development Supervisor, City of Battle Creek, Community Development Department, City Hall, Room 104, 10 North Division Street, Battle Creek, MI 49014, at 269-966-3355, or [hhguzzo@battlecreekmi.gov](mailto:hhguzzo@battlecreekmi.gov).

The City of Battle Creek will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered in the meeting upon seven-day notice. Individuals with disabilities, requiring auxiliary aids or services should contact the City of Battle Creek by writing Vicki Houser at Office of the City Clerk, PO Box 1717, Battle Creek, MI 49016 or calling (269) 966-3348 (TDD), or [orvlhouser@battlecreekmi.gov](mailto:orvlhouser@battlecreekmi.gov).

The City of Battle Creek will also provide interpretation services and translation of any printed materials being considered in this meeting upon seven-day notice. Individuals needing interpretation or translation should contact Sara Espinoza at (269) 966-3364 or [sespinoza@battlecreekmi.gov](mailto:sespinoza@battlecreekmi.gov).