TO: BATTLE CREEK CITY COMMISSION
FROM: KATIE NORTON, REPROGRAPHICS / FACILITY MANAGER
DATE: June 18, 2018
RE: **CITY HALL BUILDING AUTOMATION SYSTEM UPGRADE**

Battle Creek City Hall's current building automation system (BAS) software is out dated/failing and is no longer functioning the way it should. Our older current BAS is causing inefficiencies for both the operator and the equipment, increasing maintenance costs over time. It is incompatible with current new technologies, making integration with new components increasingly more difficult. Additionally, out-of-date systems can be targets for hackers, leaving our organization open to cybersecurity risks.

In short, upgrading our older BAS and keeping our system current helps increase our security, longevity and operation efficiency.