

# MEMO

**Date:** 07/03/2018  
**To:** Mayor and City Commission  
**From:** Rebecca L. Fleury, City Manager  
**RE:** City Manager's July 03, 2018, Agenda Report

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**A Resolution Directing the City Manager to prepare, or cause to be prepared, plans and specifications, an estimate of the cost thereof, and his/her recommendations as to what proportion of such costs should be paid by special assessment and what part, if any, should be a general obligation of the City and the land that should be specifically assessed for the 2019 Dickman Road Business Improvement District Project.**

This is the first of four resolutions of the special assessment process. The Business Improvement District was created in 2000 in an effort to protect the investments of seven automobile dealers concentrated within a 1 ½ mile stretch, by reversing the declining physical environment along West Dickman Road and increasing awareness through collaborative marketing efforts. This Resolution directs the City Manager to prepare, or cause to be prepared, plans and specifications, an estimate of the cost thereof, and her recommendations as to what proportion of such costs should be paid by special assessment and what part, if any, should be a general obligation of the City, and the land that should be specifically assessed for the 2019 Dickman Road Business Improvement District Project. **Approval is Recommended**

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**A Resolution authorizing the City of Battle Creek to accept title to a portion of land located along Buckner Road near the W.K. Kellogg airport from the Battle Creek Tax Increment Financing Agency (BCTIFA) for roadway purposes.**

On March 29, 2018, the BCTIFA took ownership of a portion of a parcel of property along Buckner Drive from Systex Products Inc. Systex Products conveyed this parcel to BCTIFA related to the project intended to build and/or extend Buckner Drive over the Grand Trunk Railroad, in order to provide access to the west side of the airport in furtherance of development. This Resolution authorizes the City of Battle Creek to accept title to a portion of land located along Buckner Road near the W.K. Kellogg Airport from the Battle Creek Tax Increment Financing Agency for roadway purposes. **Approval is Recommended**

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**A Resolution authorizing the City Manager to sign contract #18-5290, Job #130178A, with the Michigan Department of Transportation (MDOT) for hot mix asphalt cold milling and resurfacing work along Helmer Road from Gethings Road northerly to Columbia Avenue, Kendall Street from Dickman Road northerly to Michigan Avenue, and along Hamblin Avenue from Washington Avenue easterly to Division Street. Fog seal and single chip seal work along 24th Street from Gethings Road to Columbia Avenue, and along Gethings Road from Helmer Road to 24th Street.**

The City frequently contracts with the Michigan Department of Transportation for road maintenance and treatment within the city limits. This Resolution authorizes the City Manager to sign contract #18-5290, Job #130178A, with the Michigan Department of Transportation for hot mix asphalt, cold milling, and resurfacing work along Helmer Road from Gethings Road northerly to Columbia Avenue, Kendall Street from Dickman Road northerly to Michigan Avenue, and along Hamblin Avenue from Washington Avenue easterly to Division Street, as well as fog seal and single chip seal work along 24th Street from Gethings Road to Columbia Avenue, and along Gethings Road from Helmer Road to 24th Street. **Approval is Recommended**

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**A Resolution authorizing a contract for building automation system replacement from Johnson Controls, Inc., in a not-to-exceed amount of \$122,800.**

City Hall requires a replacement of its building automation system. The current system was installed over 10 years ago, is no longer working properly, and is incompatible with current

technology. This Resolution authorizes the City Manager to enter into a contract for building automation system replacement from Johnson Controls, Inc., in a not-to-exceed amount of \$122,800. **Approval is Recommended**

**175**

**A Resolution adopting the close out or termination 24 Brownfield Plans for the Battle Creek Brownfield Redevelopment Authority (BCBRA).**

This Resolution was postponed at the June 19, 2018, Commission meeting. On January 6, 1998, the City Commission adopted a resolution to create the City of Battle Creek Brownfield Redevelopment Authority, and to designate the boundaries of the Brownfield Zone within which the Authority will exercise its powers. The Brownfield Zone to which this plan applies consists of the properties within the boundaries of the City of Battle Creek, Michigan that have passed a Resolution of Concurrence to participate in the City of Battle Creek's Brownfield Redevelopment Authority. This Resolution adopts the close-out or termination of 24 Brownfield Plans that have been completed, or have not been acted upon during at least the last two years for the Battle Creek Brownfield Redevelopment Authority. **Approval is Recommended**