

BATTLE CREEK TRANSIT LOCAL ADVISORY COUNCIL
BATTLE CREEK TRANSIT
339 W. MICHIGAN AVE
BATTLE CREEK, MICHIGAN

January 10, 2017
2:18 PM

Committee Members Present: Michele McGowen, Jerry Sigourney, Dawn Nichols

Committee Members Absent: Mark Woodford

Staff Members Present: Alicia Sackett, Sunny Sahu, Donna Hutchison

Approval of Agenda: Ms. McGowen noted item F under BCT Updates 7th item should read "2013 5339 Small Urban-Building Renovations"

Call to Order/Recognition of Quorum:

Michele McGowen called the meeting to order at 2:18 PM and recognized that a quorum was present.

Approval of Minutes of September 13, 2016 Meeting:

Motion: A motion was made by Jerry Sigourney, supported by Dawn Nichols, to approve the September 13, 2016 meeting minutes with a correction under New Business A, the supporting member should be Dawn Nichols. All yes, none opposed. Motion approved.

Communications to the Council: None

Reports from Officers: None.

General Public Comment: None.

Old Business: None.

New Business:

A. Review FY 2018 5310 and Vehicle Accessibility Plan updates –discussed

The Committee reviewed the application from Community Action, noting they had not made any changes.

The Committee reviewed the application from Community Inclusive Recreation, noting they did recently order a bus and expect delivery within 150 days, no other changes have been made to the fare structure or services.

The Committee reviewed the applications from Marian Burch, noting they will be disposing of one van and plan to have two replacements that should be delivered in February. There are no other changes have been made to the fare structure or services.

The Committee reviewed the application from Battle Creek Transit, noting they replaced a vehicle and disposed of one vehicle with no changes to the fare structure or services.

Committee members Ms. McGowen, Mr. Sigourney and Ms. Nichols, stated they were pleased with all agencies' accessibility plans as presented.

B. FY2018 Grant Application Workshop from December – discussed in prior meeting

- C. Review Transit State Application – discussed in prior meeting
- D. Discuss Timetable for MDOT
 - 1. Transit Application, Specialized Services & 5310 apps due to MDOT February 15, 2017 – discussed in prior meeting
- E. Service Statistics - discussed in prior meeting
 - 1. BCT Fixed Route/Tele-Transit - discussed in prior meeting
 - 2. Specialized Service Agencies - discussed in prior meeting
 - a. BCT Updates
 - 1. Grants FY 2017- discussed in prior meeting
 - 2. Section 5339 Small Urban \$114,000 Admin Building rehab- discussed in prior meeting
 - 3. CMAQ /STP -2 35 ft. low floors, pre-production meeting in November–discussed in prior meeting
 - 4. Bus Fire-Bus Replacement-Refurbished 35ft. low floor-\$190,000- discussed in prior meeting
 - 5. 5303 Planning Study \$150,000-Transit Master Plan- discussed in prior meeting
 - 6. County Wide Transit Authority- discussed in prior meeting
 - 7. 2013 5339 Small Urban-Building Renovations- discussed in prior meeting
 - 8. 2015 5339 Small Urban-Wash bay repairs, internal security cameras, IVR software upgrade- discussed in prior meeting
 - 9. 2014 5339 Shelter repairs, building repairs, outdoor security cameras-discussed in prior meeting

Announcements:

- A. Next meeting: June 13, 2017 immediately following the LCC meeting, at the Multi-purpose room at DPW.
- B. Committee member comment: None

Adjournment:

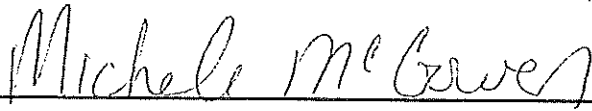
Chairperson McGowen adjourned the meeting at 2:38 PM.

I, Alicia M. Sackett, Deputy City Clerk
of the City of Battle Creek,
hereby certify
the above and foregoing is a true and accurate copy
of the minutes recorded for the January 10, 2017 meeting
of the Battle Creek Transit Local Advisory Council.

Alicia M. Sackett

Alicia M. Sackett –Deputy City Clerk

Please note there has not been a subsequent meeting of the Local Advisory Council where the minutes could be considered or approved.

A handwritten signature in cursive script, reading "Michele McGowen". The signature is written in dark ink and is positioned above a horizontal line.

Michele McGowen, LAC Chairperson