

**Battle Creek Public Schools  
Police Officer Liaison Agreement**

In order to update the current Police Officer Liaison Agreement, this Agreement is entered into between the City of Battle Creek, a Michigan municipal corporation, located at 10 N. Division Street, hereinafter "City," and the Battle Creek Public Schools, a Michigan public school district, whose address is 3 West Van Buren Street, Battle Creek, Michigan 49017, hereinafter "School District," as follows:

**1. LIAISON OFFICER ASSIGNMENT:**

- A. The Chief of Police shall assign one certified law enforcement officer to the School District's High School to function as a Liaison Officer.
- B. The Liaison Officer shall be considered as a part of the Day Shift and report to a Day Shift Sergeant of the Battle Creek Police Department (BCPD).
- C. The School District shall allocate office space within the assigned secondary school to accommodate the Liaison Officer.
- D. The Liaison Officer shall report to the Principal of the assigned secondary school and the Assistant Superintendent for Personnel and Administration.

**2. DUTIES:**

Liaison Officer-

- A. During each day that Battle Creek Central High School is in session the Liaison Officer shall be available for the performance of the following duties:
  - 1) Interact with students of the assigned secondary school in an attempt to build rapport;
  - 2) Identify students who have anti-social attitudes and who tend to disrupt the learning environment;
  - 3) Investigate criminal activity on school property and take appropriate actions up to and including arrest.
- B. The Liaison Officer shall, when requested by the School District, counsel students in the areas of drug abuse, traffic laws, child abuse, truancy, possession of weapons, and provide resource referrals to outside agencies.

- C. The Liaison Officer will serve as a link between the police, school authorities, and juvenile courts to coordinate efforts to solve problem situations.
- D. The Liaison Officer will attend extra-curricular school activities when requested by school officials, and when requested shall be paid at the overtime rate as set out in the City's Fee, Bond and Insurance schedule.

**3. COSTS:**

- A. School District shall pay to City \$ \$83,460 for carrying out duties of the (1) Liaison Officer as set out in this Agreement for the 2017/18 school.
- B. It is mutually agreed that the School District will make payment for the services as set out in above paragraph 3(A) not later than April 1, 2018.

**4. MISCELLANEOUS:**

- A. Although the selection of the Liaison Officer will be by mutual agreement between the parties, the Liaison Officer is not an agent or employee of the School District, rather, an employee of the City, subject to any employment contracts, rules or regulations governing BCPD Officers and employees. Furthermore, the policies and procedures promulgated by the Chief of Police shall be applicable to the Liaison officer.
- B. This Agreement may be terminated by either party with thirty (30) days of written notice; however, the obligation to pay for services already rendered as set out in above paragraph 3(A) shall survive the termination.

**6. EXECUTION:**

This agreement is entered into by the parties by express approval of the Battle Creek City Commission, through approval of Resolution \_\_\_\_\_ and the Superintendent of School District.

**7. PREVIOUS AGREEMENT:**

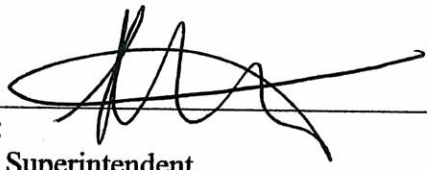
This Agreement replaces in its entirety previous agreements between the parties.

**CITY OF BATTLE CREEK:**

**BATTLE CREEK PUBLIC SCHOOLS:**

By: Rebecca L. Fleury  
Its: City Manager

Date: \_\_\_\_\_

By:   
Its: Superintendent

Date: 8/22/17