

MEMO

Date: 06/20/2017
To: Mayor and City Commission
From: Rebecca L. Fleury, City Manager
RE: City Manager's June 20, 2017, Agenda Report

138 **A Resolution Adopting Ordinance No. 09-2017, an Ordinance to amend the City code by adding a new chapter, designated as 817, regulating Commercial Quadricycles within the City of Battle Creek and amending Chapter 604, Sec. 02, to provide an exception to the prohibition of the public consumption of alcohol in public places.**

In many Michigan communities in recent years, a new form of chauffeured transportation has emerged and become very popular. This Resolution adopts Ordinance No. 09-2017, an Ordinance to amend the City code by adding a new chapter, designated as 817, regulating Commercial Quadricycles within the City of Battle Creek and amending Chapter 604, Sec. 02, to provide an exception to the prohibition of the public consumption of alcohol in public places. **Adoption is Recommended**

143 **A Resolution approving the 2017 Millage Rates and adopting the General Fund and Special Funds Budgets for the Fiscal Year 2017-2018.**

The City Commission held two budget workshops and a budget hearing to consider the budget proposals as recommended by staff and to receive public input. This Resolution approves the 2017 Millage Rates and adopts the General Fund and Special Funds Budgets for the Fiscal Year 2017-2018. **Approval is Recommended**

144 **A Resolution approving Fiscal Year 2016-2017 year end budget adjustments for the City's General Fund, Major Street Fund, Local Street Fund, Narcotics Forfeiture Fund, and Kellogg Arena Fund.**

Unexpected events dictate the necessity for budget adjustments before year-end. These adjustments are expected to alleviate any revenue and/or expenditure-over-budget situations in the general and special revenue funds for the year ending June 30, 2017, based on revised and updated estimates. This Resolution approves Fiscal Year 2016-2017 year-end budget adjustments for the City's General Fund, Major Street Fund, Local Street Fund, Narcotics Forfeiture Fund, and Kellogg Arena Fund. **Approval is Recommended**

145 **A Resolution to approve amendment to the Tax Increment Financing Plan and Development Plan for the City of Battle Creek Tax Increment Finance Authority.**

The City, Battle Creek Unlimited, and the Battle Creek Tax Increment Financing Authority (BCTIFA) have been working together to find a way to support city-wide economic development services. This amendment allows a portion of BCTIFA capture dollars to be used outside of the boundaries of the BCTIFA District to further economic development services. This Resolution approves an amendment to the Tax Increment Financing Plan and Development Plan for the City of Battle Creek Tax Increment Finance Authority. **Approval is Recommended**

146 **A Resolution amending the "2017 Fee, Bond and Insurance Schedule" for the City of Battle Creek.**

Section 802.24 of the Codified Ordinances of the City of Battle Creek provides the City Commission to enact a schedule of fees required to be paid, bonds required to be posted, and insurance

required to be carried. The fee, bond, and/or insurance is required to obtain a license to engage in the operation, conduct, or carrying on of any trade, profession, business, or privilege for which a license or permit is required by the Codified Ordinances. This Resolution amends the "2017 Fee, Bond and Insurance Schedule" for the City of Battle Creek. **Approval is Recommended**

147

A Resolution adopting the 2017-18 Annual Action Plan and authorizing the City Manager to execute required Funding Approval/Agreements with the U.S. Department of Housing and Urban Development.

Under Title I of the Housing and Community Development Act of 1974, as amended and the Cranston-Gonzalez National Affordable Housing Act of 1990, the City of Battle Creek is required to prepare a plan that describes how the City will allocate Community Development Block Grant and HOME Investment Partnership funds to meet the needs of low and moderate income persons of Battle Creek. This Resolution adopts the 2017-18 Annual Action Plan and authorizes the City Manager to execute required Funding Approval/Agreements with the U.S. Department of Housing and Urban Development. **Approval is Recommended.**

148

A Resolution authorizing the City Manager to renew the City's liability and property insurance coverage with Michigan Municipal Risk Management Authority (MMRMA) through IBEX Insurance Company for a one-year term beginning on July 1, 2017.

Last year the City went through a competitive bid process to select a property and liability insurance carrier. Michigan Municipal Risk Management Association was selected based on service provision, professional references, and value added to the City. These factors were well demonstrated throughout the first year of coverage. This Resolution authorizes the City Manager to renew the City's liability and property insurance coverage with Michigan Municipal Risk Management Authority through IBEX Insurance Company for a one-year term beginning on July 1, 2017. **Approval is Recommended**

149

A Resolution approving S02-17, a special use permit that allows for religious assembly at 135 Hamblin Avenue.

The 2.68-acre subject site is located on the south side of Hamblin Avenue, between North Washington Avenue and McCamly Street. The property is fully developed with a 15,500 s.f. building constructed in 1981 and a large parking lot. This Resolution approves S02-17, a special use permit that allows for religious assembly at 135 Hamblin Avenue. **Approval is Recommended**

150

A Resolution authorizing the City Manager to execute a sublease agreement between the Battle Creek Area Chamber of Commerce as Sublessor, and the City of Battle Creek, as Sublessee in the 2nd Floor of Tower III of Riverwalk Centre, located at 34 Jackson St W, Battle Creek, MI 49017.

At the June 6, 2017, meeting the City Commission approved a resolution authorizing a revision to the management agreement between Cereal City Development Corporation (CCDC) and the City adding Economic Development duties. CCDC will be adding staff specifically to carry out the Economic Development duties, and they are intended to be housed at Riverwalk Centre, pursuant to the attached lease. This Resolution authorizes the City Manager to execute a sublease agreement between the Battle Creek Area Chamber of Commerce as Sublessor, and the City of Battle Creek, as Sublessee in the 2nd Floor of Tower III of Riverwalk Centre, located at 34 Jackson Street West, Battle Creek. **Approval is Recommended**

151

A Resolution setting a Closed Session on June 20, 2017, on a legal matter.

This Resolution sets a closed session regarding a legal matter as permitted under the Michigan Open Meetings Act. **Approval is Recommended**