Agenda: Battle Creek City Commission

Meeting Date: February 6, 2024- 7:00 PM

Location: City Commission Chambers

Chair: Mayor Mark A. Behnke

Title: Battle Creek City Hall - City Commission Chambers - 3rd Floor

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INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATIONS AWARDS

Proclamation for Black History Month 2024

Proclamation for American Heart Month 2024

PRESENTATIONS

Interim Financial Statements through December 31, 2023, by Revenue Services Director Aaron Kuhn

Audit Presentation by Nathan Baldermann of Rehmann Robson

I-194 Pell Study Presentation - MDOT

CHAIR NOTES ADDED OR DELETED RESOLUTIONS

PETITIONS COMMUNICATIONS REPORTS

INTRODUCTION OF ORDINANCES

01-2024 A Proposed Ordinance, #01-2024, to amend Sections 04, 05, 075, and 19 of Chapter 294 "General Personnel Regulations," by making changes to reference updated City Manager policies, to eliminate an obsolete evaluation program, and to comply with state law regarding employee residency.

PUBLIC COMMENTS REGARDING CONSENT AGENDA AND RESOLUTIONS NOT ON CONSENT AGENDA

(Limited to three minutes per individual)

COMMISSION COMMENT REGARDING MEETING BUSINESS

CONSENT AGENDA

Minutes:

Minutes for the January 16, 2024 City Commission Community Development Update Workshop

Minutes for the January 16, 2024 City Commission Regular Meeting

Petitions, Communications, Reports:

City Manager's Report for February 6, 2024

Resolutions:

353 A Resolution authorizing the sale of a vacant, tax-reverted property, Parcel Number 1730-00-009-0.

354 A Resolution seeking authorization for the City Manager to execute an agreement between Consumers Energy Company and the City of Battle Creek in order to install an additional street lighting at Skyline & Hill Brady Rd.

355 A Resolution seeking authorization for the 2024 Local Millage Distribution from the 2020 Calhoun County Parks Millage.

RESOLUTIONS NOT INCLUDED IN THE CONSENT AGENDA

356 A Resolution seeking approval to direct staff to fly the Pan-African flag at City Hall from February 7, 2024 through February 29, 2024.

357 A Resolution seeking approval for the Capital Improvement Program for Fiscal Years 2025-2030.

358 A Resolution seeking approval for updates to the Title VI Non-Discrimination Plan.

359 A Resolution seeking to approve petition S08-23, a request for a Special Use Permit for a Tentative Approval of a Planned Unit Residential Development (PURD) on part of 14188 Helmer Road (parcel #0072-00-620-0) and the abutting vacant property (parcel #0072-00-615-0).

360 A Resolution seeking endorsement of the replace in-kind alternative (freeway with grade separated intersections) for the I-194 corridor between I-94 and Hamblin Ave as proposed in the Michigan Department of Transportation (MDOT) I-194 Planning and Environmental Linkages (PEL) Study.

GENERAL PUBLIC COMMENT

(Limited to three minutes per individual)

COMMISSION COMMENTS

ADJOURNMENT

It is the desire of the City Commission to encourage public expression in the course of its meetings. Such expression can be integral to the decision-making process of the City Commission. It is the intention of the City Commission to respect the rights of persons addressing the Commission. Public comment periods are a time for citizens to make comments; they are not intended as a forum for debate or to engage in question-answer dialogues with the Commission or staff. Commissioners are encouraged not to directly respond to speakers during public comment periods. At the conclusion of the speakers remarks, the Mayor or individual Commissioners may refer a question to City staff, if appropriate. Also, individual Commissioners may choose to respond to speakers during the Commission Comment period. It is with these aims in mind, so as to promote decorum and civility and an orderly process for conducting its public meetings, that the following rules concerning public comments, consistent with applicable law, are adopted by the City Commission.

(1) Persons attending a regular or special Commission Meeting shall be permitted to address the City Commission in conformity with this rule. The opportunity to address the Commission shall be limited to the following:

(a) Persons desiring to address the City Commission are encouraged, but shall not be required, to fill out and turn in to either the City Clerk, Mayor, or presiding Commissioner, prior to the meeting, a comment card disclosing the following information: The person's name, address, and telephone number; the specific issue, topic or resolution the individual wishes to address.

(b) During public hearings when scheduled, speakers may present facts and opinions on the specific matter being heard by the Commission. A three-minute time limit is imposed per speaker. In the discretion of the Mayor or presiding officer, the time limit for individual speakers may be lengthened or shortened when appropriate.

(c) During the consideration of specific ordinances when scheduled, speakers may present facts and opinions on the specific ordinance being considered by the City Commission. Speakers addressing the City Commission during this time shall limit their comments to the specific issue being considered. A three-minute time limit, which may be lengthened or shortened by the Mayor or presiding officer when appropriate, is imposed per speaker, per matter considered.

(d) During the public comment period on the consent agenda and resolutions not on the consent agenda, each speaker may address the Commission once, regarding anything on the consent agenda and resolutions not on the consent agenda, for a total not to exceed three minutes regardless of how many consent agenda items or regular resolutions the speaker is addressing, which time period may be lengthened or shortened by the Mayor or presiding officer when appropriate.

(e) During the General Public Comment portion of the meeting, speakers may address the City Commission on any matter within the control and jurisdiction of the City of Battle Creek. A speaker shall be permitted to address the City Commission once, for up to three minutes, during this portion of the meeting.

(f) Applicants or Appellants, as defined below, or an attorney retained to represent them, are not bound by the specific time limitations set out above but may have the amount of time deemed reasonably necessary by the Mayor or presiding official to present their case to the City Commission without violating the rules set out below in sub-section 4(a) through (g), with which they are obligated to comply.

(*i*) Applicant is defined an individual or business entity seeking a City Commission final decision on a matter for which the individual has made application to the City based upon a specific provision in a City Ordinance or state statute for permission to take a specific action;

(*ii*) Appelant is an individual appealing a decision of a City official or an inferior body based upon a specific provision in City ordinances entitling the individual to appeal the decision to the City Commission.

(2) An individual wishing to address the City Commission shall wait to be recognized by the Mayor or presiding Commissioner before speaking. An individual who has not filled out a card requesting to address the City Commission shall raise his or her hand and wait to be recognized by the Mayor or presiding Commissioner before speaking

and shall identify themselves by name and address and, if appropriate, group affiliation for the record.

(3) Speakers shall address all remarks to the Mayor, or the presiding Commissioner or official, and not to individual Commissioners or staff members. Speakers shall not address their remarks to members of the public in attendance at the meeting.

(4) A speaker will be ruled out-of-order by the Mayor or presiding Commissioner and the Commission will continue with its business, and the speaker may be required to leave the meeting after having been ruled out-of-order for a breach of the peace committed at the meeting as permitted by the OMA, when the speaker violates above sub-section 3 or the following:

(a) Becomes repetitive or speaks longer than the allotted time;

(b) Attempts to yield any unused portion of time to other speakers;

(c) Engages in a personal attack upon a city employee, administrator or Commissioner only if the personal attack is totally unrelated to the manner in which the employee, administrator or Commissioner carries out their public duties or office;

(d) Uses obscene or profane language;

(e) Engages in slanderous or defamatory speech;

(f) Uses derogatory racial, sexual or ethnic slurs or epithets relating to any individual or category of persons; or

(g) Engages in conduct that interrupts or disrupts the meeting.

(5) Individuals attending City Commission meetings or workshops, excluding City staff, shall not pass the commission chambers bar upon which the podium is affixed (and which divides the audience section from the well of the chambers) without having been invided to do so by the Mayor or official presiding over the meeting, or after requesting and explicitly being granted permission to do so. Any individual violating this sub-section will be ruled out-of-order by the Mayor or presiding official and the individual may be required to leave the meeting for a breach of the peace committed at the meeting as permitted by the OMA.

General Detail NO.

Proclamation for Black History Month 2024

BATTLE CREEK, MICHIGAN - 2/6/2024

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Patti Worden, Executive Assistant

Department: City Manager

SUMMARY

Proclamation for Black History Month 2024

BUDGETARY CONSIDERATIONS

HISTORY, BACKGROUND and DISCUSSION

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
Proclamation_for_Black_History_Month_2024.pdf	Proclamation for Black History Month 2024

Proclamation

WHEREAS, during Black History Month, we celebrate the many achievements and contributions made by Black Americans in Battle Creek, Michigan, to our economic, cultural, spiritual, and political development; and

WHEREAS, President Biden stated in his Black History Month Proclamation dated January 31, 2023, "We celebrate the legacy of Black Americans whose power to lead, to overcome, and to expand the meaning and practice of American democracy has helped our Nation become a more fair and just society. This country was established upon the profound but simple idea that all people are created equal and should be treated equally throughout their lives"; and

WHEREAS, the observance of Black History Month calls our attention to the continued need to battle racism and build a society that lives up to its democratic ideas; and

WHEREAS, the City of Battle Creek continues to work toward becoming an inclusive community in which all neighbors and visitors – past, present, and future – are respected and recognized for their contributions to our community, the country, and the world; and

WHEREAS, the City of Battle Creek is proud to honor the history and contributions of Black Americans in our community, throughout our state, and Nation;

NOW, THEREFORE, in recognition of Black Americans, past and present in our community, I, Mark A. Behnke, Mayor of the City of Battle Creek, Michigan, do hereby proclaim ***February 2024***, as

"***BLACK HISTORY MONTH***"

in the Greater Battle Creek Area and urge neighbors and visitors to recognize and support the ideals of human dignity and equal opportunity to which this Nation is committed throughout the international community and which we celebrate during this month. Further, I urge all Americans to celebrate the rich history and numerous historical contributions of the Black American culture.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Logo of the City of Battle Creek, to be affixed this 6th day of February 2024.

Mark A. Behnke, Mayor

General Detail NO.

Proclamation for American Heart Month 2024

BATTLE CREEK, MICHIGAN - 2/6/2024

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Patti Worden, Executive Assistant

Department: City Manager

SUMMARY

Proclamation for American Heart Month 2024

BUDGETARY CONSIDERATIONS

HISTORY, BACKGROUND and DISCUSSION

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
Proclamation_for_American_Heart_Month_2024.pdf	Proclamation for American Heart Month 2024

Proclamation

WHEREAS, Heart disease has long been the leading cause of death in the United States, claiming nearly 700,000 lives a year. Nearly half of all American adults have at least one major risk factor for cardiovascular disease. From heart attacks and strokes to high blood pressure, the threat of cardiovascular disease touches almost every family in our Nation; and

WHEREAS, while heart conditions can be costly and deadly, they are often preventable with access to affordable health care, advancements in technology, and lifestyle changes; and

WHEREAS, as treatments and access to care improve, we can each help raise awareness of the importance of a healthy heart. Exercising regularly, eating well, managing weight, and avoiding smoking or vaping are proven to reduce the risk of cardiovascular disease; and

WHEREAS, we can save lives by learning the warning signs of a heart attack or stroke and consulting a doctor if we have risk factors or symptoms; and

WHEREAS, we encourage all neighbors to help bring attention to heart health, honor the memory of those we have lost to heart disease, and celebrate the courage of the countless loved ones who are living strong and full lives despite having heart conditions;

NOW, THEREFORE, I, Mark A. Behnke, Mayor of the City of Battle Creek, Michigan, do hereby proclaim ***February 2024***, as

"***AMERICAN HEART MONTH***"

in the Greater Battle Creek Area and urge neighbors to join me in the commitment to fight cardiovascular disease and extend the pursuit of a long and healthy life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Logo of the City of Battle Creek, to be affixed this 6th day of February 2024.

Mark A. Behnke, Mayor

General Detail NO.

Interim Financial Statements through December 31, 2023, by Revenue Services Director Aaron Kuhn

BATTLE CREEK, MICHIGAN - 2/6/2024

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Rebecca Forbes, Executive Assistant

Department: City Manager

SUMMARY

Interim Financial Statements through December 31, 2023, by Revenue Services Director Aaron Kuhn

BUDGETARY CONSIDERATIONS

HISTORY, BACKGROUND and DISCUSSION

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
Budget_Report_as_of_12-31-23.pdf	Budget Report as of 12-31-23

CITY OF BATTLE CREEK

FY 2024 BUDGET STATUS
THROUGH 12/31/23

February 6, 2024

BUDGET POSITION SUMMARY AS OF DECEMBER 31, 2023

Please Note*: *References to funds being over or below budget are based upon one half of the fiscal year being completed (July 1 – December 31); hence an assumption is made that 50% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. Also, budget amounts shown include adjustments made from prior year appropriations carried forward and/or approved current year budget adjustments.

General Fund Revenue: For the six months ending December 31, 2023, total General Fund revenues are at 65.94% of budget and are 7.10% higher than the prior year; however, all of the City's property tax is billed in the first and second quarters of the fiscal year and the revenue is recorded (thus the large % of current year budget 50% of the way through the year).

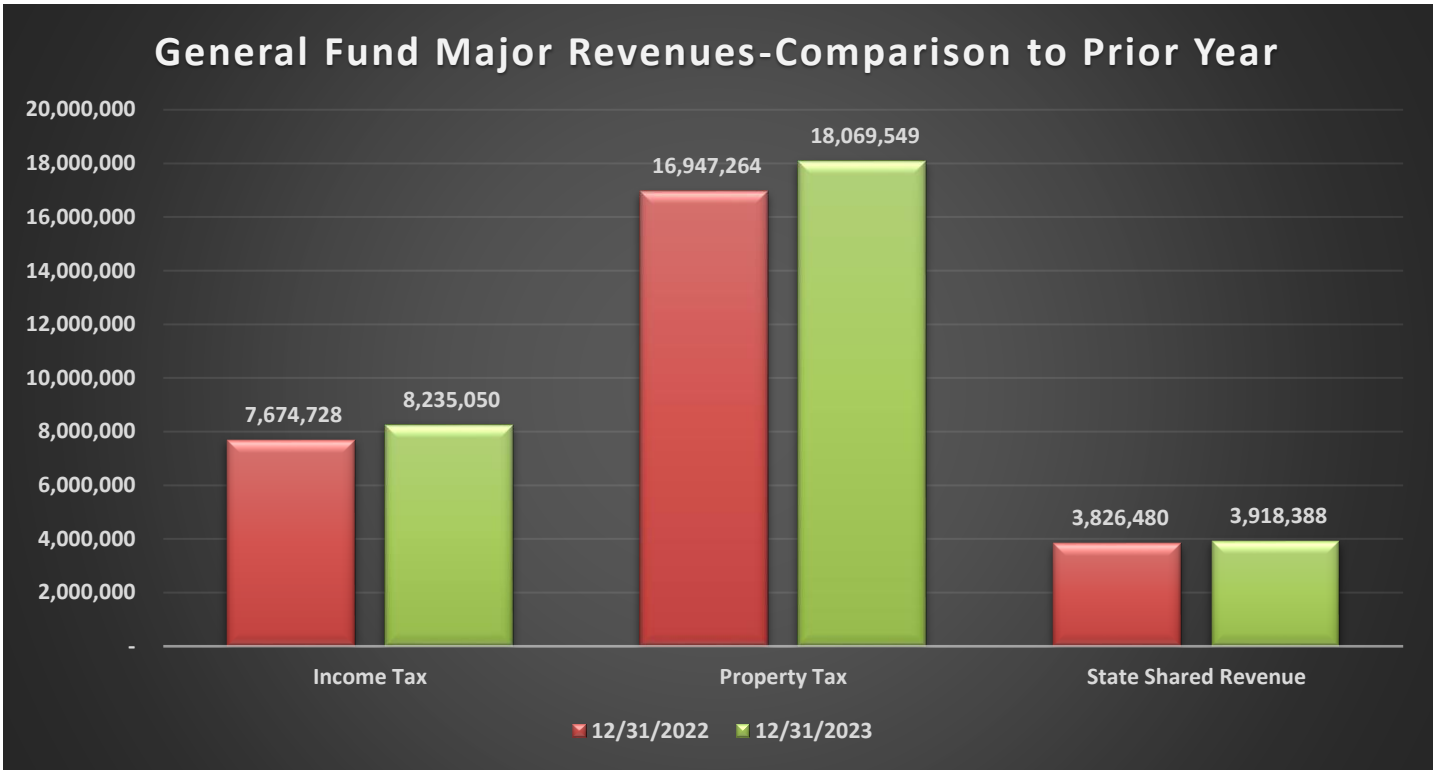
Significant comparisons to prior year amounts are the increases in property tax revenue (8.64%, or $1.2 million) 7.86% increase in charges for services in recreation ($65K), as well as a 21.04% increase in the billing for police contractual services due to additional staffing provided to Bronson Battle Creek. Additionally, the General Fund has recognized investment income of $362,143 through December 31, a year over year increase of 308%. Excluding property taxes, all other revenue in the General Fund is at 48.68% of budget and is an increase of 6.25% compared to the same period one year ago.

The following table provides a comparison of ***income tax collections*** for the six months ending December 31, 2023 compared to the same period last fiscal year.

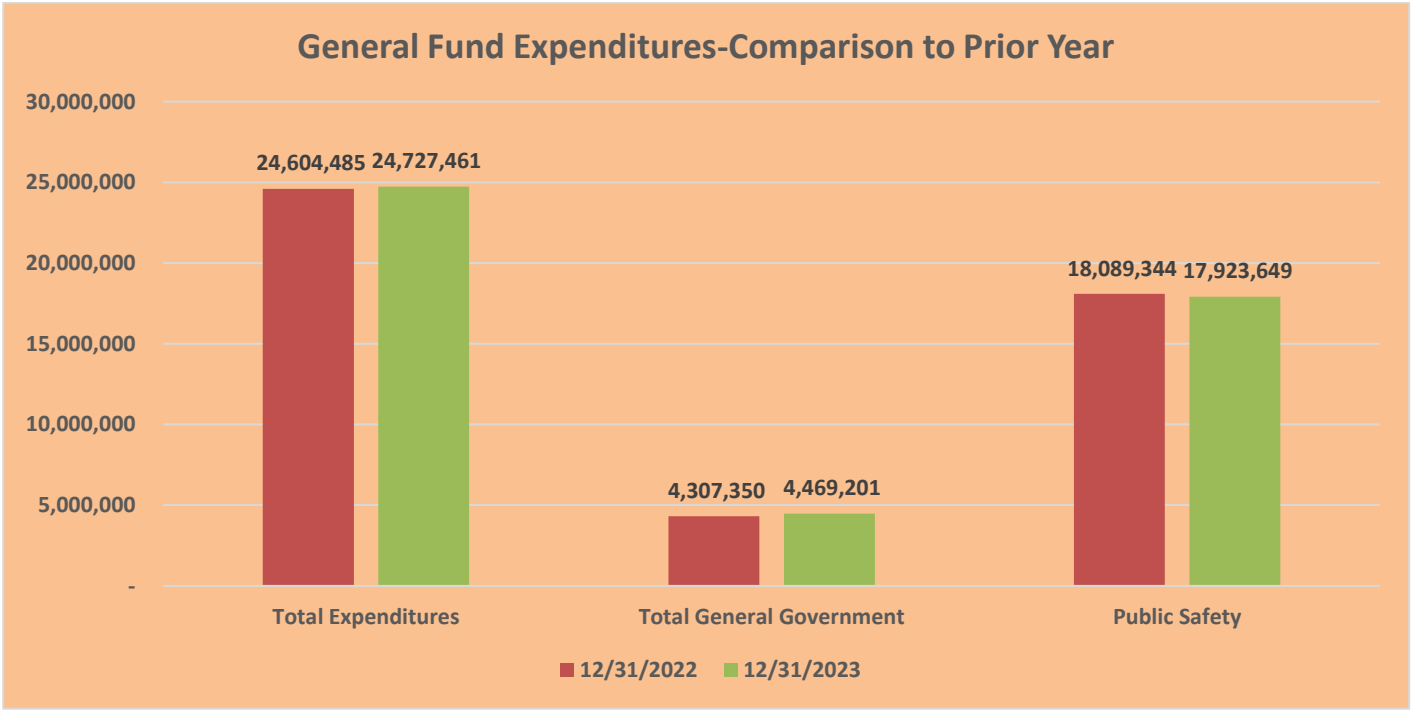
	12/31/2022	12/31/2023	Difference	% Change
Personal & Partnership	7,274,239	8,109,719	835,480	11.49%
Corporate	710,925	625,655	(85,270)	-11.99%
Refunds	(310,436)	(500,324)	(189,888)	-61.17%
	7,674,728	8,235,050	560,322	7.30%

The fluctuation in refund amount was due to a few large corporate refunds that were issued after corporate returns were reviewed and processed in November. Seven refunds accounted for nearly $150,000 of the $190,000 year over year difference.

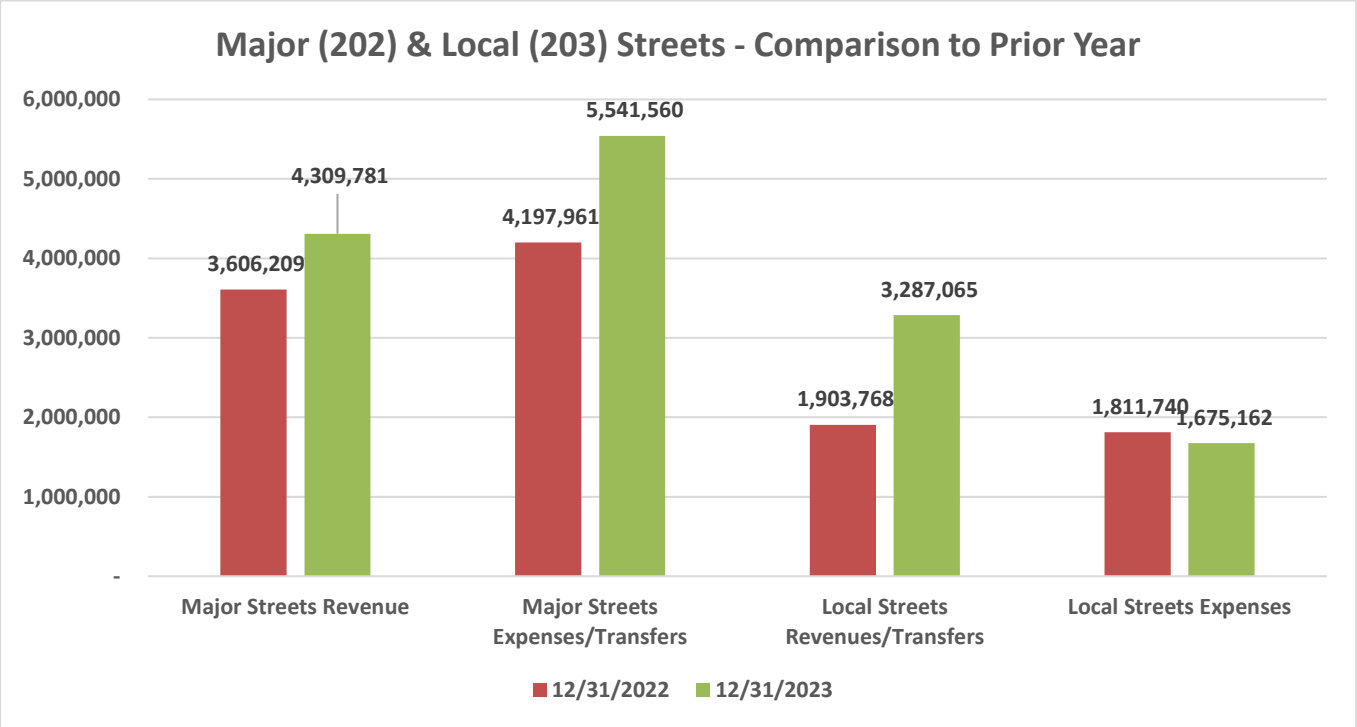
Because income tax filings for the calendar year 2023 will begin in earnest over the next month or so, the percentage of budget is expected to become closer to the ratio of months passed to twelve as year-end approaches. There remains much uncertainty surrounding income tax revenue, and management continues to monitor payroll withholding from employers as well as tax returns for trends.



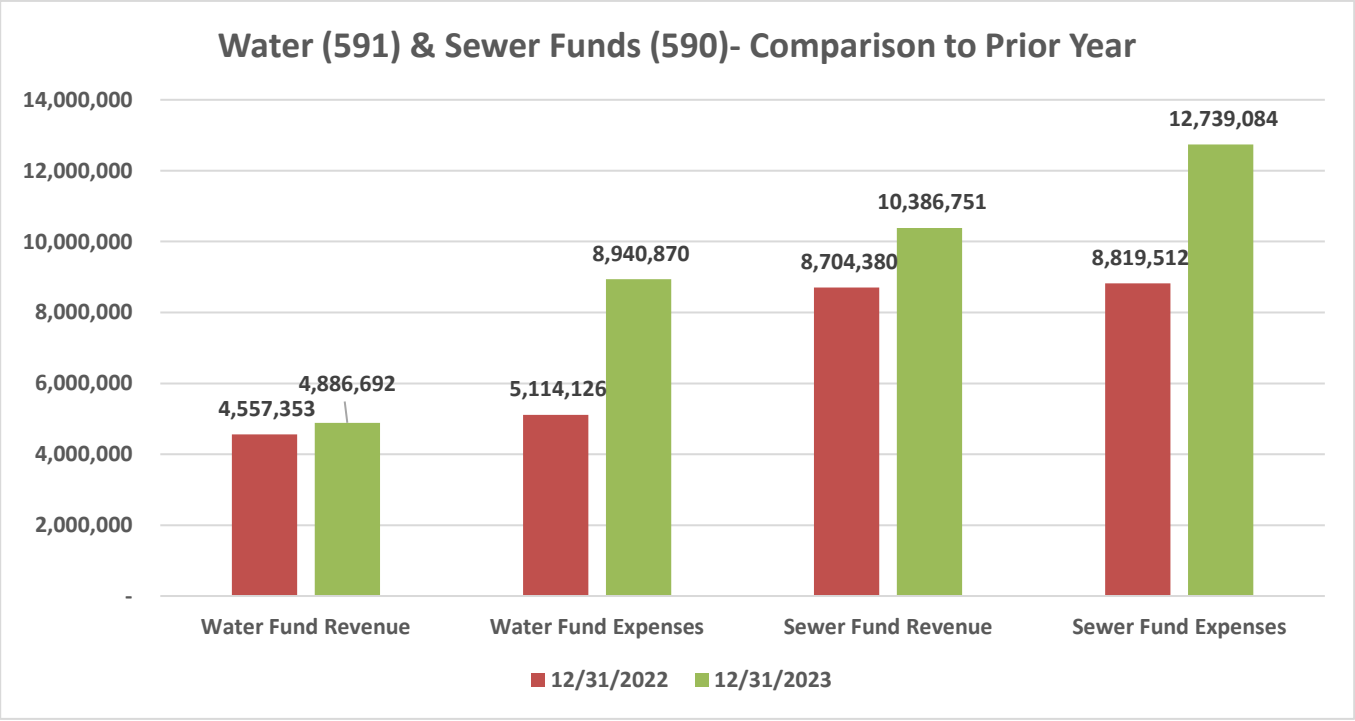
General Fund Expenditures: Total general fund expenditures are 46.84% of budget and 0.50% higher than the prior year. Continued challenges in this tight labor market have had an impact on retention and recruitment of staff, requiring creative hiring practices and in some instances the use of outside recruitment services. In the Other Financing Sources (Uses) section of the financial statements, it should be noted that this is the second year of General Fund subsidy of the Airport. The budgeted amount of $499,000 for this subsidy is depressed by approximately $400k due to the use of ARPA funds. The budgeted Transfer from Other of $1,897,204 includes $1.7MM of ARPA (American Rescue Plan Act) lost revenue. None has been transferred at this time, and discussion about the use of ARPA funds for governmental services will continue.



Major and Local Streets Funds (Act 51) – Funds 202 and 203: Revenue in the major street funds increased substantially, by 19.51%. Local Street Fund revenue increased by 42.41%. Major streets expenditures are 31.34% of budget, and local streets expenditures are 50.13% of budget for the six months ended 12/31/23.



Water and Sewer Funds – Funds 591 and 590: Water fund revenues increased 7.23% from the prior year. Revenues in the sewer fund have increased 19.33% from the prior year, primarily due to increased industrial charges (24.13% increase over the prior year) as well as an increase in rates. Expenses in the sewer fund include have increased by 44.44% from the prior year due to lift station replacement. Water fund expenses have increased due to the water main project on Beckley Road and Helmer Road.



Ordinance NO. 01-2024

A Proposed Ordinance, #01-2024, to amend Sections 04, 05, 075, and 19 of Chapter 294 "General Personnel Regulations," by making changes to reference updated City Manager policies, to eliminate an obsolete evaluation program, and to comply with state law regarding employee residency.

BATTLE CREEK, MICHIGAN - 2/6/2024

The City of Battle Creek Ordains:

Section 1. An Ordinance, #01-2024, to amend Sections 04, 05, 075, and 19 of Chapter 294 "General Personnel Regulations," by making changes to reference updated City Manager policies regarding Paid Time Off and Sickness and Accident Leave, to eliminate an obsolete evaluation program, and to eliminate an obsolete residency requirement, which is prohibited by state law, as attached hereto and made a part hereof.

Section 2. Should any section, clause or phrase of this Ordinance be declared to be invalid, the same shall not affect the validity of the Ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

Section 3. All ordinances or parts of ordinances, in conflict with any of the provisions of this Ordinance, are hereby repealed, saving any prosecution, criminal or administrative appeal pending on, or violation cited on or before the effective date of this Ordinance, which shall remain subject to the ordinance provision existing at the time of the alleged violation.

Section 4. Except as otherwise provided by law, this Ordinance shall take effect ten (10) days from the date of its adoption, in accordance with the provisions of Section 4.3(B) of Chapter 4 of the City Charter.

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Jill Humphreys Steele, City Attorney

Department: City Attorney

SUMMARY

A Proposed Ordinance, #01-2024, to amend Sections 04, 05, 075, and 19 of Chapter 294 "General Personnel Regulations," by making changes to reference updated City Manager policies, to eliminate an obsolete evaluation program, and to comply with state law regarding employee residency.

BUDGETARY CONSIDERATIONS

There are none.

HISTORY, BACKGROUND and DISCUSSION

Chapter 294, General Personnel Regulations, was enacted in November of 1978, with Section 185 having been added in 1981, Section 075 and having been added in January of 1987, Section 19 having been added in March of 1994, Section 21 having been added in June of 1996, and Section 20 having been added in 2015.

Of the 23 sections in Chapter 294, fourteen chapters have never been amended in the more than 45 years since they were enacted even though they don't reflect current practice. While there are only four sections proposed to be amended in this ordinance, administration plans to propose amendments to additional sections in the near future. Note that the vast majority of the sections in this Chapter only affect non-represented employees, because for the employees whose positions are governed by a collective bargaining unit, those agreements prevail.

With respect to the proposed amendments in this ordinance #01-2024:

Section 04, "Vacation Leave," was amended in 2005 and 2006 but a former City Manager enacted a policy in October of 2008 that is inconsistent with the current ordinance language. Non-represented employees do not receive "sick time" - they receive a certain amount of time off, based upon how long they have worked for the City, to be used for vacation, personal appointments, sick time, or any other purpose where they would like to be paid but are not working; thus, it is more appropriately referred to as "Paid Time Off (PTO)." Most municipalities do not include paid time off benefits in the ordinances, and it is instead set out in a policy. The proposed ordinance amendment would rename the benefit and simply refer to the most recent City Manager policy.

Section 05, "Sick Leave; Disability and Death." As noted above, non-represented employees are not provided "sick leave," per se. Instead, they receive a certain amount of PTO based upon how long they have worked for the City which can be used for vacation, illness, personal appointments and whatever else they might choose to do. The current language of Section 05 doesn't really address "death," other than to provide that unused "sick time," would be paid out upon the employee's death; however, non-represented employees do not receive specifically designated "sick time," and unused PTO is paid out upon death in accordance with the City Manager policy. The disability payment is not handled as provided in ordinance Section 05, and it is best addressed in a City Manager policy. Thus, the proposed amendments would reference the policy, while leaving in the final provision that any false claims for sick leave would be cause for discipline. This is also a subject most municipalities address by policy rather than in an ordinance.

Section 075, "Performance Evaluation Program." This section was enacted in 1987, but the automatic salary adjustments have not been funded in the budget nor used in several decades. The City Commission authorizes the annual budget *each year* through a set process found in both the ordinance and state statute. Ordinance provisions such as this bind future City Commissions, and that is not a prudent step since budget scenarios and status change annually, and sometimes mid-year. This proposed ordinance amendment would repeal this section.

Section 19, "Residency Requirements," was enacted in March of 1994. This provision has also not been enforced for several decades. In fact, Michigan enacted Public Act 212 in 1999, "Residency of Public Employees," effective March 10, 2000, which prohibits the provisions of this ordinance as written.

The Act does allow a public employer to require that a public employee reside within a specified distance from the nearest boundary of the City, however, the statute prohibits that distance being more than twenty miles. (MCL 15.602(2)).

The prohibition of Public Act 212 of 1999 does not apply if the person is a volunteer or paid on-call firefighter, an elected official, or an unpaid appointed official. (MCL 15.602(4)).

In reviewing Federal Transit Authority (FTA) certifications and assurances for this fiscal year as a condition of receiving FTA funds, one provides as follows:
"(e) Geographic Restrictions. The recipient agrees that it will not use any state or local geographic preference, except as permitted by federal law." (In reference to this provision, the City is the "recipient.") This section would arguably apply to employment residency requirements.

Further, a 2007 Michigan Supreme Court decision established that the twenty mile distance from the boundary of the City nearest to the employee's residence as set out in Act 212 as a permissible restriction is measured in a straight line, rather than being measured by the roads necessary to drive to get to the City limits. This further dilutes the impact of implementing a 20-mile from the closest City boundary as a residency requirement.

Finally, neither the City Manager nor the Human Resources Director favor implementing a 20-Miles from the nearest City boundary as a residency requirement as it may further inhibit employee recruitment. Individuals who work within the City limits are required to pay an income tax on the income earned in the City, so the City still receives compensation for providing services enjoyed by City employees who are not City residents. This ordinance amendment, if adopted, would repeal this Section 19.

DISCUSSION OF THE ISSUE

POSITIONS

The City Manager, Human Resources Director and City Attorney support this proposed ordinance amendment.

ATTACHMENTS:

File Name	Description
CHAPTER_294_Sec_.04_.05_.075_and_.19_REDLINE.pdf	Chapter 294 Secs. 04, 05, 075, and 19 Personnel Regs REDLINE Feb 2024
Chapter_294_Sec_.04_.05_.075_and_.19_CLEAN.pdf	Chapter 294 Secs. 04, 05, 075, and 19 Personnel Regs CLEAN Feb 2024

CHAPTER 294

General Personnel Regulations

294.01 Hours of work.

294.02 Relief periods.

294.03 Holidays.

294.04 Paid Time Off~~Vacation leave~~.

294.05 Sick leave and Accident~~; disability and death~~.

294.06 Other leaves of absence.

294.07 Performance standards; evaluations.

294.075 ~~Performance Evaluation Program~~REPEALED.

294.08 Use of performance evaluations.

294.09 Outside employment.

294.10 Employee assistance program.

294.11 Health insurance.

294.12 Life insurance.

294.13 Dental Plan.

294.14 Pension Plan.

294.15 In-service training.

294.16 Safety program.

294.17 Accident review policy.

294.18 Travel allowances.

294.185 Use of City vehicles; mileage allowance.

294.19 ~~Residency requirements~~REPEALED.

294.20 Equal Employment Opportunity Employer.

294.21 Credit card policy.

* * *

294.04 PAID TIME OFF~~VACATION LEAVE~~.

(a) Employees represented by an employee organization shall be granted Paid Time Off (PTO) ~~vacation~~ leave ~~with pay~~ according to the provisions of the collective bargaining agreement in effect.

(b) ~~(1) Vacation leave with pay~~ PTO will be granted to full-time permanent non-represented employees who are eligible in accordance with the most recent City Manager established policy. ~~To be eligible, an employee shall have completed six months of continuous service with the City. Once eligible, the amount of vacation leave with pay shall be granted annually, based on an employee's date of hire and length of service.~~

~~(2) Employees hired after the effective date of this section shall be subject to the following schedule:~~

~~A. Less than one year: five work days or forty hours;~~
~~B. One, but less than two years: ten work days or eighty hours;~~
~~C. Two, but less than seven years: fifteen work days or 120 hours;~~
~~D. Seven, but less than thirteen years: twenty work days or 160 hours;~~
~~E. Thirteen years or more: twenty-five work days or 200 hours.~~

~~(3) Employees hired prior to the effective date (1-13-06) of this section may choose to transfer to the schedule set forth in paragraph (b)(2) hereof on or before their next anniversary date or remain on the following schedule:~~

~~A. Less than five years: ten work days or eighty hours;~~
~~B. Five, but less than ten years: fifteen work days or 120 hours;~~
~~C. Ten, but less than fifteen years: twenty work days or 160 hours;~~
~~D. Fifteen, but less than twenty years: twenty-five work days or 200 hours;~~
~~E. Twenty or more years; thirty work days or 240 hours.~~

~~(4) An employee's vacation schedule selection under paragraph (b)(3) hereof is irrevocable. Failure to make a selection will result in the employee being on the vacation schedule set forth in paragraph (b)(3) hereof.~~

~~(c) All eligible employees are encouraged to take their entire annual vacation leave with pay in increments of at least five days. Vacation requests should be made to the office of Employee Relations not more than thirty days in advance. However, employees wishing to schedule vacations further in advance should make arrangements with their immediate supervisor. A week of vacation leave with pay shall provide compensation equal to a forty-hour rate of pay for that employee.~~

~~(d) Vacation leave with pay granted annually in accordance with the provisions of subsection (b) hereof shall be used within one year after qualifying for the same. That which is not used shall be forfeited. Vacation leave with pay shall not be accumulated from year to year, except as may be allowed to overtime-exempt employees with the express approval of the City Manager, who shall not grant more than one additional year of accumulation.~~

~~(e) Vacation leave with pay is not to be taken in advance of qualifying for it except in unusual circumstances as authorized by the City Manager.~~
~~(f) If an employee is discharged, resigns, retires or dies, such employee shall receive compensation for all unused vacation leave for which he has qualified and his pro-rata share of vacation leave accumulated thereafter until his termination date.~~
(Ord. 14-78. Passed 11-28-78; Ord. 36-05. Passed 1-3-06.)

294.05 SICK LEAVE AND ACCIDENT; ~~DISABILITY AND DEATH~~.

(a) Coverage by Employee Organization. Employees represented by an employee organization shall be covered by the sickness and accident plan, if any, of the collective bargaining agreement in effect.

(b) Sickness and Accident Policy. For non-represented employees, the Sickness and Accident ~~following paid sick leave~~ program for employees who are eligible, shall be in accordance with the most recent City Manager established~~effect, subject to the provisions of the City's insurance program or City~~ policy.

~~(1) If accidental bodily injury is sustained by an employee while insured hereunder and which, from the date of the accident, directly and independently of all other causes, results in the total disability of such employee, the City shall pay periodically, commencing with the first day of such continuous disability, a weekly indemnity at the rate of the weekly indemnity for which such employee is insured for the period of such disability, but not to exceed twenty-six weeks for any one accident. For each day of any such period of disability for which a weekly indemnity is payable and which is less than a full week, the City shall pay a one-seventh part of the weekly indemnity for which such employee is insured.~~

~~(2) If sickness causes total disability and if such disability begins while the employee is insured hereunder, the City shall pay periodically, commencing with the eighth day of such disability, a weekly indemnity at the rate of the weekly indemnity for which such employee is insured for the period of such continuous disability, but not to exceed twenty-six weeks for any one disability. For each day of any such disability for which a weekly indemnity is payable and which is less than a full week, the City shall pay a one-seventh part of the weekly indemnity for which the employee is insured.~~

~~(3) Payment shall not be made under both the weekly indemnity accident provision and the weekly indemnity sickness insurance provision with respect to any day of disability.~~

~~(4) Successive periods of disability, whether under the weekly indemnity accident insurance or under the weekly indemnity sickness insurance, shall be considered due to one accident or sickness, unless the successive periods are separated by the employee's return to full-time, active work with the City for at least six months.~~

~~(5) Total disability, as used herein, means:~~
~~A. Complete inability of the insured employee to perform any of the duties of his regular occupation or employment or other substantially gainful employment during the first twenty-four months of continuous disability after the elimination period; or~~
~~B. Complete inability to perform any of the duties of any gainful occupation or employment for which he is or may reasonably become qualified for by reason of education, training or experience.~~

~~(6) Weekly indemnity benefit schedules shall be established by the City Commission. Copies of the schedule and additional information are available from the office of Employee Relations.~~

~~(c) Accumulated Paid Sick Leave Credits.~~

~~(1) All accumulated sick leave credits were frozen effective September 1, 1974, and may be used by employees who have such benefits during the period of sickness from the first to the eighth day under the provisions of the sickness and accident insurance policy when such policy does not provide payment. In addition, employees may use accumulated sick leave credits for approved leaves of absence with pay up to forty hours per year.~~

~~(2) Upon retirement, as specified under the Michigan Municipal Employees' Retirement System, or upon the death of the employee, the employee or his estate shall receive an amount equal to the remaining unused sick leave paid at the rate in effect on August 31, 1974. If the employee resigns, payment for accumulated sick leave will be paid at one-fourth the rate in effect on August 31, 1974.~~

~~(d) Qualification for Paid Sick Leave Credits. In order to quality for sick leave payments, the employee must:~~

~~(1) For those short-term illnesses expected to be of less than one week duration, notify his department in accordance with this Administration Code prior to his normal starting time on each day of the absence; and~~

~~(2) For those long-term illnesses expected to be of more than one week duration, notify his department prior to his normal starting time on the first day of the absence and prior to his return from such absence, unless the circumstances surrounding the absence make such reporting impossible, in which event such report must be made as soon thereafter as possible.~~

(c~~e~~) False Claims. Any employee who makes a false claim for paid sick leave shall be subject to disciplinary action.

(Ord. 14-78. Passed 11-28-78.)

* * *

294.075 ~~PERFORMANCE EVALUATION PROGRAM~~REPEALED.

~~(a) The Performance Evaluation Program will be based on the following performance evaluation criteria:~~

~~(1) Distinguished. Performance consistently exceeds that expected of experienced and qualified individuals in this position. Performance is exceptional.~~

~~(2) Competent. Performance expected of experienced and qualified individuals in this position. "Competent" is the term applied to the basic job standard; solid performance that meets the requirements of the position.~~

~~(3) Provisional/inadequate. Performance similar to that expected of experienced and qualified individuals in the position with some significant exceptions. Performance at this level may be acceptable for a new employee who is learning the job; overall performance significantly poorer than that expected of experienced or qualified individuals in this position. This performance is unacceptable for an experienced and qualified individual.~~

~~(b) Individuals demonstrating performance consistent with the criteria referenced in subsection (a) hereof shall receive salary adjustments until such time as their fully competent salary level is reached based on the following:~~
~~Performance Evaluation Salary Adjustments~~

~~Distinguished~~
~~4 to 5 percent~~
~~Competent~~
~~3 percent~~
~~Provisional/Inadequate~~
~~0 to 2 percent~~

~~(c) The City Manager is hereby authorized to exceed the fully competent salary level by up to, but not in excess of, five percent for those employees who demonstrate distinguished performance and for those employees whose salary currently exceeds the fully competent salary level.~~

~~(d) The salary schedule for nonrepresented employees shall be adjusted each year based upon the cost of living as determined by the Consumer Price Index. Such adjustment shall in no case be less than the increase given to represented employees.~~

~~(e) An employee will be eligible to receive such cost of living adjustment based on performance. Employees performing at the distinguished and competent level will receive 100 percent of the cost of living adjustment. Employees performing at the provisional/inadequate level may receive 0 to 100 percent of such adjustment.~~

~~(f) Individuals who are currently compensated below the entry level salary for their position shall be raised to the entry level effective July 1, 1987.~~

~~(g) An individual over the fully competent salary level for his or her position may be given a cost of living increase assuming the employee is demonstrating acceptable performance, and such employee may be given a merit increase if he or she demonstrates distinguished performance. The total of living adjustment and/or merit increase, when added to the employee's existing salary, shall not exceed 105 percent of his or her fully competent salary level.~~

~~(h) At least once every three years, all nonrepresented positions will be evaluated by a firm, such as Hay Associates, to determine that positions are properly established based upon job functions and that salaries are properly determined based upon market conditions.~~
~~(Res. 585. Passed 1-20-87.)~~

* * *

294.19 ~~RESIDENCY REQUIREMENTS~~REPEALED.

~~The following shall constitute the residency policy of the City. It is the goal of the City that this policy be negotiated with each employee organization and then made a part of each union contract. The residency policy for persons accepting a position with the City which is not subject to a collective bargaining agreement with an employee organization shall be as follows:~~

~~(a) An individual, other than a department head, commencing full-time employment with the City on or after March 11, 1994, who resides outside the metropolitan area, shall establish residency in the metropolitan area within one year from the date of hire.~~

~~(b) An individual, other than a department head, commencing full-time employment with the City on or after March 11, 1994, who resides within the metropolitan area, shall not be required to establish residency in the City, but if the individual changes domicile, residency must be maintained within the metropolitan area.~~

~~(c) An individual, other than a department head, who commenced full-time employment before February 28, 1994, shall be required to establish and maintain residency within the metropolitan area. However, full-time employees employed on or before November 28, 1978, other than department heads, shall be exempt from this residency policy.~~

~~(d) A person accepting a position as a department head shall be required to establish and maintain residency within the City as a condition of employment in conformity with this subsection. This section shall not be construed as amending or obviating Section 5.4 of the City Charter requiring that City officers be or become registered electors of the City.~~

~~(1) A person not residing in the City who accepts a position as a department head shall be required to establish residency within the corporate limits of the City within sixty days from the first date of employment in such position, unless such requirement is either waived or the time for compliance is extended by the City Commission.~~

~~(2) All persons holding a department head position on March 11, 1994, who reside within the City shall remain a resident of the City while holding such position.~~

~~(3) Any person holding a department head position on March 11, 1994, who is not a resident of the City as a result of a waiver by the City Commission, shall establish residency within the corporate limits of the City if and when the individual changes domicile while holding such position.~~

~~(e) Any person required to establish and/or maintain residency under this section shall do so as a condition of continued employment. Any person who fails to comply with this section, after written notice is given to such person by the City Manager that the individual is in violation of the residency requirement, shall forfeit his or her employment or office with the City, unless the violation is cured within thirty days after receipt of the violation notice. Such forfeiture of~~

~~employment or office shall be considered a voluntary separation from service and shall constitute a resignation by the individual.~~

~~(Ord. 4-94. Passed 3-1-94.)~~

CHAPTER 294

General Personnel Regulations

294.01 Hours of work.

294.02 Relief periods.

294.03 Holidays.

294.04 Paid Time Off.

294.05 Sick leave and Accident.

294.06 Other leaves of absence.

294.07 Performance standards; evaluations.

294.075 REPEALED.

294.08 Use of performance evaluations.

294.09 Outside employment.

294.10 Employee assistance program.

294.11 Health insurance.

294.12 Life insurance.

294.13 Dental Plan.

294.14 Pension Plan.

294.15 In-service training.

294.16 Safety program.

294.17 Accident review policy.

294.18 Travel allowances.

294.185 Use of City vehicles; mileage allowance.

294.19 REPEALED.

294.20 Equal Employment Opportunity Employer.

294.21 Credit card policy.

* * *

294.04 PAID TIME OFF.

(a) Employees represented by an employee organization shall be granted Paid Time Off (PTO) leave according to the provisions of the collective bargaining agreement in effect.

(b) PTO will be granted to full-time permanent non-represented employees who are eligible in accordance with the most recent City Manager established policy.

(Ord. 14-78. Passed 11-28-78; Ord. 36-05. Passed 1-3-06.)

294.05 SICK LEAVE AND ACCIDENT.

(a) Coverage by Employee Organization. Employees represented by an employee organization shall be covered by the sickness and accident plan, if any, of the collective bargaining agreement in effect.

(b) Sickness and Accident Policy. For non-represented employees, the Sickness and Accident program for employees who are eligible, shall be in accordance with the most recent City Manager established policy.

(c) False Claims. Any employee who makes a false claim for paid sick leave shall be subject to disciplinary action.

(Ord. 14-78. Passed 11-28-78.)

* * *

294.075REPEALED.

* * *

294.19 REPEALED.

General Detail NO.

Minutes for the January 16, 2024 City Commission Community Development Update Workshop

BATTLE CREEK, MICHIGAN - 2/6/2024

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Patti Worden, Executive Assistant

Department: City Manager

SUMMARY

Minutes for the January 16, 2024 City Commission Community Development Update Workshop

BUDGETARY CONSIDERATIONS

HISTORY, BACKGROUND and DISCUSSION

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
Minutes_for_the_January_16__2024_City_Commission_Community_Development_Update_Workshop.pdf	Minutes for the January 16, 2024 City Commission Community Development Update Workshop

Agenda: Battle Creek City Commission

Meeting Type: Workshop

Meeting Date: January 16, 2024

Chair: Mayor Mark A. Behnke-Topic: Community Development Update Workshop

Prepared By: City Commissioner Chambers - City Hall

City Commission

ATTENDANCE

COMMISSIONERS

Mayor Mark Behnke
Commissioner Jenasia Morris
Commissioner Carla Reynolds
Commissioner Jake Smith
ABSENT: Commissioner Jim Lance
Commissioner Roger Ballard
Commissioner Patrick O'Donnell
Commissioner Christopher Simmons
Vice Mayor Sherry Sofia

CITY STAFF

Rebecca Fleury, City Manager
Victoria Houser, City Clerk
Shannon Bagely, Police Chief
Helen Guzzo, Community Development Supervisor
Marcie Gillett, Community Services Director
Jill Steele, City Attorney
Ted Dearing, Assistant City Manager
Bill Beaty, Fire Chief
Bryce Hamilton, Network Computer Specialist

ATTENDANCE

WELCOME AND INTRODUCTION

Ms. Fleury welcomed everyone to the workshop, introducing Helen Guzzo, Community Development Supervisor and Marcie Gillett, Community Services Director.

PUBLIC COMMENT-LIMITED TO 3 MINUTES PER INDIVIDUAL

There were no public comments.

PRESENTATION BY COMMUNITY DEVELOPMENT SUPERVISOR HELEN GUZZO

Helen Guzzo, Community Development Supervisor, presented information on her department. Ms. Guzzo shared details of the Five (5) Year Consolidated Plan and the Annual Action Plan.

COMMISSION DISCUSSION

Commissioners thanked Ms. Guzzo for the presentation, expressing appreciation for her love of the community, stating they were looking forward to future work of the Community Development Department.

Responding to Comm. Morris, Ms. Guzzo stated funds currently allocated to the Youth Village project would be reallocated to another project if they were not able to progress.

Ms. Guzzo also shared that they have requested another year to rehab 85 homes in the HUD LEAD program, also noting they may need to repay some of the funds for the rental rehab project.

Comm. Simmons expressed hope the city would consider using HUD funds to assist individuals with credit or eviction issues, or prior felony convictions, that prohibit their ability to secure affordable rental housing.

Ms. Guzzo stated permanent supportive housing is one solution for those experiencing difficulty obtaining affordable housing. Ms. Guzzo stated the Housing Commission continues to work to find more options for those needing housing.

Responding to Comm. Smith, Ms. Guzzo noted the Upholdings project included the city's federal HOME ARP funds, noting Upholdings scored very high, which was an eligible use of HOME funds, for gap financing. Ms. Guzzo also noted Supportive Housing includes a Case Manager who helps clients to work to solve issues.

Comm. Sofia thanked Ms. Guzzo for the partnerships and relationships in the community, also thanking her for ensuring people are accountable when they do not abide by city agreements. As to the Youth Village, Comm. Sofia suggested Ms. Guzzo contract Representative Haadsma to encourage EGLE to do the work sooner.

ADJOURNMENT

Mayor Behnke adjourned the meeting at 6:30 pm.

Citizens who wish to address a specific issue on the floor may do so after being recognized by the Mayor or presiding Commissioner. At the time for general public comments, after being properly recognized, citizens may address the commission on any subject within the control and jurisdiction of the City of Battle Creek. Citizens will be subject to the following summarized limitations, which are set out fully in ordinance 212.02, Art XVII:

1. Citizen comments on any Resolution before the Commission may be made either before or after the Commissioners have had an opportunity to discuss the Resolution, at the discretion of the Chair;

2. Citizens wishing to speak to a particular Resolution should raise their hands and wait to be recognized before speaking;

3. Before speaking, an individual who has not filled out a comment card disclosing this information, shall identify themselves by name and address and, if appropriate, group affiliation for the record.

4. Citizens will confine their remarks to matters currently pending on the floor, and be brief and concise in making their remarks;

5. If a citizen becomes repetitive or, in the opinion of the Chair, takes an inordinate amount of time in making comments, that citizen will be ruled out of order and the Commission will continue with its business;

6. Citizens should address all remarks to the Commission as a whole, and not to individual Commissioners.

These Rules will apply to comments by citizens during the Public Comment section of the Agenda.
The City of Battle Creek will provide necessary, reasonable, auxiliary aids and services, such as signers for the hearing impaired, and audiotapes of printed materials being considered in the meeting, upon seven days' notice to the City of Battle Creek. Individuals with disabilities requiring auxiliary aids or services, should contact the City of Battle Creek by writing or calling the following:

Victoria Houser
Office of the City Clerk
Post Office Box 1717
Battle Creek, Michigan 49016
269/966-3348 (Voice)
269/966-3348 (TDD)

City of Battle Creek
Community Development

- Lead Abatement & Remediation
- Minor Home Repair
- Funding Public Services & Infrastructure
- Funding Code Compliance
- Supporting Neighborhood Planning Councils
- Affirmatively Furthering Fair Housing
- Engage Homeless Response System

Community Development Division

Applies for and administers state and federal grants on behalf of the City.

Five Year Consolidated Plan

Every five years a Plan is created that establishes priorities for community development work in Battle Creek and governs how the City allocates grant funds to projects and programs.

Annual Action Plan

Each year the City creates an Annual Action Plan which updates the five year plan and sets budget and goals for the coming year.

Community Development – Sources of Revenue

	Per Year
Community Development Block Grant (CDBG)	$1.2 million
HOME Investment Program (HOME)	$320,000
Children's Health Insurance Program/State of Michigan CHIP Medicaid Lead Safe Program (CHIP LSP)	$1.5 million
HUD LEAD Remediation & Healthy Homes Program (HUD LEAD)	$1.1 million
HOME-ARP *(ARPA special allocation)*	$1.0 million
Coronavirus Community Development Block Grant (CDBG-CV)	$1.0 million
Battle Creek Public Schools Teacher Housing Incentive Program (resuming administration in July 2024)	$350,000

Consolidated Planning Cycle

February	Community Needs Public Hearing
Jan – May	Creation of the Annual Action Plan *Publish Budget (Feb)* *Public Hearing on Plan (April)* *Adoption of Plan by City Commission (May)*
July	Start CDBG & HOME Program Year
August	Public Hearing for Consolidated Annual Performance and Evaluation Report (CAPER)
October	Start CHIP Lead Program Year

Community Development

City of Battle Creek

2020-2024 Consolidated Plan

New Consolidated Plan Due to HUD, May 2025

- The Department of Housing and Urban (HUD) requires the City of Battle Creek to create Five Year Consolidated Plans to apply for CDBG and HOME funds
- 2024 is the final year of 2020-2024 Consolidated Plan
- In 2019, City engaged the community through community meetings and a survey distributed with water bills that had over one thousand responses
- In 2019, Organizational and Community-based leaders created a strategic priorities score card to guide the creation of the plan.
- New plan will cover 2025-2029
- Next fall/spring a community engagement strategy, build on other initiatives

City of Battle Creek

2024 Annual Action Plan CDBG Proposed Budget

CDBG-Funded Project Name	ACTUAL 2020	BUDGET 2021	BUDGET 2022	BUDGET 2023	BUDGET 2024	Total
Facilty Improvement - Early Childhood Deve	$ -	$ -	$ 420,000	$ 70,000	$ -	$ 490,000
General Administration (CDBG)	$ 116,181	$ 109,607	$ 113,129	$ 123,567	$ 110,000	$ 572,484
Neighborhood Planning Administration	$ 114,630	$ 141,637	$ 125,944	$ 136,000	$ 135,000	$ 653,211
Code Enforcement	$ 210,000	$ 210,000	$ 210,000	$ 210,000	$ 210,000	$ 1,050,000
Housing Rehab Administration (MHR Projec	$ 99,025	$ 115,531	$ 105,151	$ 126,272	$ 90,000	$ 535,980
Housing Rehab - Minor Home Repair (MHR)	$ 357,952	$ 500,000	$ 450,000	$ 500,000	$ 450,000	$ 2,257,952
Senior Minor Home Repair (Community Action)					$ 205,000	$ 205,000
Rental Rehab Administration Admin.	$ 15,000	$ 12,634	$ 2,205			$ 29,839
Rental Rehabiliation Program - CANCELED						
Transit Infrastructure				$ 200,000		$ 200,000
Transit Bus Passes			$ 15,000			
Fair Housing Education and Testing		$ 25,000	$ 25,000	$ 25,000		$ 75,000
Housing Case Management (VOCES)		$ 35,000	$ 25,000	$ 35,000		$ 95,000
Eviction Diversion (Legal Services)		$ 35,000	$ 35,000	$ 35,000		$ 105,000
Total	**$ 912,788**	**$ 1,184,409**	**$ 1,526,430**	**$ 1,460,839**	**$1,200,000**	**$ 6,284,466**

City of Battle Creek

HOME Investment Partnership

Funds the building, buying and/or rehabilitating of housing for rent or homeownership. Also funds direct rental assistance to low-income people (60% of area median income)

Required 25% match is waived or reduced to 12.5% because of Battle Creek's poverty rate (22% of households live with poverty level income)

HOME Commitments made in Annual Action Plans	Previous Years	2021	2022	2023	2024	TOTAL 2024 AND PREVIOUS YRS.
HOME Tenant Based Rental Assistance (TBRA), NIBC		$ 32,023	$ 70,000	$ 133,787	$ 111,090	$ 346,900
Infill Housing		$ 140,000	$170,880	$ 120,000	$ 100,000	$ 530,880
Community Housing Development Organization (CHDO) 15% Set-Aside	$200,662				$ 48,000	$ 248,662
Down Payment Assistance		$ 100,000	$ 50,000	$ 50,000	$ -	$ 200,000
HOME Administration (10%)					$ 30,000	$ 30,000
Permanent Supportive Housing, Upholdings Project					$ 28,886	$ 28,886
				TOTALS	**$ 320,000**	**$ 1,385,328**

City of Battle Creek

Community Development Block Grant (CDBG)

Congress created the Community Development Block Grant in 1974. 2024 will be the 50th Anniversary of the City's CDBG program.

Projects must meet one of three national objectives:

1) Benefit to low and moderate income (LMI) persons or communities
   - ❑ LMI area benefit
   - ❑ LMI benefit to a limited clientele
   - ❑ LMI job creation
   - ❑ LMI housing

2) Elimination of slums and blighting influences

3) Urgent Need

Public Service Grants:

Prior to Federal, State, and budget cutbacks in 2012, the City administered a CDBG-funded public service grants program.

Up to **15% of CBDG funds** may be used for public service grants if a **Community Development Advisory Committee** is set up for members of the public to help make funding priorities and awards of funds.

Funding of public services was allowed during the COVID response without an Advisory Committee; the **City's Citizen Participation Plan** establishes the process of establishing an Advisory Committee

City of Battle Creek

Community Development Block Grant (CDBG) Substantial Amendment

Source of Funds		
Reprogram 2018 CDBG funds expiring in 2025 from Rental Rehab.	$	155,718.58
Funds not obligagated in existing Annual Action Plan	$	470,760.60
	$	626,479.18
Proposed Use of Funds		
City Minor Home Repair Program	$	276,479.18
Senior Minor Home Repair Program, Community Action	$	350,000.00
	$	626,479.18

City of Battle Creek

Consolidated Plan Locally Decided Priorities

2015-2019 Consolidated Plan Priorities

1) Encourage **vibrant neighborhoods** and support a well-functioning **housing market**
2) Promote **vibrancy downtown** and along **major corridors**
3) Increase resident and **community engagement**
4) Support efforts to **expand employment** and **workforce development** includes improving **transportation** for low income people

2020-2024 Consolidated Plan Priorities

1) Ensure **housing is affordable, accessible, and safe**
2) Activate **underutilized land** in low-income neighborhoods
3) Alleviate **poverty**
4) Community **engagement** through collaboration and empowerment
5) Affirmatively further **fair housing**
6) Restore **vitality to low-income neighborhoods**

Get the LEAD OUT

CALHOUN COUNTY

Battle Creek Lead Hazard Control Program

MDHHS Michigan Department of Health & Human Services

CHIP Children's Health Insurance Program

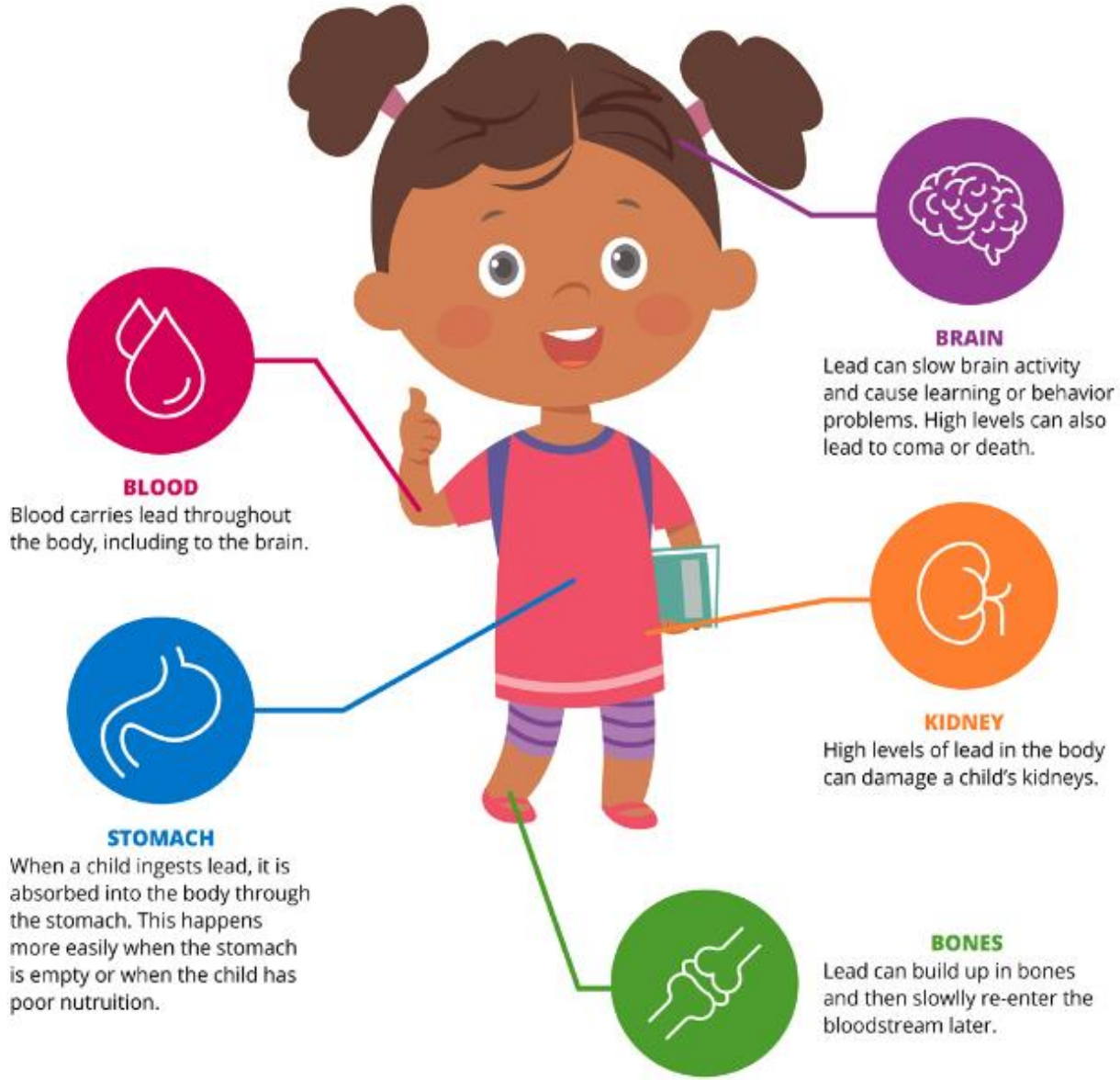
BATTLE CREEK BREAKFAST CAPITAL OF THE WORLD

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

CALHOUN COUNTY PUBLIC HEALTH DEPARTMENT

CommunityAction

www.gettheleadout.cc



How lead poisoning affects a child

Children under the age of 6 are at greatest risk because they explore and learn by putting everything in their mouths.

However, it can also introduce toxins, such as lead, into the body and blood stream. Older children and adults are protected by the blood-brain barrier — which filters blood carried to the brain, allowing vital nurtients through while blocking toxins such as lead.

But the blood-brain barrier isn't fully developed in children under age 6.

Get the LEAD OUT CALHOUN COUNTY

ABOUT LEAD | FAMILIES | LANDLORDS | CONTRACTORS | CONTACT US

LEAD 2023-2024 Abatement Initiatives

- Restart the Calhoun County LEAD Poisoning And Prevention Task Force & a Public Health Education campaign (co-chair with the Calhoun County Public Health Department)
- Implement contractor outreach and feedback sessions
- Community Development has 3 Spanish speaking staff. Two are trained interpreters and the third will be trained in the spring.
- Applications from Spanish speaking families increased significantly by responding to a need in our community to address language barriers.

LEAD ABATEMENT PROGRAM
FY 2023 ACCOMPLISHMENTS
Oct. 1, 2022 - Sept. 30, 2023

- 29 Homes Rehabilitated/LEAD Abated
  - 15 City of Battle Creek
  - 14 Community Action (countywide)
  - 2 Children with EBLL
  - 2 Pregnant Women
  - 4 Prevention Children < 6

- $1.9M Invested in Abatement
- >$80K Healthy Homes Funding

- CHIP Grant is $1.5M annually; Healthy Homes Funds
- HUD LEAD Grant is $3.4M (October 2021 – July 2025)
- Community Action is now a partner in both CHIP and HUD LEAD Grants
- HUD Lead Grant Period of Performance Extended to July 2025

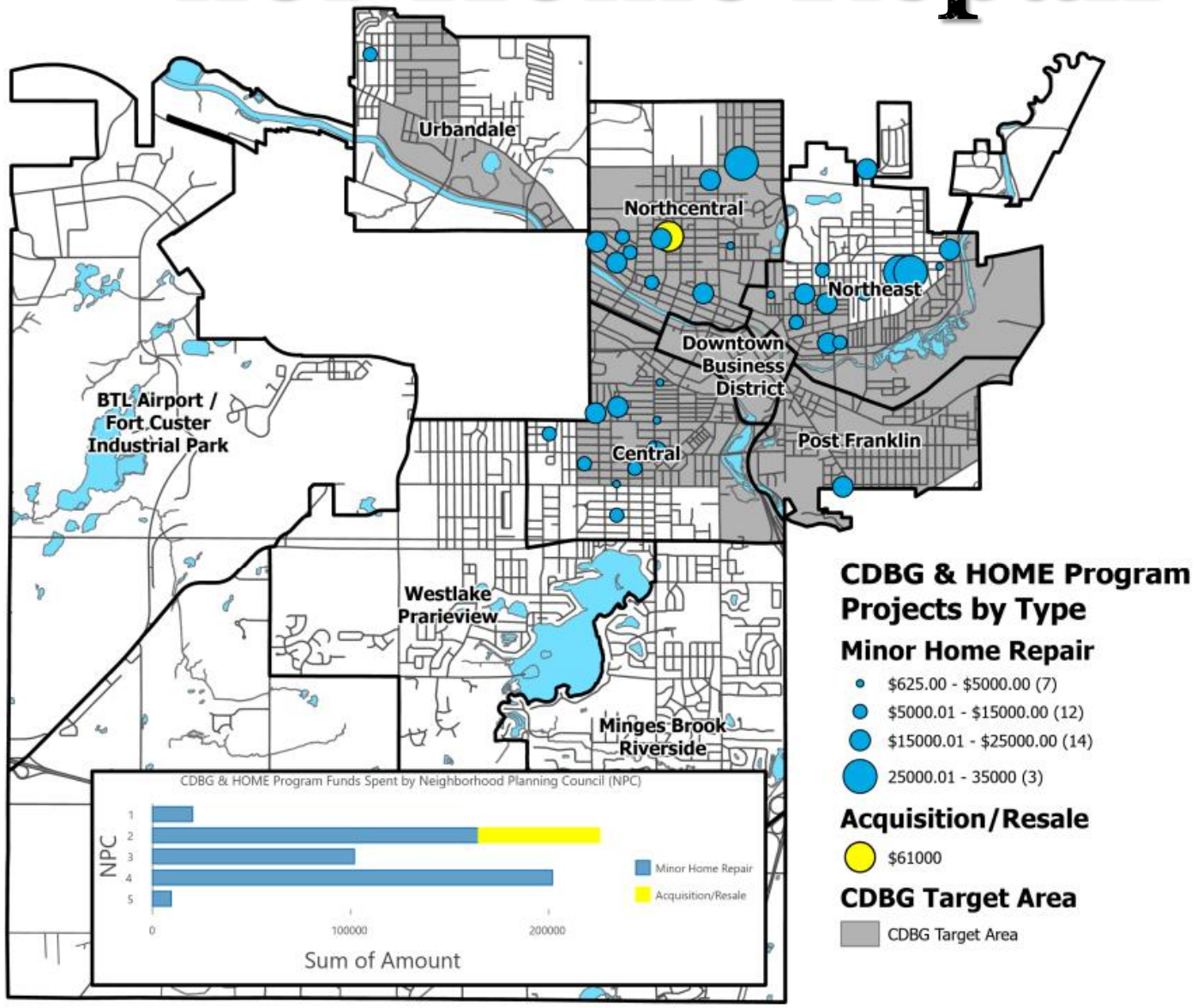
- CHILDREN/PREGNANT WOMEN WHO FREQUENTLY VISIT MAY BE ELIGIBLE
- RENTAL PROPERTIES MAY BE ELIGIBLE
- HUD-LEAD PROGRAM INCOME ELIGIBILITY REQUIREMENT: >80% AMI
- DUE TO THE INCREDIBLE RESPONSE, CRITERIA NARROWED TO CHILDREN WITH EBLL AND PRIMARY PREVENTION OF CHILDREN >6/PREGNANT WOMEN
- EBLL=ELEVATED BLOOD LEAD LEVEL (DEFINED AS >3.5 MICROGRAMS PER DECILITER)

Community Development

www.gettheleaout.cc

City of Battle Creek

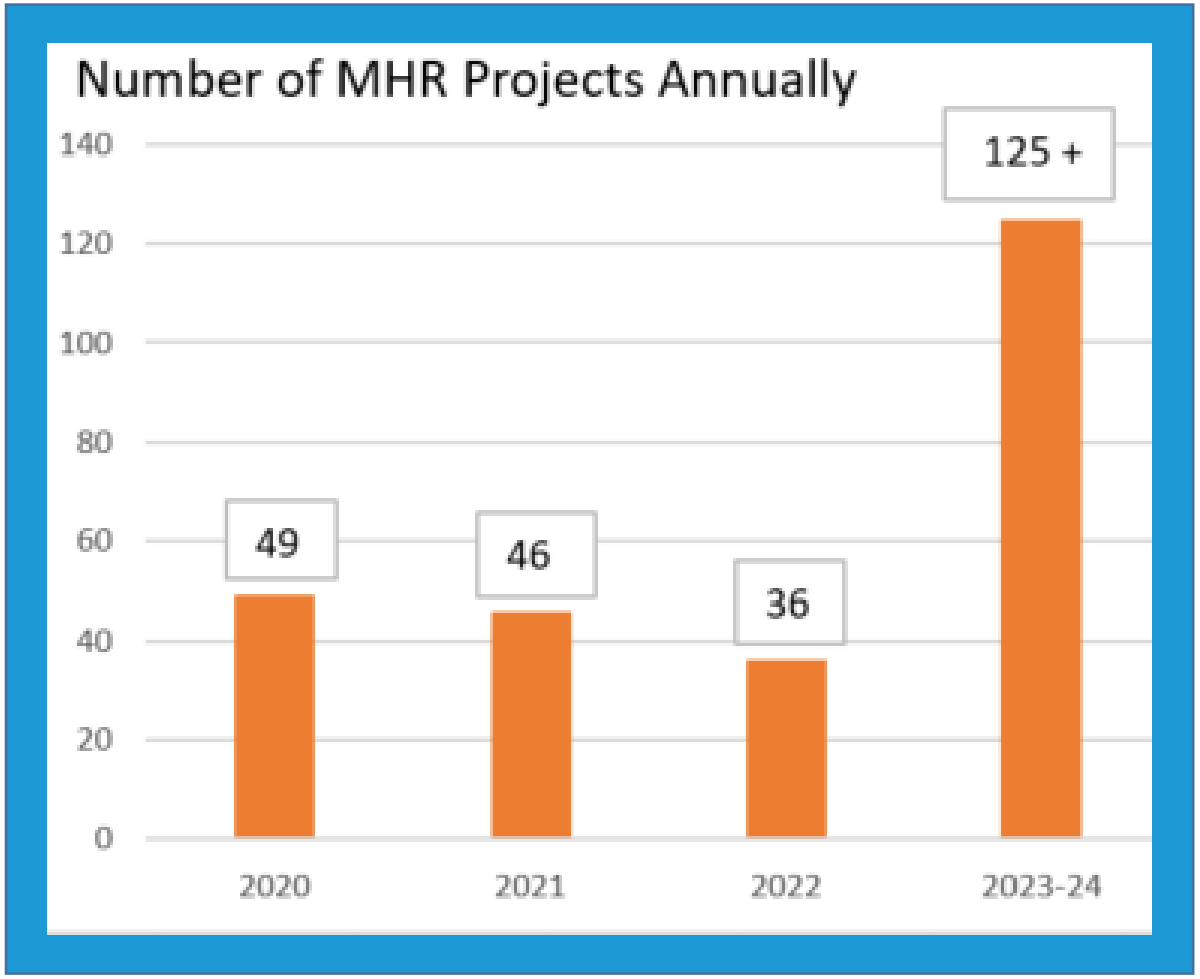
Minor Home Repair



- Assists low and moderate income homeowners with health and safety repairs.
- Helps homeowners comply with code enforcement orders, prevents houses from becoming so run down they become vacant, and helps when homeowners can't afford needed repairs.
- About 50% of funding goes to replacing roofs including replacing decking, soffit, fascia, and gutters if needed.
- Applicants must income qualify, have own the home for at least six months, carry home insurance, and not be in forfeiture on their taxes. Do not assist land contracts.
- Repairs can't disturb lead surfaces hence can't pay to paint houses
- Exterior Repairs – Roofs, handrails, steps, electrical service
- Interior Repairs – furnaces, water heaters, water/sewer/drain repairs, replace electrical service panels, faucet repair

City of Battle Creek

Minor Home Repair Program



80% Area Median Income - Battle Creek				
Household Size	**1**	**2**	**3**	**4**
2023 Income Limits	$42,750	$48,850	$54,950	$61,050

https://portal.neighborlysoftware.com/BATTLECREEKMI/Administration

NEIGHBORHOODS INC.
OF BATTLE CREEK

Welcome to the City of Battle Creek, MI
Administrator Portal

New users must first register their account
before signing in to the portal

Sign In | Register

Email Address

cplussier@battlecreekmi.gov

Password

••••••••••••

☑ Remember my email address

Sign In

Forgot your Password?

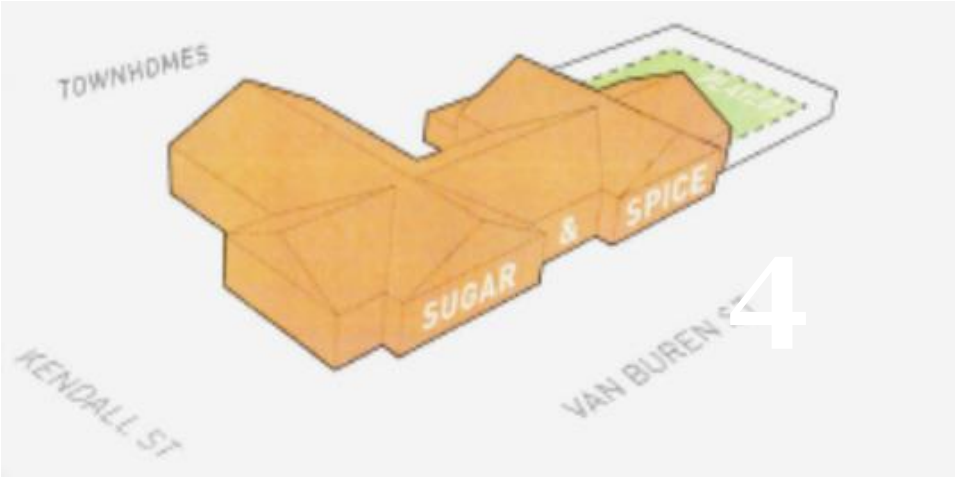
Neighborly Software

Youth Village
Learning Center

Early childhood development center and daycare, key part of the New Level Sports Youth Village campus. Uses vacant land and an existing building.

Project Delayed

- ✓ Awarded $490k in CDBG funds in the 2020-2024 Consolidated Plan
- ✓ Heavy metals discovered in soil when conducting environmental studies
- ❑ EAGL Response Action Plan required
- ❑ Construction start delayed
- ❑ City ARPA funds committed, $1.247 million



City of Battle Creek

Rental Rehabilitation Program

- Provides substantial rehabilitation of mixed-use properties in and around downtown
- Results in affordable rental units for low- and moderate income families.
- Accomplishments:
  2018 – 724 Capital Avenue SW, one unit of rental housing above a business ($40,900)
  2021 – 70 E. Michigan, two units in a three unit floor above a storefront ($140,000)
- 614 Capital Avenue NE, paid $124,067 for rehab of three of five units that have failed to progress. Started in 2020.
- Should the City continue to invest in this program due to slow implementation and cost per unit?

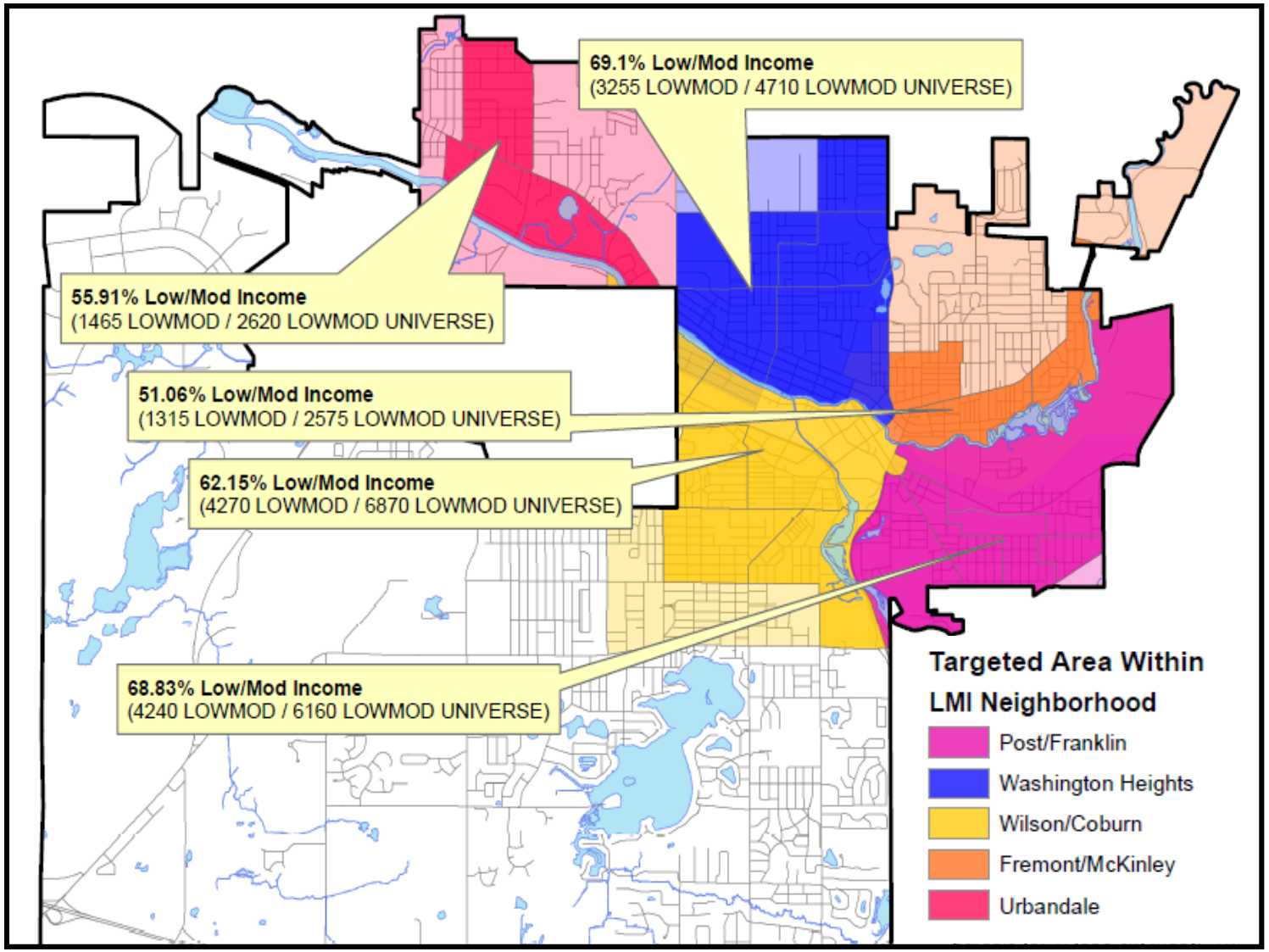
Battle Creek Code Compliance Division

Code Enforcement

Strategic code enforcement is a critical element in fighting neighborhood decline, preserving sound neighborhoods, and restoring distressed areas.

When used proactively to arrest decline, it can help identify, halt, and reverse the negative impact of vacant, abandoned, and problem properties.

CDBG funds code officers working in low and moderate income target areas



Code Compliance works with properties to help build a stronger, stable and more desirable community.

Code officials play a role in helping protect renters through the rental registration and inspection process.

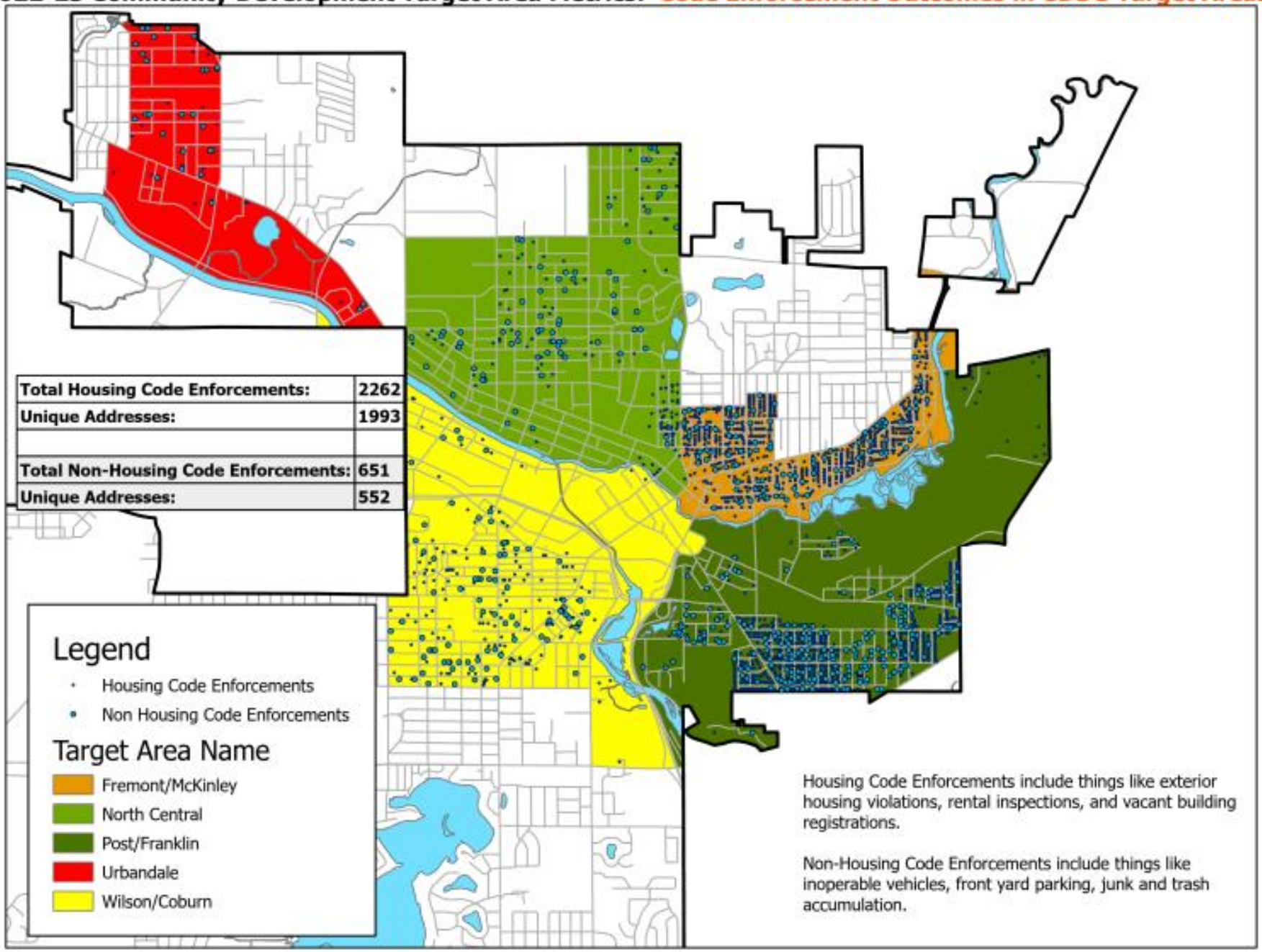
Citywide, Code had:

From 10/1/22-10/1/23, total number of enforcements: 7,633

Issued a total of 179 citations (4.8% of enforcements)

$210,000 annually of CDBG funding

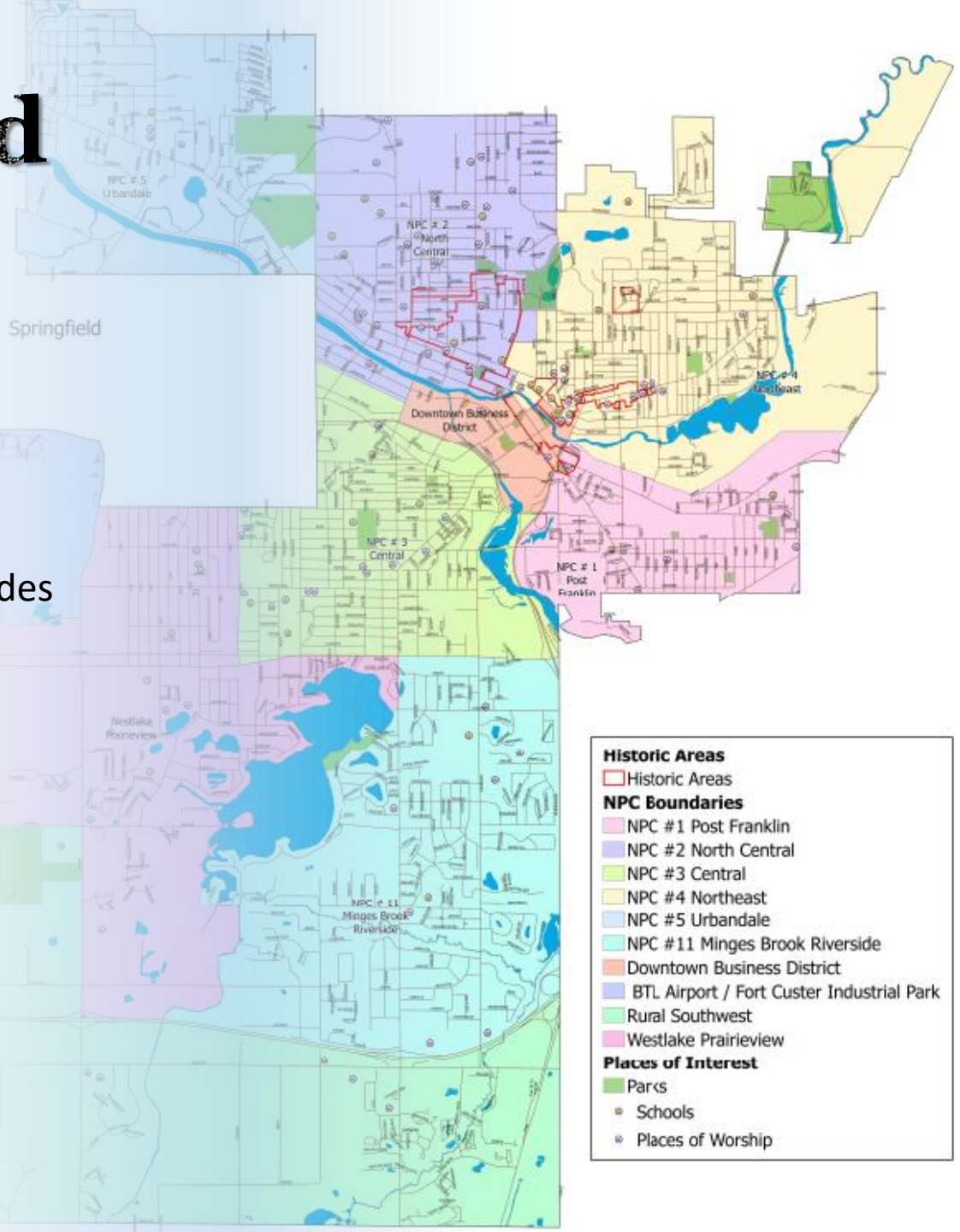
2022-23 Community Development Target Area Metrics: Code Enforcement Outcomes in CDBG Target Areas



Community Development

Support to Neighborhood Planning Councils

- Utilize NPCs for needs assessment & community engagement
- Has been the City's citizen engagement tool since 1979
- Vanessa Hernandez, Community Development Specialist provides support
- Reads minutes, distributes to members and posts to City's website
- Manages membership nominations
- Manages the Beautiful Battle Creek Awards process – 2nd City Commission meeting every month
- NPC #9 & #10 are not meeting



HOME-ARP

6 Projects

$1,094,358 in funds granted by HUD to provide assistance for persons experiencing homelessness, those at-risk of homelessness, and those fleeing abuse, violence, stalking and/or trafficking.

Gracious Homes, Inc.

NEIGHBORHOODS INC.
OF BATTLE CREEK

All Supportive Services Contracts written for 2 years (2023-2025)

1) Battle Creek Shelter/BC Com. Foundation (on hold) $40,000
2) Gracious Homes – Housing Case Management $50,000
3) Drop-in, Self-Help dba The SHARE Center – Outreach/Transportation $111,090
4) Neighborhoods, Inc. – Housing Case Management $147,000
5) The Haven – Life Recovery Program Supportive Services $250,000

6) UPHOLDINGS – Permanent Supportive Housing $332,114
   55 units of permanent housing combined with services
   Award is for construction costs – **Contract not yet approved**

City Administrative Funding $164,154

TOTAL: $1,094,358

CDBG-CV

CARES Act Special Allocation

$1.0 million granted by HUD to prevent and respond to the Coronavirus Pandemic, assisted over 1,400 people.

The pandemic increased strains on people experiencing homelessness, abuse, or those at-risk of homelessness.

Social Distancing * Isolation * Loss of Income * Health Complications
Loss of Support Systems and Resources Due to Community Shut-Down

The City granted these funds to provide assistance to those affected hardest by the pandemic:

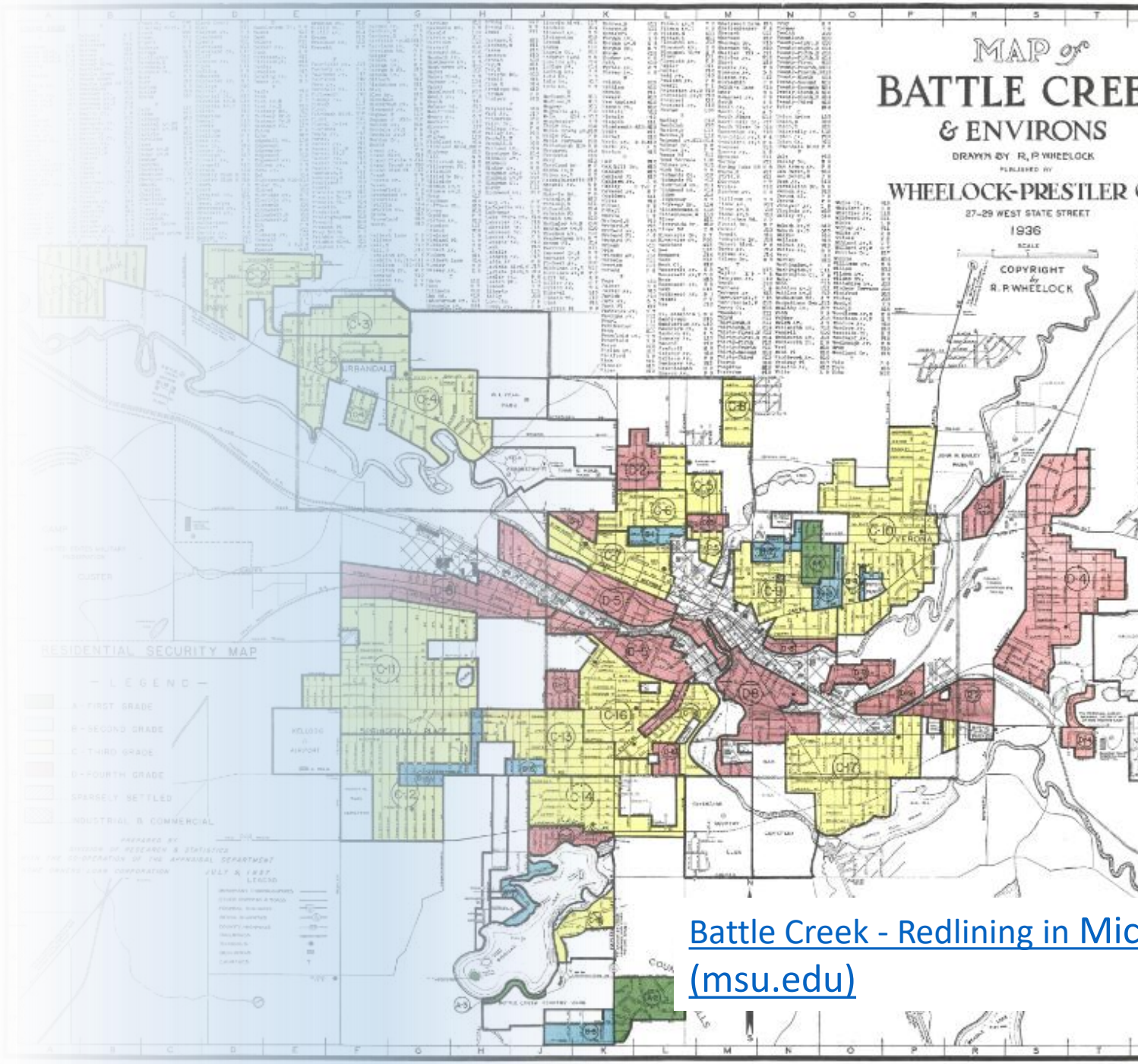
- ❑ $20,000 to S.A.F.E. Place for emergency overnight hotel shelter for victims of intimate partner abuse
- ❑ $20,000 to Legal Services for Eviction Diversion $56,300 to Community Action for Utility Assistance
- ❑ $59,500 to VOCES for Interpretation and Housing Advocacy for Spanish speaking and other minorities
- ❑ $63,000 to run Full Blast as a homeless shelter to cope with the need to separate people
- ❑ $170,400 to Summit Point for Housing Case Management & Rental Arrears payments to help keep people housed
- ❑ $200,000 to the Battle Creek Homeless Shelter for Improvements and Operating Expenses
- ❑ $273,000 to Neighborhoods Inc. for Housing Case Management and Tenant-based Rental Assistance
- ❑ $142,404 to the City for Administration of funding
- ❑ **Total: $1,004,976 (funding provided April 2020-Current – NIBC has $7,000 in rental assistance remaining)**

City of Battle Creek

Fair Housing

The Fair Housing Act protects people from discrimination when they are renting or buying a home, getting a mortgage, seeking housing assistance and engaging in other housing related activities.

As a condition of receiving Federal CDBG or HOME funds, the City of Battle Creek must certify that it will affirmatively further fair housing. The City is required to identify and address impediments to fair housing choice.

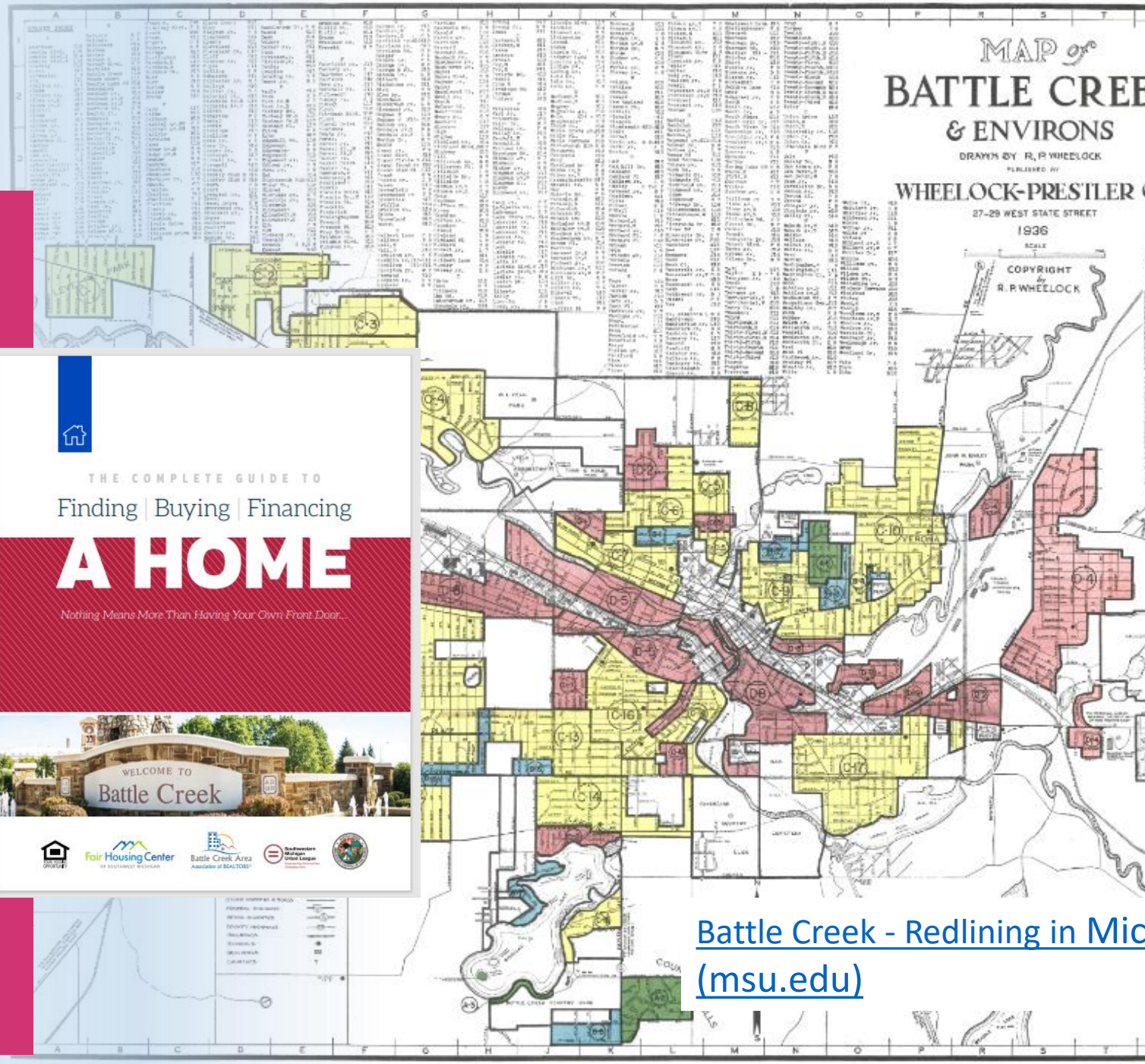


Battle Creek - Redlining in Mic
(msu.edu)

City of Battle Creek

Fair Housing

- 2019 Testing Campaign found bias among Battle Creek Realtors. Interest in funding further testing in the Battle Creek housing market.
- Hosted Richard Rothstein author of the Color of Law to speak in Battle Creek, January 28, 2020
- Developed a guide to homeownership and have hosted Homeworkship Workshops
- Fair Housing Center of Southwest Michigan is rebuilding its capacity to conduct testing.
- Meeting with the Kellogg Foundation funded Battle Creek Coalition for Truth, Racial Healing and Transformation
- $75,000 in CDBG funds available



Battle Creek - Redlining in Mic
(msu.edu)

City of Battle Creek
Community Development

- More than 125 Minor Home Repair projects
- 27 CHIP & 25 HUD Lead Abatements
- Fund Code Compliance in target neighborhoods
- Supporting Neighborhood Planning Councils
- Implement Fair Housing assessment/testing
- Lead changes in the homeless response system
- Strategy for the 2025-2029 Consolidated Plan
- Explore public service grants

General Detail NO.

Minutes for the January 16, 2024 City Commission Regular Meeting

BATTLE CREEK, MICHIGAN - 2/6/2024

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Patti Worden, Executive Assistant

Department: City Manager

SUMMARY

Minutes for the January 16, 2024 City Commission Regular Meeting

BUDGETARY CONSIDERATIONS

HISTORY, BACKGROUND and DISCUSSION

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
Minutes_for_the_January_16__2024_City_Commission_Regular_Meeting.pdf	Minutes for the January 16, 2024 City Commission Regular Meeting

Agenda: Battle Creek City Commission

Meeting Date: January 16, 2024- 7:00 PM

Location: City Commission Chambers

Chair: Mayor Mark A. Behnke

Title: Battle Creek City Hall - City Commission Chambers - 3rd Floor

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ATTENDANCE

COMMISSIONERS

Mayor Mark Behnke
Commissioner Jim Lance
Commissioner Patrick O'Donnell
Commissioner Christopher Simmons
Vice Mayor Sherry Sofia
Commissioner Roger Ballard
Commissioner Jenasia Morris
Commissioner Carla Reynolds
Commissioner Jake Smith

CITY STAFF

Rebecca Fleury, City Manager
Victoria Houser, City Clerk
Shannon Bagely, Police Chief
Bill Beaty, Fire Chief
Jill Steele, City Attorney
Ted Dearing, Assistant City Manager
Mallor Avis, Public Transit Director
Steve Skalski, Public Works Director

INVOCATION

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Comm. O'Donnell.

ROLL CALL

PROCLAMATIONS AWARDS

Beautiful Battle Creek Awards

Mayor Behnke presented the Beautiful Battle Creek Awards.

PRESENTATIONS

Staff Presentation - City Clerk's Office - Victoria Houser, City Clerk

Victoria Houser, City Clerk, presented the monthly staff report.

CHAIR NOTES ADDED OR DELETED RESOLUTIONS

There were no added or deleted resolutions.

PETITIONS COMMUNICATIONS REPORTS

A public comment was received from Richard Bates, regarding transit services. This communication was forwarded to the City Commission on Saturday, January 13, 2024.

PUBLIC HEARING

A Public Hearing to obtain community input on the temporary service changes necessitated by staffing shortages that have extended beyond the intended 12-month period at Battle Creek Transit.

Mayor Behnke declared the public hearing open, inviting attendees to provide comment.

Mallory Avis, Public Transit Director, presented information related to the reduction in public transit services, noting the extreme shortage of drivers for both fixed route and on-demand service.

Corrina stated she needs the transit service to be able to get her medication.

David Moore stated he has used public transportation for many years and understands the necessity.

Christena Smith expressed her belief that low morale is part of the problem to staffing issues.

Richard Bates expressed concerns with the long waits to obtain rides when needed, asking service be restored.

Autumn Smith suggested a sign-on bonus or hazard pay due to assaults to drivers.

Reece Atkins stated several businesses are having difficulty hiring staff who have transportation needs, suggesting more Saturday services for people to get to their jobs.

John Kenefick suggested a study be completed of all transit businesses in the state, noting the financial difficulties for several transit systems.

Jerry Steiner commented about the transit fare increases last year.

Comm. Smith stated the era of mass transit is over, and change is needed, noting the structural issues are not unique to Battle Creek. Comm. Smith asked Ms. Avis to describe the future of Battle Creek Transit and how it may change in the next 5- 10 years.

Ms. Avis noted there was always a need for fixed route service, stating the service to the VA and SW Capital routes used to be full. Ms. Avis stated micro transit, 14-passenger vehicles and fixed route service complement each other. Ms. Avis shared that several transit agencies are switching to micro-transit. Ms. Avis also noted it would take time to transition to newly ordered vehicles.

Comm. Ballard confirmed the commission understood everyone's concerns and needs, stating Ms. Avis is trying to recruit transit drivers, while reminding attendees there are other resources for transportation. Comm. Ballard shared his experience assisting a neighbor with their doctor appointments, reminding everyone Community Action provides transportation services to seniors and

residents with disabilities, stating he was able to help set 8 appointments in 15 minutes, through mid-February.

Comm. O'Donnell, noting the staffing shortages nationwide in the transportation industry, suggested employers consider partnerships to assist with transportation for their employees.

Vice Mayor Sofia asked if the violence issues have been experienced by private transportation companies, also asking if non-CDL drivers had the same requirements as CDL drivers.

Ms. Avis stated assaults to drivers occurred mainly on fixed route service. Ms. Avis noted non-CDL drivers must adhere to the same requirements as all transit employees, including background checks and random drug testing, for safety purposes. Ms. Avis also noted drivers have additional training requirements to obtain their CDL. Ms. Avis shared that the FTA may be using oral drug testing soon, which identifies a shorter period of illicit drug use.

Hearing no additional comments, Mayor Behnke declared the public hearing closed.

PUBLIC COMMENTS REGARDING CONSENT AGENDA AND RESOLUTIONS NOT ON CONSENT AGENDA

Autumn Smith commented on resolutions appointing persons to boards or committees, expressing concern with lack of resident interest in serving on boards.

John Kenefick, commented on resolution 345, regarding ARPA funds to the Share Center, and resolution 347, regarding local transportation service agencies.

Chuck Asher expressed support of resolution 347, stating all of the funds provide transportation to people with disabilities in our community.

David Moore stated he would like to know more about the persons being appointed to city boards and committees.

(Limited to three minutes per individual)

COMMISSION COMMENT REGARDING MEETING BUSINESS

There were no commission comments.

CONSENT AGENDA

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

Minutes for the January 2, 2024 City Commission Regular Meeting

City Manager's Report for January 16, 2024

Review Committee Meeting Minutes for January 10, 2024

CONSENT RESOLUTIONS

328 A Resolution appointing Andrew Duke as a new member to the Income Tax Board of Review.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

329 A Resolution appointing Eva Masters as a new member to the Human Relations Board.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

330 A Resolution reappointing John Sims, Jr. to the Board of Appeals (Housing).

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

331 A Resolution reappointing Kathy Antaya to the Sustainable Battle Creek Committee.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

332 A Resolution reappointing Lynn Ward Gray to the Planning Commission.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

333 A Resolution appointing Michael Wyszynski and Nicholas Iszler as new members to the Water System Advisory Council.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

334 A Resolution reappointing Tom Beuchler to the Economic Development Corporation.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

335 A Resolution reappointing Noris Lindsey to the Zoning Board of Appeals.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

336 A Resolution appointing Tino Smith (Resident Representative) and Theodore Jason Woodard (Business Representative) as new members to the BCTIFA / Brownfield Redevelopment Authority Committee.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

337 A Resolution appointing Commissioner Patrick O'Donnell to replace Commissioner Roger Ballard on the Public Transportation Committee.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

338 A Resolution seeking to appoint 1 member (Mary Fields) and renew 2 members (LaMar Mingle and Yvonne Powell) to the Post/Franklin Neighborhood Planning Council (NPC #1).

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

339 A Resolution to appoint 4 new members (Mary Bourgeois, Patricia Martin, Larry Martin, Cynthia Wyatt) to the North Central Neighborhood Planning Council (NPC #2).

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

340 A Resolution to renew 3 members (Roger Koning, Kim Yarger and Chuck Yarger) of the Northeast Neighborhood Planning Council (NPC #4).

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

341 A Resolution seeking to appoint 4 members (Ginsie Ingraham, Chris Bacik, Brad Miller, Amanda Miller to the Minges Brook/Riverside Neighborhood Planning Council (NPC #11).

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

342 A Resolution setting a Public Hearing on February 6, 2024, for the purpose of reviewing and receiving public comment on a Brownfield Plan for the proposed 161 East Michigan Ave Brownfield Plan.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

343 A Resolution seeking authorization for the City Manager to convey title to an approximately 1.263 acre parcel of land, #52-0168-00-050-0, to Oak Hill Cemetery Company for $1.00, and to accept title to an approximately 10.058 acre parcel of land from Oak Hill Cemetery Company, identified as parcel #52-0063-00-025-0, for $1.00.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

RESOLUTIONS NOT INCLUDED IN THE CONSENT AGENDA

344 A Resolution seeking authorization of a contract for analytical software systems from Environmental Systems Research Institute, Inc. in a not-to-exceed three-year amount of $138,975.00.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

345 A Resolution seeking authorization for the City Manager to execute a First Amendment to HOME-ARP Agreement with the Drop-In Self-Help Center for Supportive Services, dated the 15th day of January 2023.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

346 A Proposed Resolution of Intent to apply for State financial assistance for Battle Creek Transit for FY2025 under Act No. 51 of the Public Acts of 1951, as amended.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

347 A Resolution seeking support for submittal of an application to the Michigan Department of Transportation (MDOT) for FY2025 for Specialized Services funding.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

348 A Resolution seeking support for submittal of an application to the Michigan Department of Transportation (MDOT) for FY2025 for Intercity Service (Capital) funding.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

349 A Resolution seeking support for the submittal of an application to the Michigan

Department of Transportation (MDOT) for FY2025 for New Freedom Funding.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

350 A Resolution seeking approval and adoption of goals for potential contracting opportunities for an established Disadvantaged Business Enterprise (DBE) Program for Battle Creek Transit (BCT) in accordance with regulations of the U. S. Department of Transportation (DOT), 49 CFR Part 26.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

351 A Resolution seeking acceptance of the lowest responsive, responsible bid for the Wastewater Treatment Plant's Scum Ejector Pump Replacement project from Shouldice Industrial Manufacturers and Contractors, Inc., in a not-to-exceed amount of $364,140.00.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS, SMITH, SOFIA

MOTION PASSED

352 A Resolution seeking authorization for a purchase order to DiscountCell LLC., for LTE Routers for the police department in an estimated amount of $102,787.65, with unit prices prevailing.

Motion to Approve
Moved By: SHERRY SOFIA
Supported By: JAKE SMITH

Ayes: BALLARD, LANCE, MORRIS, O'DONNELL, BEHNKE, REYNOLDS, SIMMONS,

SMITH, SOFIA

MOTION PASSED

GENERAL PUBLIC COMMENT

David Moore commented on transit service changes, suggesting the City's transportation services focus on service within the city, not outside of the city boundaries.

Reece Atkins asked the commission to consider ways to provide housing options to persons with past felony convictions.

Autumn Smith stated early voting violates federal law, also noting she has had discussions with Comm. Smith, asking the Welcoming City ordinance passed in 2016 be rescinded.

John Kenefick commented on many topics, including the number of riders on public transit, the Transit Local Advisory Council and their allocation of funding, being called out of order at a prior meeting and repairs to City Hall.

Richard Bates questioned the status of the countywide transit authority.

(Limited to three minutes per individual)

COMMISSION COMMENTS

Comm. Smith thanked Autumn Smith for their respectful conversation.

Comm. O'Donnell thanked everyone who helped to ensure safety to residents and visitors during the weekend snow emergency.

ADJOURNMENT

Mayor Behnke adjourned the meeting at 8:36 pm.

It is the desire of the City Commission to encourage public expression in the course of its meetings. Such expression can be integral to the decision-making process of the City Commission. It is the intention of the City Commission to respect the rights of persons addressing the Commission. Public comment periods are a time for citizens to make comments; they are not intended as a forum for debate or to engage in question-answer dialogues with the Commission or staff. Commissioners are encouraged not to directly respond to speakers during public comment periods. At the conclusion of the speakers remarks, the Mayor or individual Commissioners may refer a question to City staff, if appropriate. Also, individual Commissioners may choose to respond to speakers during the Commission Comment period. It is with these aims in mind, so as to promote decorum and civility and an orderly process for conducting its public meetings, that the following rules concerning public comments, consistent with applicable law, are adopted by the City Commission.

(1) Persons attending a regular or special Commission Meeting shall be permitted to address the City Commission in conformity with this rule. The opportunity to address the Commission shall be limited to the following:

(a) Persons desiring to address the City Commission are encouraged, but shall not be required, to fill out and turn in to either the City Clerk, Mayor, or presiding

Commissioner, prior to the meeting, a comment card disclosing the following information: The person's name, address, and telephone number; the specific issue, topic or resolution the individual wishes to address.

(b) During public hearings when scheduled, speakers may present facts and opinions on the specific matter being heard by the Commission. A three-minute time limit is imposed per speaker. In the discretion of the Mayor or presiding officer, the time limit for individual speakers may be lengthened or shortened when appropriate.

(c) During the consideration of specific ordinances when scheduled, speakers may present facts and opinions on the specific ordinance being considered by the City Commission. Speakers addressing the City Commission during this time shall limit their comments to the specific issue being considered. A three-minute time limit, which may be lengthened or shortened by the Mayor or presiding officer when appropriate, is imposed per speaker, per matter considered.

(d) During the public comment period on the consent agenda and resolutions not on the consent agenda, each speaker may address the Commission once, regarding anything on the consent agenda and resolutions not on the consent agenda, for a total not to exceed three minutes regardless of how many consent agenda items or regular resolutions the speaker is addressing, which time period may be lengthened or shortened by the Mayor or presiding officer when appropriate.

(e) During the General Public Comment portion of the meeting, speakers may address the City Commission on any matter within the control and jurisdiction of the City of Battle Creek. A speaker shall be permitted to address the City Commission once, for up to three minutes, during this portion of the meeting.

(f) Applicants or Appellants, as defined below, or an attorney retained to represent them, are not bound by the specific time limitations set out above but may have the amount of time deemed reasonably necessary by the Mayor or presiding official to present their case to the City Commission without violating the rules set out below in sub-section 4(a) through (g), with which they are obligated to comply.

(*i*) Applicant is defined an individual or business entity seeking a City Commission final decision on a matter for which the individual has made application to the City based upon a specific provision in a City Ordinance or state statute for permission to take a specific action;

(*ii*) Appelant is an individual appealing a decision of a City official or an inferior body based upon a specific provision in City ordinances entitling the individual to appeal the decision to the City Commission.

(2) An individual wishing to address the City Commission shall wait to be recognized by the Mayor or presiding Commissioner before speaking. An individual who has not filled out a card requesting to address the City Commission shall raise his or her hand and wait to be recognized by the Mayor or presiding Commissioner before speaking and shall identify themselves by name and address and, if appropriate, group affiliation for the record.

(3) Speakers shall address all remarks to the Mayor, or the presiding Commissioner or official, and not to individual Commissioners or staff members. Speakers shall not address their remarks to members of the public in attendance at the meeting.

(4) A speaker will be ruled out-of-order by the Mayor or presiding Commissioner and the Commission will continue with its business, and the speaker may be required to leave the meeting after having been ruled out-of-order for a breach of the peace committed at the meeting as permitted by the OMA, when the speaker violates above sub-section 3 or the following:

(a) Becomes repetitive or speaks longer than the allotted time;

(b) Attempts to yield any unused portion of time to other speakers;

(c) Engages in a personal attack upon a city employee, administrator or Commissioner only if the personal attack is totally unrelated to the manner in which the employee, administrator or Commissioner carries out their public duties or office;

(d) Uses obscene or profane language;

(e) Engages in slanderous or defamatory speech;

(f) Uses derogatory racial, sexual or ethnic slurs or epithets relating to any individual or category of persons; or

(g) Engages in conduct that interrupts or disrupts the meeting.

(5) Individuals attending City Commission meetings or workshops, excluding City staff, shall not pass the commission chambers bar upon which the podium is affixed (and which divides the audience section from the well of the chambers) without having been invided to do so by the Mayor or official presiding over the meeting, or after requesting and explicitly being granted permission to do so. Any individual violating this sub-section will be ruled out-of-order by the Mayor or presiding official and the individual may be required to leave the meeting for a breach of the peace committed at the meeting as permitted by the OMA.

General Detail NO.

City Manager's Report for February 6, 2024

BATTLE CREEK, MICHIGAN - 2/6/2024

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Rebecca Forbes, Executive Assistant

Department: City Manager

SUMMARY

City Manager's Report for February 6, 2024

BUDGETARY CONSIDERATIONS

HISTORY, BACKGROUND and DISCUSSION

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
City_Manager_Report_02062024.pdf	City Manager's Report for February 6, 2024

MEMO

Date: 02/06/2024

To: Mayor and City Commission

From: Rebecca L. Fleury, City Manager

RE: City Manager's February 06, 2024, Agenda Report

01-2024 **A Proposed Ordinance, #01-2024, to amend Sections 04, 05, 075, and 19 of Chapter 294 "General Personnel Regulations," by making changes to reference updated City Manager policies, to eliminate an obsolete evaluation program, and to comply with state law regarding employee residency.**

Chapter 294, General Personnel Regulations, was enacted in November of 1978, with Section 185 having been added in 1981, Section 075 and having been added in January of 1987, Section 19 having been added in March of 1994, Section 21 having been added in June of 1996, and Section 20 having been added in 2015.

Of the 23 sections in Chapter 294, fourteen chapters have never been amended in the more than 45 years since they were enacted even though they don't reflect current practice. While there are only four sections proposed to be amended in this ordinance, administration plans to propose amendments to additional sections in the near future. Note that the vast majority of the sections in this Chapter only affect non-represented employees, because for the employees whose positions are governed by a collective bargaining unit, those agreements prevail.

Chapter items to be amended include Vacation Leave, Sick Leave; Disability and Death, Performance Evaluation Program, and Residency Requirements.

This Proposed Ordinance, #01-2024, would amend Sections 04, 05, 075, and 19 of Chapter 294 "General Personnel Regulations," by making changes to reference updated City Manager policies, to eliminate an obsolete evaluation program, and to comply with state law regarding employee residency. **Approval is Recommended**

356 **A Resolution seeking approval to direct staff to fly the Pan-African flag at City Hall from February 7, 2024 through February 29, 2024.**

On May 2, 2023, the City Commission approved Resolution No. 134, establishing a revised policy regarding flag display. This policy declares that the City's flagpoles are not intended to serve as a forum for free expression of the public, but rather for the display of Federal, State, and City Flags, as well as the temporary addition under the City Flag of any commemorative flag as may be authorized as by resolution of the City Commission as an expression of the City's official sentiments.

If approved, this Resolution, in accordance with the established flag policy, hereby authorizes staff to fly the Pan-African flag at City Hall from February 7, 2024 through February 29, 2024.

357 **A Resolution seeking approval for the Capital Improvement Program for Fiscal Years 2025-2030.**

Under the Michigan Municipal Planning Commission Act (PA 33 of 2008, as amended), the City is required to prepare annually a capital improvement program of public structures and improvements

(CIP) in order to "further the desirable future development of the local unit of government under the master plan".

The CIP document is not only a useful planning tool, but also serves as a finance and budgeting tool. Projects identified in the CIP may come before the City Commission during the budgeting process or as contracts to complete a project that is identified in the document.

This Resolution seeks approval for the Capital Improvement Program for Fiscal Years 2025-2030. **Approval is Recommended**

358 **A Resolution seeking approval for updates to the Title VI Non-Discrimination Plan.**

Recently, through the Michigan Department of Transportation's (MDOT) Statewide Title VI Coordinator, the City received guidance for Title VI Complaint Procedures per the Federal Highway Administration (FHWA.)
All Title VI complaints will now be forwarded to MDOT's Statewide Title VI Coordinator unless forward directly to FHWA. No recipient or subrecipient is to investigate any Title VI complaint unless delegated to do so by FHWA.

MDOT is requiring that all recipients and subrecipients immediately update their Title VI Plans based on the new guidance.

This Resolution seeks approval for updates to the Title VI Non-Discrimination Plan. **Approval is Recommended**

359 **A Resolution seeking to approve petition S08-23, a request for a Special Use Permit for a Tentative Approval of a Planned Unit Residential Development (PURD) on part of 14188 Helmer Road (parcel #0072-00-620-0) and the abutting vacant property (parcel #0072-00-615-0).**

The subject site sits along Helmer Rd. between Gethings Rd. and Watkins Rd. and consists of 15.88 acres (691,733 sq. ft.). The parcels which comprise the subject site include two parcels. The majority of each parcel is currently vacant, although it is important for Commissioners to note that a portion of one of the parcels does contain a single-family use immediately adjacent to Helmer Rd. to the west. Said portion of the property is proposed to be split prior to development, resulting in the 15.88 acres of vacant property as previously described.

The applicant is requesting a special use permit to construct 29 new two-unit townhouses and one resident clubhouse. Included within the proposed development are associated private drives and three cul-de-sacs, with sidewalks along each side of the drives, as well as a parking lot consisting of 18 spaces intended to serve the clubhouse.

The applicant intends for the proposed development to be phased, with Phase 1 anticipated to be completed by November 2024, Phase 2 to be completed by November 2025, and Phase 3 to be completed by November 2026.

The applicant plans to begin construction of each phase during the month of May in each given year. While the Planning Commission is currently being asked to consider the entirety of the proposed development for tentative approval, each individual phase will be brought back before the Commission for consideration of final approval prior to construction.

This Resolution seeks to approve petition S08-23, a request for a Special Use Permit for a Tentative Approval of a Planned Unit Residential Development (PURD) on part of 14188 Helmer Road and the abutting vacant property. **Approval is Recommended**

360 **A Resolution seeking endorsement of the replace in-kind alternative (freeway with grade separated intersections) for the I-194 corridor between I-94 and Hamblin Ave as proposed in the Michigan Department of Transportation (MDOT) I-194 Planning and Environmental Linkages (PEL) Study.**

In August of 2022, the Michigan Department of Transportation (MDOT) initiated a Planning and Environmental Linkages (PEL) Study along a stretch of the I-194 corridor between I-94 and Hamblin Ave. The purpose of the study is to gauge alternatives for replacing the aging I-194

infrastructure while improving operations for all users of this segment of roadway. To ensure public engagement in the process, the Study has been developed in consultation with an administrative team of state and local officials, a Local Advisory Committee of community stakeholders and multiple community conversations.

Results of the study have led to the recommendation of two alternatives for reconstruction. The first is to “replace in-kind” the current freeway with grade separated intersections. The second is a replacement of the corridor with a boulevard with at-grade intersections.

This Resolution, if approved endorses the replace in-kind alternative (freeway with grade separated intersections) for the I-194 corridor between I-94 and Hamblin Ave and authorizes the City Manager to convey to MDOT, support for the replace in-kind alternative as the official position of the City. **Approval is Recommended**

Resolution NO. 353

A Resolution authorizing the sale of a vacant, tax-reverted property, Parcel Number 1730-00-009-0.

BATTLE CREEK, MICHIGAN - 2/6/2024

Resolved by the City Commission of the City of Battle Creek:

That the City Manager is authorized to execute quit claim deeds to vacant, city-owned, tax reverted properties in accordance with the following schedule:

Parcel Number: 1730-00-009-0
Legal Description: ASSRS PLAT OF CHICAGO HEIGHTS LOT 9

Purchaser: Homeowner of 115 Frisbie Ave, Jovita Puentes and Javier Puentes of 4375 Minges Rd S. Battle Creek, MI 49016

Sale Price: $230.00

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Melody Carlsen, Administrative Assistant

Department: Planning

SUMMARY

A Resolution authorizing the sale of a vacant, tax-reverted property, Parcel Number 1730-00-009-0.

BUDGETARY CONSIDERATIONS

The sale of city-owned properties will put currently exempt parcels back on the property tax rolls. The sale typically only covers staff time in handling of the sale and deed recording fees.

HISTORY, BACKGROUND and DISCUSSION

The Community Services Department Planning and Zoning Division is charged with managing the sale of vacant, city-owned, tax-reverted properties. This is accomplished both by periodic solicitation of interest

through mailings to adjacent property owners, or unsolicited contacts, generally from the adjacent property owners. It is the city's preference to sell these parcels to the adjacent property owners.

By the way of Resolution No. 308, approved by the City Commission on August 8, 2000, the procedures for the sale of tax-reverted properties were provided to staff in the "Administrative Policy on the Acquisition, Disposition and Inventory of City of Battle Creek Owned Real Property." These procedures provided the sale price and terms of the sale for these properties. A residentially zoned vacant lot is offered for $200.00 plus the cost of recording the deed with the Calhoun County Register of Deeds (Currently $30.00).

Prior to our presenting any proposed sale, as per Resolution 308; staff verifies that the purchaser has no outstanding code violations on any property that they own within the City of Battle Creek.

Vacant parcel: 1730-00-009-0 was offered to the following two (2) adjacent property owners;

105 Frisbie Ave, Blind Tiger Inc., 8661 W Dogwood Ct, Magna, UT 84044, No response was received from offer letter mailed on 12/29/2024.

110 Harris Ave, Battle Creek, MI 49016, Wesley Hummel. No response was received from offer letter mailed on 12/29/2023.

DISCUSSION OF THE ISSUE

POSITIONS

The Community Services Department staff recommends approval of this Resolution.

ATTACHMENTS:

File Name	Description
Parcel_#1730-00-009-0_Map.pdf	Parcel #1730-00-009-0 Map

Every reasonable effort has been made to assure the accuracy of this map and associated data. The City of Battle Creek (hereinafter "City") makes no warranty, representation, or guarantee as to the content, sequence, accuracy, timeliness, or completeness of any data herein. The user of this map should not rely on the data provided herein for any reason. The City explicitly disclaims any representations and warranties, including, without limitation, the implied warranties of merchantability and fitness for a particular purpose. The City shall assume no liability for any decision made or actions taken or not taken by the user of the map in reliance upon any information or data furnished hereunder. To be sure of the accuracy, please check with City staff for updated information.

ArcGIS Web Map

Author: City of Battle Creek

Date: 12/27/2023

1 inch = 47 feet

City of Battle Creek GIS Department
10 North Division Street
Battle Creek, Michigan 49014
269.966.3355

Resolution NO. 354

A Resolution seeking authorization for the City Manager to execute an agreement between Consumers Energy Company and the City of Battle Creek in order to install an additional street lighting at Skyline & Hill Brady Rd.

BATTLE CREEK, MICHIGAN - 2/6/2024

Resolved by the Commission of the City of Battle Creek:

That the City Manager is authorized to execute an agreement between Consumers Energy Company and the City of Battle Creek in order to install additional street lighting at Skyline & Hill Brady Rd.

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Jarret Geering, City Engineer

Department: Engineering

SUMMARY

A Resolution seeking authorization for the City Manager to execute an agreement between Consumers Energy Company and the City of Battle Creek in order to install an additional street lighting at Skyline & Hill Brady Rd.

BUDGETARY CONSIDERATIONS

GL 440.61.8890.801.310 - $29,218.00

HISTORY, BACKGROUND and DISCUSSION

Consumers Energy requires a Resolution signed by the City Manager whenever there are additions, subtractions or changes to the existing street lighting. Upon completion of construction at the Skyline and Hill Brady roundabout, DPW requested an estimate of costs from Consumers Energy to reinstall street lighting to better luminate the intersection at night. Consumers Energy provided an estimate of $29,218.00 to complete the required work, and this amount has been accounted for in the budget. DPW is seeking authorization for this work, and recommends the City Manager to sign the Resolution.

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
SKYLINE_DR_@_HILL_BRADY_DR__BATTLE_CREEK.pdf	Skyline & Hill Brady Lighting Contract

Consumers Energy
Count on Us
A CMS Energy Company

CEM Support Center
Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., Lansing, MI 48906-4754

January 19, 2024

NOTIFICATION #:
1064452399

CITY OF BATTLE CREEK
PO BOX 1717
BATTLE CREEK, MI 49016-1717

REFERENCE: SKYLINE DR @ HILL BRADY DR, BATTLE CREEK

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:	
Winter Construction Costs:	$ -
Installation Charge:	$ 29,218.00
Additional Costs	
Total Estimated Cost:	**$ 29,218.00**
Less Prepayment Received:	$ -
Total Estimated Cost Due:	**$29,218.00**

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Jesse Burns at 269-337-2311 .

Consumers Energy
Count on Us®

A CMS Energy Company

NOTICE FOR NATURAL GAS AND ELECTRIC CUSTOMERS
WINTER CONSTRUCTION/PRACTICAL DIFFICULTIES CHARGES

An **additional** construction charge of $3.00 per foot for **all underground construction footage** will be applied to gas and electric facilities installed **starting December 15, 2023 through April 1, 2024**. To help you avoid this charge, we have included important dates and site requirements below. **Please note that Electrical inspection is a requirement for construction for Electric and Joint trench requests.**

NATURAL GAS AND UNDERGROUND ELECTRIC SERVICE
FROM EXISTING FACILITIES

Applications/request for service **must be received on or before November 1, 2023; the job site must be ready including inspection; and all required permits, easements (if applicable) and estimated payments must be received on or before November 23, 2023.** (Please note that the November 23, 2023, payment deadline replaces the payment due date listed at the top of your invoice.)

If you are in the early stages of construction, please make sure your basement (or foundation) is backfilled, and the service route from the building to the property line is leveled and sloped for appropriate grade. Please keep this route clear of all dirt and building materials so that our employees can work safely and efficiently.

If you're unable to meet the above dates or site conditions, you may want to consider installing conduit for your Consumers Energy natural gas and/or electric service. Conduits that are properly installed and usable will not incur the winter charges.

GAS MAIN AND UNDERGROUND PRIMARY ELECTRIC EXTENSIONS

Application/request for main and primary underground electric extension **must be made on or before October 2, 2023, and the following must be completed on or before November 1, 2023**:

1. All payments must be made in advance, including your service payment. Please note that the November 1, payment deadline replaces the payment due date listed at the top of your invoice.
2. Governmental agencies must have returned required construction permits.
3. The site must be clear and ready for construction, including the service route.
4. Consumers Energy must receive all required easements.

GAS METERS

You do **not** need to call us to request gas meter installation for single-unit buildings that require a 250 Metris meter. We will set gas meters within 2 days after the gas service has been installed.

To schedule installation of a gas meter for a multifamily building or building that requires a meter larger than a 250 Metris meter, please call us at (800) 477-5050. These installations require connecting a fuel line to our meter bracket and at least one permanent natural gas appliance. Also, we need your help to access the building. If your township requires a pressure test inspection tag, please verify this has been completed before requesting a meter set.

NOTE: To help us schedule your meter set when you need it and avoid delays, we suggest that you apply for your natural gas and electric service at the same time you apply for your building permit.

If you have any questions, please call your Project Coordinator or Service Technician:
Jesse Burns at 269-337-2311

Consumers Energy
1 Energy Plaza Dr.
Jackson, MI 49201

World Class Performance Delivering Hometown Service

Consumers Energy
Count on Us®

A CMS Energy Company

Dear New Electric Customer:

Thank you for your request for electric service. In order to expedite your request and meet your schedule, we have deleloped the following list of items requiring action by you (Customer Responsibilities). These requirements must be met before we can install your service.

CUSTOMER RESPONSIBILITIES

1)	Service Location:	A copy of our design document may be included in your customer packet. If included, your service entrance equipment should be located at the spot indicated by an "X" as shown on the design document (Form 2804). Install the meter socket 3½ - 5 feet above final grade of this location.
2)	Meter Socket:	Residential metering equipment furnished free of charge, owned and maintained by Consumers Energy includes: meters and one or two position self-contained meter sockets. Contact the company representative assigned to your notification for locations to pick-up the meter socket. For metering installations that require a three or more position self-contained meter socket, the customer will be required to purchase approved meter sockets from a distributor or supplier of their choice.
3)	Payment:	An invoice may be included in your customer packet. If included, the deposit amount on the invoice must be paid prior to installation of your service. Additional charges may apply and will be billed/or a refund issued upon completion of your service installation.
4)	Site Conditions:	The site must be within three (3) inches of final grade before we can install your service. If you have requested an underground service, you will need to clear a 12-foot wide path that is free of building materials, brush, trees, shrubs, etc, along the proposed service route to avoid delays. Our Forestry Department can provide this service for you at an additional charge. For overhead service, nominal line clearing will be provided at no charge. Any extensive line clearing may require additional charges. After your service is installed, we will backfill and place excavated earth over the trench. You are responsible for the final restoration and ensuring that the grading over the trench is at the required level.
5)	Staking:	To avoid damage, you must mark (stake) your existing private underground facilities such as: well, septic systems, sprinkler system, any underground wires, buried LPG tanks, piping, or other unusual buried facilities. These stakes must be apparent when we arrive to install the service. We cannot reimburse you for damage to facilities that are not properly staked. You do not need to stake the utilities' electric, gas or communication lines.
6)	Mobile Home or Temporary Service:	If you requested service to a mobile home or temporary electric service, you will be required to set your own pole or install a pipe for underground service in accordance with Consumers Energy specifications. Contact the Consumers Energy representative assigned to your notification for additional information.
7)	Construction Repair:	If additional line work is required to reach your location due to site conditions or other unusual circumstances, extra charges may be incurred.
8)	**ELECTRICAL INSPECTION:**	**YOU ARE RESPONSIBLE FOR ENSURING THAT ALL ELECTRICAL PERMITS AND INSPECTIONS ARE OBTAINED BEFORE ANY SERVICE CONNECTIONS CAN BE MADE. WIRINGS MUST COMPLY WITH LOCAL AND STATE ELECTRICAL CODES. NOTE: CAUTION SHOULD BE USED WHEN WORKING INSIDE FUSE PANEL. PANEL MAY BE ENERGIZED AFTER SERVICE IS**
9)	Additional Charges:	Underground services installed during the months of December through April may be subject to an additional charge. Unusual site conditions may also require an additional charge. These charges will be communicated to you in advance of construction.
10)	Joint Trenching:	Discounts for installation of electric and gas service in the same trench (joint trench) are applied in calculating the gas service contribution.
11)	Usage Rate:	Customers are billed at a general service rate while the structure is under construction. If the structure is a home, then the owner of the home, upon receiving a Certificate of Occupancy, should call 1-800-477-5050 to ensure the gas and/or electric rates are changed to an appropriate rate.

Please keep these procedures in a convenient location to review as we proceed with designing your service and constructing the job. If any of the characteristics of the service request are changed and not communicated to us, you may experience delays and/or additional charges.

If you have any questions regarding these requirements please direct inquiries to:

Jesse Burns at **269-337-2311**

Consumers Energy
Count on Us®

A CMS Energy Company

PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED	
TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: *POBoxCEServiceRequest@cmsenergy.com*	
☐	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
☑	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
☐	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
☑	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
☐	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
☐	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com
☐	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com
☐	OTHER:

ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1064452399

Consumers Energy
Count on Us®

Amount Due:	$29,218.00
Please pay by:	February 02, 2024

CITY OF BATTLE CREEK
PO BOX 1717
BATTLE CREEK MI 49016-1717

Invoice Number	9326189457
PO Number	
PO Date	
Bill Date	01/19/24

Account: 3000 2168 4794

SKYLINE DR § HILL BRADY DR BATTLE CREEK - STREETLIGHTING - NOTIFICATION NUMBER (s): 1064452399 -

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-CIAC	14.0 EA	$100.00	$1,400.00
Electric Streetlights-Fiberglass Pole	14.0 EA	$992.00	$13,888.00
Electric Streetlights-Trench	1.0 EA	$850.00	$850.00
Electric Streetlights-Trench	350.0 EA	$2.25	$787.50
Electric Streetlights-Reimbursable	1490.0 EA	$8.25	$12,292.50
		TOTAL DUE:	$29,218.00

See Page 2 for Payment Options.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

INVOICE QUESTIONS - Contact: Jesse Burns -269-337-2311 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.

Consumers Energy
Count on Us®

Account: 3000 2168 4794

CONSUMERS ENERGY
CEM Support Ctr - Lansing RM 122
530 W Willow St
Lansing, MI 48906-4754

PREPAYMENT REQUEST

Amount Due:	$29,218.00
Please pay by:	February 02, 2024
Enclosed:	

6 330035305900 000029218005 0000 2056 6 300021684794 H

Ways to pay your nonenergy bill:

Same-day payment
ConsumersEnergy.com

Discover® MasterCard®
Visa® or eCheck

Same-day payment
866-329-9593

Discover® MasterCard®
Visa® or eCheck

By mail
Check, money order

Consumers Energy
Payment Center
P.O. Box 740309
Cincinnati, OH 45274-0309

In person
Cash, check, card
or money order

Varies by authorized payment location

Fee may apply

Form 547 11-2014

AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT(COMPANY-OWNED) FORM 547

Contract Number: 100000170132
Consumers Energy Company is authorized as of _____ by the City of BATTLE CREEK, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of BATTLE CREEK, dated 2/1/2013.

Lighting Type: General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/2013 shall remain in full force and effect.

Notification Number(s): 1064452399 Design Doc 11458507

Comments: The City had installed a new road round about and requested 16 new 85 watt LED Cobra lights.

City of BATTLE CREEK

By: _____

(Signature)

_____

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

Form 547 11-2014

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of BATTLE CREEK, dated 2/1/2013, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this ☐ commission ☐ council ☐ board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF CALHOUN

I, _____, clerk of the City of BATTLE CREEK do hereby certify that the foregoing resolution was duly adopted by the

☐ commission ☐ council ☐ board of said municipality, at the meeting held on _____.

_____

Dated:

_____

Municipal Customer Type: City

Form 547 11-2014

General service unmetered lighting rat GUL, LED Cobra head lights

14 85 Watt LED Cobra head Non-Cutoff lights. Location 2,3,4,5,6,7,8,9,10,12,13,14,15,18

THE CITY DID REQUEST TO REMOVE THE PROPOSED LIGHTS AT PRINT LOCATION 16 AND 17.

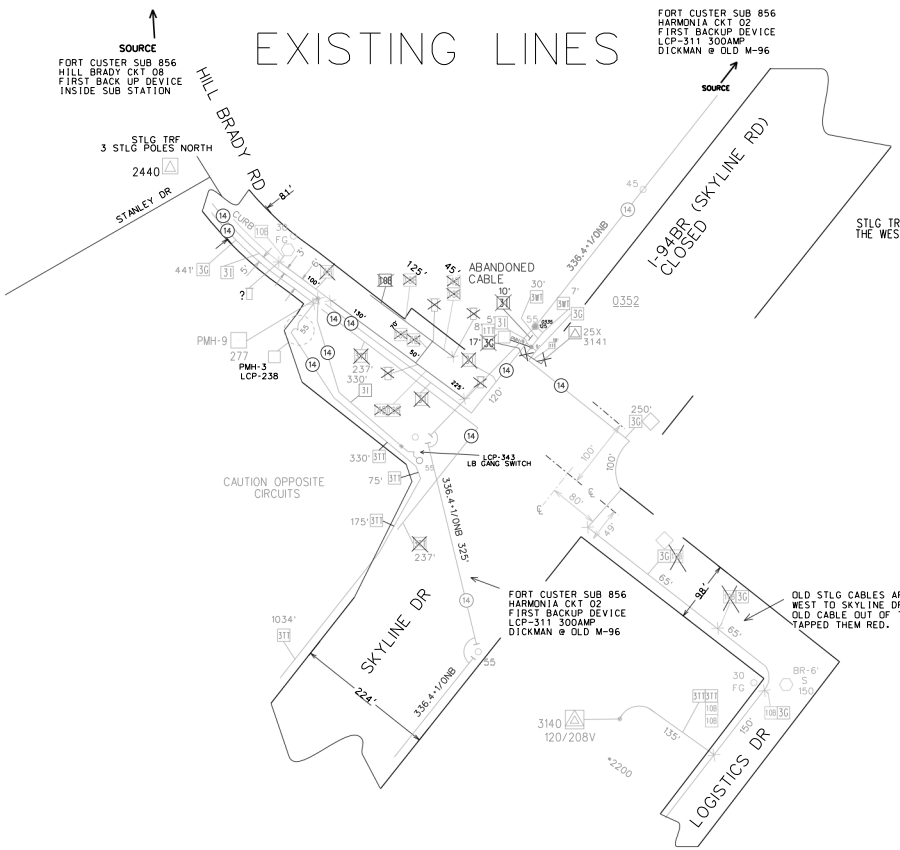
GENERAL NOTES

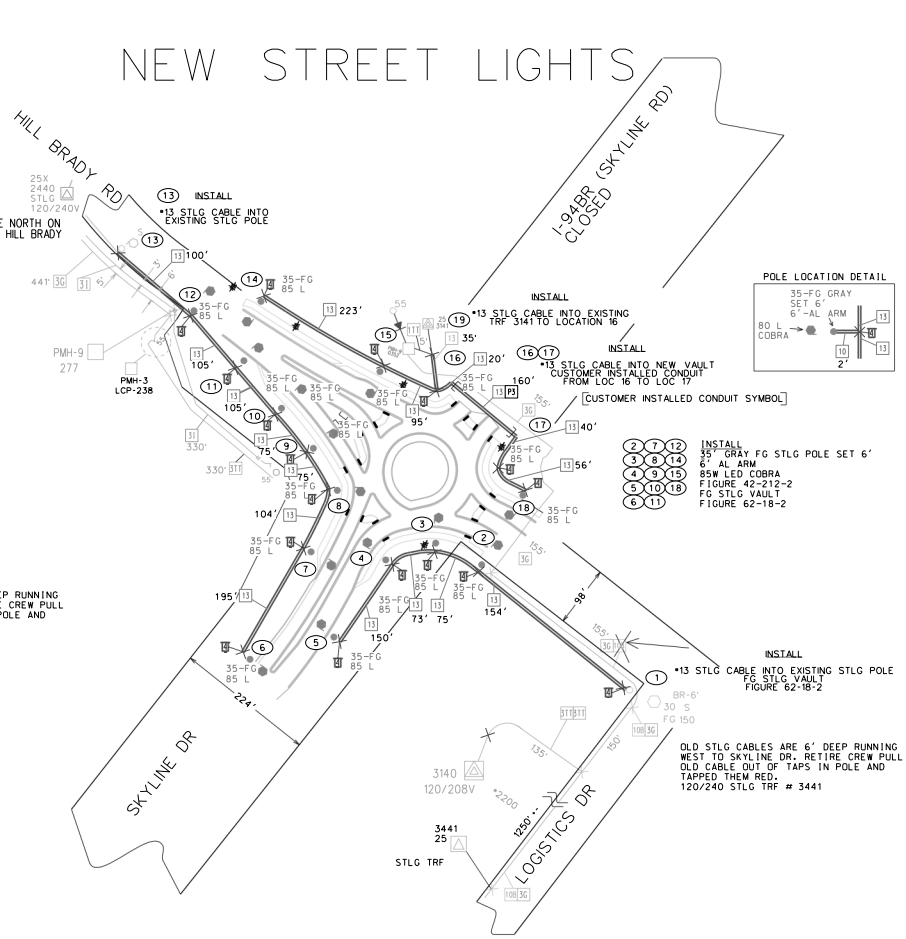
THIS WORK IS AT THE REQUEST OF THE CITY OF BATTLE CREEK
CONSUMERS ENERGY WILL BE INSTALLING A NEW STREET
LIGHT SYSTEM AT THE INTERSECTION OF HILL BRADY & SKYLINE DR.
THE CITY DID DECIDE TO REMOVE THE PROPOSED LIGHTS AT LOCATION 16 AND 17 ON THE PRINT

PER NPMS WEB SITE THEIR ARE NO TRANSMISSION PIPELINES IN THE WORK AREA.

PROPOSED TTC 19 FOR THIS PROJECT

NO HOT LINE TAGGING NEEDED AT THE SUB





UNDERGROUND LEGEND

1. Single-phase primary
2. Open wye primary
3. Three-phase primary
4. Single-phase secondary
5. Combination light and power secondary
6. Three-phase power secondary
7. Single-phase service
8. Combination light and power service
9. Three-phase power service
10. Streetlighting conductor (2/C-#10 Cu)
11. Streetlighting conductor (2/C-#8 AL)
12. Covered neutral conductor for ducts
13. Streetlighting conductor (3/C-#1/0 AL)

CONDUIT

P2 2"Plastic P3 3"Plastic P4 4"Plastic P6 6"Plastic
S2 2"Steel S3 3"Steel S4 4"Steel S5 5"Steel S6 6"Steel
BR3 Bore3"Hole BR4 Bore4"Hole BR6 Bore6"Hole

PROP. ELEC. CONDUCTORS ONLY
PROP. ELEC. AND GAS LINES ONLY
PROP. GAS LINE ONLY
PROP. ELEC., GAS AND TELECOMMUNICATIONS
EXIST. ELEC. CONDUCTORS ONLY
EXIST. GAS LINE ONLY
FUTURE ELECTRIC TRENCH

CABLE MATERIAL AND SIZE

A. No 2 AL cable,175 mils,15KV, or secondary.
B. No 1/0 AL cable,175 mils,15KV, or secondary.
C. No 3/0 AL cable,175 mils, 15KV, or secondary.
D. 350 kcmil AL cable,175 mils,15KV, or secondary.
E. 500 kcmil copper cable,175 mils, 15KV, or secondary.
F. 750 kcmil AL cable,175 mils, 15KV, or secondary.
FF. 1000 kcmil AL cable (175 mils tree-retardant NS, Jacketed)
G. No 1/0 stranded AL cable, 280 mils, 28KV.
H. No 3/0 stranded AL cable, 280 mils, 28KV.
I. 750 kcmil AL cable, 280 mils, 28KV.
J. Cable joint
K. 350 kcmil AL cable, 260 mils, 25KV.
M. Work at locate date.
N. Refer to Note on Drawing, N1 for Note 1, etc.
R. No 1/0 AL, solid cable, 280 mils, 28KV.
T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed
TT. No 1/0 AL stranded cable, 260 mils tree-retardant NS, 25KV, Jacketed.
V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
VT. 350 kcmil AL cable, 260 mils tree-retardant NS, 25KV, Jacketed.
W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
WT. 750 kcmil AL cable, 260 mils tree-retardant NS, 25KV, Jacketed.

EX: 3Q - No. 1/0 solid AL cable for three-phase primary

3CMD - No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary

CONDUCTOR CHANGE

SUBSTATION	WD NO.
FORT CUSTER	856
CIRCUIT	CKT NO.
HARMONIA / SKYLINE	01

TLM NUMBER	# OF RODS	OHMS
520808		

CE STAKING REQ'D [X] Yes [ ] No

FORESTRY REQ'D [ ] Yes [X] No

Consumers Energy
A CMS Energy Company
ELECTRIC

METER ORDER NUMBER	METER NUMBER	READ	METER LOCATION

THDPY22 Skyline Dr@ Hill Brady STLG New
CM NO.100007036536

JOB PURPOSE:
THIS WORK ORDER IS TO INSTALL NEW STREET LIGHTS AT THE REQUEST OF THE CITY OF BATTLE CREEK.
THIS IS A NEW SYSTEM AT SKYLINE & HILL BRADY

ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER
EGNC	STL	1064452399	11458507	

UPSTREAM SECTIONALIZING DEVICE:
TRF 3141
LOCATION:
TLM 5208083141
N/W CORNER OF INTERSECTION

CONSUMERS ENERGY CONTACTS

DEPARTMENT	NAME	NUMBER
COORDINATOR	JESSE J. BURNS	269-746-1727
DESIGNER	JESSE J. BURNS	269-746-1727

SHEET D | SHEET 1 OF 1 | SCALE 1"=100'

CALHOUN CO | CITY OF BATTLE CREEK | TWP T 02S R 08W SEC. 08

ELECTRIC CAD TITLE BLOCK (2020)
12-20-2023 15:05:33
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Resolution NO. 355

A Resolution seeking authorization for the 2024 Local Millage Distribution from the 2020 Calhoun County Parks Millage.

BATTLE CREEK, MICHIGAN - 2/6/2024

Resolved by the Commission of the City of Battle Creek:

That, the City Manager is authorized to sign all documents accepting the 2024 Local Millage Distribution from the 2020 Calhoun County Parks Millage.

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Todd Everson, Assistant Field Services Superintendent

Department: DPW - Streets

SUMMARY

A Resolution seeking authorization for the 2024 Local Millage Distribution from the 2020 Calhoun County Parks Millage.

BUDGETARY CONSIDERATIONS

Estimated revenue of $168,684.68 will be routed to business unit 192.22.4970

HISTORY, BACKGROUND and DISCUSSION

On August 4, 2020, Calhoun County voters passed a parks millage of 0.2 mills per year ($.20 per 1,000) taxable valuation of the real and tangible personal property in the county for a period of 5 years starting in 2020 through 2024. This millage is a 50/50 split between the county and municipal governments (cities, villages and townships). This money can only be used as an above expense of overall routine maintenance.

For construction year 2024, these funds along with last year's funding balance of $180,681.26 plus $168,684.68 have been designated for matching funds for a Michigan Department of Natural Resources Trust Fund grant to build a permanent bathroom at Anybodies Playground.

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
2024_Parks_Millage_report.pdf	2024 Local Millage Distribution

City of Battle Creek

General Instructions:

- All communities that received an allocation must complete the following reports. Section 1 asks how a community used (or did not use) its 2023 allocation. Section 2 covers if a community accepts or declines its 2024 millage allocation.
- Communities declining their allocation must sign and submit the form, leaving most fields blank, other than the notice of declining. Documentation of approval of this form by a local government body, such as meeting minutes when action was taken or a resolution by the governing body, is required. Minutes or a resolution can be provided after February 15th but should be on the following meeting agenda.
- This information will be used to advise staff, citizens, committee members, and elected officials on how the County Parks Millage funds are being spent by local municipalities.

Financial and reporting guide:

- Municipalities must be able to report on Parks Millage funds separately from general park expenditures. The end of year millage report requires millage expenses be separated from general or other operating fund parks expenses.
- The allocation request and year-end millage reports are due on February 15th. Municipalities will be contacted prior to the due date with a reminder and instructions.
- Municipalities can maintain a balance of funds up to three years' worth of allocations. Municipalities that have not submitted any plans to spend funds between 2021-2023 will not receive a fourth-year allocation unless significant planning or progress is shown. Municipalities in this situation must reach out to Parks Director, Doug Ferrall, at 269-781-0769 for a one-on-one meeting.
- Municipalities that fail to complete this form forfeit their allocation. Forfeited funds will be placed back into the municipal allocation pool and divided proportionately among remaining municipalities.

What can millage funds be used for?

Millage funds must be used in accordance with the ballot language citizens approved on Aug. 4, 2020. It reads, millage funds will "be used and dispersed for the purpose of maintaining, operating, preserving, acquiring, and developing parks in Calhoun County." See the list below for examples.

Capital repairs or replacements	Park acquisitions	Park amenities
Additional park maintenance	Matching funds	Park planning and engineering

What can't millage funds be used for?

Parks requiring an entry fee	Parks that are not open to the public
Recreation leagues	Athletic fields that are not open to the public
Sports programming	Replacing local municipality parks funding
Cemeteries	

*Municipalities that have ideas that fall outside the guidelines of this document must contact Calhoun County Parks staff to discuss the proposal. All proposals will be reviewed on a case-by-case basis.

Timeline/Due dates

Allocation request and previous year's report due	February 15th, 2024
Allocations sent to municipalities	Early May 2024

CALHOUN COUNTY PARKS AND RECREATION COMMISSION
2023 PARKS MILLAGE ALLOCATION REPORT & 2024 ALLOCATION REQUEST

City of Battle Creek

Section 1: 2023 Allocation Report

Complete the following to explain how your municipality used its 2023 local share of the park millage.

2023 Allocation Financial Report:

1.	2023 County millage allocation		$145,668.13
2.	Balance from 2021-22 allocations		$35,013.13
3.		**Total**	**$180,681.26**
4.	2023 Millage expenses		
	4a. Salaries and fringe		$ 0.00
	4b. Contractual services		$ 0.00
	4c. Supplies and equipment		$ 0.00
	4d. Other		$ 0.00
			$ 0.00
5.	Total millage expenditures (Add lines 4a through 4d)		$
6.	Ending millage balance (Subtract line 4 from line 3)		$ 180,681.26

Ending millage balance must less than $283,816.78 to receive a fourth-year allocation.

What did you accomplish with your 2023 millage allocation?

The City of Battle Creek saved the balance from the 2021-2022 allocations and the 2023 allocation for a DNR Passport Grant match at Milner Park.

How did your results differ from your original proposal?

The plan changed as documents showed the City had not properly attained the property at Milner Park, so no funds were used.

Was millage money used as matching funds for state, federal, or local grants?

☐ Yes ☒ No If yes, how much grant money was awarded? $_____

Section 2: 2024 Allocation Request

The following reviews if/how your municipality intends to use its 2024 local share of the parks millage. Please note the allocation below is an estimate and will change based on actual taxes collected.

City of Battle Creek's 2024 Park's Millage Allocation estimate is **$168,684.68**

Municipal allocation commitment

☒ City of Battle Creek accepts its millage allocation.

☐ City of Battle Creek declines its millage allocation.

☐ City of Battle Creek has not spent one year's worth of allocations and is not eligible for a fourth-year allocation.

CALHOUN COUNTY PARKS AND RECREATION COMMISSION
2023 PARKS MILLAGE ALLOCATION REPORT & 2024 ALLOCATION REQUEST

City of Battle Creek

Project(s) Description – Please explain if/how you plan to spend the 2024 Park Millage Allocation

The City of Battle Creek is applying for a DNR Trustfund Grant in April of 2024 using fund balance from past allocations and the 2024 Millage allocation for a match to permit, add infrastructure and construct a permanent bathroom facility at Anybodies Playground located in Bailey Park.

Project Type(s):
Check all that apply

- ☐ Capital Replacement
- ☐ Additional Maintenance
- ☐ Planning or Engineering
- ☐ Other (explain below)
- ☒ New Capital Improvement
- ☐ Equipment
- ☐ No project in 2024:

Estimated Budget:

Salaries and fringe	$
Contractual services	$ 349,365.94
Supplies and equipment	$
Other:	$
Other:	$
Total Budget	$ 349,365.94

How would your municipality fund the ongoing maintenance of this project(s) if the millage isn't renewed at the end of the five-year period?

☒ City of Battle Creek does herby certify that Calhoun County Parks Millage funding is not being used to replace existing municipal park funding and that these funds are being used to expand the quality of parks in our community.

Documentation

☒ Municipalities must provide documentation of approval of this form by a local government body such as meeting minutes where action was taken or a resolution by the governing body.

Date

Authorized official signature

Date of approval of local governing board (Township board, city, or village council).

Rebecca L. Fleury
Authorized official printed name

City Manager
Authorized official title

Additional comments/space:

Resolution NO. 356

A Resolution seeking approval to direct staff to fly the Pan-African flag at City Hall from February 7, 2024 through February 29, 2024.

BATTLE CREEK, MICHIGAN - 2/6/2024

Resolved by the Commission of the City of Battle Creek:

That **Whereas**, on May 2, 2023, by way of Resolution 134, the City Commission established a revised policy regarding: (1) the display of the United States Flag, the Michigan State Flag, and the City of Battle Creek flag at City facilities; and (2) the display of commemorative flags on city property; and

Whereas, in adopting this revised policy, the City Commission declared that the City's flagpoles are not intended to serve as a forum for free expression of the public, but rather for the display of Federal, State, and City Flags, as well as the temporary addition under the City Flag of any commemorative flag as may be authorized by resolution of the City Commission as an expression of the City's official sentiments; and

Whereas, the United States Flag, the Michigan State Flag, and the City of Battle Creek Flag shall be displayed as may be required by law and in accordance with this policy; and

Whereas, no other flag shall be placed above the United States Flag; and

Whereas, commemorative flags may be displayed only as authorized by resolution of the City Commission and as an expression of the City's official sentiments and, as such, commemorative flags shall be displayed for a period of time that is reasonable or customary for the subject that is to be commemorated, but no longer than thirty (30) continuous days; and

Whereas, at the first instance of considering the display of a commemorative flag and whether such action would be in compliance with this revised policy, the City Manager shall notify all City Commissioners of the issue; and

Whereas, any Resolution seeking authorization to display a commemorative flag as set out in this revised policy shall contain a photo of the commemorative flag intended to be displayed; and

Whereas, the City will not display a commemorative flag based on a request from a third party, nor will the City use its flagpoles to sponsor the expression of a third party; and

Whereas, at no time will the City of Battle Creek display flags supporting discrimination, prejudice, religious movements, political parties, or candidates appearing on or intending to appear on a ballot for election; and

Whereas, flags shall be displayed as follows: The United States Flag shall be displayed in the first position of honor, the Michigan State Flag shall be placed in the second position of honor, the City of Battle Creek Flag shall be placed in the third position of honor. Commemorative flags, when authorized by the City Commission for a period of less than thirty (30) consecutive days, shall be displayed in the third position of

honor, temporarily, placed underneath the City of Battle Creek flag; and

Whereas, if all flags are displayed on one flagpole, the order from top to bottom shall be: the United States Flag, the Michigan State Flag, the City of Battle Creek Flag, and then commemorative flags underneath the City of Battle Creek Flag.

Now therefore, be it resolved that the City Commission of the City of Battle Creek, in accordance with the established revised flag policy, hereby authorizes staff to fly the Pan-African flag at City Hall from February 7, 2024 through February 29, 2024.

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Rebecca Fleury, City Manager

Department: City Manager

SUMMARY

A Resolution seeking approval to direct staff to fly the Pan-African flag at City Hall from February 7, 2024 through February 29, 2024.

BUDGETARY CONSIDERATIONS

There are none.

HISTORY, BACKGROUND and DISCUSSION

On May 2, 2023, the City Commission approved Resolution No. 134, establishing a revised policy regarding flag display. This policy declares that the City's flagpoles are not intended to serve as a forum for free expression of the public, but rather for the display of Federal, State, and City Flags, or the temporary replacement of the City Flag with any commemorative flag as may be authorized by resolution of the City Commission as an expression of the City's official sentiments.

Per the revised policy, commemorative flags may be displayed only as authorized by Resolution of the City Commission and as an expression of the City's official sentiments and, as such, commemorative flags shall be displayed for a period of time that is reasonable or customary for the subject that is to be commemorated, but no longer than thirty (30) continuous days.

The City will not display a commemorative flag based on a request from a third party, nor will the City use its flagpoles to sponsor the expression of a third party.

At no time will the City of Battle Creek display flags supporting discrimination, prejudice, or religious movements.

Flags shall be displayed as follows: The United States Flag shall be displayed in the first position of honor, the Michigan State Flag shall be placed in the second position of honor, the City of Battle Creek Flag shall be placed in the third position of honor. Commemorative flags, when authorized by the City Commission for a period of less than thirty (30) consecutive days, shall be displayed in the third position of honor, temporarily placed underneath the City of Battle Creek flag.

If all flags are displayed on one flagpole, the order from top to bottom shall be: the United States Flag, the Michigan State Flag, the City of Battle Creek Flag, and then commemorative flags.

DISCUSSION OF THE ISSUE

POSITIONS

This request comes to the City Commission by way of Mayor Mark Behnke with the support of Commissioner Carla Reynolds, Commissioner Patrick O'Donnell and Commissioner Jenasia Morris.

ATTACHMENTS:

File Name	Description
Pan-African_Flag_Photo.pdf	Pan-African Flag Photo

Resolution NO. 357

A Resolution seeking approval for the Capital Improvement Program for Fiscal Years 2025-2030.

BATTLE CREEK, MICHIGAN - 2/6/2024

Resolved by the Commission of the City of Battle Creek:

That under the Michigan Municipal Planning Commission Act (PA 33 of 2008, as amended), the City is required to prepare annually a capital improvement program of public structures and improvements (CIP) in order to "further the desirable future development of the local unit of government under the master plan".

On December 20, 2023, at a joint meeting with the City Commission, the Planning Commission held a public hearing to receive public comments regarding the CIP covering fiscal years 2025 through 2030. The Planning Commission then recommended approval of the CIP to the City Commission through an affirmative vote.

The CIP document is not only a useful planning tool, but also serves as a finance and budgeting tool. Projects identified in the CIP may come before the City Commission during the budgeting process or as contracts to complete a project that is identified in the document.

By way of approval of this Resolution, the City Commission adopts the CIP for fiscal years 2025-2030.

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Aaron B. Kuhn, Revenue Services Director

Department: Finance

SUMMARY

A Resolution seeking approval for the Capital Improvement Program for Fiscal Years 2025-2030.

BUDGETARY CONSIDERATIONS

Individual projects identified within the CIP will come through the normal budgetary processes for City Commission approval. Inclusion in the CIP alone does not signify funding.

HISTORY, BACKGROUND and DISCUSSION

Under the Michigan Municipal Planning Commission Act (PA 33 of 2008, as amended), the City is required to annually prepare a capital improvement program of public structures and improvements (CIP).

The CIP spans a six year period and includes $476,070,661 over 251 total projects. Of this total, $177,541,745 are reflected as funded and $298,528,916 lack funding.

At a joint meeting of the Planning Commission and City Commission on December 20, 2023, the Planning Commission recommended approval of the 2025-2030 CIP to the City Commission through an affirmative vote.

DISCUSSION OF THE ISSUE

POSITIONS

The Battle Creek Planning Commission recommended approval of the 2025-2030 CIP to the City Commission through an affirmative vote at their regular meeting on December 20, 2023.

ATTACHMENTS:

File Name	Description
_CIP_2025-30_FINAL_Digital_Version.pdf	2025-2030 CIP

CITY OF BATTLE CREEK MICHIGAN

CAPITAL IMPROVEMENT PROGRAM

Fiscal Years

2025-2030

Prepared by the Finance Department

TABLE OF CONTENTS

Memorandum of Transmittal 3
Introduction 5
Funding Sources 6
Priority Based Budgeting Scoring of Projects 8
Capital Improvements Program Scoring for Basic Program Attributes and Community-Oriented Results 9

Capital Improvement Projects Summary
- **Community Result Score 1 - Funded** 19
- **Community Result Score 2 - Funded** 19
- **Community Result Score 3 - Funded** 20
- **Community Result Score 4 - Funded** 20
- **Community Result Score 1 - Not Funded** 20
- **Community Result Score 2 - Not Funded** 21
- **Community Result Score 3 - Not Funded** 22
- **Community Result Score 4 - Not Funded** 23

Capital Improvement Projects Detail
- **Community Result Score 1 - Funded** 26
- **Community Result Score 2 - Funded** 45
- **Community Result Score 3 - Funded** 52
- **Community Result Score 4 - Funded** 57
- **Community Result Score 1 - Not Funded** 61
- **Community Result Score 2 - Not Funded** 84
- **Community Result Score 3 - Not Funded** 114
- **Community Result Score 4 - Not Funded** 139

Property List and Values 153

CITY OF BATTLE CREEK
CITY MANAGER

Memorandum of Transmittal

TO: Planning Commission
Honorable Mayor and City Commission

FROM: Rebecca Fleury, City Manager

SUBJECT: Six-Year Capital Improvements Program FY 2025 through FY 2030

DATE: November 17, 2023

The City Administration is pleased to transmit to you the recommended six-year Capital Improvements Program (CIP) for the City of Battle Creek for Fiscal Years 2025 through 2030. This document formalizes and consolidates all of the capital improvement projects throughout City departments and component units and provides a comprehensive summary of the capital needs of the City for the next six years.

This year is the ninth year in which we utilized the Priority Based Budgeting (PBB) scoring mechanism to score and evaluate our capital improvement projects. We hope it provides you additional information to understand how these projects impact our PBB Community Results.

The CIP also details the potential source of funding for the capital projects. The program has been developed in an effort to direct the City's limited resources in the most effective manner. Funding strategies include: pay-as-you-go, ARPA funding, bond financing, State and Federal grants, the Battle Creek Tax Increment Finance Authority (BCTIFA), and various other sources. By matching the available resources with the capital needs of the City and evaluating their impact on our PBB Community Results, a more proactive approach can be taken for long-term financial planning.

The financing of capital improvements continues to be a challenge. We believe the continued implementation of Priority Based Budgeting will assist in identifying those projects closely aligned with our community results. ARPA Funding will assist in funding capital improvements in the short term and we will continue to look for additional funding options that align with our CIP.

This marks the twenty-first edition of the CIP. The successful completion of this document would not have been possible without the full support of the City's Directors, Department and Division heads, Finance Department staff, and Battle Creek Unlimited.

Rebecca L. Fleury

Rebecca L. Fleury
City Manager

INTRODUCTION

INTRODUCTION

SELECTION OF THE PERIOD COVERED BY THE CAPITAL IMPROVEMENTS PROGRAM

The Michigan Municipal Planning Commission Act (PA 33 of 2008, as amended) provides for the preparation of a six-year capital improvements program under the guidance of the City Planning Commission.

"*To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their Community Result Score that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.*"

STATEMENT OF EXECUTIVE POLICY TO GUIDE THE CAPITAL IMPROVEMENTS PROGRAMMING PROCESS

The chief executive of the governmental unit should prepare a message to departments and other agencies, which indicate key policies that should be taken into account in preparation of the capital improvements program. The executive policy message should indicate the kinds of facilities and services which the administration wishes to emphasize or de-emphasize in the program based on overall fiscal capabilities and public opinion.

DEFINITION OF A CAPITAL PROJECT FOR CAPITAL PROGRAMMING PURPOSES

Capital outlays are expenditures that result in the acquisition of or addition to fixed assets. Fixed assets are of a long-term nature, which are intended to continue to be held or used, such as land, buildings, and large machinery. Because of their recurring nature, costs for such items as office furniture, office equipment and passenger vehicles are normally not included in a capital improvements program.

In general terms, the definition of capital improvements includes new or expanded physical facilities that are relatively large size, expensive, and relatively permanent.

For the purposes of the City of Battle Creek's Capital Improvement Program, the following items will be considered to qualify as elements of the program:

1. **Land:** Expenditures for the acquisition of land for the purpose of some long-term use, such as a park or public facility, should be included.

2. **Structures:** Structures include public buildings, road improvements, utilities, airports, and similar types of improvements. The capital improvement program should include construction costs, as well as architectural, engineering, design, legal and related expenses.

3. **Preliminary Plans, Feasibility Studies and Technical Analysis:** The anticipated costs associated with the preparation of plans, reports, studies and investigations should be included in the capital improvement program.

4. **Machinery and Equipment:** Only machinery and equipment meeting the established minimum cost and expected life identified below should be included.

STANDARDS FOR INCLUSION IN CAPITAL IMPROVEMENTS PROGRAM – COST AND LIFE EXPECTANCY

To be considered as a potential project identified in the capital improvements program for the City of Battle Creek, an item must:

- Have an estimated cost of at least **$25,000**; and
- Have a minimal useful life of at least **five (5) years**.

FUNDING SOURCES

Funding Source Abbreviation	Funding Source	Funding Source - Description
A51	Act 51	State of Michigan - Dept. of Transportation - Gas & Weight Taxes
AF	Airport Fund	City of Battle Creek Internal Fund
ARPA	American Rescue Plan Act	Federal Pandemic Relief Funds
BCTIFA	Battle Creek Tax Increment Finance Authority	Component Unit - Property Tax Capture
BRA	Brownfield Redevelopment Authority	Component Unit - Property Tax Capture
CCPM	Calhoun County Parks Millage	Calhoun County
CCRD	Calhoun County Road Department	Calhoun County

Funding Source Abbreviation	Funding Source	Funding Source - Description
CDF	Community Development Fund	City of Battle Creek Internal Fund
CIB	Capital Improvement Bonds	Bond Issuance
CJ	Contributing Jurisdictions	Local, State, County and Townships
CWSRF	Clean Water State Revolving Fund	State of Michigan - Dept. of Environment, Great Lakes and Energy
CMAQ	Congestion Mitigation & Air Quality Improvement Program	Federal Highway Administration
CMI	Clean Michigan Initiative Grant	State of Michigan - Dept. of Environmental Quality and Natural Resources
DDA	Downtown Development Authority	Component Unit - Property Tax Capture
DWSRF	Drinking Water State Revolving Fund	State of Michigan - Dept. of Environment, Great Lakes and Energy
ECF	Equipment Center Fund	City of Battle Creek Internal Fund
FBE	Full Blast Endowment Fund	City of Battle Creek Internal Fund
FG	Federal Grant/Funds	Various Federal Departments
GCI	General Capital Improvements	City of Battle Creek Internal Fund
GF	General Fund	City of Battle Creek Internal Fund
GO	General Obligation Bonds	Bond Issuance
ITF	Information Technology Fund	City of Battle Creek Internal Fund
KAE	Kellogg Arena Endowment	City of Battle Creek Internal Fund
LDFA2	Local Development Finance Authority District #2	Component Unit - Property Tax Capture
MLSCPF	Major & Local Street Capital Project Funds	City of Battle Creek Internal Fund
PF	Parking Fund	City of Battle Creek Internal Fund
PS	Private Sources	Private Companies, Organizations and Citizens
QECB	Qualified Energy Conservation Bond	Bond Issuance with Federal Subsidy
SG	State Grant/Funds	Various State of Michigan Departments
TF	Transit Fund	City of Battle Creek Internal Fund
WF	Water Fund	City of Battle Creek Internal Fund
WRB	Water Revenue Bond	Bond Issuance
WWF	Wastewater Fund	City of Battle Creek Internal Fund
WWRB	Wastewater Revenue Bond	Bond Issuance

PRIORITY BASED BUDGETING SCORING OF PROJECTS

This is the seventh year the City of Battle Creek has used the Priority Based Budgeting (PBB) model to prioritize the projects included in the CIP. The PBB model provides a process for the City to align its resources and services with desired results. In September 2021, the Battle Creek City Commission updated and adopted a group of seven desired results, which were used to score this year's CIP projects. The City of Battle Creek has been one of only a handful of communities using the PBB model to expand its use to include the CIP projects.

One of the most critical steps in implementing the prioritization process is the scoring of projects. In this step, a cross-functional peer review team scored each individual capital improvements project relative to the basic program attributes and the seven community-oriented results included in this document, in addition to the scoring done by the department. This step helped identify how each individual project influences or impacts the ability to achieve any or all of the seven stated results. There may be projects that influence the achievement of several or even all of the City's results, and the team was tasked to determine the connection between each single project and its ability to achieve any or all of the City's results. The peer review team considered what degree of impact the individual projects have on each result to determine a consensus score for each criteria. These scores were tabulated similar to the Priority Based Budgeting programs to determine an overall priority score for each project.

COMMUNITY RESULT SCORE DEFINITIONS

1…...Very relevant to achieving community result

2…...Relevant to achieving community result

3…...Some impact on achieving community result

4…...Minimal impact on achieving community result

SCORING CRITERIA

Basic Program Attributes…….. Pages 9

Community – Oriented Results ……. Pages 11 - 18

DEPARTMENT PRIORITY

Each department has ranked their projects in order of importance from the top priority to the least priority. The department's top priority project is a 1 and projects are sequentially numbered to the least priority project. There are many factors that can influence the department's priority, such as condition of existing capital items, community interest, city interest and potential funding sources.

Battle Creek

Basic Program Attributes: Scoring Rubric

	Mandate	Reliance	Cost Recovery	Population Served	Demand	Equity Impact Process	Equity Impact Outcome
0	No Mandate	Other entities provide or could provide this service	None	Less than 10% of population is benefitting	Decrease	Design/decisions do not consider equity impacts, or they are inaccessible or unclear to public stakeholders	Unlikely to reach and help diverse residents overcome historical barriers and participate in economic vitality, growth
2	Self Mandate or Ordinance	N/A	Partial	Less than 50% of population is benefitting	Flat	Design/decisions, if done differently, could consider equity impacts or be accessible or transparent to diverse public stakeholders	If designed/delivered differently, could reach and help diverse residents overcome historical barriers and participate in economic vitality, growth
4	State or Federal Mandate	City is sole provider or currently sole provider	Full	Majority of population is benefitting	Increase	Design/decisions consider equity impacts and are inclusive of or transparent to diverse public stakeholders	Reaches and helps diverse residents overcome historical barriers and participate in economic vitality, growth

Battle Creek

Updated Community Results

- Economy
- Safety
- Transportation & Mobility
- Utilities
- Environment, Physical Appearance & Community Design
- Arts & Culture
- Recreation

Economy

Themes / Concept	Result Definitions
Business-friendly city policies and services (encourage growth)	Creates a business-friendly environment that encourages business and economic growth for everyone
Support local business	Supports local businesses (including child care and the arts) by ensuring and supporting quality job creation, workforce training, and transportation that is equitable for all
Supports local workforce	Collaborates to support the local workforce with quality housing, safety, transportation access, utilities, and access to basic needs for all
Business attraction and retention	Recruits, attracts and retains a diverse mix of businesses
Attractive to residents, visitors and tourists	Offers a vibrant downtown and commercial areas that is attractive to residents, visitors and tourists
Sustainable development	Encourages and promotes sustainable development and redevelopment

Safety

Themes / Concept	Result Definitions
Law enforcement	Enforces laws fairly, justly and equitably
Feeling of personal and physical safety	Supports feeling safe throughout the City - in your home, in your neighborhood, in your place of employment, in schools, in downtown and commercial areas
Emergency response	Prepares for, and responds to emergencies including life-threatening medical emergencies, fires, natural disasters, and epidemics
Safe travel and mobility	Facilitates and supports safe travel through the City for all modes of transportation (including motorists, pedestrians, cyclists, rail, air, bus) – especially in downtown, commercial areas and neighborhoods
Crisis response	Prepared to respond to all crises whether it be through experiences of trauma, past and present, in collaboration with all available social support services
Fire protection and response	Collaborating to ensure equitable fire response, fire prevention and education
Police protection and response	Provides crime prevention, and personal safety from violent crime for all

Transportation and Mobility

Themes	Result Definition
Ease of mobility for all (beyond cars)	Provides a safe and accessible network of sidewalks, paths, trails, and bike lanes, making it easy to walk, bike and move throughout the City
Connected, accessible, reliable transportation network	Plans, designs, constructs and maintains transportation infrastructure (including the airport, roads, bridges, sidewalks, traffic signals, signage, street lighting and drainage)
Traffic law enforcement (safe travel)	Ensures the safety of motorists, pedestrians and cyclists through the effective enforcement of traffic laws
Public Transportation Accessibility	Makes it easy to access and use public transit

Utilities

Themes	Result Definition
Safe Water	Provides access to safe drinking water and sanitary sewer services
Stormwater/Drainage	Provides storm drainage and infrastructure for effective storm water management, and education on reporting/management of misuse
Internet	Collaborates to expand internet access
Utility Offset	Use green energy sources and processes to reduce/offset utility costs to community

Environment, Physical Appearance And Community Design

Themes	Result Definition
Sustainability Plan	Follow Battle Creek's Environmental Sustainability Plan to improve the quality of life for everyone
Resource Quality	Promotes practices that maintain clean and healthy air and water for everyday use
Long-term Sustainability	Educates community about recycling, waste reduction, and conservation impacts and learning experiences around diversity, equity, and inclusion
Attractive Community	Safe, clean, and maintained environment and equipment attracts both community members and visitors to amenities
Conservation	Maintains attractive community parks, corridors, gateways, public and community facilities, and streets that apply conservation practices when applicable
Development	Offers desirable, quality neighborhoods with equitable development, accessible sidewalks & transit, and preserved historic sites while promoting new development opportunities, in line with the City's Master Plan

Arts and Culture

Themes	Result Definition
Venues	Encourages development of shopping, dining, and entertainment venues that are open to all
Activities	Supports cultural, arts, and musical activities that are available for anyone to participate within
Diversity	Promotes diverse and inclusive events and venues for cultural enrichment and celebration
Support	Encourages collaboration, visibility, promotion and support for the arts and culture as well as adequate funding to support these activities

Recreation

Themes	Result Definition
Parks and active lifestyle	Offers community and neighborhood parks, green spaces, access to waterways and programs that are positioned to provide all people with an equal opportunity for leisure and support of an active lifestyle
Connected community	Offers trails and paths that connect the community through a pedestrian and bicycle network that affords mobility for everyone to move freely throughout the entire community
Facilities and amenities	Offers recreation facilities and amenities that are equally maintained and accessible to all people regardless of where they live or their abilities

SUMMARY OF CAPITAL PROJECTS

Capital Projects Summary

Funded	Community Result Score	Department	Project Title	2024-2025 Expenditure	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	Project Total	Funding Source_1	Funding Source_2	Funding Source_3	Funding Source_4	Detail Page
Yes	1	BC TIFA	Airport Retention Support	$1,600,000	$600,000	$600,000	$600,000	$600,000	$600,000	$4,600,000	BCTIFA	AF	SG		26
Yes	1	BC TIFA	Fort Business Retention Support	$500,000	$750,000	$500,000	$500,000	$500,000	$500,000	$3,250,000	BCTIFA				26
Yes	1	BC TIFA	Fort Improvements	$250,000	$750,000	$750,000	$250,000	$250,000	$300,000	$2,550,000	BCTIFA				27
Yes	1	Brownfield Redevt Finance Authority	Shovel Ready Site Preparation	$135,000	$4,125,000	$3,150,000	$3,150,000	$2,150,000	$2,150,000	$14,860,000	BCTIFA	BRA			27
Yes	1	Brownfield Redevt Finance Authority	Site Cleanup	$300,000						$300,000	BRA				28
Yes	1	Engineering	Battle Creek - Surface Treatment Program	$110,000	$598,000	$954,000	$845,000	$289,000	$707,000	$3,503,000	MLSCPF	FG			28
Yes	1	Engineering	Bridge Preventative Maintenance		$275,000	$425,000				$700,000	MLSCPF	SG			29
Yes	1	Engineering	Columbia BID Drainage Improvements		$2,585,000					$2,585,000	MLSCPF	SG	WF		29
Yes	1	Engineering	State Trunkline Projects within the City of Battle Creek	$165,805	$110,874					$276,679	MLSCPF				30
Yes	1	Engineering	Watkins Rd culvert over Minges Brook		$1,800,000					$1,800,000	ARPA	WF			30
Yes	1	Equipment Center	City Hall, Print Shop, Records, and Risk Vehicles and Equipment	$62,000	$39,494			$81,080		$182,573	ECF				31
Yes	1	Equipment Center	Code and Inspections Vehicles and Equipment	$32,200	$27,105	$27,300	$56,599	$90,206	$52,445	$285,855	ECF				31
Yes	1	Equipment Center	Engineering, Signs & Signals Vehicles and Equipment	$222,059	$39,525	$205,204	$71,808	$138,154	$41,325	$718,075	ECF				32
Yes	1	Equipment Center	Fire Department Vehicles and Equipment	$3,402,124	$700,459	$686,944	$181,900	$175,352	$779,401	$5,926,179	ECF				32
Yes	1	Equipment Center	Fleet and DPW Facilities Vehicles and Equipment	$82,000	$171,535	$79,751	$47,216	$31,592	$106,649	$518,742	ECF				33
Yes	1	Equipment Center	Fuel Dispenser and Tracking Improvements		$100,000	$400,000				$500,000	ECF				33
Yes	1	Equipment Center	Police Department Vehicles and Equipment	$2,028,302	$879,027	$1,065,005	$2,112,303	$1,164,935	$1,152,858	$8,402,431	ECF				34
Yes	1	Equipment Center	Recreation Department Vehicles and Equipment	$25,108	$18,911	$31,050	$41,190	$87,158	$729,256	$932,673	ECF				34
Yes	1	Equipment Center	Sewer Division Vehicles and Equipment	$605,719	$997,475	$668,322	$796,889	$531,282	$1,334,451	$4,934,138	ECF				35
Yes	1	Equipment Center	Streets & Parks Vehicles and Equipment	$2,120,182	$1,672,309	$2,811,891	$1,824,158	$2,456,738	$1,869,545	$12,754,823	ECF				35
Yes	1	Equipment Center	Water Division Vehicles and Equipment	$386,116	$325,624	$992,596	$646,113	$316,384	$1,384,107	$4,050,941	ECF				36
Yes	1	Field Services / Streets	Salt Storage Facility	$1,500,000	$860,000					$2,360,000	A51	MDOT			36
Yes	1	Information Technology	Internet connectivity to City parks.	$40,000						$40,000	ARPA				37
Yes	1	Police	Replace BCPD Body-Cameras	$377,505	$234,382	$234,382	$233,340	$233,340		$1,312,948	FG		ARPA		37
Yes	1	Traffic Engineering	Traffic Signal Modernization	$581,128	$612,251	$300,000	$325,000	$350,000	$375,000	$2,543,379	A51	FG			38
Yes	1	Transit	Bus Shelter & Sign Replacement	$675,000						$675,000	FG				38
Yes	1	Transit	Fleet modernization and replacement	$6,675,000						$6,675,000	FG	SG			39
Yes	1	Wastewater	Interceptor Rehabilitation Project	$548,250		$581,200	$500,000	$500,000	$1,100,000	$3,229,450	WWF	CJ			39
Yes	1	Wastewater	Lift Station Replacement	$1,480,700		$4,275,835	$839,800	$2,500,000		$9,096,335	WWF	CJ			40
Yes	1	Wastewater	Liquid Chlorine Disinfection						$4,000,000	$4,000,000	WWF				40
Yes	1	Wastewater	Meter Replacement - Wastewater	$100,000	$100,000	$100,000	$130,000	$130,000	$130,000	$690,000	WWF				41
Yes	1	Wastewater	Sewer Replacement - Street Program	$637,500	$771,500	$829,500	$525,000	$525,000	$1,375,000	$4,663,500	WWF	CJ			41
Yes	1	Wastewater	Solids Handling Improvements	$2,165,000	$3,525,000	$65,000	$724,000	$1,100,000	$995,000	$8,574,000	WWF				42
Yes	1	Water	Pump Replacement	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000	WF				42
Yes	1	Water	Valve and Hydrant Replacement	$125,000	$125,000	$125,000	$125,000	$125,000	$125,000	$750,000	WF				43
Yes	1	Water	Water Main & Trans. Line Replacement - Street Program	$5,243,400	$914,500	$4,200,000	$4,680,000	$1,612,000	$1,332,500	$17,982,400	WF				43
Yes	1	Water	Water Service Replacement and Restoration	$220,000	$400,000	$400,000	$475,000	$400,000	$400,000	$2,295,000	WF				44
Yes	1	Water	Water Tank Rehab	$776,360	$5,200	$366,600	$1,176,500	$44,850	$698,750	$3,068,260	WF				44
Yes	1	Water	Well Improvements	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$900,000	WF				45
Yes	2	Brownfield Redevt Finance Authority	Fort Development	$650,000	$1,650,000	$1,650,000	$1,150,000	$1,150,000	$900,000	$7,150,000	BCTIFA	BRA			45
Yes	2	Engineering	Capital Preventative Maintenance	$1,100,000	$1,300,000	$1,500,000	$1,750,000	$2,000,000	$2,250,000	$9,900,000	MLSCPF				46
Yes	2	Engineering	Resurfacing Program	$900,000	$1,000,000	$1,100,000	$1,200,000	$1,300,000	$1,400,000	$6,900,000	MLSCPF				46
Yes	2	Equipment Center	DPW Parking Lot Restoration				$150,000	$150,000	$150,000	$450,000	ECF				47
Yes	2	Field Services / CBD	Sojourner Truth Monument Amphitheater Rehab	$81,878						$81,878	ARPA				47
Yes	2	Field Services / Parks	Public Wi-Fi at Claude Evans Park	$64,580						$64,580	ARPA				48

Funded	Community Result Score	Department	Project Title	2024-2025 Expenditure	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	Project Total	Funding Source_1	Funding Source_2	Funding Source_3	Funding Source_4	Detail Page
Yes	2	Fire	Electrical work at fire stations.	$125,000	$125,000					$250,000	ARPA				48
Yes	2	Fire	Interior reconfiguration of firehouses (stations 2, 3, 5, 6)		$300,000					$300,000	RMF				49
Yes	2	Information Technology	Software System replacement for Finance, Human Resources, Utilities (replacement of Logos and CivicHR)	$1,550,000						$1,550,000	ARPA				49
Yes	2	Parking	Hamblin Parking Structure Access Equip and Software		$175,000					$175,000	PS				50
Yes	2	Parking	Parking Structure Repairs		$950,000					$950,000	ARPA				50
Yes	2	Transit	Replace Computer Aided Dispatch, AVL, and MDTs	$783,366						$783,366	FG	SG			51
Yes	2	Transit	Replace Radio Communications Equipment	$163,301						$163,301	FG	SG			51
Yes	2	Water	Meter Replacement - Water	$100,000	$100,000	$100,000	$130,000	$130,000	$130,000	$690,000	WF				52
Yes	3	Equipment Center	DPW Building HVAC Upgrade	$60,000	$60,000					$120,000	ECF				52
Yes	3	Equipment Center	DPW Building Roof and Interior Improvements		$100,000	$103,000				$203,000	ECF				53
Yes	3	Field Services / CBD	Renovate/restore "Welcome to Battle Creek" wall and fountains	$81,878						$81,878	ARPA				53
Yes	3	Fire	Plumbing upgrades at fire stations.	$20,000	$130,000					$150,000	ARPA				54
Yes	3	Information Technology	Aerial Mapping	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$120,000	ITF				54
Yes	3	Information Technology	Barcoding	$45,000	$35,000	$35,000	$35,000	$35,000	$35,000	$220,000	ITF				55
Yes	3	Information Technology	Phone System Hardware Replacement	$45,000						$45,000	ITF				55
Yes	3	Information Technology	Phone System Upgrade	$50,000		$50,000				$100,000	ITF				56
Yes	3	Transit	Administrative Vehicle Replacement	$110,000						$110,000	FG	SG			56
Yes	4	City Hall Maintenance	City Hall Generator	$269,700						$269,700	GCI				57
Yes	4	City Hall Maintenance	City Hall Lobby, Treasurer's Office/Clerk's office and Safety Improvements.	$1,471,614						$1,471,614	ARPA	GCI	GF		57
Yes	4	City Hall Maintenance	City Hall Perimeter Retaining Wall Removal and Replacement	$1,272,641						$1,272,641	SG	ARPA			58
Yes	4	Information Technology	Document Management System				$50,000			$50,000	ARPA				58
Yes	4	Information Technology	PC Replacement	$80,000	$80,000	$80,000	$80,000	$80,000	$80,000	$480,000	ITF				59
Yes	4	Information Technology	Timekeeping System	$100,000						$100,000	ARPA				59
Yes	4	Transit	Miscellaneous Shop Equipment	$375,000		$178,406				$553,406	FG	SG			60
No	1	BC TIFA	Airport Development	$11,150,000	$4,250,000	$2,750,000	$2,050,000	$1,900,000	$1,350,000	$23,450,000	BCTIFA	AF	SG	FG	61
No	1	BC TIFA	Airport Improvements	$2,450,000	$5,450,000	$1,125,000	$900,000	$975,000	$725,000	$11,625,000	BCTIFA	AF	SG	FG	61
No	1	BC TIFA	Airport land balancing and service road connected to bridge.	$300,000	$13,000,000	$7,500,000				$20,800,000	BCTIFA				62
No	1	BC TIFA	Infrastructure Development	$750,000	$650,000	$800,000	$700,000	$500,000	$500,000	$3,900,000	BCTIFA	SG			62
No	1	BC TIFA	Land balancing/site prep and access road for various parcel configurations (10-40 acres) - Columbia Ave	$200,000	$7,500,000					$7,700,000	BCTIFA				63
No	1	BC TIFA	Virtual Infrastructure for UAS operations at Airport	$4,000,000	$4,000,000					$8,000,000	SG	BCTIFA			63
No	1	Brownfield Redevt Finance Authority	Corridor Improvements	$2,400,000	$3,450,000	$3,400,000	$2,300,000	$2,275,000	$1,175,000	$15,000,000	BCTIFA	BRA	SG		64
No	1	Brownfield Redevt Finance Authority	Housing	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$1,200,000	BRA				64
No	1	DDA	Art, Sculptures and Monuments	$50,000	$25,000	$25,000	$25,000	$25,000	$25,000	$175,000	DDA	SG			65
No	1	DDA	Capital Avenue S.W. Corridor Improvements	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000	DDA	SG			65
No	1	DDA	Greenspace and Riverfront Improvements	$200,000	$100,000	$100,000	$50,000		$100,000	$550,000	DDA	SG			66
No	1	DDA	Kalamazoo River Channel Redevelopment		$625,000		$500,000	$950,000	$1,750,000	$3,825,000	DDA	SG	PS	FG	66
No	1	DDA	Recreation, Culture and Leisure Facilities	$100,000	$55,000	$55,000	$55,000	$55,000	$25,000	$345,000	DDA	SG			67
No	1	DDA	Streetscape Enhancements	$275,000	$25,000	$50,000	$125,000	$75,000	$50,000	$600,000	DDA	SG			67
No	1	DDA	Trail Head Development		$225,000					$225,000	DDA	SG			68
No	1	DDA	West Michigan Ave. corridor Improvements				$625,000	$875,000		$1,500,000	DDA	SG			68
No	1	Engineering	Sidewalk Rehabilitation Program	$200,000	$225,000	$250,000	$275,000	$300,000	$325,000	$1,575,000	GCI				69
No	1	Field Services / Parks	Playground Safety Improvements	$140,000						$140,000	CCPM				69
No	1	Field Services / Parks	Playground Safety Surfacing			$25,000				$25,000	CCPM				70
No	1	Fire	Fire Station 101.	$10,000,000						$10,000,000	GCI				70
No	1	Fire	Fire Station 104.		$4,500,000					$4,500,000	GCI				71
No	1	Fire	Fire Station 105.			$4,500,000				$4,500,000	GCI				71
No	1	Fire	Fire Station 106.				$4,500,000			$4,500,000	GCI				72

Funded	Community Result Score	Department	Project Title	2024-2025 Expenditure	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	Project Total	Funding Source_1	Funding Source_2	Funding Source_3	Funding Source_4	Detail Page
No	1	Fire	Overhead doors - all stations		$200,000					$200,000					72
No	1	Information Technology	Fiber Optic Network Expansion		$32,500					$32,500	WF				73
No	1	Police	BCPD Communications Replacement Plan	$244,000	$244,000					$488,000	GF				73
No	1	Recreation	Install Artifical Turf throughout Bailey Park Complex			$20,000,000				$20,000,000	GF				74
No	1	Recreation	Rec. Center Auditorium Rehab			$500,000	$40,000			$540,000	FBE	PS			74
No	1	Recreation	Rec. Center New Splash Pad Water Features			$450,000				$450,000	FBE				75
No	1	Recreation	Rec. Center Water Park - Concessions Upgrade and Expansion			$125,000				$125,000	FBE				75
No	1	Recreation	Repurpose indoor pool		$250,000	$200,000	$175,000	$175,000		$800,000	FBE				76
No	1	Recreation	Soccer/Rugby Acquisition and Development			$450,000		$1,350,000		$1,800,000	GF	SG	PS		76
No	1	Traffic Engineering	City Wide Pavement Marking	$180,000	$180,000	$190,000	$190,000	$200,000	$200,000	$1,140,000	A51				77
No	1	Traffic Engineering	Citywide Traffic Calming	$40,000	$40,000	$45,000	$45,000	$50,000	$50,000	$270,000	A51				77
No	1	Traffic Engineering	Emergency Vehicle Preemption & Transit System Priority	$200,000	$500,000		$440,000	$440,000	$440,000	$2,020,000	A51	FG			78
No	1	Traffic Engineering	New flashing traffic beacons	$40,000	$44,000	$40,000	$40,000	$40,000	$44,000	$248,000	FG	A51			78
No	1	Traffic Engineering	Non Motorized Maintenance	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000	A51				79
No	1	Traffic Engineering	Railroad Crossing Maintenance	$35,000	$35,000	$35,000	$35,000	$35,000	$35,000	$210,000	A51				79
No	1	Traffic Engineering	Traffic Camera Video Hosting			$25,000				$25,000	A51				80
No	1	Traffic Engineering	Traffic Cameras and Weather Sensors	$75,000	$75,000	$75,000	$76,000			$301,000	A51				80
No	1	Traffic Engineering	Traffic Sign Upgrade	$50,000	$52,500	$55,000	$57,500	$60,000	$62,500	$337,500	A51				81
No	1	Traffic Engineering	Traffic Signal Control Software	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$240,000	A51				81
No	1	Traffic Engineering	Traffic Signal or Roundabout				$375,000	$375,000	$400,000	$1,150,000	A51				82
No	1	Wastewater	Biological Treatment Upgrades (Compost Facility)	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$3,000,000	WWF				82
No	1	Water	Nano Filtration Addition at the RIM Plant and additional well field reserve development	$15,000,000		$25,000,000				$40,000,000	DWSRF				83
No	2	Airport	Construction for Reconstruction of East T-Hangar Area					$1,146,400		$1,146,400	FG	SG	BCTIFA		84
No	2	Airport	Construction for Rehabilitate Taxiway A			$4,654,016				$4,654,016	FG	SG	BCTIFA		84
No	2	Airport	Design for Reconstruction of East T-Hangar Area			$93,600				$93,600	FG	SG	BCTIFA		85
No	2	Airport	Gate 20 site rehab				$150,000			$150,000	BCTIFA				85
No	2	Airport	Purchase dedicated airfield blower for airfield use					$550,000		$550,000	BCTIFA				86
No	2	Airport	Purchase dedicated airfield blower for airfield use		$700,000					$700,000	BCTIFA				86
No	2	Airport	Purchase dedicated airfield plow for airfield use			$550,000				$550,000	BCTIFA				87
No	2	Airport	Purchase dedicated airfield plow for airfield use				$700,000			$700,000	BCTIFA				87
No	2	Airport	Remove and replace pavement joint sealants and backer rods on aircraft apron and connector to TWY B	$70,000						$70,000	BCTIFA				88
No	2	Airport	Remove and replace west driveway pavement at the FAA Flight Inspection Service Hangar						$148,000	$148,000	BCTIFA				88
No	2	Airport	Replace Air Traffic Control Tower fan control units	$100,000	$75,000	$75,000				$250,000	BCTIFA				89
No	2	BC TIFA	Fort Land/ Building Acquisition	$250,000	$1,000,000	$1,000,000	$250,000	$250,000	$250,000	$3,000,000	BCTIFA				89
No	2	City Hall Maintenance	City Hall Bathroom Remodels		$100,000	$10,000	$200,000	$40,000		$350,000	GF				90
No	2	City Hall Maintenance	City Hall Signage update	$75,000						$75,000	GF				90
No	2	DDA	Building Improvement Program	$250,000	$300,000	$50,000		$250,000	$250,000	$1,100,000	DDA	SG			91
No	2	DDA	Dam Removal		$1,825,000	$1,850,000	$1,850,000			$5,525,000	DDA	SG			91
No	2	DDA	Goguac Lake North end Redevelopment	$300,000	$1,500,000	$1,200,000	$900,000	$500,000	$300,000	$4,700,000	DDA	SG	PS		92
No	2	DDA	Wayfinding and Gateway Signage		$125,000					$125,000	DDA	SG			92
No	2	Engineering	24th and Gethings Sidewalk Extension		$80,000					$80,000	GCI				93
No	2	Field Services / CBD	Monument and Sculpture Renovation						$75,000	$75,000	DDA				93
No	2	Field Services / CBD	Sanitary Sewer Overflow Line for Wave Sq Fountain.					$40,000		$40,000	DDA				94
No	2	Field Services / Parks	Anybodies Playground restroom facility		$280,000					$280,000	CCPM	SG			94
No	2	Field Services / Parks	General Parks asphalt road and parking area repairs.			$65,000				$65,000	CCPM				95

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No	2	Field Services / Parks	Linear Path Paving					$100,000		$100,000	GF				95
No	2	Field Services / Parks	Park Amenities Improvements			$50,000				$50,000	CCPM				96
No	2	Field Services / Parks	Public Wi-Fi & Security Cameras at Bailey Park			$250,000				$250,000	GF	PVT			96
No	2	Field Services / Parks	Public Wi-Fi & Security Cameras at Piper Park			$225,000				$225,000	GF				97
No	2	Field Services / Parks	Public Wi-Fi & Security Cameras at Willard Beach		$250,000					$250,000	GF				97
No	2	Field Services / Streets	Additional Street Sweeper				$300,000			$300,000	A51				98
No	2	Field Services / Streets	DPW / Field Services / Traffic Operations and Storage Facility			$775,000				$775,000	A51	GF			98
No	2	Fire	Exterior Painting at fire stations.	$300,000						$300,000	GCI				99
No	2	Fire	Exterior Structural and façade work at fire stations.	$26,500	$229,000	$24,500	$25,000	$25,000	$25,000	$355,000	GCI				99
No	2	Fire	Fire aerial apparatus.		$2,200,000					$2,200,000	GCI				100
No	2	Fire	Fire station kitchen replacements.		$25,000	$25,000	$25,000	$25,000	$25,000	$125,000	GCI				100
No	2	Fire	Increased energy efficiency at firehouses.	$370,000	$27,000	$74,000	$74,000			$545,000	GCI				101
No	2	Fire	Interior Remodeling at fire stations.	$70,000	$83,000	$65,000	$36,000	$142,000	$105,000	$501,000	GCI				101
No	2	Fire	Parking lots upgrades at fire stations.		$30,000	$30,000	$30,000	$30,000	$30,000	$150,000	GCI				102
No	2	Fire	Pumper/Engine apparatus replacement.		$700,000					$700,000	GCI				102
No	2	Fire	Security lighting - all fire stations.		$60,000					$60,000	GCI				103
No	2	Fire	Station #1 roof.	$62,820	$137,180					$200,000	GCI				103
No	2	Fire	Station Alerting System at fire stations.	$500,000						$500,000	GF				104
No	2	Kellogg Arena	Arena Floor Resurfacing				$150,000			$150,000	KAE				104
No	2	Kellogg Arena	Concession Equipment		$25,000	$20,000	$55,000			$100,000	KAE				105
No	2	Kellogg Arena	Concrete Repairs		$50,000					$50,000	KAE				105
No	2	Kellogg Arena	Energy Conservation Project		$700,000		$300,000			$1,000,000	KAE				106
No	2	Kellogg Arena	Hospitality/Kitchen remodel			$150,000				$150,000	KAE				106
No	2	Kellogg Arena	HVAC Replacement	$1,800,000	$1,500,000					$3,300,000	KAE				107
No	2	Kellogg Arena	LED Lighting Project	$200,000						$200,000	KAE				107
No	2	Kellogg Arena	Locker Room remodel			$200,000				$200,000	KAE				108
No	2	Kellogg Arena	Restroom Remodel					$165,000		$165,000	KAE				108
No	2	Parking	EV Charging Stations		$60,000					$60,000	PF				109
No	2	Parking	Jackson Street Parking Lot Reconstruction			$1,300,000				$1,300,000	PF				109
No	2	Parking	Michigan Parking Structure Access Equipment and Software				$150,000			$150,000	PF				110
No	2	Parking	Parking Lighting upgrades		$25,000	$25,000	$25,000	$25,000	$25,000	$125,000	PF				110
No	2	Parking	Passport Parking Kiosk		$60,000					$60,000	PF				111
No	2	Parking	Surface Lots - Surface Rehabilitation and Preventative Maintenance		$150,000	$140,000	$70,000	$130,000	$100,000	$590,000	PF				111
No	2	Police	Motorola Software (Cad, Mobile, Records, JMS)	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$12,000,000	GCI				112
No	2	Recreation	Binder Park G.C. - Cart Path Improvements		$200,000	$100,000	$100,000	$100,000	$100,000	$600,000	GF				112
No	2	Recreation	Binder Park G.C. - Replace Club House and Maintenance Building Roof					$40,000		$40,000	GF				113
No	2	Recreation	Binder Park G.C. - Stain Club House		$40,000					$40,000	GF				113
No	2	Water	Energy and Safety & Security Improvements	$400,000	$1,294,000	$400,000	$400,000	$60,000	$350,000	$2,904,000	WF				114
No	3	Airport	Add HD fixed cameras and upgrade two PTZ cameras to the Air Traffic Control Tower	$53,000						$53,000	BCTIFA				114
No	3	Airport	Air Traffic Control Tower - Lighting upgrade		$40,000					$40,000	BCTIFA				115
No	3	Airport	Air traffic control tower site rehab				$500,000			$500,000	BCTIFA				115
No	3	Airport	Airport Admininstration Operations Maintenance Facility - Build out Emergency Operations Center	$30,000						$30,000	BCTIFA				116
No	3	Airport	Airport Admininstration Operations Maintenance Facility - Lighting upgrade		$80,000					$80,000	BCTIFA				116
No	3	Airport	Airport Admininstration Operations Maintenance Facility - Replace boilers					$300,000		$300,000	BCTIFA				117
No	3	Airport	Airport Admininstration Operations Maintenance Facility - Replace dry fire suppression piping			$30,000				$30,000	BCTIFA				117
No	3	Airport	Construction for Taxiway M				$5,144,000			$5,144,000	FG	SG	BCTIFA		118
No	3	Airport	Design for Construct Taxiway M			$326,000				$326,000	FG	SG	BCTIFA		118
No	3	Airport	FAA - Upgrade building HVAC controller and field controllers						$125,000	$125,000	BCTIFA				119
No	3	Airport	FAA Office/Hangar repairs		$94,400					$94,400	BCTIFA				119
No	3	Airport	Purchase a new dump truck with sand spreader	$175,000						$175,000	BCTIFA				120
No	3	Airport	Purchase a snow melting machine		$250,000					$250,000	BCTIFA				120
No	3	Airport	Purchase scissor lift and trailer					$50,000		$50,000	BCTIFA				121
No	3	Airport	Repave Airport Admininstration Operations Maintenance Facility parking lot				$300,000			$300,000	BCTIFA				121
No	3	Airport	Replace 1975 John Deere JD401-B tractor and batwing mower deck					$150,000		$150,000	BCTIFA				122
No	3	Airport	Replace Admin vehicle with Ops/Command truck	$50,000						$50,000	BCTIFA				122
No	3	Airport	Replace Airport Operations/Maintenance pick up truck				$50,000			$50,000	BCTIFA				123
No	3	Airport	Replace Airport Operations/Maintenance pick up truck					$50,000		$50,000	BCTIFA				123

Funded	Community Result Score	Department	Project Title	2024-2025 Expenditure	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	Project Total	Funding Source_1	Funding Source_2	Funding Source_3	Funding Source_4	Detail Page
No	3	Airport	Replace Bobcat skid steer with equivalent						$150,000	$150,000	BCTIFA				124
No	3	Airport	Replace John Deere 6410 tractor and 20' batwing mower deck, and snow removal attachment			$180,000				$180,000	BCTIFA				124
No	3	Airport	Replace John Deere 6410 tractor and batwing mower deck			$160,000				$160,000	BCTIFA				125
No	3	City Hall Maintenance	City Hall Limestone		$100,000					$100,000	GF				125
No	3	City Hall Maintenance	City Hall Plumbing	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000	GF				126
No	3	DDA	Downtown Property Acquisition	$200,000	$200,000	$50,000		$325,000	$200,000	$975,000	DDA	SG			126
No	3	Field Services / CBD	Battle Creek River Electrical System Replacement				$125,000			$125,000	DDA				127
No	3	Field Services / CBD	Downtown Lighting Panel Improvements		$100,000					$100,000	DDA				127
No	3	Field Services / CBD	Irrigation System Improvements			$50,000				$50,000	DDA				128
No	3	Field Services / CBD	Renovation to Battle Creek Riverwalk area		$250,000					$250,000	DDA				128
No	3	Field Services / CBD	Replace downtown tree lights		$50,000					$50,000	DDA				129
No	3	Field Services / CBD	Van Buren St Parking Lot Retaining Wall			$300,000				$300,000	DDA				129
No	3	Field Services / Parks	Linear Park Expansion, North Side to South Side			$300,000	$2,200,000			$2,500,000	GF	SG			130
No	3	Field Services / Parks	Linear Path Expansion, I-94 Corridor				$600,000	$100,000	$400,000	$1,100,000	GF	SG			130
No	3	Field Services / Parks	Linear Trail Signage			$25,000				$25,000	GF				131
No	3	Field Services / Parks	Master Planning for Parks					$25,000		$25,000	GF				131
No	3	Field Services / Parks	Park Electrical Systems Upgrade			$30,000				$30,000	DDA	GF			132
No	3	Field Services / Parks	Public Wi-Fi & Automatic Door Latches at Fell Park			$200,000				$200,000	GF				132
No	3	Field Services / Parks	Willard Beach / Goguac Lake Sea Wall			$250,000				$250,000	GF				133
No	3	Field Services / Streets	Michigan Ave Globe Light Upgrades						$500,000	$500,000	DDA				133
No	3	Field Services / Streets	Street Sweeping Debris Storage Facility					$250,000		$250,000	A51				134
No	3	Fire	Building equipment and systems upgrades at fire stations.	$20,000	$128,000	$20,000	$128,000	$86,000	$86,000	$468,000	GCI				134
No	3	Fire	HVAC Station 1.		$250,000					$250,000	GCI				135
No	3	Fire	HVAC upgrades at fire stations.	$283,000						$283,000	ARPA	GCI			135
No	3	Recreation	Binder Park G.C. - Grounds Equipment		$95,000	$25,000	$57,000	$44,000	$25,000	$246,000	GF				136
No	3	Recreation	Binder Park G.C. - Irrigation System		$400,000	$400,000	$150,000			$950,000	GF				136
No	3	Recreation	Binder Park G.C. - New Ladies Tees			$20,000	$20,000	$20,000		$60,000	GF				137
No	3	Transit	Exterior Security Light replacement												137
No	3	Transit	Overhead Bay Door Replacement												138
No	3	Transit	Parking lot replacement for Transit facility												138
No	4	Airport	Airport Admininstration Operations Maintenance Facility - Replace chiller				$300,000			$300,000	BCTIFA				139
No	4	Airport	Airport Admininstration Operations Maintenance Facility - Exterior paint					$75,000		$75,000	BCTIFA				139
No	4	Airport	Provide new room finishes in various rooms at the FAA Flight Inspection Service Hangar			$77,500				$77,500	BCTIFA				140
No	4	Airport	Purchase 1- ton dump truck	$120,000	$120,000					$240,000	BCTIFA				140
No	4	Airport	Purchase a Backhoe Loader						$200,000	$200,000	BCTIFA				141
No	4	Airport	Purchase dedicated airfield plow for airfield use		$800,000					$800,000	BCTIFA				141
No	4	Airport	Purchase two new lighted X's			$90,000				$90,000	BCTIFA				142
No	4	Airport	Replace FAA Chiller	$400,000						$400,000	BCTIFA				142
No	4	Airport	Replace John Deere Gator or equivalent, include tank sprayer and plow attachments						$30,000	$30,000	BCTIFA				143
No	4	City Hall Maintenance	City Hall Air Handler refurbishing	$30,000	$30,000	$30,000				$90,000	GF				143
No	4	City Hall Maintenance	City Hall Boilers	$450,000						$450,000	GCI				144
No	4	City Hall Maintenance	City Hall Carpet					$365,000		$365,000	GF				144
No	4	City Hall Maintenance	City Hall Chiller		$400,000					$400,000	GCI				145
No	4	City Hall Maintenance	City Hall Commission Chambers and Hallway Painting		$165,000					$165,000	GF				145
No	4	City Hall Maintenance	City Hall Drop Ceilings & light fixtures	$100,000	$160,000	$300,000				$560,000	GF				146
No	4	City Hall Maintenance	City Hall East Entrance Concrete work	$50,000						$50,000	GF				146
No	4	City Hall Maintenance	City Hall Exterior Terracotta		$105,000					$105,000	GF				147

Funded	Community Result Score	Department	Project Title	2024-2025 Expenditure	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	Project Total	Funding Source_1	Funding Source_2	Funding Source_3	Funding Source_4	Detail Page
No	4	City Hall Maintenance	City Hall Furniture	$100,000	$100,000	$115,000	$20,000			$335,000	GF				147
No	4	City Hall Maintenance	City Hall Lighting Improvements			$190,000				$190,000	GF				148
No	4	City Hall Maintenance	City Hall Outside Brick masonry upkeep and repair			$243,000				$243,000	GF				148
No	4	City Hall Maintenance	City Hall Outside Façade	$90,000						$90,000	GF				149
No	4	City Hall Maintenance	City Hall Roof replacement				$1,000,000			$1,000,000	GCI				149
No	4	Field Services / Parks	Automatic Vehicle Gate System at Willard Beach				$100,000			$100,000	GF				150
No	4	Field Services / Streets	Brice Pit Reclamation Project					$600,000		$600,000	A51	WF	WWF		150
No	4	Information Technology	IT Strategic Plan and System Assessment	$30,000		$15,000				$45,000	ITF				151
No	4	Kellogg Arena	Chain motor replacement			$45,000				$45,000	KAE				151
No	4	Transit	Facility Construction	$20,500,000						$20,500,000	FG	SG			152
			Total	**$119,214,736**	**$95,358,750**	**$116,273,601**	**$57,474,316**	**$39,950,470**	**$39,948,787**	**$476,070,661**					

CAPITAL PROJECTS DETAIL FUNDED

Project Title: Airport Retention Support

Funded?: Yes **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: No **Department Priority:** 7 of 10 **Meets Master Plan?:** Yes

Project Description:

Support for capital site improvement projects for companies at the airport

Project Justification:

Retention of current employers is key. In some instances there are site factors that may impede further expansion

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$1,000,000	$500,000	$500,000	$500,000	$500,000	$500,000	$3,500,000
AF	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
SG	$500,000						$500,000
Total	$1,600,000	$600,000	$600,000	$600,000	$600,000	$600,000	$4,600,000

Project Title: Fort Business Retention Support

Funded?: Yes **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: No **Department Priority:** 6 of 10 **Meets Master Plan?:** Yes

Project Description:

Support for capital site improvement projects for existing companies in the FCIP

Project Justification:

Retention of current employers is key. In some instances there are site factors that may impede further expansion.

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$500,000	$750,000	$500,000	$500,000	$500,000	$500,000	$3,250,000
Total	$500,000	$750,000	$500,000	$500,000	$500,000	$500,000	$3,250,000

Project Title: Fort Improvements

Funded?: Yes **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: No **Department Priority:** 5 of 10 **Meets Master Plan?:** Yes

Project Description:

Road maintenance, resurfacing/paving, beautification, traffic flow improvements; storm water retention

Project Justification:

Routine upkeep of the park and roads.

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$250,000	$750,000	$750,000	$250,000	$250,000	$300,000	$2,550,000
Total	$250,000	$750,000	$750,000	$250,000	$250,000	$300,000	$2,550,000

Project Title: Shovel Ready Site Preparation

Funded?: Yes **Community Result Score:** 1 **Brownfield Redevt Finance Authority**

New Project?: No **Department Priority:** 3 of 5 **Meets Master Plan?:** Yes

Project Description:

Evaluating additional available land and prepare it for future use by balancing it; conducting environmental reports; conducting geotechnical reports; configuring land to maximize its use; installing retention ponds and necessary infrastructure

Project Justification:

The need to compete globally creates a need to move at the speed of business. Having an inventory of various sized lots is critical to marketing Battle Creek as place to locate a new business. Prepared sites can encourage existing companies to expand in Battle Creek instead of other places.

Paying Fund: Brownfield Redevt. Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$35,000	$4,000,000	$3,000,000	$3,000,000	$2,000,000	$2,000,000	$14,035,000
BRA	$100,000	$125,000	$150,000	$150,000	$150,000	$150,000	$825,000
Total	$135,000	$4,125,000	$3,150,000	$3,150,000	$2,150,000	$2,150,000	$14,860,000

Project Title: Site Cleanup

Funded?: Yes **Community Result Score:** 1 **Brownfield Redevt Finance Authority**

New Project?: Yes **Department Priority:** 1 of 5 **Meets Master Plan?:** Yes

Project Description:

Utilize Brownfield funds to clean up contaminated site downtown (Justice Center Mound).

Project Justification:

What Brownfield funds are to be utlized for. Capture payback possible.

Paying Fund: Brownfield Redevt. Finance Authority

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BRA	$300,000						$300,000
Total	$300,000						$300,000

Project Title: Battle Creek - Surface Treatment Program

Funded?: Yes **Community Result Score:** 1 **Engineering**

New Project?: No **Department Priority:** 1 of 9 **Meets Master Plan?:** Yes

Project Description:

Capital preventative maintenance (chip seal, crack fill, micro surface) and HMA rehabilitation on federal aid eligible roads as per the asset management plan and Battle Creek Area Surface Transportation Improvement Plan. Projects are funded 80% federal funds and 20% local funds. FY 25 TIP Job Number 216615, FY 26 TIP project number 216627

Project Justification:

The roadway will require this treatment at this point in the pavement life.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
MLSCPF	$110,000	$115,000	$145,000	$150,000	$150,000	$150,000	$820,000
FG		$483,000	$809,000	$695,000	$139,000	$557,000	$2,683,000
Total	$110,000	$598,000	$954,000	$845,000	$289,000	$707,000	$3,503,000

Project Title: Bridge Preventative Maintenance

Funded?: Yes **Community Result Score:** 1 **Engineering**

New Project?: No **Department Priority:** 3 of 9 **Meets Master Plan?:** Yes

Project Description:

FY 2025 - 20th Street Bridge (Local Bridge grant with match): FY 2026 Kendall, Angel and McCamly (local Bridge grant with match)

Project Justification:

This treatment is required to prevent more costly treatments in the future for these existing bridges.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
MLSCPF		$25,000	$25,000				$50,000
SG		$250,000	$400,000				$650,000
Total		$275,000	$425,000				$700,000

Project Title: Columbia BID Drainage Improvements

Funded?: Yes **Community Result Score:** 1 **Engineering**

New Project?: No **Department Priority:** 5 of 9 **Meets Master Plan?:** Yes

Project Description:

This project will divert the remaining uncontrolled storm water discharge into Gogauc Lake to two separate storm basins which will provide settlement of contaminates before reaching the lake. This project also includes road and water system improvement to Lakeview Ave and Foster Ave.

Project Justification:

Project will improve the water quality Goguac Lake and make commericial property along the Columbia BID easily redeveloped by meeting the storm water requirements for all contributin properties. Project will also address items included in the water and road asset management plans.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
MLSCPF		$975,000					$975,000
SG		$310,000					$310,000
WF		$1,300,000					$1,300,000
Total		$2,585,000					$2,585,000

Project Title: State Trunkline Projects within the City of Battle Creek

Funded?: Yes **Community Result Score:** 1 **Engineering**

New Project?: No **Department Priority:** 4 of 9 **Meets Master Plan?:** Yes

Project Description:

FY 2024 MDOT Project number 216527,216528: FY 2025 MDOT Proeject Number 216615

Project Justification:

City of Battle Creek is mandated to participate per State Statute

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
MLSCPF	$165,805	$110,874					$276,679
Total	$165,805	$110,874					$276,679

Project Title: Watkins Rd culvert over Minges Brook

Funded?: Yes **Community Result Score:** 1 **Engineering**

New Project?: No **Department Priority:** 2 of 9 **Meets Master Plan?:** Yes

Project Description:

Project will replace culverts carrying Watkins Road over Minges Brook which are causing hydraulic constraints and are past their useful life. Installation of water main and sewer extension.

Project Justification:

Minges Brook in the City of Battle Creek has been studied for drainage improvements and several enhancements were proposed as part of an Intercounty Drain agreement. One area that was identified for improvement is in the vicinity of Watkins Road. Minges Brook is conveyed under Watkins Road by two corrugated metal pipe culverts that are past their useful life and are causing hydraulic constraints.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA		$700,000					$700,000
WF		$1,100,000					$1,100,000
Total		$1,800,000					$1,800,000

Project Title: City Hall, Print Shop, Records, and Risk Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$62,000	$39,494			$81,080		$182,573
Total	$62,000	$39,494			$81,080		$182,573

Project Title: Code and Inspections Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$32,200	$27,105	$27,300	$56,599	$90,206	$52,445	$285,855
Total	$32,200	$27,105	$27,300	$56,599	$90,206	$52,445	$285,855

Project Title: Engineering, Signs & Signals Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$222,059	$39,525	$205,204	$71,808	$138,154	$41,325	$718,075
Total	$222,059	$39,525	$205,204	$71,808	$138,154	$41,325	$718,075

Project Title: Fire Department Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$3,402,124	$700,459	$686,944	$181,900	$175,352	$779,401	$5,926,179
Total	$3,402,124	$700,459	$686,944	$181,900	$175,352	$779,401	$5,926,179

Project Title: Fleet and DPW Facilities Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$82,000	$171,535	$79,751	$47,216	$31,592	$106,649	$518,742
Total	$82,000	$171,535	$79,751	$47,216	$31,592	$106,649	$518,742

Project Title: Fuel Dispenser and Tracking Improvements

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 2 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace fuel pumps and upgrade tracking software at Fleet fueling station.

Project Justification:

Systems are at end of life.

Paying Fund: Equipment Center

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF		$100,000	$400,000				$500,000
Total		$100,000	$400,000				$500,000

Project Title: Police Department Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$2,028,302	$879,027	$1,065,005	$2,112,303	$1,164,935	$1,152,858	$8,402,431
Total	$2,028,302	$879,027	$1,065,005	$2,112,303	$1,164,935	$1,152,858	$8,402,431

Project Title: Recreation Department Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$25,108	$18,911	$31,050	$41,190	$87,158	$729,256	$932,673
Total	$25,108	$18,911	$31,050	$41,190	$87,158	$729,256	$932,673

Project Title: Sewer Division Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$605,719	$997,475	$668,322	$796,889	$531,282	$1,334,451	$4,934,138
Total	$605,719	$997,475	$668,322	$796,889	$531,282	$1,334,451	$4,934,138

Project Title: Streets & Parks Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$2,120,182	$1,672,309	$2,811,891	$1,824,158	$2,456,738	$1,869,545	$12,754,823
Total	$2,120,182	$1,672,309	$2,811,891	$1,824,158	$2,456,738	$1,869,545	$12,754,823

Project Title: Water Division Vehicles and Equipment

Funded?: Yes **Community Result Score:** 1 **Equipment Center**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace depreciated vehicles or add new vehicles.

Project Justification:

Maintain a safe efficient fleet.

Paying Fund: Equipment Center

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$386,116	$325,624	$992,596	$646,113	$316,384	$1,384,107	$4,050,941
Total	$386,116	$325,624	$992,596	$646,113	$316,384	$1,384,107	$4,050,941

Project Title: Salt Storage Facility

Funded?: Yes **Community Result Score:** 1 **Field Services / Streets**

New Project?: No **Department Priority:** 1 of 6 **Meets Master Plan?:** Yes

Project Description:

Property acquisition and construction of a replacement salt storage facility for winter maintenance operations.

Project Justification:

The existing salt storage facility at the WWTP will likely be needed by Wastewater in the future due to expansion of the Plant. A new storage facility will be required to store salt and other winter maintenance materials.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$1,500,000	$500,000					$2,000,000
MDOT		$360,000					$360,000
Total	$1,500,000	$860,000					$2,360,000

Project Title: Internet connectivity to City parks.

Funded?: Yes **Community Result Score:** 1 **Information Technology**

New Project?: No **Department Priority:** 3 of 9 **Meets Master Plan?:** Yes

Project Description:

A project to add high speed internet connection at Anybodies Playground, Claude Evans Park, Piper Park, and Willard Beach.

Project Justification:

This project would include all fiber, hardware, and access points to provide public Wi-Fi to more frequently used public park areas like Anybodies Playground, Claude Evans Park, Piper Park, and Willard Beach.

Paying Fund: Information Technology

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$40,000						$40,000
Total	$40,000						$40,000

Project Title: Replace BCPD Body-Cameras

Funded?: Yes **Community Result Score:** 1 **Police**

New Project?: Yes **Department Priority:** 1 of 3 **Meets Master Plan?:** Yes

Project Description:

Replace BCPD Body-Camera;, both in car and interview room camera systems.

Project Justification:

Current vendor (BodyWorn) provides BCPD body-cams, in car and inverview room cameras. The system is having significant/ongoing issues related to body cams and interview room camera systems. (Body cams are refubished cell phones that are having battery issues causing units to cut-out/fail to charge/unable to fully charge causing officers to charge units in stations and not have them on their persons during shifts. Additionally, the vendor is unable to solve the battery issue due to the fact they do not make the product (phone). The interview room camera system is an in-car system designed for vehicles, not rooms. Current system has multiple issues related to start-up failure, failure to record and shut-downs.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$52,000						$52,000
	$77,505	$234,382	$234,382	$233,340	$233,340		$1,012,948
ARPA	$248,000						$248,000
Total	$377,505	$234,382	$234,382	$233,340	$233,340		$1,312,948

Project Title: Traffic Signal Modernization

Funded?: Yes **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 4 of 12 **Meets Master Plan?:** Yes

Project Description:

Traffic signal modernization.

Project Justification:

Reductions in both congestion and in vehicular exhaust emissions. Increased safety. FY 2024: JN 216602 - Golden/Riverside, $331,128 Federal, $38,806 Local. FY 2025: JN 216618 - McCamly/Van Buren, $337,251 Federal, $39,471 Local.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$250,000	$275,000	$300,000	$325,000	$350,000	$375,000	$1,875,000
FG	$331,128	$337,251					$668,379
Total	$581,128	$612,251	$300,000	$325,000	$350,000	$375,000	$2,543,379

Project Title: Bus Shelter & Sign Replacement

Funded?: Yes **Community Result Score:** 1 **Transit**

New Project?: No **Department Priority:** 5 of 20 **Meets Master Plan?:** Yes

Project Description:

Replace all existing bus shelters. Add new bus shelters along new route alignments. As part of, or separte from, the CAD/AVL project, replace all existing bus stop signs with digital and/or real time information, stop ID and route information.

Project Justification:

Many of the bus shelters around the City are old, damaged, or in need of renovation. This project would replace all bus shelters within the city with new shelters that provide solar lighting, garbage, seating, and provide an updated, modern appeal. Current bus signs only indicate a bus stop, not which route, time, or direction the bus is headed. This project would replace existing bus stop signs with signs that include bus stop information such as routes, times, directions, and real time arrival data via stop ID and text feature. These improvements allow for better wayfinding and mobility, including providing travel independence for those with disabilities.

Paying Fund: BC Transit

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$675,000						$675,000
Total	$675,000						$675,000

Project Title: Fleet modernization and replacement

Funded?: Yes **Community Result Score:** 1 **Transit**

New Project?: No **Department Priority:** 2 of 20 **Meets Master Plan?:** Yes

Project Description:

Replace 14 vehicles, including vans and fixed route buses, and bus components including fareboxes, camera equipment, automatic passenger counters, etc.

Project Justification:

A fixed route bus has a useful life of approximately 12 years and/or 500k miles. BCT's current fleet has an average age of 14, with 85% of the fleet being at or past its useful life. Based on federal asset management guidelines, BCT should maintain its fleet at<33% past ULB.

Paying Fund: BC Transit

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$5,340,000						$5,340,000
SG	$1,335,000						$1,335,000
Total	$6,675,000						$6,675,000

Project Title: Interceptor Rehabilitation Project

Funded?: Yes **Community Result Score:** 1 **Wastewater**

New Project?: No **Department Priority:** 2 of 7 **Meets Master Plan?:** Yes

Project Description:

Rehabilitate the interceptor sewer between the four industrial contract industries and the WWTP.

Project Justification:

The interceptor provides service to the City's four major industries in the central business district. All of the sewer is at least 50 years old and is deteriorated. The sewer network beyond the interceptor is also in various stages of aging and needs to be rehabilitated or replaced. The new lining will extend the life of the interceptor another 75 to 100 years.

Paying Fund: Wastewater

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WWF	$548,250		$500,000	$500,000	$500,000	$1,100,000	$3,148,250
CJ			$81,200				$81,200
Total	$548,250		$581,200	$500,000	$500,000	$1,100,000	$3,229,450

Project Title: Lift Station Replacement

Funded?: Yes **Community Result Score:** 1 **Wastewater**

New Project?: No **Department Priority:** 5 of 7 **Meets Master Plan?:** Yes

Project Description:

Sewer lift stations improvements or replacement.

Project Justification:

Several lift stations have metal wet wells that have corroded and the other components have exceeded their life expectancies. They also need electrical updates and generators for electrical outages.

Paying Fund: Wastewater

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WWF	$1,480,700		$3,944,000	$839,800	$2,500,000		$8,764,500
CJ			$331,835				$331,835
Total	$1,480,700		$4,275,835	$839,800	$2,500,000		$9,096,335

Project Title: Liquid Chlorine Disinfection

Funded?: Yes **Community Result Score:** 1 **Wastewater**

New Project?: No **Department Priority:** 8 of 7 **Meets Master Plan?:** Yes

Project Description:

Replace the chlorine gas disinfection system with an approved alternative disinfection technology.

Project Justification:

Regulatory requirements for handling chlorine gas have become difficult to meet to the extent that utilities using them for disinfection are changing their strategies for doing so. In 2015 the City's water system changed from chlorine gas to liquid chlorine in an effort to avoid cumbersome regulatory requirements and potential fines in the future. Emerging technologies are coming that will have better disinfection results, be more cost efficient and safer to use.

Paying Fund: Wastewater

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WWF						$4,000,000	$4,000,000
Total						$4,000,000	$4,000,000

Project Title: Meter Replacement - Wastewater

Funded?: Yes **Community Result Score:** 1 **Wastewater**

New Project?: No **Department Priority:** 3 of 7 **Meets Master Plan?:** Yes

Project Description:

Incremental replacement of water meter read system components. Also meters for new customers.

Project Justification:

Meters read system components gradually wear out. This is costing both the water and sewer funds revenue.

Paying Fund: Wastewater

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WWF	$100,000	$100,000	$100,000	$130,000	$130,000	$130,000	$690,000
Total	$100,000	$100,000	$100,000	$130,000	$130,000	$130,000	$690,000

Project Title: Sewer Replacement - Street Program

Funded?: Yes **Community Result Score:** 1 **Wastewater**

New Project?: No **Department Priority:** 4 of 7 **Meets Master Plan?:** Yes

Project Description:

Replacement of sewer mains, force mains, or service pipes per DEQ approved management plan.

Project Justification:

This work is in conjunction with planned street work and the treatment plan developed through the DEQ SAW Grant and system televising.

Paying Fund: Wastewater

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WWF	$637,500	$525,000	$525,000	$525,000	$525,000	$1,375,000	$4,112,500
CJ		$246,500	$304,500				$551,000
Total	$637,500	$771,500	$829,500	$525,000	$525,000	$1,375,000	$4,663,500

Project Title: Solids Handling Improvements

Funded?: Yes **Community Result Score:** 1 **Wastewater**

New Project?: No **Department Priority:** 1 of 7 **Meets Master Plan?:** Yes

Project Description:

Maintain and improve solids handling for both Land Application from April thru November and Landfilling Dec thru March. This program also includes Headwork's, Primary Treatment and other Plant Facility improvements.

Project Justification:

Solid waste land application remains the preferred handling process by regulators and the city will continue with this program, but for the winter months solid waste will be hauled to a landfill. This fund will maintain and improve the facilities involved with solid waste handling including Headwork's, Primary Treatment, Domes, Solids and other facilities. The city is currently working on a Feasibility Study for year round Composting, if favorable, this work could start in FY 2023.

Paying Fund: Wastewater

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WWF	$2,165,000	$3,525,000	$65,000	$724,000	$1,100,000	$995,000	$8,574,000
Total	$2,165,000	$3,525,000	$65,000	$724,000	$1,100,000	$995,000	$8,574,000

Project Title: Pump Replacement

Funded?: Yes **Community Result Score:** 1 **Water**

New Project?: No **Department Priority:** 2 of 9 **Meets Master Plan?:** Yes

Project Description:

Replacement of high service and booster pumps used to deliver water.

Project Justification:

Pumps wear out and need to be replaced after approximately 20 years.

Paying Fund: Water

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000
Total	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000

Project Title: Valve and Hydrant Replacement

Funded?: Yes **Community Result Score:** 1 **Water**

New Project?: No **Department Priority:** 6 of 9 **Meets Master Plan?:** Yes

Project Description:

Replace the broken and inoperable valves and Hydrants on distribution and transmission lines.

Project Justification:

Old and in-operable valves cause problems when shutting down a section of the distribution system for repairs. Hydrants also need to be functional at all times for life and fire safety.

Paying Fund: Water

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF	$125,000	$125,000	$125,000	$125,000	$125,000	$125,000	$750,000
Total	$125,000	$125,000	$125,000	$125,000	$125,000	$125,000	$750,000

Project Title: Water Main & Trans. Line Replacement - Street Program

Funded?: Yes **Community Result Score:** 1 **Water**

New Project?: No **Department Priority:** 1 of 9 **Meets Master Plan?:** Yes

Project Description:

Replacement of Transmission mains, water mains, hydrants, valves or services in streets that are being rebuilt.

Project Justification:

This work takes advantage of street being torn up to upgrade distribution system at the lowest possible cost.

Paying Fund: Water

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF	$5,243,400	$914,500	$4,200,000	$4,680,000	$1,612,000	$1,332,500	$17,982,400
Total	$5,243,400	$914,500	$4,200,000	$4,680,000	$1,612,000	$1,332,500	$17,982,400

Project Title: Water Service Replacement and Restoration

Funded?: Yes **Community Result Score:** 1 **Water**

New Project?: No **Department Priority:** 8 of 9 **Meets Master Plan?:** Yes

Project Description:

Water service replacement.

Project Justification:

Replacing lead, galvanized and other poor conditioned service connecting pipe

Paying Fund: Water

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF	$220,000	$400,000	$400,000	$475,000	$400,000	$400,000	$2,295,000
Total	$220,000	$400,000	$400,000	$475,000	$400,000	$400,000	$2,295,000

Project Title: Water Tank Rehab

Funded?: Yes **Community Result Score:** 1 **Water**

New Project?: No **Department Priority:** 7 of 9 **Meets Master Plan?:** Yes

Project Description:

Repaint the interior and exterior of various water storage tanks.

Project Justification:

Maintenance of storage tanks is necessary approximately every 15 years to prolong their life.

Paying Fund: Water

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF	$776,360	$5,200	$366,600	$1,176,500	$44,850	$698,750	$3,068,260
Total	$776,360	$5,200	$366,600	$1,176,500	$44,850	$698,750	$3,068,260

Project Title: Well Improvements

Funded?: Yes **Community Result Score:** 1 **Water**

New Project?: No **Department Priority:** 4 of 9 **Meets Master Plan?:** Yes

Project Description:

Maintenance and repair of the wells and pumping equipment.

Project Justification:

The wells and pumps used to provide water for the system need various kinds of maintenance every 3 to 10 years.

Paying Fund: Water

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$900,000
Total	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$900,000

Project Title: Fort Development

Funded?: Yes **Community Result Score:** 2 **Brownfield Redevt Finance Authority**

New Project?: No **Department Priority:** 4 of 5 **Meets Master Plan?:** Yes

Project Description:

Non-traditional and traditional transportation improvements; contamination remediation; building construction; infrastructure; property access improvements; wetland remediation

Project Justification:

There is a need for walkable routes in the Ft. It is dangerous to walk in many areas of the Ft. due to traffic. Traffic mitigation is needed as employment numbers continue to grow. This need for speculative space/incubation/warehouse space, will increase the area attractiveness by creating a business friendly environment.

Paying Fund: Brownfield Redevt. Finance Authority

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$500,000	$1,500,000	$1,500,000	$1,000,000	$1,000,000	$750,000	$6,250,000
BRA	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$900,000
Total	$650,000	$1,650,000	$1,650,000	$1,150,000	$1,150,000	$900,000	$7,150,000

Project Title: Capital Preventative Maintenance

Funded?: Yes **Community Result Score:** 2 **Engineering**

New Project?: No **Department Priority:** 7 of 12 **Meets Master Plan?:** Yes

Project Description:

This treatment seals asphalt roads. This program will chip seal, crack fill, and fog seal based on the condition of the roads treated as per the Asset Management Plan

Project Justification:

This will prevent more costly treatments in the future.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
MLSCPF	$1,100,000	$1,300,000	$1,500,000	$1,750,000	$2,000,000	$2,250,000	$9,900,000
Total	$1,100,000	$1,300,000	$1,500,000	$1,750,000	$2,000,000	$2,250,000	$9,900,000

Project Title: Resurfacing Program

Funded?: Yes **Community Result Score:** 2 **Engineering**

New Project?: No **Department Priority:** 8 of 12 **Meets Master Plan?:** Yes

Project Description:

This program consists of the rehabilitation of roads city wide. This program is a maintenance program designed to preserve the useful life of existing roads as per the asset management plan.

Project Justification:

This treatment is required to prevent more costly treatments in the future for these existing streets.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
MLSCPF	$900,000	$1,000,000	$1,100,000	$1,200,000	$1,300,000	$1,400,000	$6,900,000
Total	$900,000	$1,000,000	$1,100,000	$1,200,000	$1,300,000	$1,400,000	$6,900,000

Project Title: DPW Parking Lot Restoration

Funded?: Yes **Community Result Score:** 2 **Equipment Center**

New Project?: No **Department Priority:** 5 of 17 **Meets Master Plan?:** Yes

Project Description:

Restore DPW parking in three sections over three years.

Project Justification:

Restore existing deteriorated parking lots.

Paying Fund: Equipment Center

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF				$150,000	$150,000	$150,000	$450,000
Total				$150,000	$150,000	$150,000	$450,000

Project Title: Sojourner Truth Monument Amphitheater Rehab

Funded?: Yes **Community Result Score:** 2 **Field Services / CBD**

New Project?: No **Department Priority:** 1 of 9 **Meets Master Plan?:** Yes

Project Description:

Rehabilitate the amphitheater area for The Sojourner Truth Monument which was originally constructed in 1997. Replacement caulking, concrete repairs, handrail refinishing, and a new overall concrete color treatment is needed.

Project Justification:

The monument was originally constructed in 1997 and is showing it's age. It's become a destination point for Battle Creek and a rehab of the amphitheater area is necessary to continue draw visitors from all over the world.

Paying Fund: ARPA

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$81,878						$81,878
Total	$81,878						$81,878

Project Title: Public Wi-Fi at Claude Evans Park

Funded?: Yes **Community Result Score:** 2 **Field Services / Parks**

New Project?: No **Department Priority:** 1 of 18 **Meets Master Plan?:** Yes

Project Description:

This proposed project would include all fiber, hardware, and access points to provide public WiFi to Claude Evans Park.

Project Justification:

Whether it is for school, business, or pleasure, internet connectivity is no longer an option today, it has become a necessity. The city can help provide this by extending the public WiFi currently available in the downtown to our more frequently used public park spaces.

Paying Fund: ARPA

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$64,580						$64,580
Total	$64,580						$64,580

Project Title: Electrical work at fire stations.

Funded?: Yes **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 20 of 22 **Meets Master Plan?:** Yes

Project Description:

Updated electrical and exit signs

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. There was electrical work identified that needs to be fix or replaced in all six of our fire houses. This includes exit signs, lighting fixtures inside & out, and misc. wiring.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$125,000	$125,000					$250,000
Total	$125,000	$125,000					$250,000

Project Title: Interior reconfiguration of firehouses (stations 2, 3, 5, 6)

Funded?: Yes **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 5 of 22 **Meets Master Plan?:** Yes

Project Description:

Separate common living/sleeping areas from highly toxic gear and apparatus storage areas.

Project Justification:

Reconfigure kitchen areas, update cabinets, provide separated sleeping areas with increased ventilation. Should be done in conjunction with the station alerting system to save on construction costs.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
RMF		$300,000					$300,000
Total		$300,000					$300,000

Project Title: Software System replacement for Finance, Human Resources, Utilities (replacement of Logos and CivicHR)

Funded?: Yes **Community Result Score:** 2 **Information Technology**

New Project?: No **Department Priority:** 8 of 9 **Meets Master Plan?:** Yes

Project Description:

Upgrade technology to take advantage of advancements in remote access, electronic receipts, kiosks and process improvements that were hurdles during the COVID19 Pandemic.

Project Justification:

This will allow the city to be more responsive to the public, provide more seamless services, decrease inefficient work processes and data duplication.

Paying Fund: Information Technology

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$1,550,000						$1,550,000
Total	$1,550,000						$1,550,000

Project Title: Hamblin Parking Structure Access Equip and Software

Funded?: Yes **Community Result Score:** 2 **Parking**

New Project?: No **Department Priority:** 1 of 8 **Meets Master Plan?:** Yes

Project Description:

Project will replace the existing equipment that is past its useful life.

Project Justification:

As part of the hotel project the City and the developer have entered into an agreement in which the developer will replace and upgrade the equipment and software to better serve hotel guests. The agreement with the hotel requires the developer to pay these costs.

Paying Fund: Automobile Parking System

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
PS		$175,000					$175,000
Total		$175,000					$175,000

Project Title: Parking Structure Repairs

Funded?: Yes **Community Result Score:** 2 **Parking**

New Project?: No **Department Priority:** 2 of 8 **Meets Master Plan?:** Yes

Project Description:

Repairs recommended from inspection of parking structures

Project Justification:

Program will reduce capital improvement costs in the future by periodic maintenance of the parking structures through reconstruction, rehabilitation, and preventative maintenance.

Paying Fund: Automobile Parking System

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA		$950,000					$950,000
Total		$950,000					$950,000

Project Title: Replace Computer Aided Dispatch, AVL, and MDTs

Funded?: Yes **Community Result Score:** 2 **Transit**

New Project?: No **Department Priority:** 3 of 20 **Meets Master Plan?:** Yes

Project Description:

Replace and update existing MDTs, CAD system, and AVL. Create passenger facing platform for ride scheduling and booking.

Project Justification:

Many of the vehicle MDT's and AVLs are no longer operational and the current CAD system is costly and has a poor user interface. A new system will allow for remote access and internet based scheduling.

Paying Fund: BC Transit

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$626,692						$626,692
SG	$156,674						$156,674
Total	$783,366						$783,366

Project Title: Replace Radio Communications Equipment

Funded?: Yes **Community Result Score:** 2 **Transit**

New Project?: No **Department Priority:** 4 of 20 **Meets Master Plan?:** Yes

Project Description:

Replace communications equipment to provide for increased/improved communications outside of the current range.

Project Justification:

Current BCT radio systems cannot communicate within the City. For example, vehicles on Beckley Rd. cannot communicate with dispatch due to distance. Replacing this system with a digital system will allow for improved communication including countywide communication.

Paying Fund: BC Transit

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$130,641						$130,641
SG	$32,660						$32,660
Total	$163,301						$163,301

Project Title: Meter Replacement - Water

Funded?: Yes **Community Result Score:** 2 **Water**

New Project?: No **Department Priority:** 3 of 9 **Meets Master Plan?:** Yes

Project Description:

Incremental replacement of water meter read system components. Also meters for new customers.

Project Justification:

Meters read system components gradually wear out. This is costing both the water and sewer funds revenue.

Paying Fund: Water

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF	$100,000	$100,000	$100,000	$130,000	$130,000	$130,000	$690,000
Total	$100,000	$100,000	$100,000	$130,000	$130,000	$130,000	$690,000

Project Title: DPW Building HVAC Upgrade

Funded?: Yes **Community Result Score:** 3 **Equipment Center**

New Project?: No **Department Priority:** 3 of 17 **Meets Master Plan?:** Yes

Project Description:

DPW building HVAC upgrade.

Project Justification:

Current components are obsolete and non serviceable.

Paying Fund: Equipment Center

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF	$60,000	$60,000					$120,000
Total	$60,000	$60,000					$120,000

Project Title: DPW Building Roof and Interior Improvements

Funded?: Yes **Community Result Score:** 3 **Equipment Center**

New Project?: No **Department Priority:** 4 of 17 **Meets Master Plan?:** Yes

Project Description:

DPW building roof and interior improvements.

Project Justification:

Best practices.

Paying Fund: Equipment Center

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ECF		$100,000	$103,000				$203,000
Total		$100,000	$103,000				$203,000

Project Title: Renovate/restore “Welcome to Battle Creek” wall and fountains

Funded?: Yes **Community Result Score:** 3 **Field Services / CBD**

New Project?: No **Department Priority:** 2 of 9 **Meets Master Plan?:** Yes

Project Description:

Renovation to the Welcome to Battle Creek wall/fountain with items such as tuck pointing the mortar joints and sealing the stones. Also included is updating the in-ground lighting to LED and waterproofing the fountain pools are all necessary to continue greeting residents and visitors as they enter Battle Creek from the south.

Project Justification:

The "Welcome to Battle Creek" stone wall and fountain system were originally installed in 1997/98. Though these structures have preformed well over the years, they're in need of renovations.

Paying Fund: ARPA

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$81,878						$81,878
Total	$81,878						$81,878

Project Title: Plumbing upgrades at fire stations.

Funded?: Yes **Community Result Score:** 3 **Fire**

New Project?: No **Department Priority:** 21 of 22 **Meets Master Plan?:** Yes

Project Description:

Plumbing improvements or replacement

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. There was plumbing work identified that needs to be fix or replaced. Station #1 needs a new hot water heater. Station 3 needs a natural gas supply and a new sanitary waste gravity discharge. Station 4 needs to replace sewer lines in basement. Station 5 needs natural gas supply and hot water heater. Station 6 needs natural gas supply and sanitary waste gravity discharge.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$20,000	$130,000					$150,000
Total	$20,000	$130,000					$150,000

Project Title: Aerial Mapping

Funded?: Yes **Community Result Score:** 3 **Information Technology**

New Project?: No **Department Priority:** 1 of 2 **Meets Master Plan?:** Yes

Project Description:

Update Aerial Mapping 1 per year

Project Justification:

Changes in Geography happen quickly. Aerials for documentation can be more accurate if updated every year instead of every five years.

Paying Fund: GIS

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ITF	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$120,000
Total	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$120,000

Project Title: Barcoding

Funded?: Yes **Community Result Score:** 3 **Information Technology**

New Project?: No **Department Priority:** 2 of 2 **Meets Master Plan?:** Yes

Project Description:

Inventory Management in Cityworks

Project Justification:

Departments using Cityworks Storeroom for inventory have a manual process that can become for efficient and more accurate using barcoding hardware for coming and going inventory.

Paying Fund: GIS

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ITF	$45,000	$35,000	$35,000	$35,000	$35,000	$35,000	$220,000
Total	$45,000	$35,000	$35,000	$35,000	$35,000	$35,000	$220,000

Project Title: Phone System Hardware Replacement

Funded?: Yes **Community Result Score:** 3 **Information Technology**

New Project?: No **Department Priority:** 2 of 9 **Meets Master Plan?:** Yes

Project Description:

A project to replace the aging (6 year old) hardware that runs the central portion of our Phone System as well as some associated hardware.

Project Justification:

Our entire phone system relies on 13 virtual severs that reside on two pieces of hardware, installed as part of the initial Phone System deployment in 2017. These virtual servers have been updated and kept current, however the hardware that these servers reside on are reaching end of life. We also need to replace some other associated hardware. Replacing this hardware keeps the foundation of the phone system in tact for at least another 5 years.

Paying Fund: Information Technology

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ITF	$45,000						$45,000
Total	$45,000						$45,000

Project Title: Phone System Upgrade

Funded?: Yes **Community Result Score:** 3 **Information Technology**

New Project?: No **Department Priority:** 4 of 9 **Meets Master Plan?:** Yes

Project Description:

Upgrade the current phone system.

Project Justification:

This will keep the current phone system up to date and running and to allow for new features.

Paying Fund: Information Technology

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ITF	$50,000		$50,000				$100,000
Total	$50,000		$50,000				$100,000

Project Title: Administrative Vehicle Replacement

Funded?: Yes **Community Result Score:** 3 **Transit**

New Project?: No **Department Priority:** 9 of 20 **Meets Master Plan?:** Yes

Project Description:

Replace 4 existing administrative vehicles, add 1 additional administrative vehicle.

Project Justification:

BCT uses administrative vehicles to respond to accidents, incidents, conduct trainings, attend meetings, and provide support to the revenue fleet on the road. This project would replace the maintenance truck (1), operations SUVs (2), driver shuttle (1) and expand to provide a vehicle for the Mobility Manager to conduct ADA assessments for passengers, attend meetings/community events, and conduct trainings.

Paying Fund: BC Transit

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$88,000						$88,000
SG	$22,000						$22,000
Total	$110,000						$110,000

Project Title: City Hall Generator

Funded?: Yes **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 3 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace City Hall's generator

Project Justification:

City Hall is currently using a refurbished generator from the old Police Department. This generator ended up not being large enough to run all of City Hall's systems. We are replacing this generator with a new diesel generator large enough to sustain City Hall during a power outage.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$269,700						$269,700
Total	$269,700						$269,700

Project Title: City Hall Lobby, Treasurer's Office/Clerk's office and Safety Improvements.

Funded?: Yes **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 2 of 17 **Meets Master Plan?:** Yes

Project Description:

Redesign building main entrance, create a customer service area inside the Treasurer's and Clerk's Office and added safety improvements.

Project Justification:

The layout of the main entrance into city hall is not conductive to traffic flow, safety and security/access control. Architectural redesign of the original south entrance will accommodate traffic as well as ADA requirements and security. The design will also change the payment / treasurers office. Currently, customers stand in the hallway to make payments. The new design would allow customers to enter a small lobby area inside the treasurers office to make payments. This project will also include added security improvements for the Clerk and Treasurers staff with bullet resistant material and barriers for non-entry, similar to what is seen at a bank. In addition to first floor security improvements, this project will revamp our employee lounge for a more inviting compfortable environment.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$703,451						$703,451
GCI	$761,663						$761,663
GF	$6,500						$6,500
Total	$1,471,614						$1,471,614

Project Title: City Hall Perimeter Retaining Wall Removal and Replacement

Funded?: Yes **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 1 of 17 **Meets Master Plan?:** Yes

Project Description:

City Hall Perimeter Retaining Wall Removal and Replacement

Project Justification:

City Hall has a retaining wall system that has been in place since the building was constructed 108 years ago. In the 80's, the field services department revamped the wall by applying a fresh pargeted finish and installing a gutter system for drainage purposes. The current system has dry wells that are failing and can't handle the amount of water that is created from the irrigation system. Also, freeze/thaw from the additional moisture is deteriorating the wall. An architectural firm has designed a system to re-use the existing cap stones, connect the drainage system to the storm sewer and replace the face of the wall with concrete pre-cast units that are similar to the original shape.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
SG	$1,034,125						$1,034,125
ARPA	$238,516						$238,516
Total	$1,272,641						$1,272,641

Project Title: Document Management System

Funded?: Yes **Community Result Score:** 4 **Information Technology**

New Project?: No **Department Priority:** 6 of 9 **Meets Master Plan?:** Yes

Project Description:

A project to allow for indexing and management of City documents. This would give us a one stop for searching and filing documents and faster searching for all records.

Project Justification:

With growing demand and need for transparency this system is becoming necessary. A common storage area with ability to search will save time and possibly money.

Paying Fund: Information Technology

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA				$50,000			$50,000
Total				$50,000			$50,000

Project Title: PC Replacement

Funded?: Yes **Community Result Score:** 4 **Information Technology**

New Project?: No **Department Priority:** 1 of 9 **Meets Master Plan?:** Yes

Project Description:

This project strategically replaces out of warranty PCs.

Project Justification:

Strategic replacement standardizes the equipment that the City of Battle Creek utilizes. This allows for streamlined maintenance internally and externally. This also will help to keep costs lower by purchasing the PCs using economy of scale. The total cost is lower as resources are not spending maintaining custom order computers.

Paying Fund: Information Technology

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ITF	$80,000	$80,000	$80,000	$80,000	$80,000	$80,000	$480,000
Total	$80,000	$80,000	$80,000	$80,000	$80,000	$80,000	$480,000

Project Title: Timekeeping System

Funded?: Yes **Community Result Score:** 4 **Information Technology**

New Project?: No **Department Priority:** 9 of 9 **Meets Master Plan?:** Yes

Project Description:

Coordinate timekeeping between departments and the ERP/Financial Software for efficient and effective timekeeping/time entry with the opportunity for integration with vehicles/materials/supplies reporting

Project Justification:

Many city departments use many different timekeeping systems. Some interface with the financial software better than others, but many are inefficient and cumbersome. During the COVID19 shutdown period, the city saw the need to develop better electronic timekeeping and scheduling for staff. This project can be simultaneous with the Logos replacement.

Paying Fund: Information Technology

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$100,000						$100,000
Total	$100,000						$100,000

Project Title: Miscellaneous Shop Equipment

Funded?: Yes **Community Result Score:** 4 **Transit**

New Project?: No **Department Priority:** 6 of 20 **Meets Master Plan?:** Yes

Project Description:

Replace shop equipment such as mobile column lifts, vehicle hoists, compressors, fork lift, etc.

Project Justification:

90% of all maintenance/shop equipment has exceeded its useful life. To remain in compliance with our State of Good Repair targets BCT should replace major capital items responsible for maintaining the revenue fleet.

Paying Fund: BC Transit

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$300,000		$142,725				$442,725
SG	$75,000		$35,681				$110,681
Total	$375,000		$178,406				$553,406

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
Subtotal	$42,890,416	$30,338,170	$29,840,985	$25,621,816	$21,447,070	$27,403,287	$177,541,745

CAPITAL PROJECTS DETAIL NOT FUNDED

Project Title: Airport Development

Funded?: No **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: No **Department Priority:** 2 of 10 **Meets Master Plan?:** Yes

Project Description:

New infrastructure; wetland remediation; Hangar construction; Apron Construction; Bridge to airport land

Project Justification:

This will grow the airport tenant list and generate additional revenue for the airport. There will need to be additional airport infrastructure built. It's typical for public entities and municipalities to erect hangar space and currently there is a lack of space available.

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$5,000,000	$3,000,000	$2,000,000	$1,500,000	$1,500,000	$1,000,000	$14,000,000
AF	$150,000	$100,000	$150,000	$100,000	$150,000	$100,000	$750,000
SG	$1,000,000	$1,000,000	$500,000	$250,000	$150,000	$150,000	$3,050,000
FG	$5,000,000	$150,000	$100,000	$200,000	$100,000	$100,000	$5,650,000
Total	$11,150,000	$4,250,000	$2,750,000	$2,050,000	$1,900,000	$1,350,000	$23,450,000

Project Title: Airport Improvements

Funded?: No **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: No **Department Priority:** 8 of 10 **Meets Master Plan?:** Yes

Project Description:

Hangar improvements; Runway improvements; Apron improvements; Taxiway improvements

Project Justification:

Needed to maintain the current infrastructure and continue to attract new businesses and use of the airport.

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$250,000	$5,000,000	$500,000	$250,000	$500,000	$250,000	$6,750,000
AF	$200,000	$200,000	$225,000	$250,000	$275,000	$275,000	$1,425,000
SG	$500,000	$100,000	$300,000	$200,000	$100,000	$100,000	$1,300,000
FG	$1,500,000	$150,000	$100,000	$200,000	$100,000	$100,000	$2,150,000
Total	$2,450,000	$5,450,000	$1,125,000	$900,000	$975,000	$725,000	$11,625,000

Project Title: Airport land balancing and service road connected to bridge.

Funded?: No **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: Yes **Department Priority:** 3 of 10 **Meets Master Plan?:** Yes

Project Description:

Balance the entire west side of the airport and install service road to allow for airside/aeronautical development to occur.

Project Justification:

This will allow Battle Creek being to attract UAS research and development along with manufacturing at the airport. Leading to additional jobs and investment in Battle Creek. This would also give Battle Creek more developable land for aeronautical uses (some of the highest paying jobs in the area).

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$300,000	$13,000,000	$7,500,000				$20,800,000
Total	$300,000	$13,000,000	$7,500,000				$20,800,000

Project Title: Infrastructure Development

Funded?: No **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: No **Department Priority:** 9 of 10 **Meets Master Plan?:** Yes

Project Description:

Non-traditional next generation infrastructure (lot, utility projects, solar, etc.)

Project Justification:

To stay competitive there is a need to invest in non-traditional next generation investment. This will help retain current employers and attract additional employers. Employers utilizing next generation infrastructure tend to pay higher wages.

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$3,000,000
SG	$250,000	$150,000	$300,000	$200,000			$900,000
Total	$750,000	$650,000	$800,000	$700,000	$500,000	$500,000	$3,900,000

Project Title: Land balancing/site prep and access road for various parcel configurations (10-40 acres) - Columbia Ave

Funded?: No **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: Yes **Department Priority:** 4 of 10 **Meets Master Plan?:** Yes

Project Description:

Plan, design, and balance TIFA owned land on Columbia Ave to create engineered ready sites of various sizes from 10-40 acres with a deadicated access road that services all. Do in a manner that is hormonius to nearby residential areas (buffers, coventats that probit certain industry, etc.).

Project Justification:

BCTIFA/Battle Creek is limited on engineered ready sites to market. There is a need for sites ranging from 10-40 acres. This will lead to new companies investging in BC and job creation. In 2017/2018 the TIFA took the same approach. Those sites are now sold and two new companies have developed there.

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$200,000	$7,500,000					$7,700,000
Total	$200,000	$7,500,000					$7,700,000

Project Title: Virtual Infrastructure for UAS operations at Airport

Funded?: No **Community Result Score:** 1 **BC Tax Increment Finance Authority**

New Project?: No **Department Priority:** 1 of 10 **Meets Master Plan?:** Yes

Project Description:

Airspace plan for unmanned aircraft and manned aircraft which includes proper radar and equipment and flight procedures for the airport to be developed.

Project Justification:

This will allow Battle Creek being to attract UAS research and development along with manufacturing at the airport. Leading to additional jobs and investment in Battle Creek.

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
SG	$3,500,000	$3,500,000					$7,000,000
BCTIFA	$500,000	$500,000					$1,000,000
Total	$4,000,000	$4,000,000					$8,000,000

Project Title: Corridor Improvements

Funded?: No **Community Result Score:** 1 **Brownfield Redevt Finance Authority**

New Project?: No **Department Priority:** 5 of 5 **Meets Master Plan?:** Yes

Project Description:

Utility extension (water, sewer, electric); property demo; property acquisition; building construction; road and infrastructure improvement; wetland remediation

Project Justification:

Improving the corridors that lead into the TIFA district are important for attracting additional investment into the TIFA and Battle Creek.

Paying Fund: Brownfield Redevt. Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$2,000,000	$3,000,000	$3,000,000	$2,000,000	$2,000,000	$1,000,000	$13,000,000
BRA	$150,000	$150,000	$100,000	$100,000	$75,000	$75,000	$650,000
SG	$250,000	$300,000	$300,000	$200,000	$200,000	$100,000	$1,350,000
Total	$2,400,000	$3,450,000	$3,400,000	$2,300,000	$2,275,000	$1,175,000	$15,000,000

Project Title: Housing

Funded?: No **Community Result Score:** 1 **Brownfield Redevt Finance Authority**

New Project?: Yes **Department Priority:** 2 of 5 **Meets Master Plan?:** Yes

Project Description:

Utilize Brownfield funds/programs to incentivize housing development when and where appropriate.

Project Justification:

Housing is an extremely pressing issue for our community. Without new hosing developments we will stunt growth and development.

Paying Fund: Brownfield Redevt. Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BRA	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$1,200,000
Total	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$1,200,000

Project Title: Art, Sculptures and Monuments

Funded?: No **Community Result Score:** 1 **DDA**

New Project?: No **Department Priority:** 5 of 13 **Meets Master Plan?:** Yes

Project Description:

Development and maintenance of new and existing artwork, sculptures and monuments that commemorate the history and heritage of the community.

Project Justification:

To capitalize on the city's unique history and heritage, maintain existing assets, attract visitors to the downtown area, create access to cultural and leisure activities and improve over all quality of life.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA	$25,000	$15,000	$15,000	$15,000	$15,000	$15,000	$100,000
SG	$25,000	$10,000	$10,000	$10,000	$10,000	$10,000	$75,000
Total	$50,000	$25,000	$25,000	$25,000	$25,000	$25,000	$175,000

Project Title: Capital Avenue S.W. Corridor Improvements

Funded?: No **Community Result Score:** 1 **DDA**

New Project?: No **Department Priority:** 12 of 13 **Meets Master Plan?:** Yes

Project Description:

Engage in sub area planning and acquire various properties along the Capital S.W. corridor for demolition and to prepare sites for future development. Extend infrastructure improvements along Capital Ave. S.W. to Territorial Rd. including lighting, sidewalks, benches, planters, and other place making initiatives.

Project Justification:

Capital Avenue S.W. is an important connector between downtown and Old Lakeview as well as the Columbia Avenue corridor and Goguac Lake. Planning for redevelopment along this corridor to align with the master plan is crucial. Property acquisition is needed to meet land use objectives and eliminate blight and incompatible uses . Extending decorative infrastructure down Capital will help to spur development along the corridor, take advantage of current development underway and create greater incentive for redevelopment of vacant properties along the corridor.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000
SG							
Total	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000

Project Title: Greenspace and Riverfront Improvements

Funded?: No **Community Result Score:** 1 **DDA**

New Project?: No **Department Priority:** 4 of 13 **Meets Master Plan?:** Yes

Project Description:

Beautify greenspace in the Central Business District and riverfront areas.

Project Justification:

To enhance recreational offerings in the downtown, support programming and event activities, attract residential development and enhance quality of life.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA	$100,000	$100,000	$100,000			$100,000	$400,000
SG	$100,000			$50,000			$150,000
Total	$200,000	$100,000	$100,000	$50,000		$100,000	$550,000

Project Title: Kalamazoo River Channel Redevelopment

Funded?: No **Community Result Score:** 1 **DDA**

New Project?: No **Department Priority:** 1 of 13 **Meets Master Plan?:** Yes

Project Description:

Removal of the existing concrete channel and the addition of various aesthetic enhancements including a side-channel or oxbow to support a whitewater experience.

Project Justification:

It is important to expand the footprint of the core downtown beyond three blocks fronting W. Michigan Ave. Redevelopment of the riverfront will help draw vibrancy to the south opening up additional space for development/redevelopment. It will also create new and unique access to recreation amenities, better connect residents and visitors to water resources, act as a catalyst for redevelopment in surrounding neighborhoods and beautify the current unsightly channelized treatment of the River.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA		$25,000			$200,000	$250,000	$475,000
SG		$250,000		$500,000	$500,000	$750,000	$2,000,000
PS					$250,000	$750,000	$1,000,000
FG		$350,000					$350,000
Total		$625,000		$500,000	$950,000	$1,750,000	$3,825,000

Project Title: Recreation, Culture and Leisure Facilities

Funded?: No **Community Result Score:** 1 **DDA**

New Project?: No **Department Priority:** 6 of 13 **Meets Master Plan?:** Yes

Project Description:

Development and maintenance of recreation, cultural and leisure facilities in the downtown such as mountain bike agility course, canoe livery, bike exchange stations, skate/bike park, all inclusive/miracle park, spray plaza, free standing public restroom.

Project Justification:

To enhance programming opportunities, attract visitation to the downtown, create access to cultural and leisure activates and improve over all quality of life.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA	$50,000	$55,000	$55,000	$55,000	$55,000	$25,000	$295,000
SG	$50,000						$50,000
Total	$100,000	$55,000	$55,000	$55,000	$55,000	$25,000	$345,000

Project Title: Streetscape Enhancements

Funded?: No **Community Result Score:** 1 **DDA**

New Project?: No **Department Priority:** 9 of 13 **Meets Master Plan?:** Yes

Project Description:

Sidewalk, lighting (including the replacement of bo peep lighting along the linear path between McCamly Street and Capital Ave. S.W.), seating and like amenities and upgrades to electrical systems and infrastructure in the downtown corridor.

Project Justification:

To revitalize dilapidated properties in the central business district to spur development and increase the tax base.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA	$200,000	$25,000		$75,000	$75,000	$25,000	$400,000
SG	$75,000		$50,000	$50,000		$25,000	$200,000
Total	$275,000	$25,000	$50,000	$125,000	$75,000	$50,000	$600,000

Project Title: Trail Head Development

Funded?: No **Community Result Score:** 1 **DDA**

New Project?: No **Department Priority:** 11 of 13 **Meets Master Plan?:** Yes

Project Description:

Creating specific entry/access points along the linear trail, for example at the convergence of the Battle Creek and Kalamazoo Rivers that encourage use of the path and downtown waterways.

Project Justification:

To encourage use of the linear path. Create entry and exist points in the downtown, connect with the larger path system in the county and region and encourage recreation and leisure use in the central business district.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA		$50,000					$50,000
SG		$175,000					$175,000
Total		$225,000					$225,000

Project Title: West Michigan Ave. corridor Improvements

Funded?: No **Community Result Score:** 1 **DDA**

New Project?: No **Department Priority:** 2 of 13 **Meets Master Plan?:** Yes

Project Description:

Extend infrastructure improvements along West Michigan Avenue to Kendall Street including lighting, sidewalks, benches, planters, etc.. consistent with the improvements in the core downtown.

Project Justification:

Washington Street is current viewed as an artificial western boundary to the downtown despite the fact that there are numerous development sites with considerable potential along W. Michigan, Jackson and Hamblin. Extending decorative infrastructure down W. Michigan will help to spur development along the corridor, expanding the boundaries of the core downtown westward, take advantage of current development underway and create greater incentive for redevelopment of vacant properties along the corridor.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA				$25,000	$75,000		$100,000
SG				$600,000	$800,000		$1,400,000
Total				$625,000	$875,000		$1,500,000

Project Title: Sidewalk Rehabilitation Program

Funded?: No **Community Result Score:** 1 **Engineering**

New Project?: No **Department Priority:** 9 of 9 **Meets Master Plan?:** Yes

Project Description:

Project will address resident complaints and areas of sidewalk that are needed in high pedestrian traffic areas.

Project Justification:

Project will help make the city more accessible for residents with disabilities, safer routes to school, encourage non-motorized travel. Beautification of ROW along roads. Elminates trip hazards that can result in insurance claims reducing risk for the city. Updates to ramps that do not currently meet ADA specifications.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$200,000	$225,000	$250,000	$275,000	$300,000	$325,000	$1,575,000
Total	$200,000	$225,000	$250,000	$275,000	$300,000	$325,000	$1,575,000

Project Title: Playground Safety Improvements

Funded?: No **Community Result Score:** 1 **Field Services / Parks**

New Project?: No **Department Priority:** 2 of 18 **Meets Master Plan?:** Yes

Project Description:

Upgrade equipment and amenities to meet new safety standards at Greenwood, Horseshoe, Irving, Miner, Meachem, Minges Brook, Prairieview, Quaker and Stellrecht playgrounds.

Project Justification:

To meet new safety standards for playgrounds.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
CCPM	$140,000						$140,000
Total	$140,000						$140,000

Project Title: Playground Safety Surfacing

Funded?: No **Community Result Score:** 1 **Field Services / Parks**

New Project?: No **Department Priority:** 5 of 18 **Meets Master Plan?:** Yes

Project Description:

Replenish safety surfacing materials under all city park playgrounds.

Project Justification:

Replacement is required to ensure compliance with ASTM impact and accessibility standards.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
CCPM			$25,000				$25,000
Total			$25,000				$25,000

Project Title: Fire Station 101.

Funded?: No **Community Result Score:** 1 **Fire**

New Project?: No **Department Priority:** 8 of 22 **Meets Master Plan?:** Yes

Project Description:

New construction and furnishing

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. All six of the current stations are recommended consideration of replacement over repair by Wightman. A 2015 City-contracted study by Kramer & Associates noted the condition of all six stations while recommending replacement, consolidation and relocation of current stations. A current City-contracted study under way by CPSM is expected to deliver similar results on replacement, consolidation and relocation. The adjustment of stations will allow BCFD to properly provide safe and timely protection to the community.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$10,000,000						$10,000,000
Total	$10,000,000						$10,000,000

Project Title: Fire Station 104.

Funded?: No **Community Result Score:** 1 **Fire**

New Project?: No **Department Priority:** 9 of 22 **Meets Master Plan?:** Yes

Project Description:

New construction and furnishing

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. All six of the current stations are recommended consideration of replacement over repair by Wightman. A 2015 City-contracted study by Kramer & Associates noted the condition of all six stations while recommending replacement, consolidation and relocation of current stations. A current City-contracted study under way by CPSM is expected to deliver similar results on replacement, consolidation and relocation. The adjustment of stations will allow BCFD to properly provide safe and timely protection to the community.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$4,500,000					$4,500,000
Total		$4,500,000					$4,500,000

Project Title: Fire Station 105.

Funded?: No **Community Result Score:** 1 **Fire**

New Project?: No **Department Priority:** 10 of 22 **Meets Master Plan?:** Yes

Project Description:

New construction and furnishing

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. All six of the current stations are recommended consideration of replacement over repair by Wightman. A 2015 City-contracted study by Kramer & Associates noted the condition of all six stations while recommending replacement, consolidation and relocation of current stations. A current City-contracted study under way by CPSM is expected to deliver similar results on replacement, consolidation and relocation. The adjustment of stations will allow BCFD to properly provide safe and timely protection to the community.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI			$4,500,000				$4,500,000
Total			$4,500,000				$4,500,000

Project Title: Fire Station 106.

Funded?: No **Community Result Score:** 1 **Fire**

New Project?: No **Department Priority:** 11 of 22 **Meets Master Plan?:** Yes

Project Description:

New construction and furnishing

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. All six of the current stations are recommended consideration of replacement over repair by Wightman. A 2015 City-contracted study by Kramer & Associates noted the condition of all six stations while recommending replacement, consolidation and relocation of current stations. A current City-contracted study under way by CPSM is expected to deliver similar results on replacement, consolidation and relocation. The adjustment of stations will allow BCFD to properly provide safe and timely protection to the community.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI				$4,500,000			$4,500,000
Total				$4,500,000			$4,500,000

Project Title: Overhead doors - all stations

Funded?: No **Community Result Score:** 1 **Fire**

New Project?: Yes **Department Priority:** 12 of 22 **Meets Master Plan?:** Yes

Project Description:

Replace all (20) overhead doors, openers, electronic eye systems.

Project Justification:

Overhead doors get extensive use. Many are original to the building.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
		$200,000					$200,000
Total		$200,000					$200,000

Project Title: Fiber Optic Network Expansion

Funded?: No **Community Result Score:** 1 **Information Technology**

New Project?: No **Department Priority:** 7 of 9 **Meets Master Plan?:** Yes

Project Description:

Continued expansion of the fiber LAN to sites as ROI can be realized.

Project Justification:

Departmental savings and more reliable connection to outlying facilities.

Paying Fund: Information Technology

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF		$32,500					$32,500
Total		$32,500					$32,500

Project Title: BCPD Communications Replacement Plan

Funded?: No **Community Result Score:** 1 **Police**

New Project?: No **Department Priority:** 2 of 3 **Meets Master Plan?:** Yes

Project Description:

Replace outdated radios at end of life.

Project Justification:

Current radios and replacement parts are no longer being manufactured, impacting the ability to repair existing equipment.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$244,000	$244,000					$488,000
Total	$244,000	$244,000					$488,000

Project Title: Install Artifical Turf throughout Bailey Park Complex

Funded?: No **Community Result Score:** 1 **Recreation**

New Project?: Yes **Department Priority:** 1 of 12 **Meets Master Plan?:** Yes

Project Description:

Redevelop the park into a multi-sport complex with artificial turf that expands usage, maintains equitable access for residents, and improves economic impact generation

Project Justification:

Reimaging Bailey Park will enhance sports and recreation opportunities, maximize economic impact derived from tournaments and events, and expand opportunities for residents to access class-leading sports and recreation assets that increase participation in highly impactful programs and activities.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$20,000,000				$20,000,000
Total			$20,000,000				$20,000,000

Project Title: Rec. Center Auditorium Rehab

Funded?: No **Community Result Score:** 1 **Recreation**

New Project?: No **Department Priority:** 5 of 12 **Meets Master Plan?:** Yes

Project Description:

To add a second floor to the Boys and Girls Club area.

Project Justification:

This would add 4100 square feet of space and allow the current partner, The Southwest Michigan Virtual Academy, to expand in the facility and maintain the valued partnership for the future.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FBE				$40,000			$40,000
PS			$500,000				$500,000
Total			$500,000	$40,000			$540,000

Project Title: Rec. Center New Splash Pad Water Features

Funded?: No **Community Result Score:** 1 **Recreation**

New Project?: No **Department Priority:** 7 of 12 **Meets Master Plan?:** Yes

Project Description:

The addition of a Splash Pad to Flash Flood Water Park.

Project Justification:

The additional water feature would be attractive to a younger age group and is necessary to keep the facility new and ever changing.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FBE			$450,000				$450,000
Total			$450,000				$450,000

Project Title: Rec. Center Water Park - Concessions Upgrade and Expansion

Funded?: No **Community Result Score:** 1 **Recreation**

New Project?: No **Department Priority:** 3 of 12 **Meets Master Plan?:** Yes

Project Description:

Refurbish/remodel existing concessions facilities including equipment upgrades and the addition of air-conditioning to increase revenues and meet required health and safety standards.

Project Justification:

Concession facility expansion and upgrades are needed to ensure that the working conditions and environment meet all required health and safety standards.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FBE			$125,000				$125,000
Total			$125,000				$125,000

Project Title: Repurpose indoor pool

Funded?: No **Community Result Score:** 1 **Recreation**

New Project?: No **Department Priority:** 2 of 12 **Meets Master Plan?:** Yes

Project Description:

Repurpose indoor pool for sports programming and fitness center

Project Justification:

Repurposing this area will extend the functional life of the City's only youth recreation center and will accommodate the changing needs of users.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FBE		$250,000	$200,000	$175,000	$175,000		$800,000
Total		$250,000	$200,000	$175,000	$175,000		$800,000

Project Title: Soccer/Rugby Acquisition and Development

Funded?: No **Community Result Score:** 1 **Recreation**

New Project?: No **Department Priority:** 11 of 12 **Meets Master Plan?:** Yes

Project Description:

Acquisition of land and development of a field soccer complex which would be available for local use and weekend tournaments.

Project Justification:

The development of a soccer complex would increase participation in the local soccer programs and help boost the local economy with weekend tournaments attracting outside visitors.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$150,000				$150,000
SG			$300,000				$300,000
PS					$1,350,000		$1,350,000
Total			$450,000		$1,350,000		$1,800,000

Project Title: City Wide Pavement Marking

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 3 of 12 **Meets Master Plan?:** Yes

Project Description:

City wide pavement markings for crosswalks, stop bars, railroad markings, specialty markings, centerline, edge line and no passing zones.

Project Justification:

Federal and State statutes and regulations require pavement markings.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$180,000	$180,000	$190,000	$190,000	$200,000	$200,000	$1,140,000
Total	$180,000	$180,000	$190,000	$190,000	$200,000	$200,000	$1,140,000

Project Title: Citywide Traffic Calming

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 5 of 12 **Meets Master Plan?:** Yes

Project Description:

Citywide Traffic Calming. Install devices (such as dynamic feedback signs) to discourage cut through and high speed traffic through residential subdivisions.

Project Justification:

Frequent requests from residents for Engineering and Police actions to reduce vehicle speeds within residential neighborhoods.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$40,000	$40,000	$45,000	$45,000	$50,000	$50,000	$270,000
Total	$40,000	$40,000	$45,000	$45,000	$50,000	$50,000	$270,000

Project Title: Emergency Vehicle Preemption & Transit System Priority

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 7 of 12 **Meets Master Plan?:** Yes

Project Description:

Install system of preempting traffic signals for approaching emergency vehicles and providing transit buses priority at traffic signals. Project would be built out using a phased approach using a mix of various Federal grant program funds.

Project Justification:

Reduced frequency of crashes involving emergency vehicles responding to calls. Reduce City's liability. Extend green signals long enough for transit buses to cross intersections without stopping, reducing transit delays, reducing fuel consumption, reducing emissions, and reducing mechanical wear on City buses.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$40,000	$100,000		$40,000	$40,000	$40,000	$260,000
FG	$160,000	$400,000		$400,000	$400,000	$400,000	$1,760,000
Total	$200,000	$500,000		$440,000	$440,000	$440,000	$2,020,000

Project Title: New flashing traffic beacons

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 9 of 12 **Meets Master Plan?:** Yes

Project Description:

Flashing traffic beacons to warn and regulate approaching intersection traffic. Beacons can sometimes serve as a less costly alternative to traffic signals and roundabouts.

Project Justification:

Beacons warn and regulate oncoming traffic at intersections, and are highly visible in all lighting conditions. Beacons have lowered crash frequencies at City intersections where they have been installed.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$240,000
A51		$4,000				$4,000	$8,000
Total	$40,000	$44,000	$40,000	$40,000	$40,000	$44,000	$248,000

Project Title: Non Motorized Maintenance

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 6 of 12 **Meets Master Plan?:** Yes

Project Description:

To maintain signing and marking for the non motorized transportation system.

Project Justification:

The system is being built but budget does not have money to continuously support the system.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000
Total	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000

Project Title: Railroad Crossing Maintenance

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 1 of 12 **Meets Master Plan?:** Yes

Project Description:

Railroad Crossing Maintenance. Maintenance of crossing surfaces and warning devices at railroad crossings.

Project Justification:

Railroad crossing safety. Michigan statute requires railroads to maintain crossings, and requires the State, counties and cities to financially support crossing maintenance.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$35,000	$35,000	$35,000	$35,000	$35,000	$35,000	$210,000
Total	$35,000	$35,000	$35,000	$35,000	$35,000	$35,000	$210,000

Project Title: Traffic Camera Video Hosting

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 12 of 12 **Meets Master Plan?:** Yes

Project Description:

Traffic Camera Video Hosting. Provide video streams from traffic cameras for viewing by City employees and the public.

Project Justification:

Traffic cameras provide video to employees and to the public over the Internet. This service allows the public to view traffic conditions and first responders to take corrective action. This service had been provided by a private contractor. The service was discontinued in 2017 due to costs, and plan to resume this service in-house.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51			$25,000				$25,000
Total			$25,000				$25,000

Project Title: Traffic Cameras and Weather Sensors

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 11 of 12 **Meets Master Plan?:** Yes

Project Description:

Install weather sensors and additional traffic cameras at various locations around the City.

Project Justification:

Monitor weather conditions at different locations to help manage snow removal operations. Monitor traffic flows at additional locations from DPW's Traffic Management Center.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$75,000	$75,000	$75,000	$76,000			$301,000
Total	$75,000	$75,000	$75,000	$76,000			$301,000

Project Title: Traffic Sign Upgrade

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 2 of 12 **Meets Master Plan?:** Yes

Project Description:

Replace signs in each of the maintenance districts.

Project Justification:

Required by Federal and State statutes and regulations. Useful life of signs is limited and new signs must be installed periodically. USDOT has been ordered to issue a new edition of the MUTCD (Manual on Uniform Traffic Devices) no later than May 2023. Each new edition of the MUTCD normally comes with requirements to upgrade signs city-wide, regardless of condition.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$50,000	$52,500	$55,000	$57,500	$60,000	$62,500	$337,500
Total	$50,000	$52,500	$55,000	$57,500	$60,000	$62,500	$337,500

Project Title: Traffic Signal Control Software

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 8 of 12 **Meets Master Plan?:** Yes

Project Description:

Software for centralized control of traffic signals from the City's Traffic Management Center.

Project Justification:

Dynamic (traffic responsive) traffic signal coordination and timing is increasingly being taken away from on-street equipment and often provided through computer systems in centralized traffic management centers. This item is for annual licensing fees for computer software to provide this functionality in the City's existing Traffic Management Center.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$240,000
Total	$40,000	$40,000	$40,000	$40,000	$40,000	$40,000	$240,000

Project Title: Traffic Signal or Roundabout

Funded?: No **Community Result Score:** 1 **Traffic Engineering**

New Project?: No **Department Priority:** 10 of 12 **Meets Master Plan?:** Yes

Project Description:

New traffic signal or roundabout.

Project Justification:

New signals or roundabouts will provide gaps in major street traffic for minor street vehicular and pedestrian traffic. The choice of either a signal or roundabout will be based on further engineering study.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51				$375,000	$375,000	$400,000	$1,150,000
Total				$375,000	$375,000	$400,000	$1,150,000

Project Title: Biological Treatment Upgrades (Compost Facility)

Funded?: No **Community Result Score:** 1 **Wastewater**

New Project?: No **Department Priority:** 6 of 7 **Meets Master Plan?:** Yes

Project Description:

Upgrades to the biological treatment processes at the WWTP for efficient processes and energy usage.

Project Justification:

This part of the system uses biology to treat wastewater. Improvements for better processing, electrical energy and chemical were completed in the fall of 2018. Savings of about $300,000/year are being seen along with better processing. This fund continues to be needed to tweak processing, investigate and implement energy savings programs, and maintain assets.

Paying Fund: Wastewater

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WWF	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$3,000,000
Total	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$3,000,000

Project Title: Nano Filtration Addition at the RIM Plant and additional well field reserve development; $10MM bond; $15MM Loan from State;$25MM Loan from State

Funded?: No **Community Result Score:** 1 **Water**

New Project?: No **Department Priority:** 5 of 9 **Meets Master Plan?:** Yes

Project Description:

Add filtration to Verona's RIM to strip out minerals, metals, and possible chemical contamination. Include additional well field reserve search and development.

Project Justification:

This project will add Nano-filtration to the RIM plant to remove minerals such as iron, manganese to reduce hardness. Sodium and salts would be removed increasing the water quality. Filtration will also remove metals and possible chemicals that could be harmful for consumption. Although blocking wells are in place to prevent the migration of the contaminated groundwater from the adjacent brownfield this filtration would be a secondary prevention from contamination. PFOA's, if they became present, would be filtered out as well. Water quality would greatly improve with this conditioning that residences and businesses would no longer need softening equipment and provide protection from groundwater contamination. Project includes additional well field reserve search and development for secondary well water supply for redundancy to the VWF. $10MM bond; $15MM Loan from State;$25MM Loan from State (top 7 applicants - will probably get some debt forgiveness :

Paying Fund: Water

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DWSRF	$15,000,000		$25,000,000				$40,000,000
Total	$15,000,000		$25,000,000				$40,000,000

Project Title: Construction for Reconstruction of East T-Hangar Area

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 10 of 42 **Meets Master Plan?:** Yes

Project Description:

This project will include the reconstruction of the pavement used to access and maneuver around the East T-Hangar Area.

Project Justification:

The pavement in the East T-Hangar area had a PCI of 9 during the last pavement condition survey (2017). It exhibits several load and weather related distresses such as rutting, fatigue cracking, block cracking, raveling, heaving, patching, and weathering. Its is anticipated that this pavement will service only aircraft 12,500lbs and less.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG					$1,031,760		$1,031,760
SG					$57,320		$57,320
BCTIFA					$57,320		$57,320
Total					$1,146,400		$1,146,400

Project Title: Construction for Rehabilitate Taxiway A

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 11 of 42 **Meets Master Plan?:** Yes

Project Description:

This project will rehabilitate the pavement and edge lights on taxiway A.

Project Justification:

The pavement along Taxiway A had a PCI of 33 during the last pavement condition survey (2017). It is expected that by 2022, it will be well below the acceptable minimum service level. The current taxiway lighting has been tested and has very low resistance to ground, which causes sporadic outages. As part of this process, a new medium intensity taxiway light (MITL) system will be installed.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG			$3,575,703				$3,575,703
SG			$198,650				$198,650
BCTIFA			$879,663				$879,663
Total			$4,654,016				$4,654,016

Project Title: Design for Reconstruction of East T-Hangar Area

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 9 of 42 **Meets Master Plan?:** Yes

Project Description:

This project will include the design work for the reconstruction of the pavement used to access and maneuver around the East T-Hangar Area.

Project Justification:

The pavement in the East T-Hangar area had a PCI of 9 during the last pavement condition survey (2017). It exhibits several load and weather related distresses such as rutting, fatigue cracking, block cracking, raveling, heaving, patching, and weathering. Its is anticipated that this pavement will service only aircraft 12,500lbs and less.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG			$84,240				$84,240
SG			$4,680				$4,680
BCTIFA			$4,680				$4,680
Total			$93,600				$93,600

Project Title: Gate 20 site rehab

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: Yes **Department Priority:** 27 of 42 **Meets Master Plan?:** Yes

Project Description:

Repair, replace, and modify gate 20, pavement in the area, and all associated electrical and mechanical pieces

Project Justification:

Gate 20 is used as the primary response gate for emergency response to the airfield from Helmer road. The gate is also the primary gate for East T-hangar tenants. Other users include WMU, Duncan, and airport staff. The extensive use and pavement issues in the area of gate 20 require frequent maintenance and repairs. The repairs are becoming costly and a complete overhaul is needed.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA				$150,000			$150,000
Total				$150,000			$150,000

Project Title: Purchase dedicated airfield blower for airfield use

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 18 of 42 **Meets Master Plan?:** Yes

Project Description:

Replace a 2003 Oshkosh dedicated airfield blower for a new dedicated blower.

Project Justification:

The snow removal equipment currently in use is reaching its useful life and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA		$700,000					$700,000
Total		$700,000					$700,000

Project Title: Purchase dedicated airfield blower for airfield use

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 21 of 42 **Meets Master Plan?:** Yes

Project Description:

Replace a 2008 Oshkosh dedicated airfield blower for a new dedicated blower.

Project Justification:

The snow removal equipment currently in use is reaching its useful life and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA					$550,000		$550,000
Total					$550,000		$550,000

Project Title: Purchase dedicated airfield plow for airfield use

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 20 of 42 **Meets Master Plan?:** Yes

Project Description:

Replace a 2006 Oshkosh dedicated airfield plow for a new dedicated plow.

Project Justification:

The snow removal equipment currently in use is reaching its useful life and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA				$700,000			$700,000
Total				$700,000			$700,000

Project Title: Purchase dedicated airfield plow for airfield use

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 19 of 42 **Meets Master Plan?:** Yes

Project Description:

Replace a 2005 Oshkosh dedicated airfield plow for a new dedicated plow.

Project Justification:

The snow removal equipment currently in use is reaching its useful life and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA			$550,000				$550,000
Total			$550,000				$550,000

Project Title: Remove and replace pavement joint sealants and backer rods on aircraft apron and connector to TWY B

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 3 of 42 **Meets Master Plan?:** Yes

Project Description:

Remove and replace the pavement joint sealants and backer rods on the aircraft apron that services the FAA Flight Inspection Services Hangar and provides access to TWY B.

Project Justification:

The existing joint sealants are likely original to when the apron was constructed in the early 1990's. It is a best practice to perform pavement maintenance on a regular schedule. The existing sealant and backer rod is cracked and needing replacement.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$70,000						$70,000
Total	$70,000						$70,000

Project Title: Remove and replace west driveway pavement at the FAA Flight Inspection Service Hangar

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: No **Department Priority:** 39 of 42 **Meets Master Plan?:** Yes

Project Description:

Replace the asphalt drive along the west side of the building.

Project Justification:

Showing signs of severe wear and tear of alligator cracking and raveling.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA						$148,000	$148,000
Total						$148,000	$148,000

Project Title: Replace Air Traffic Control Tower fan control units

Funded?: No **Community Result Score:** 2 **Airport**

New Project?: Yes **Department Priority:** 12 of 42 **Meets Master Plan?:** Yes

Project Description:

Replace the 9 fan control units in the air traffic control tower

Project Justification:

The 9 fan units are original to the 18 year-old air traffic control tower and are beginning to fail. The fans are an intrigral part of the building's HVAC functions by moving air throughout the 100' structure.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$100,000	$75,000	$75,000				$250,000
Total	$100,000	$75,000	$75,000				$250,000

Project Title: Fort Land/ Building Acquisition

Funded?: No **Community Result Score:** 2 **BC Tax Increment Finance Authority**

New Project?: No **Department Priority:** 10 of 10 **Meets Master Plan?:** Yes

Project Description:

Acquire strategic properties owned within the Ft. to maximize new development; Acquire existing facilities within the Ft. when appropriate or available to facilitate storage requirements that support existing companies and support incubation efforts

Project Justification:

There is a need for incubation space (all space is occupied or under private control). Additionally there is a huge need for storage space to meet existing companies needs. This would create a favorable business climate for existing tenants and new ones.

Paying Fund: BC Tax Increment Finance Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$250,000	$1,000,000	$1,000,000	$250,000	$250,000	$250,000	$3,000,000
Total	$250,000	$1,000,000	$1,000,000	$250,000	$250,000	$250,000	$3,000,000

Project Title: City Hall Bathroom Remodels

Funded?: No **Community Result Score:** 2 **City Hall Maintenance**

New Project?: Yes **Department Priority:** 6 of **Meets Master Plan?:** Yes

Project Description:

Remodel 12 City Hall bathrooms to be compliant

Project Justification:

City Hall 's current restrooms are not compliant to the current ADA standards and also are not equitible to todays gender neutral environment. Changes are recommended by the DEI Officer. All the restrooms need to be ADA compliant and the first floor restrooms need to be single stall gender neutral lockable restrooms with changing tables.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$100,000	$10,000	$200,000	$40,000		$350,000
Total		$100,000	$10,000	$200,000	$40,000		$350,000

Project Title: City Hall Signage update

Funded?: No **Community Result Score:** 2 **City Hall Maintenance**

New Project?: Yes **Department Priority:** 20 of **Meets Master Plan?:** Yes

Project Description:

Replace all internal signage in City Hall

Project Justification:

The current signage in City Hall is not ADA compliant. It has been recommended by the DEI Officer to replace the signage to be compliant to modern standards.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$75,000						$75,000
Total	$75,000						$75,000

Project Title: Building Improvement Program

Funded?: No **Community Result Score:** 2 **DDA**

New Project?: No **Department Priority:** 3 of 13 **Meets Master Plan?:** Yes

Project Description:

Assist central business district property owners to enhance buildings.

Project Justification:

Maintain downtown area as a viable business district and a desirable place to live, work and play.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA	$250,000	$250,000			$200,000	$250,000	$950,000
SG		$50,000	$50,000		$50,000		$150,000
Total	$250,000	$300,000	$50,000		$250,000	$250,000	$1,100,000

Project Title: Dam Removal

Funded?: No **Community Result Score:** 2 **DDA**

New Project?: No **Department Priority:** 8 of 13 **Meets Master Plan?:** Yes

Project Description:

Removal of the Verona Dam and the dam located under the Washington Street overpass in the Battle Creek River and the lower mill pond dam on the Kalamazoo River.

Project Justification:

Removal of dams in these locations will help facilitate kayak and canoe use of the Battle Creek and Kalamazoo Rivers without requiring users to portage around these existing obstacles.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA		$25,000	$50,000	$50,000			$125,000
SG		$1,800,000	$1,800,000	$1,800,000			$5,400,000
Total		$1,825,000	$1,850,000	$1,850,000			$5,525,000

Project Title: Goguac Lake North end Redevelopment

Funded?: No **Community Result Score:** 2 **DDA**

New Project?: No **Department Priority:** 13 of 13 **Meets Master Plan?:** Yes

Project Description:

Redevelop the north end of Goguac Lake including road improvements to provide a variety of amenities including the addition of sidewalks and trials, streetscape improvements, and gateway signage.

Project Justification:

As part of the City's master planning process a subarea plan was developed around the north end of Goguac Lake. The purpose of the subarea plan was to lakeshore-type destination experience within the city limits to better utilize an important water resource. Doing so will allow the city to market Battle Creek as a destination, to increase marketability and bring awareness to the value of the subject water resource, to spur development and increase the tax base on the lake and within the CABID.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA	$100,000	$500,000	$500,000	$300,000	$150,000		$1,550,000
SG	$150,000	$600,000	$500,000	$500,000	$250,000		$2,000,000
PS	$50,000	$400,000	$200,000	$100,000	$100,000	$300,000	$1,150,000
Total	$300,000	$1,500,000	$1,200,000	$900,000	$500,000	$300,000	$4,700,000

Project Title: Wayfinding and Gateway Signage

Funded?: No **Community Result Score:** 2 **DDA**

New Project?: No **Department Priority:** 7 of 13 **Meets Master Plan?:** Yes

Project Description:

Signage establishing gateway entry points into the downtown along with landmarks and other key points-of-interest.

Project Justification:

To attract visitation to the downtown, help delineate boundaries, establish a brand or unique identity for the central business and enhance entry corridors into the downtown.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA		$50,000					$50,000
SG		$75,000					$75,000
Total		$125,000					$125,000

Project Title: 24th and Gethings Sidewalk Extension

Funded?: No **Community Result Score:** 2 **Engineering**

New Project?: No **Department Priority:** 6 of 9 **Meets Master Plan?:** Yes

Project Description:

Section of sidewalk along 24th and Gethings Road do not connect. Project will connect these segments to provide at least sidewalk on one side of the road for the entire duration.

Project Justification:

Speed studies have indicated that motorist consistently travel these sections of road at higher than the posted limit of 25 mph. Separating pedestrians from vehicles will improve safety. Center island will be landscaped and new Fort signage will be incorporated.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$80,000					$80,000
Total		$80,000					$80,000

Project Title: Monument and Sculpture Renovation

Funded?: No **Community Result Score:** 2 **Field Services / CBD**

New Project?: No **Department Priority:** 9 of 9 **Meets Master Plan?:** Yes

Project Description:

Repairing and or restoration of the city sculptures and monuments.

Project Justification:

The City of Battle Creek has several monuments and sculptures located in and around the downtown area. In many cases, these structures are nearing 100 years old. As an example, the stone tower at Monument Park was erected in 1935 and completed in 1941, with a repair in 1972. Routine maintenance to these structures has been severely limited due to funding. Many of these are now in need of significant repair and/or restoration to maintain the integrity of the structures.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA						$75,000	$75,000
Total						$75,000	$75,000

Project Title: Sanitary Sewer Overflow Line for Wave Sq Fountain.

Funded?: No **Community Result Score:** 2 **Field Services / CBD**

New Project?: No **Department Priority:** 8 of 9 **Meets Master Plan?:** Yes

Project Description:

Install a sanitary sewer lateral from a public sewer for the fountain overflow.

Project Justification:

The overflow for the fountain at Wave Square originally drained to the storm sewer, under Permit from the MDEQ. Current regulations no longer allow discharge to the storm sewer. The overflow pipe has been plugged and city crews are required to monitor the water levels in the underground tank to insure overtopping does not happen. If necessary, a vactor truck must be utilized to reduce the water level in the tank. An overflow to the sanitary sewer will eliminate this process.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA					$40,000		$40,000
Total					$40,000		$40,000

Project Title: Anybodies Playground restroom facility

Funded?: No **Community Result Score:** 2 **Field Services / Parks**

New Project?: No **Department Priority:** 3 of 18 **Meets Master Plan?:** Yes

Project Description:

Add a permanent restroom facility near Anybodies Playground.

Project Justification:

Anybodies Playground, located in Bailey Park, is the City's most visited playground. Currently, Port a Jons are placed seasonally (April 1st thru October 31st) and are cleaned on a normal year twice a week. This new permanent restroom will spruce up the City's gem of playgrounds and provide all visitors a more enjoyable park experience.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
CCPM		$140,000					$140,000
SG		$140,000					$140,000
Total		$280,000					$280,000

Project Title: General Parks asphalt road and parking area repairs.

Funded?: No **Community Result Score:** 2 **Field Services / Parks**

New Project?: No **Department Priority:** 6 of 18 **Meets Master Plan?:** Yes

Project Description:

Surface treatments for all roads, parking lots, and paths in selected parks. Includes milling as needed.

Project Justification:

The surfaces in a number of local parks have deteriorated to the point of becoming a safety concern due to uneven surfaces and cracking. Repair is also needed in order to avoid more significant long-term maintenance costs.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
CCPM			$65,000				$65,000
Total			$65,000				$65,000

Project Title: Linear Path Paving

Funded?: No **Community Result Score:** 2 **Field Services / Parks**

New Project?: YES **Department Priority:** 15 of 18 **Meets Master Plan?:** Yes

Project Description:

Paving portion of the linear path

Project Justification:

Repaving of portions of the linear path.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF					$100,000		$100,000
Total					$100,000		$100,000

Project Title: Park Amenities Improvements

Funded?: No **Community Result Score:** 2 **Field Services / Parks**

New Project?: No **Department Priority:** 4 of 18 **Meets Master Plan?:** Yes

Project Description:

Improvements and repairs to structures and amenities located through the city park system. Items include buildings, pavilions, fencing, railings, ball fields, courts, trash receptacles, benches, picnic tables, etc.

Project Justification:

Improvements and repairs to park system amenities help insure the safety of residents and visitors and managing/reducing the city's risk exposure.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
CCPM			$50,000				$50,000
Total			$50,000				$50,000

Project Title: Public Wi-Fi & Security Cameras at Bailey Park

Funded?: No **Community Result Score:** 2 **Field Services / Parks**

New Project?: YES **Department Priority:** 14 of 18 **Meets Master Plan?:** Yes

Project Description:

Extend the city's fiber optic lines to Bailey Park for wi-fi.

Project Justification:

Extend the city's fiber optic network to Bailey Park to provide wireless access points for public wi-fi and the ability to connect security cameras.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$225,000				$225,000
PVT			$25,000				$25,000
Total			$250,000				$250,000

Project Title: Public Wi-Fi & Security Cameras at Piper Park

Funded?: No **Community Result Score:** 2 **Field Services / Parks**

New Project?: YES **Department Priority:** 12 of 18 **Meets Master Plan?:** Yes

Project Description:

Extend the city's fiber optic lines to Piper Park for wi-fi and security cameras.

Project Justification:

Extend the city's fiber optic network to Piper Park to provide wireless access points for public wi-fi and the ability to connect security cameras.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$225,000				$225,000
Total			$225,000				$225,000

Project Title: Public Wi-Fi & Security Cameras at Willard Beach

Funded?: No **Community Result Score:** 2 **Field Services / Parks**

New Project?: YES **Department Priority:** 9 of 18 **Meets Master Plan?:** Yes

Project Description:

Extend the city's fiber optic lines to Willard Beach for wi-fi and security cameras.

Project Justification:

Whether it is for school, business, or pleasure, internet connectivity is no longer an option today, it has become a necessity. The city can help provide this by extending the public WiFi currently available in the downtown to our more frequently used public park spaces.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$250,000					$250,000
Total		$250,000					$250,000

Project Title: Additional Street Sweeper

Funded?: No **Community Result Score:** 2 **Field Services / Streets**

New Project?: YES **Department Priority:** 3 of 6 **Meets Master Plan?:** Yes

Project Description:

Add additional truck-style street sweeper

Project Justification:

In 2010, the City eliminated two street sweepers due to budget constraints, leaving us with two since then. This additional sweeper would allow more flexibility, quicker response time for emergencies, and additional street sweeping.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51				$300,000			$300,000
Total				$300,000			$300,000

Project Title: DPW / Field Services / Traffic Operations and Storage Facility

Funded?: No **Community Result Score:** 2 **Field Services / Streets**

New Project?: No **Department Priority:** 2 of 6 **Meets Master Plan?:** Yes

Project Description:

Replacement cold storage building for the existing "Building 6" located at the former 350 W Michigan Ave, and a replacement work and storage space for the Signs and Signals Division.

Project Justification:

The existing Field Service storage building (Building 6) was located on the former DPW site at 350 W Michigan Avenue, which is now under the control of New Level Sports. Both Field Services and the Sign and Signal Shop are currently using space at the Dolliver Building on Washington Ave N, together with Battle Creek Fire Department. However that facility is only a temporary solution for DPW. This new building will support both of these operations.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51			$750,000				$750,000
GF			$25,000				$25,000
Total			$775,000				$775,000

Project Title: Exterior Painting at fire stations.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 18 of 22 **Meets Master Plan?:** Yes

Project Description:
Exterior painting of all stations

Project Justification:
There is peeling and aged paint on the exterior of all the fire houses.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$300,000						$300,000
Total	$300,000						$300,000

Project Title: Exterior Structural and façade work at fire stations.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 19 of 22 **Meets Master Plan?:** Yes

Project Description:
Repair or replace structural and façade work in all stations

Project Justification:
The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. There was structural or façade work that needs to be fix or replaced.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$26,500	$229,000	$24,500	$25,000	$25,000	$25,000	$355,000
Total	$26,500	$229,000	$24,500	$25,000	$25,000	$25,000	$355,000

Project Title: Fire aerial apparatus.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: Yes **Department Priority:** 3 of 22 **Meets Master Plan?:** Yes

Project Description:

Apparatus replacement program

Project Justification:

Industry standards dictate firefighting apparatus serve on the front line for ten years, as is current City fleet management practice. Apparatus then serve ten years in a reserve status. There is no current reserve aerial apparatus. The current aerial is becoming increasingly costly to maintain and less-reliable to place in front line service. It has been unavailable for service seven of the last 12 months. Not having adequate front line and reserve apparatus places emergency response in the city in jeopardy and becomes a health and safety concern to department employees. This project adds an additional aerial ladder apparatus in order to provide a reliable front line unit and add a reserve.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$2,200,000					$2,200,000
Total		$2,200,000					$2,200,000

Project Title: Fire station kitchen replacements.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: Yes **Department Priority:** 13 of 22 **Meets Master Plan?:** Yes

Project Description:

Remodel kitchens at all but Sta. 4

Project Justification:

Kitchens are original to their buildings and in need of modern updates for efficiency.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$25,000	$25,000	$25,000	$25,000	$25,000	$125,000
Total		$25,000	$25,000	$25,000	$25,000	$25,000	$125,000

Project Title: Increased energy efficiency at firehouses.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 15 of 22 **Meets Master Plan?:** Yes

Project Description:

Replace all windows and doors at all fire houses, seal and insulate haylofts at stations 2 and 3

Project Justification:

Some of our fire houses have windows that are past their useful life. Station 1,2 & 3 have windows beyond their useful life. Station 2 & 3 still have wood framed windows with storm window inserts. In order to keep the fire houses energy efficient we must replace all windows with high energy efficient double pane glass windows. We also need to replace all exterior doors at all stations and seal/insulate the haylofts in Station #2 & #3.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$370,000	$27,000	$74,000	$74,000			$545,000
Total	$370,000	$27,000	$74,000	$74,000			$545,000

Project Title: Interior Remodeling at fire stations.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 6 of 22 **Meets Master Plan?:** Yes

Project Description:

Bathroom, carpet, lighting, interior paint & plaster work

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. There were several interior improvements listed in all stations. Should be done in conjunction with the station alerting system to save on construction costs.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$70,000	$83,000	$65,000	$36,000	$142,000	$105,000	$501,000
Total	$70,000	$83,000	$65,000	$36,000	$142,000	$105,000	$501,000

Project Title: Parking lots upgrades at fire stations.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: Yes **Department Priority:** 22 of 22 **Meets Master Plan?:** Yes

Project Description:

update/expand stations 2, 4, 5, 6.

Project Justification:

Current parking is outdated and crumbling.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$30,000	$30,000	$30,000	$30,000	$30,000	$150,000
Total		$30,000	$30,000	$30,000	$30,000	$30,000	$150,000

Project Title: Pumper/Engine apparatus replacement.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 7 of 22 **Meets Master Plan?:** Yes

Project Description:

Apparatus replacement program

Project Justification:

Industry standards dictate firefighting apparatus serve on the front line for ten years, as is current City fleet management practice. Apparatus then serve ten years in a reserve status. The current reserve apparatus (2) are each 26 years old and past the industry-recommended useful life, are becoming increasingly costly to maintain and less-reliable to place in front line service. Not having adequate front line and reserve apparatus places emergency response in the city in jeopardy and becomes a health and safety concern to department employees. This project adds an additional fire pumper apparatus in order to align the current reserve apparatus.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$700,000					$700,000
Total		$700,000					$700,000

Project Title: Security lighting - all fire stations.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: Yes **Department Priority:** 17 of 22 **Meets Master Plan?:** Yes

Project Description:

Replace all exterior lighting

Project Justification:

Outdated fixtures needing replaced to enhance personnel and facility security.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$60,000					$60,000
Total		$60,000					$60,000

Project Title: Station #1 roof.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 2 of 22 **Meets Master Plan?:** Yes

Project Description:

Replacing the roof of the entire building.

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. A priority 1 fix was identified at Fire Station #1 to replace the existing flat roof because of an active leak that has been identified.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$62,820	$137,180					$200,000
Total	$62,820	$137,180					$200,000

Project Title: Station Alerting System at fire stations.

Funded?: No **Community Result Score:** 2 **Fire**

New Project?: No **Department Priority:** 4 of 22 **Meets Master Plan?:** Yes

Project Description:

Replace existing alert system in all stations

Project Justification:

An updated modern station alerting system will reduce the risk of heart attack and stroke in first responders caused from trauma associated with the current antiquated system in place. We must update these systems in order to be in line with Health & Safety/MIOSHA standards.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$500,000						$500,000
Total	$500,000						$500,000

Project Title: Arena Floor Resurfacing

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 9 of 10 **Meets Master Plan?:** Yes

Project Description:

Resurface interior Arena floor to fill cracks and create smooth surface.

Project Justification:

Resurface Arena floor to fill in cracks and imperfections. Currently floor still has blemishes from ice rink use as well as significant cracking. This would make the floor look nearly brand new, which could attract new events and enhance current events.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE				$150,000			$150,000
Total				$150,000			$150,000

Project Title: Concession Equipment

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 6 of 10 **Meets Master Plan?:** Yes

Project Description:

Replace concession equipment including ice makers, warming equipment and refrigeration units.

Project Justification:

The included concessions equipment must be replaced to ensure the effective and efficient delivery of concession services which are a valuable income source for the arena.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE		$25,000	$20,000	$55,000			$100,000
Total		$25,000	$20,000	$55,000			$100,000

Project Title: Concrete Repairs

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 7 of 10 **Meets Master Plan?:** Yes

Project Description:

Raise and provide stabilization and reinforcement to the concrete slab in the utility and restroom area along the Southwest corner of the Arena.

Project Justification:

The concrete slab in the Southwest corner of the Arena was installed without proper compaction and stabilization. As a result, the slab and supported interior block walls are sinking causing cosmetic cracks and placing stress on utility lines. While the conditions are not currently a safety issue, a continuation of the current conditions will eventually lead to potentially unsafe conditions.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE		$50,000					$50,000
Total		$50,000					$50,000

Project Title: Energy Conservation Project

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 8 of 10 **Meets Master Plan?:** Yes

Project Description:

Enhance HVAC controls for customer comfort and energy savings. Replace inefficient lighting systems and add an automated smoke purge system.

Project Justification:

The current HVAC controls do not provide for sufficient control over temperature automation resulting in a lack of user comfort and wasteful energy use. Current lighting is energy inefficient and in need of replacement. An automated smoke purge system is needed to provide for user safety during a fire and to aid in the dispersing of potentially harmful gases during events such as monster trucks.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE		$700,000		$300,000			$1,000,000
Total		$700,000		$300,000			$1,000,000

Project Title: Hospitality/Kitchen remodel

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 4 of 10 **Meets Master Plan?:** Yes

Project Description:

Remodel the hospitality room and kitchen.

Project Justification:

Updating the kitchen & hospitality room will make the arena more attractive to potential events and sports teams renting the facility.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE			$150,000				$150,000
Total			$150,000				$150,000

Project Title: HVAC Replacement

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 1 of 10 **Meets Master Plan?:** Yes

Project Description:

Replace HVAC units in the arena.

Project Justification:

The current HVAC units need to be replaced. They are 20 years old. Repairs are becoming more frequent. Parts are harder to order.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE	$1,800,000	$1,500,000					$3,300,000
Total	$1,800,000	$1,500,000					$3,300,000

Project Title: LED Lighting Project

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 2 of 10 **Meets Master Plan?:** Yes

Project Description:

Replace lighting for the interior of the arena.

Project Justification:

Current lighting was installed in 2005. It is no longer efficient and is quickly becoming obsolete. LED lighting has fallen in price and has longer life expectancy.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE	$200,000						$200,000
Total	$200,000						$200,000

Project Title: Locker Room remodel

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 3 of 10 **Meets Master Plan?:** Yes

Project Description:

Remodel arena locker rooms.

Project Justification:

Updating the locker rooms will make the arena more attractive to potential events and sports teams renting the facility

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE			$200,000				$200,000
Total			$200,000				$200,000

Project Title: Restroom Remodel

Funded?: No **Community Result Score:** 2 **Kellogg Arena**

New Project?: No **Department Priority:** 5 of 10 **Meets Master Plan?:** Yes

Project Description:

Remodel Restrooms with new fixtures.

Project Justification:

New Paint, flooring, dividers, fixtures and lighting is needed in the 6 current restrooms

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE					$165,000		$165,000
Total					$165,000		$165,000

Project Title: EV Charging Stations

Funded?: No **Community Result Score:** 2 **Parking**

New Project?: No **Department Priority:** 6 of 8 **Meets Master Plan?:** Yes

Project Description:

Addition of EV charging station in downtown parking lots

Project Justification:

Electric vehicles are becoming more common and with the revitilzation and additional living units in the downtown area EV charging stations are needed

Paying Fund: Automobile Parking System

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
PF		$50,000					$50,000
		$10,000					$10,000
Total		$60,000					$60,000

Project Title: Jackson Street Parking Lot Reconstruction

Funded?: No **Community Result Score:** 2 **Parking**

New Project?: No **Department Priority:** 4 of 8 **Meets Master Plan?:** Yes

Project Description:

Reconstruction of the Jackson Street surface lot with drainage improvement that comply with current rules.

Project Justification:

Pavement has reached its useful life and development and the area is changing the parking needs which will be addressed with redesign.

Paying Fund: Automobile Parking System

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
PF			$1,300,000				$1,300,000
Total			$1,300,000				$1,300,000

Project Title: Michigan Parking Structure Access Equipment and Software

Funded?: No **Community Result Score:** 2 **Parking**

New Project?: No **Department Priority:** 5 of 8 **Meets Master Plan?:** Yes

Project Description:

Project will replace the existing equipment that is past its useful life.

Project Justification:

With the replacement of the equipment at the Hamblin structure as part of the hotel renovations this project is needed to maintain consistency with the customer interface and operation of the parking system.

Paying Fund: Automobile Parking System

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
PF				$150,000			$150,000
Total				$150,000			$150,000

Project Title: Parking Lighting upgrades

Funded?: No **Community Result Score:** 2 **Parking**

New Project?: No **Department Priority:** 7 of 8 **Meets Master Plan?:** Yes

Project Description:

Lighting upgrades and LED conversions

Project Justification:

Cost reduction in energy cost along with action items included in the sustainability plan.

Paying Fund: Automobile Parking System

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
PF		$25,000	$25,000	$25,000	$25,000	$25,000	$125,000
Total		$25,000	$25,000	$25,000	$25,000	$25,000	$125,000

Project Title: Passport Parking Kiosk

Funded?: No **Community Result Score:** 2 **Parking**

New Project?: No **Department Priority:** 8 of 8 **Meets Master Plan?:** Yes

Project Description:

Installation of Kiosks to help with use of mobile parking payment option in downtown service lots

Project Justification:

For the past year, the City has been piloting a mobile parking payment application. Phase two of the pilot would be the deployment of kiosk to help parkers that do not have access to the mobile application.

Paying Fund: Automobile Parking System

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
PF		$60,000					$60,000
Total		$60,000					$60,000

Project Title: Surface Lots - Surface Rehabilitation and Preventative Maintenance

Funded?: No **Community Result Score:** 2 **Parking**

New Project?: No **Department Priority:** 3 of 8 **Meets Master Plan?:** Yes

Project Description:

Reconstruction, sealing and cracking filling.

Project Justification:

Program will attempt to reduce capital improvement costs in the future and extend the useful life by maintaining the surface lots with a mix of reconstruction, rehabilitation, and preventative maintenance.

Paying Fund: Automobile Parking System

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
PF		$150,000	$140,000	$70,000	$130,000	$100,000	$590,000
Total		$150,000	$140,000	$70,000	$130,000	$100,000	$590,000

Project Title: Motorola Software (Cad, Mobile, Records, JMS)

Funded?: No **Community Result Score:** 2 **Police**

New Project?: No **Department Priority:** 3 of 3 **Meets Master Plan?:** Yes

Project Description:

County wide initiative to replace antiquated software systems. Cost would be appropriately shared by participating entities.

Project Justification:

Current records management systems are nearing end of their useful life. They are antiquated and lack customization ability and robust reporting capabilities. This is a county wide initiative which would increase transparency, efficiency, department and community collaboration, data sharing, statistical analytics and reporting.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$12,000,000
Total	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$12,000,000

Project Title: Binder Park G.C. - Cart Path Improvements

Funded?: No **Community Result Score:** 2 **Recreation**

New Project?: No **Department Priority:** 4 of 12 **Meets Master Plan?:** Yes

Project Description:

Repairs/ improvements to cart path infrastructure that will increase use of facilities, decrease maintenance costs, enhance revenues

Project Justification:

Increase the course's usability/participation and results in more revenue and decreases maintenance cost.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$200,000	$100,000	$100,000	$100,000	$100,000	$600,000
Total		$200,000	$100,000	$100,000	$100,000	$100,000	$600,000

Project Title: Binder Park G.C. - Replace Club House and Maintenance Building Roof

Funded?: No **Community Result Score:** 2 **Recreation**

New Project?: No **Department Priority:** 8 of 12 **Meets Master Plan?:** Yes

Project Description:

Replace the Club House Roof

Project Justification:

The Club House was built in 2000 and the asphalt roof is past its useful life. The Maintenance Shed's asphalt roof is past its useful life. Replacing the roof before it fails will insure there is no additional damage to the building.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF					$40,000		$40,000
Total					$40,000		$40,000

Project Title: Binder Park G.C. - Stain Club House

Funded?: No **Community Result Score:** 2 **Recreation**

New Project?: No **Department Priority:** 9 of 12 **Meets Master Plan?:** Yes

Project Description:

Stain the Club House exterior wood trim and columns

Project Justification:

The Club House was built in 2000 and the exterior trim is in need of staining to protect the wood from the weather and for esthetics. Without a new coat of stain, the wood trim will start rotting, thus allowing wind, water, animals and insects to enter the Club house creating additional damage and costs.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$40,000					$40,000
Total		$40,000					$40,000

Project Title: Energy and Safety & Security Improvements

Funded?: No **Community Result Score:** 2 **Water**

New Project?: No **Department Priority:** 9 of 9 **Meets Master Plan?:** Yes

Project Description:

Audit, study, and improve energy consumption or produce energy

Project Justification:

This project is to reduce energy usage from the plant and equipment through out the water system and/or to produce energy that will aid in satisfying the City Renewable Energy Policy.

Paying Fund: Water

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
WF	$400,000	$1,294,000	$400,000	$400,000	$60,000	$350,000	$2,904,000
Total	$400,000	$1,294,000	$400,000	$400,000	$60,000	$350,000	$2,904,000

Project Title: Add HD fixed cameras and upgrade two PTZ cameras to the Air Traffic Control Tower

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 35 of 42 **Meets Master Plan?:** Yes

Project Description:

This project would replace the existing PTZ cameras with high resolution (4K or higher) fixed cameras and add two more to provide a 360 degree field of view of the airfield. Also, would replace two exsting PTZ cameras with 4K resolution PTZ cameras to maintain PTZ capabilities.

Project Justification:

Allows situational awareness of events on the airfield at all times. Airport personnel can view and record events, and PTZ cameras allow operators to move and zoom to events. Fixed Cameras may not capture events outside of the view of the camera.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$53,000						$53,000
Total	$53,000						$53,000

Project Title: Air Traffic Control Tower - Lighting upgrade

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 8 of 42 **Meets Master Plan?:** Yes

Project Description:

For sustainability and efficiency efforts replace lighting throughout the facility with LED fixtures and install occupancy sensors in rooms and hallways. Upgrade lighting controls and light switches throughout the building

Project Justification:

For sustainability and efficiency efforts this will help reduce energy usage.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA		$40,000					$40,000
Total		$40,000					$40,000

Project Title: Air traffic control tower site rehab

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: Yes **Department Priority:** 36 of 42 **Meets Master Plan?:** Yes

Project Description:

Repair, replace, and modify parking, sidewalks, signage, landscaping, drainage, and security gates

Project Justification:

The current parking lot, signage, sidewalk, landscaping and secutiry gates are orignal to the 18 year-old building. Maintenance is becoming costly unsastainable.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA				$500,000			$500,000
Total				$500,000			$500,000

Project Title: Airport Admininstration Operations Maintenance Facility - Build out Emergency Operations Center

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 1 of 42 **Meets Master Plan?:** Yes

Project Description:

Improve the Airport's Operations Center to build the Airport Operations Manager office within and to prepare the room to better suit response to large events including snow storms, severe weather, airfield incidents/accidents.

Project Justification:

The Airport Operations Manager's office is best suited to be in the space but the space does not have a dedicated office. Additionally to make the space more suitable to run the snow command center and as an emergency operations center, improvements are needed.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$30,000						$30,000
Total	$30,000						$30,000

Project Title: Airport Admininstration Operations Maintenance Facility - Lighting upgrade

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 4 of 42 **Meets Master Plan?:** Yes

Project Description:

For sustainability and efficiency efforts replace lighting throughout the facility with LED fixtures and install occupancy sensors in rooms and hallways. Upgrade lighting controls and light switches throughout the building

Project Justification:

For sustainability and efficiency efforts this will help reduce energy usage.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA		$80,000					$80,000
Total		$80,000					$80,000

Project Title: Airport Admininstration Operations Maintenance Facility - Replace boilers

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 14 of 42 **Meets Master Plan?:** Yes

Project Description:

A heating system that heats water which is supplied throughout the building via a piping loop to maintain comfortable temperatures throughout the building.

Project Justification:

The current units are original to the building and have reached their useful lifespan.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA					$300,000		$300,000
Total					$300,000		$300,000

Project Title: Airport Admininstration Operations Maintenance Facility - Replace dry fire suppression piping

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 5 of 42 **Meets Master Plan?:** Yes

Project Description:

Replace the dry system fire suppression system piping in the Vehicle Storage and Vehicle Maintenance Areas at the Airport Administration, Operations, and Maintenance Facility

Project Justification:

The current piping is corroding and leaks are occurring requiring frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA			$30,000				$30,000
Total			$30,000				$30,000

Project Title: Construction for Taxiway M

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 17 of 42 **Meets Master Plan?:** Yes

Project Description:

This project will include the construction of Taxiway M from Taxiway D to the approach end of Runway 5L.

Project Justification:

This new taxiway will serve as the primary access to Runway 5L/23R for a planned multi-hangar development located on the west side of the airport. The taxiway will be 50' wide (TDG III) and the project will include a hold apron at the south end. The taxiway will also improve safety on the airfield by eliminating mid-field runway crossings of Runway 5L/23R on Taxiway D.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG				$4,629,600			$4,629,600
SG				$257,200			$257,200
BCTIFA				$257,200			$257,200
Total				$5,144,000			$5,144,000

Project Title: Design for Construct Taxiway M

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 15 of 42 **Meets Master Plan?:** Yes

Project Description:

This project will include the design work for the construction of Taxiway M from Taxiway D to the approach end of Runway 5L.

Project Justification:

This new taxiway will serve as the primary access to Runway 5L/23R for a planned multi-hangar development located on the west side of the airport. The taxiway will be 50' wide (TDG III) and the project will include a hold apron at the south end. The taxiway will also improve safety on the airfield by eliminating mid-field runway crossings of Runway 5L/23R on Taxiway D.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG			$293,400				$293,400
SG			$16,300				$16,300
BCTIFA			$16,300				$16,300
Total			$326,000				$326,000

Project Title: FAA - Upgrade building HVAC controller and field controllers

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 31 of 42 **Meets Master Plan?:** Yes

Project Description:

The purpose of this project is to upgrade the existing Global Control Module (GCM) and field controllers of the heating, ventilation, and air conditioning (HVAC) system at the Office/Hangar leased by the FAA. The existing GCM has been in use since 2015. T

Project Justification:

The existing GCM has been in use since 2015. The existing GCM is not very user friendly or adjustable without calling in a technician. We utilize Johnson Controls' Metasys system at the AOMF and ATCT and would like to incorporate the Office/Hangar leased by the FAA to that system.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA						$125,000	$125,000
Total						$125,000	$125,000

Project Title: FAA Office/Hangar repairs

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 13 of 42 **Meets Master Plan?:** Yes

Project Description:

Perform various exterior related items including replacing doors, and regrading and reestablishing turf and gravel areas around the perimeter of the building

Project Justification:

Replace 8 hangar intake hoods that are bent due to falling snow from the roof; replace interior fire rated doors and remaining exterior doors that were not replaced during the initial project; replace existing exterior drainage trenches along the east, west, and south walls of the main building and the FAA equipment storage building.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA		$94,400					$94,400
Total		$94,400					$94,400

Project Title: Purchase a new dump truck with sand spreader

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 25 of 42 **Meets Master Plan?:** Yes

Project Description:

This would provide us an all season truck to maintain airport property and building grounds as well as the capability to spread sand for snow removal operations on the runway for safety.

Project Justification:

Our current dump truck and sand spreader will hopefully be replaced with a dedicated airfield plow to make clearing snow from taxiways and runways more efficient, leaving us with no capability to apply sand or a dump truck to assist with maintaining airport property and building grounds. Purchasing this equipment will allow us to have a dump truck and spread sand during snow removal to maintain safe conditions on the runway.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$175,000						$175,000
Total	$175,000						$175,000

Project Title: Purchase a snow melting machine

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 22 of 42 **Meets Master Plan?:** Yes

Project Description:

A snow melting machine is a piece of equipment that utilizes extremely high temperatures generated by an internal engine to melt large piles of snow that are dumped into a container. The snow is instantly melted and water is jettisoned from the machine and into adjacent drains.

Project Justification:

The practice previously was to bank the snow along the dge of the ramp and blow it in the grass. WACO's new buildings will prevent us from continuing to remove this way. The snow melting machine will allow to remove snow piles without having to haul the snow or hire a local contractor to load and haul the snow off airport.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA		$250,000					$250,000
Total		$250,000					$250,000

Project Title: Purchase scissor lift and trailer

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 41 of 42 **Meets Master Plan?:** Yes

Project Description:

Piece of equipment used to enable workers to repair and replace objects at significant heights.

Project Justification:

The airport currently does not have equipment designed to reach or work on objects at significant heights such as the top of or inside hangars. This equipment will allow operators to complete the same jobs faster and more securely.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA					$50,000		$50,000
Total					$50,000		$50,000

Project Title: Repave Airport Admininstration Operations Maintenance Facility parking lot

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: Yes **Department Priority:** 28 of 42 **Meets Master Plan?:** Yes

Project Description:

Repair upper and lower parking lot at airport administration, operations, and maintenance facility.

Project Justification:

Both parking lots at the AOMF are original to the 16 year old building and have several cracks, sprawls, heaves, and other signs of damage. Additional minor repairs will be costly the existing pavement has become unsafe and unusable.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA				$300,000			$300,000
Total				$300,000			$300,000

Project Title: Replace 1975 John Deere JD401-B tractor and batwing mower deck

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: Yes **Department Priority:** 38 of 42 **Meets Master Plan?:** Yes

Project Description:

Piece of equipment used to mow grass areas on airport property to maintain grass heights per the airport's Wildlife Hazard Management Plan and FAA guidance.

Project Justification:

Existing tractor, batwing mower deck, have reached their useful life and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA					$150,000		$150,000
Total					$150,000		$150,000

Project Title: Replace Admin vehicle with Ops/Command truck

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 2 of 42 **Meets Master Plan?:** Yes

Project Description:

This would add a second operations/ command vehicle to respond to incidents/accidents on the airport.

Project Justification:

In the event the primary operations/command vehicle is in use or out of service for maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$50,000						$50,000
Total	$50,000						$50,000

Project Title: Replace Airport Operations/Maintenance pick up truck

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 33 of 42 **Meets Master Plan?:** Yes

Project Description:

This would replace Truck 21 an operations/maintenance pick-up truck.

Project Justification:

The existing vehicle is beyond its useful life

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA				$50,000			$50,000
Total				$50,000			$50,000

Project Title: Replace Airport Operations/Maintenance pick up truck

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 34 of 42 **Meets Master Plan?:** Yes

Project Description:

This would replace Truck 24 an operations/maintenance pick-up truck.

Project Justification:

The existing vehicle is beyond its useful life

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA					$50,000		$50,000
Total					$50,000		$50,000

Project Title: Replace Bobcat skid steer with equivalent

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 30 of 42 **Meets Master Plan?:** Yes

Project Description:

Piece of versatile equipment used to enable workers to maintain the airfield and building grounds.

Project Justification:

Existing Bobcat skid steer is beyond its useful life.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA						$150,000	$150,000
Total						$150,000	$150,000

Project Title: Replace John Deere 6410 tractor and 20' batwing mower deck, and snow removal attachment

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 24 of 42 **Meets Master Plan?:** Yes

Project Description:

Piece of equipment used to mow grass areas on airport property to maintain grass heights per the airport's Wildlife Hazard Management Plan and FAA guidance. Snow removal attachment will help during snow removal operations to maintain compliance with the airport's Snow and Ice Control Plan.

Project Justification:

Existing tractor, batwing mower deck, and snow removal attachment have reached their useful life and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA			$180,000				$180,000
Total			$180,000				$180,000

Project Title: Replace John Deere 6410 tractor and batwing mower deck

Funded?: No **Community Result Score:** 3 **Airport**

New Project?: No **Department Priority:** 26 of 42 **Meets Master Plan?:** Yes

Project Description:

Piece of equipment used to mow grass areas on airport property to maintain grass heights per the airport's Wildlife Hazard Management Plan and FAA guidance.

Project Justification:

Existing tractor, batwing mower deck, have reached their useful life and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA			$160,000				$160,000
Total			$160,000				$160,000

Project Title: City Hall Limestone

Funded?: No **Community Result Score:** 3 **City Hall Maintenance**

New Project?: No **Department Priority:** 9 of 17 **Meets Master Plan?:** Yes

Project Description:

Limestone Repairs

Project Justification:

City Hall's outside façade and the limestone on the exterior needs repair in order to stay in good condition. Such items include: Grind and point failed mortar joints between limestone units and at stair step cracks, pin and dutchman repairs at full height cracks, remove wood blocks from horizontal surface of limestone water table units and patch with approved material, grind and repoint mortar joints between limestone water table units, install backer rod and sealant in all upward facing joints, route and seal cracks within limestone units and patch previously spalled areas.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$100,000					$100,000
Total		$100,000					$100,000

Project Title: City Hall Plumbing

Funded?: No **Community Result Score:** 3 **City Hall Maintenance**

New Project?: Yes **Department Priority:** 7 of **Meets Master Plan?:** Yes

Project Description:

Replace cast iron piping progressively throughout the building

Project Justification:

There have been many leaks and degrading condition of City Hall's cast iron drain and sewer lines in the building. In order to be proactive before there are major failures,there is a need to start replacing all the lines.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000
Total	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000

Project Title: Downtown Property Acquisition

Funded?: No **Community Result Score:** 3 **DDA**

New Project?: No **Department Priority:** 10 of 13 **Meets Master Plan?:** Yes

Project Description:

Acquire various properties located in the Central Business District for the purpose of demolition and to prepare sites for future development.

Project Justification:

To improve the aesthetic appearance of downtown.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA	$200,000	$200,000			$300,000	$200,000	$900,000
SG			$50,000		$25,000		$75,000
Total	$200,000	$200,000	$50,000		$325,000	$200,000	$975,000

Project Title: Battle Creek River Electrical System Replacement

Funded?: No **Community Result Score:** 3 **Field Services / CBD**

New Project?: No **Department Priority:** 7 of 9 **Meets Master Plan?:** Yes

Project Description:

Remove and replace the outdoor electrical system along the Battle Creek River from Capital Avenue to McCamly Street.

Project Justification:

Along both sides of the Battle Creek River between Capital Avenue and McCamly Street are conduits, electrical service panels, outlets, and related hardware. This hardware was installed in the late 1980's / early 1990's for lighting and outdoor electrical.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA				$125,000			$125,000
Total				$125,000			$125,000

Project Title: Downtown Lighting Panel Improvements

Funded?: No **Community Result Score:** 3 **Field Services / CBD**

New Project?: Yes **Department Priority:** 4 of 10 **Meets Master Plan?:** Yes

Project Description:

Replace the wooden electrical panel covers that have deterioriated beyond repair.

Project Justification:

In three locations, Houston St, Capital Ave SW, and Richard Place, the electrial panels that control the parking lot and pedestrian lighting have wooden covers. These covers have deterioriated beyond repair and are in need of replacing with a new traffic signal-style cabinet. The new cabinets will not only provide a more water-proof enclosure, but will also prevent unauthorized access to our electrical panels.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA		$100,000					$100,000
Total		$100,000					$100,000

Project Title: Irrigation System Improvements

Funded?: No **Community Result Score:** 3 **Field Services / CBD**

New Project?: Yes **Department Priority:** 6 of 9 **Meets Master Plan?:** Yes

Project Description:

Repairs and upgrades to the irrigation systems along Michigan Ave, McCamly St, and Capital Ave.

Project Justification:

The irrigation systems in the core downtown has been in operation since the Downtown Transformation project in 2010 and has started to need significant repair.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA			$50,000				$50,000
Total			$50,000				$50,000

Project Title: Renovation to Battle Creek Riverwalk area

Funded?: No **Community Result Score:** 3 **Field Services / CBD**

New Project?: No **Department Priority:** 4 of 9 **Meets Master Plan?:** Yes

Project Description:

Renovation to the riverwalk area between the north side of the Michigan Ave parking ramp and the Battle Creek River.

Project Justification:

This is the last section of the Battle Creek River downtown that hasn't had an improvement project. The trees are overgrown, causing sidewalk trip hazards and an overall dark cooridor, landcaping is outdated.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA		$250,000					$250,000
Total		$250,000					$250,000

Project Title: Replace downtown tree lights

Funded?: No **Community Result Score:** 3 **Field Services / CBD**

New Project?: No **Department Priority:** 3 of 9 **Meets Master Plan?:** Yes

Project Description:

Replace downtown tree lights on parts of Michigan Ave, McCamly St, and Capital Ave.

Project Justification:

The white, LED tree lights were part of the original Downtown Transformation vision to reinvent the downtown. These lights are on year round, add sparkle, and additional pedestrian lighting along our sidewalks.. The current lights were last replaced in 2015 and are becoming quite dim.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA		$50,000					$50,000
Total		$50,000					$50,000

Project Title: Van Buren St Parking Lot Retaining Wall

Funded?: No **Community Result Score:** 3 **Field Services / CBD**

New Project?: Yes **Department Priority:** 5 of 9 **Meets Master Plan?:** Yes

Project Description:

Replacement retaining wall at the west side of the former Battle Creek Central High School parking lot.

Project Justification:

The concrete retaining wall at the west side of the former Battle Creek Central High School parking lot has started to deterioriate and is beyond repair. A new wall is needed.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA			$300,000				$300,000
Total			$300,000				$300,000

Project Title: Linear Park Expansion, North Side to South Side

Funded?: No **Community Result Score:** 3 **Field Services / Parks**

New Project?: No **Department Priority:** 18 of 18 **Meets Master Plan?:** Yes

Project Description:

Construction of Linear Park connecting downtown to Riverside Park along the Mill Pond and Kalamazoo River and from Riverside Park to Beckley Rd Linear Park section.

Project Justification:

Increase connectivity of Linear Park from downtown towards Riverside Park and Beckley Road and connect with an existing isolated section.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF				$2,200,000			$2,200,000
SG			$300,000				$300,000
Total			$300,000	$2,200,000			$2,500,000

Project Title: Linear Path Expansion, I-94 Corridor

Funded?: No **Community Result Score:** 3 **Field Services / Parks**

New Project?: No **Department Priority:** 17 of 18 **Meets Master Plan?:** Yes

Project Description:

Expansion of the Linear Path along the I-94 corridor between Helmer Road and Capital Avenue (Phase I) and Capital Avenue to M-66 (Phase II).

Project Justification:

This expansion would link existing path on Helmer Road and create access to Capital Ave. and access to Beckley Road. Phase II would connect Capital Ave. to M-66. This would also benefit the City's Non Motorized Transportation Plan.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF				$300,000	$100,000	$100,000	$500,000
SG				$300,000		$300,000	$600,000
Total				$600,000	$100,000	$400,000	$1,100,000

Project Title: Linear Trail Signage

Funded?: No **Community Result Score:** 3 **Field Services / Parks**

New Project?: No **Department Priority:** 8 of 18 **Meets Master Plan?:** Yes

Project Description:

Engineering and signage in preparation for the connection at the City line from the Kalamazoo Trail.

Project Justification:

Connecting statewide trail system across Southern Michigan.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$25,000				$25,000
Total			$25,000				$25,000

Project Title: Master Planning for Parks

Funded?: No **Community Result Score:** 3 **Field Services / Parks**

New Project?: YES **Department Priority:** 16 of 18 **Meets Master Plan?:** Yes

Project Description:

Creation of Master Plans for general parks such as Claude Evans, Fell, Piper, Bailey, Irving, Riverside, and Willard Beach

Project Justification:

A Master Plan for each of our larger general parks Creation of Master Plans for general parks such as Claude Evans, Fell, Piper, Bailey, Irving, Riverside, and Willard Beach

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF					$25,000		$25,000
Total					$25,000		$25,000

Project Title: Park Electrical Systems Upgrade

Funded?: No **Community Result Score:** 3 **Field Services / Parks**

New Project?: No **Department Priority:** 7 of 18 **Meets Master Plan?:** Yes

Project Description:

Upgrade the electrical systems in McCamly Park and Claude Evans Park to provide support for recreation activities and special events.

Project Justification:

The existing electrical systems in McCamly Park and Claude Evans Park are limited. Upgrading these systems will provide better support for recreation activities and special events that use these spaces - Family Day at Claude Evans and the Cereal Festival at McCamly Park are examples.

Paying Fund: Downtown Devt. Authority

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA			$15,000				$15,000
GF			$15,000				$15,000
Total			$30,000				$30,000

Project Title: Public Wi-Fi & Automatic Door Latches at Fell Park

Funded?: No **Community Result Score:** 3 **Field Services / Parks**

New Project?: YES **Department Priority:** 13 of 18 **Meets Master Plan?:** Yes

Project Description:

Extend the city's fiber optic lines to Fell Park for wi-fi and for control of automatic bathroom door latches.

Project Justification:

Extend the city's fiber optic network to Fell Park to provide wireless access points for public wi-fi and control of an automatic door latch system at the restrooms. Depending on the route, the extension of the fiber may also accomodate Leila Arboretum and Fire Station 5.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$200,000				$200,000
Total			$200,000				$200,000

Project Title: Willard Beach / Goguac Lake Sea Wall

Funded?: No **Community Result Score:** 3 **Field Services / Parks**

New Project?: YES **Department Priority:** 11 of 18 **Meets Master Plan?:** Yes

Project Description:

Replace failing wooden sea wall at former Willard Beach Goguac Lake Sailing Club

Project Justification:

The wooden sea wall at the former Willard Beach / Goguac Lake Sailing Cub on George B Place is failing and in need of replacing.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$250,000				$250,000
Total			$250,000				$250,000

Project Title: Michigan Ave Globe Light Upgrades

Funded?: No **Community Result Score:** 3 **Field Services / Streets**

New Project?: No **Department Priority:** 6 of 6 **Meets Master Plan?:** Yes

Project Description:

Replaced the existing LED panels and globes in the pedestrian lights along Michigan Ave W (Carlyle to Limit St) and Gould St (Michigan Ave to Van Buren St)

Project Justification:

The existing LED light panels were retrofitted several years ago and are starting to show signs of dimming. This project will replace the existing LED panels with updated/improvied lighting panels along with replacement globe covers. This project will ultimately provide more pedestiran lighting along the Michigan Ave W and Gould St sidewalks.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
DDA						$500,000	$500,000
Total						$500,000	$500,000

Project Title: Street Sweeping Debris Storage Facility

Funded?: No **Community Result Score:** 3 **Field Services / Streets**

New Project?: No **Department Priority:** 4 of 6 **Meets Master Plan?:** Yes

Project Description:

Covered street sweeping debris storage facility located at Brice Pit.

Project Justification:

A covered storage area for street sweeping debris, which allows the debris to dry prior to disposal at an approved landfill (dryer material = less weight = reduced disposal costs.) A new storage spot for sweeping debris will be necessary to transition away from the current space at the Waste Water Treatment Plant. This new building will be loacated at Brice Pit.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51					$250,000		$250,000
Total					$250,000		$250,000

Project Title: Building equipment and systems upgrades at fire stations.

Funded?: No **Community Result Score:** 3 **Fire**

New Project?: No **Department Priority:** 14 of 22 **Meets Master Plan?:** Yes

Project Description:

Repair or replace various building equipment and systems

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. There were several building equipment and sytems identified that needs to be fix or replaced. This includes, but not limited to air compressors, exaust systems, fire & security system updates, distribition, and water systems.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$20,000	$128,000	$20,000	$128,000	$86,000	$86,000	$468,000
Total	$20,000	$128,000	$20,000	$128,000	$86,000	$86,000	$468,000

Project Title: HVAC Station 1.

Funded?: No **Community Result Score:** 3 **Fire**

New Project?: Yes **Department Priority:** 16 of 22 **Meets Master Plan?:** Yes

Project Description:

Replace outdated system

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. All six of the current stations are recommended consideration of replacement over repair by Wightman. A 2015 City-contracted study by Kramer & Associates noted the condition of all six stations while recommending replacement, consolidation and relocation of current stations. A current City-contracted study under way by CPSM is expected to deliver similar results on replacement, consolidation and relocation. The adjustment of stations will allow BCFD to properly provide safe and timely protection to the community.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$250,000					$250,000
Total		$250,000					$250,000

Project Title: HVAC upgrades at fire stations.

Funded?: No **Community Result Score:** 3 **Fire**

New Project?: No **Department Priority:** 1 of 22 **Meets Master Plan?:** Yes

Project Description:

HVAC updates or replacements

Project Justification:

The City has contracted with engineering firm Wightman and Associates to conduct building condition assessments at all fire house locations within the city. There was HVAC work identified that needs to be fix or replaced. Station #1 needs an entirely new heating and cooling system, Station #2 needs the main floor HVAC replaced, Station #3 needs new AC window units, Station #4 needs new wall unit, and Station #6 needs new unit heaters.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ARPA	$28,000						$28,000
GCI	$255,000						$255,000
Total	$283,000						$283,000

Project Title: Binder Park G.C. - Grounds Equipment

Funded?: No **Community Result Score:** 3 **Recreation**

New Project?: No **Department Priority:** 10 of 12 **Meets Master Plan?:** Yes

Project Description:

Grounds Equipment , including mowers for roughs, fairways, greens, tee boxes.

Project Justification:

Replacement of old worn out and unrepairable grounds equipment to save time and money.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$95,000	$25,000	$57,000	$44,000	$25,000	$246,000
Total		$95,000	$25,000	$57,000	$44,000	$25,000	$246,000

Project Title: Binder Park G.C. - Irrigation System

Funded?: No **Community Result Score:** 3 **Recreation**

New Project?: No **Department Priority:** 6 of 12 **Meets Master Plan?:** Yes

Project Description:

Replace original irrigation system with updated PVC piping and Wi-Fi enabled controls and valves.

Project Justification:

Replacing the original irrigation system, built in 1963, will decrease the repairs spend each year to dig up and repair rusted out sections of the irrigation lines. Thus, reducing ground maintenance and future repair costs significantly.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$400,000	$400,000	$150,000			$950,000
Total		$400,000	$400,000	$150,000			$950,000

Project Title: Binder Park G.C. - New Ladies Tees

Funded?: No **Community Result Score:** 3 **Recreation**

New Project?: No **Department Priority:** 12 of 12 **Meets Master Plan?:** Yes

Project Description:

Construct "Ladies" tee boxes for an emerging market segment.

Project Justification:

As Binder park has evolved throughout the years, the original design worked well for the course. Today, more women are playing the game and creating a course that is fun and fair for women to play is essential. Creating lady-friendly tee boxes will increase customer rounds and revenue and decreased maintenance cost

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$20,000	$20,000	$20,000		$60,000
Total			$20,000	$20,000	$20,000		$60,000

Project Title: Exterior Security Light replacement

Funded?: No **Community Result Score:** 3 **Transit**

New Project?: No **Department Priority:** 10 of 20 **Meets Master Plan?:** Yes

Project Description:

Replacement of exterior security lights with LED units on the Administrative Building, Maintenance Building, and Vehicle Parking Garage

Project Justification:

The current exterior security lights are 28 years old and inefficient. Upgrading the security lights will add to the security and safety of riders and drivers and may assist to deter crime.

Paying Fund: BC Transit

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
Total							

Project Title: Overhead Bay Door Replacement

Funded?: No **Community Result Score:** 3 **Transit**

New Project?: No **Department Priority:** 7 of 20 **Meets Master Plan?:** Yes

Project Description:

Remove/replace existing overhead bay doors on both Maintenance Building and Vehicle Parking Garage

Project Justification:

Transit has 15 overhead bay doors with associated hardware that are 28 years old and have become unreliable. These doors require frequent maintenance, extensive repairs, and are difficult to budget for. The doors fail frequently (1-2x per week).

Paying Fund: BC Transit

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
Total							

Project Title: Parking lot replacement for Transit facility

Funded?: No **Community Result Score:** 3 **Transit**

New Project?: No **Department Priority:** 8 of 20 **Meets Master Plan?:** Yes

Project Description:

Parking lot replacement for Complex, including Administrative Building, Maintenance Building & Vehicle Parking Garage

Project Justification:

The parking lot at Transit is over 20 years old and in poor condition. The parking lot currently needs resurfacing and repair where the stormwater drains meet the concrete on both tarmacks.

Paying Fund: BC Transit

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
Total							

Project Title: Airport Admininstration Operations Maintenance Facility - Replace chiller

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: No **Department Priority:** 16 of 42 **Meets Master Plan?:** Yes

Project Description:

A refrigeration system used to lower the temperature of the Airport Administration, Operations, and Maintenance Facility by removing heat from the system and transferring it somewhere else

Project Justification:

The current unit is original to the building and has reached its useful lifespan.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA				$300,000			$300,000
Total				$300,000			$300,000

Project Title: Airport Admininstration Operations Maintenance Facility - Exterior paint

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: Yes **Department Priority:** 40 of 42 **Meets Master Plan?:** Yes

Project Description:

Apply a new coat of paint to the exterior of the AOMF

Project Justification:

The existing paint is original to the 16 year old building is chipped, cracked or missing. Paint is need to maintain the helth and astetics of the building.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA					$75,000		$75,000
Total					$75,000		$75,000

Project Title: Provide new room finishes in various rooms at the FAA Flight Inspection Service Hangar

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: No **Department Priority:** 37 of 42 **Meets Master Plan?:** Yes

Project Description:

Refresh the room finishes in various rooms at the FAA Flight Inspection Service Hangar including walls, flooring, base boards, etc.

Project Justification:

Rooms within the hangar are in need of repairs.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA			$77,500				$77,500
Total			$77,500				$77,500

Project Title: Purchase 1- ton dump truck

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: No **Department Priority:** 23 of 42 **Meets Master Plan?:** Yes

Project Description:

Piece of versatile equipment used to enable workers to haul loads of material around airport property and building grounds for maintenance activities.

Project Justification:

The utility of this type of vehicle would help tremendously for maintenance activities that aren't significant enough for one of large 5 yd dump trucks. Our existing pick-up trucks do not have the capability to dump material.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$120,000	$120,000					$240,000
Total	$120,000	$120,000					$240,000

Project Title: Purchase a Backhoe Loader

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: No **Department Priority:** 32 of 42 **Meets Master Plan?:** Yes

Project Description:

Piece of versatile equipment used to enable workers to maintain the airfield and building grounds, such as drainage ditches and structures.

Project Justification:

We do not have a piece of equipment in airport fleet to help with cleaning out storm system outfalls, culverts, or drainage channels. Adding this piece of equipment will be instrumental in effectively maintaining such infrastructure.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA						$200,000	$200,000
Total						$200,000	$200,000

Project Title: Purchase dedicated airfield plow for airfield use

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: No **Department Priority:** 7 of 42 **Meets Master Plan?:** Yes

Project Description:

Replace a 1999 International airfield plow, dump truck for a new dedicated airfield plow.

Project Justification:

The snow removal equipment currently in use is reaching its useful life and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA		$800,000					$800,000
Total		$800,000					$800,000

Project Title: Purchase two new lighted X's

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: No **Department Priority:** 42 of 42 **Meets Master Plan?:** Yes

Project Description:

Lighted X's are used during the airshow, airfield maintenance, and construction to alert users of a closed runway

Project Justification:

Lighted X is the FAA's preferred visual aid to depict temporary runway closures. The use of a lighted X is required if night work requires runway lighting to be on.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA			$90,000				$90,000
Total			$90,000				$90,000

Project Title: Replace FAA Chiller

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: No **Department Priority:** 6 of 42 **Meets Master Plan?:** Yes

Project Description:

A refrigeration system used to lower the temperature of the FAA Office/Hangar by removing heat from the system and transferring it somewhere else

Project Justification:

The current unit is original to the building, has reached its useful lifespan, and requires frequent maintenance.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA	$400,000						$400,000
Total	$400,000						$400,000

Project Title: Replace John Deere Gator or equivalent, include tank sprayer and plow attachments

Funded?: No **Community Result Score:** 4 **Airport**

New Project?: No **Department Priority:** 29 of 42 **Meets Master Plan?:** Yes

Project Description:

Piece of versatile equipment used to maintain airport property and building grounds, such as perimeter fence lines and building landscaped areas. For sustainability and efficiency we would look into an electric vehicle option.

Project Justification:

Existing gator and tank sprayer are beyond their useful life and require frequent maintenance. The addition of the plow attachment could assist during snow removal around T-Hangar doors. For sustainability and efficiency we would look into an electric vehicle option.

Paying Fund: Battle Creek Executive Airport

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
BCTIFA						$30,000	$30,000
Total						$30,000	$30,000

Project Title: City Hall Air Handler refurbishing

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 16 of 17 **Meets Master Plan?:** Yes

Project Description:

Need to refurbish 3 air handler units

Project Justification:

City Hall's three air handler units were installed in the 1983 remodel. The units are now 40 years old and past the standard useful life of 20 years. Refurbishing will increase efficiency and decrease future repair costs.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$30,000	$30,000	$30,000				$90,000
Total	$30,000	$30,000	$30,000				$90,000

Project Title: City Hall Boilers

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 4 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace City Hall's two gas boilers & possibly decommission wood boiler

Project Justification:

City Hall's gas boilers are nearing end of life. The current boilers are not energy efficient. Currently these boilers are used when the biomass boiler cannot be used in temperate conditions as well as for maintenance down times. There is a need to install two new energy efficient gas boilers in order to be proactive with our equipment replacement plan. The wood chip boiler in City Hall has been acting up for the last several years and this year it will not start up.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI	$450,000						$450,000
Total	$450,000						$450,000

Project Title: City Hall Carpet

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 14 of 17 **Meets Master Plan?:** Yes

Project Description:

Carpet Replacement

Project Justification:

Carpet was installed in the early 80's when the building was remodeled and is need of replacing. The current condition has wear patterns, stains and some holes in the employee areas on the 3rd floor.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF					$365,000		$365,000
Total					$365,000		$365,000

Project Title: City Hall Chiller

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 5 of 17 **Meets Master Plan?:** Yes

Project Description:

Replace City Hall's chiller

Project Justification:

City Hall's chiller is nearing end of life. The current chiller was designed to cool both City Hall and the old Police Department. It is too big and not energy effiecient to chill just City Hall alone. It has been requiring more and more maintenance each year. In order to be more proactive with a equipment replacement plan, we will need to replace the chiller with a smaller more energy efficient version.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI		$400,000					$400,000
Total		$400,000					$400,000

Project Title: City Hall Commission Chambers and Hallway Painting

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 12 of 17 **Meets Master Plan?:** Yes

Project Description:

Commission Chambers and Hallway Painting

Project Justification:

The last time the Commission Chambers and hallways were painted was in the early 90's. Areas are peeling, discolored and dirty.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$165,000					$165,000
Total		$165,000					$165,000

Project Title: City Hall Drop Ceilings & light fixtures

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: Yes **Department Priority:** 18 of **Meets Master Plan?:** Yes

Project Description:

Upgrade 1980's drop ceilings and suite light fixture upgrades

Project Justification:

There are several suites that have had drop ceiling and lighting upgrades. This has greatly imporved the ambiance for the staffs working environment. The rest of the building needs to be upgraded for consistency.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$100,000	$160,000	$300,000				$560,000
Total	$100,000	$160,000	$300,000				$560,000

Project Title: City Hall East Entrance Concrete work

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: Yes **Department Priority:** 19 of **Meets Master Plan?:** Yes

Project Description:

Demolish current slab and re-pour concrete

Project Justification:

The east entrance of City Hall's stoop is sinking and could be a tripping hazard. The entire poured sidewalk entrance needs to be ripped out and re-poured. The guard rails need to be removed for access to absentee ballot box and the landscape need to be updated after.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$50,000						$50,000
Total	$50,000						$50,000

Project Title: City Hall Exterior Terracotta

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 10 of 17 **Meets Master Plan?:** Yes

Project Description:

Exterior terracotta upkeep and sealant replacement

Project Justification:

Grind and point all mortar joints between window head and sill units, provide backer rod and sealant in all upward facing mortar joints. Sealant repairs include removing and replacing sealant on the perimeter of remaining original windows and doors and also on metal projection terminations.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF		$105,000					$105,000
Total		$105,000					$105,000

Project Title: City Hall Furniture

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: Yes **Department Priority:** 17 of **Meets Master Plan?:** Yes

Project Description:

Upgrade 1980's desks

Project Justification:

City Hall has the same 1980's era steelcase desks since the last remodel in 1983. This year, we have slowly started to upgrade certain offices to the Progressive brand sitting/standing desks. These allow for modern work environments and ergonomics. In order to keep standardization thoughout, the city should upgrade all suites. Sell old steelcase furniture once finished.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$100,000	$100,000	$115,000	$20,000			$335,000
Total	$100,000	$100,000	$115,000	$20,000			$335,000

Project Title: City Hall Lighting Improvements

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 13 of 17 **Meets Master Plan?:** Yes

Project Description:

Corridor Lighting Improvements

Project Justification:

The lighting in City Hall is dated and the hallways are dim and uninviting. Current standards for LED lighting would improve energy efficiency and atmosphere. Replacing all fixtures will create the most efficiency and saving on the electric bill. The first floor light fixtures are being upgraded with the remodel so the need to replace the rest of the building has moved up in priority so the light fixtures are still available.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$190,000				$190,000
Total			$190,000				$190,000

Project Title: City Hall Outside Brick masonry upkeep and repair

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 11 of 17 **Meets Master Plan?:** Yes

Project Description:

Outside brick masonry upkeep and repair

Project Justification:

The brick masonry façade of City Hall needs upkeep in order to stay in good condition. Items to be done include: Grind and repoint all mortar joints in the brick masonry to eliminate the "smear" coating, and remove and replace cracked brick units.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF			$243,000				$243,000
Total			$243,000				$243,000

Project Title: City Hall Outside Façade

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 8 of 17 **Meets Master Plan?:** Yes

Project Description:

Outside façade cleaning and repair

Project Justification:

City Hall's outside façade needs cleaning and repairs in order to stay in good condition. This includes: Clean surface of stained limestone units with a light water blast and use of biologic cleaner, remove bird deterrent spikes and clean associated surfaces of debris and clean iron hand rails and coat with corrosion inhibiting coating. The stain glass window frames also need to be cleaned and coated with corrosion inhibiting coating.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF	$90,000						$90,000
Total	$90,000						$90,000

Project Title: City Hall Roof replacement

Funded?: No **Community Result Score:** 4 **City Hall Maintenance**

New Project?: No **Department Priority:** 15 of 17 **Meets Master Plan?:** Yes

Project Description:

Roof replacement

Project Justification:

The City Hall roof was last replaced in 1987 and is past its useful life. This will decrease future repair costs.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GCI				$1,000,000			$1,000,000
Total				$1,000,000			$1,000,000

Project Title: Automatic Vehicle Gate System at Willard Beach

Funded?: No **Community Result Score:** 4 **Field Services / Parks**

New Project?: No **Department Priority:** 10 of 18 **Meets Master Plan?:** Yes

Project Description:

The installation of an automatic vehicle gate system at the front entrace at Willard Beach.

Project Justification:

The front gate system at Willard Beach must be opened and closed manually throughout the park season. This project will install an automatic gate system, allowing programmed open/close times and accept payments electronically.

Paying Fund: General

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
GF				$100,000			$100,000
Total				$100,000			$100,000

Project Title: Brice Pit Reclamation Project

Funded?: No **Community Result Score:** 4 **Field Services / Streets**

New Project?: No **Department Priority:** 5 of 6 **Meets Master Plan?:** Yes

Project Description:

Contract the excavation, sorting, and reclaiming of the debris spoils pile at Brice Pit. This pile consists of accumulated dirt, asphalt, concrete, cast iron, etc., from 20+ years of water, sewer, and street maintenance activities.

Project Justification:

After 20+ years of operation, this pile is reaching the end of its useful life cycle. Materials such as asphalt, concrete, and cast iron can be reclaimed, ultimately eliminating the pile. Once completed, the city will have the space to sort materials routinely, eliminating a future pile.

Paying Fund: Major & Local Street Capital Projects

Funding Source	Project Costs 2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
A51					$200,000		$200,000
WF					$200,000		$200,000
WWF					$200,000		$200,000
Total					$600,000		$600,000

Project Title: IT Strategic Plan and System Assessment

Funded?: No **Community Result Score:** 4 **Information Technology**

New Project?: No **Department Priority:** 5 of 9 **Meets Master Plan?:** Yes

Project Description:

Create a guiding document for the IT strategy at the City of Battle Creek that gives a 5 year look at aligning a technology spending and business of local government.

Project Justification:

It has been many years since an outside evaluation of the direction of the IT Strategy has been done. There are current internal guiding documents, but the documents are limited to past experiences and should include state of the art and best practices.

Paying Fund: Information Technology

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
ITF	$30,000		$15,000				$45,000
Total	$30,000		$15,000				$45,000

Project Title: Chain motor replacement

Funded?: No **Community Result Score:** 4 **Kellogg Arena**

New Project?: No **Department Priority:** 10 of 10 **Meets Master Plan?:** Yes

Project Description:

Purchase new chain motors to lift, hang, and rig equipment int4o the steel rafters of Kellogg Arena.

Project Justification:

Current chain motors are used often and are showing their wear. Newer motors are lighter and more energy efficient in their use.

Paying Fund: General

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
KAE			$45,000				$45,000
Total			$45,000				$45,000

Project Title: Facility Construction

Funded?: No **Community Result Score:** 4 **Transit**

New Project?: No **Department Priority:** 1 of 20 **Meets Master Plan?:** Yes

Project Description:

Construct new admin, maintenance, and storage facility

Project Justification:

BCT's existing facility is in need of major, costly repairs. The facility cannot accommodate any additional growth or expansion. In order to grow into a county-wide provider, or grow service area, BCT needs a substantial increase in both administrative and maintenance spaces including vehicle storage space. Even without expansion, the current facility requires repair to the foundation, walls, ceilings, floors, ventilation, HVAC, doors, windows, lighting, and more. Repairs are cost-prohibitive and replacement is recommended. All projects relating to repair have been removed and replaced with this single facility construction project.

Paying Fund: BC Transit

Funding Source	Project Costs						
	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
FG	$16,400,000						$16,400,000
SG	$4,100,000						$4,100,000
Total	$20,500,000						$20,500,000

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Total
Subtotal	$78,424,320	$66,370,580	$87,532,616	$32,952,500	$19,603,400	$13,645,500	$298,528,916
Grand Total	$121,314,736	$96,708,750	$117,373,601	$58,574,316	$41,050,470	$41,048,787	$476,070,661

PROPERTY LIST

City of Battle Creek 2023-24 Property List

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
General	Fire Station 1 195 East Michigan Avenue Battle Creek, 49014	3,763,300	89,300	3,852,600	0
General	Fire Station 2 145 North Washington Avenue Battle Creek, 49037	1,829,600	37,800	1,867,400	0
General	Fire Station 3 222 Cliff Street Battle Creek, 49014	1,894,200	37,800	1,932,000	0
General	Fire Station 4 8 South 20th Street Battle Creek, 49015	1,612,100	88,300	1,700,400	0
General	Fire Station 5 1170 West Michigan Avenue Battle Creek, 49037	549,400	18,900	568,300	0
General	Fire Station 6 2401 SW Capital Avenue Battle Creek, 49015	1,426,500	33,600	1,460,100	0
	FIRE TOTAL	**11,075,100**	**305,700**	**11,380,800**	**0**
General	Police Station 34 North Division Street Battle Creek, 49014	17,645,300	1,270,000	18,915,300	0
General	Police ERT/Coldcase 301 Elm Street Battle Creek, 49015	1,258,300	450,000	1,708,300	0
	POLICE TOTAL	**18,903,600**	**1,720,000**	**20,623,600**	**0**
General	Bailey Park Baseball Stadium 1392 Capital Avenue NE Battle Creek, 49017	10,685,900	3,200	10,689,100	0
General	Bailey Park Maintenance Garage 1392 Capital Avenue NE Battle Creek, 49017	159,000	6,300	165,300	0
General	Bailey Park Concessions - Convis (1350 Capital Avenue NE) 1350 Capital Avenue NE Battle Creek, 49017	177,100	2,300	179,400	0
General	Bailey Park Concessions - Flannery (758 East Roosevelt Avenue) 758 East Roosevelt Avenue Battle Creek, 49017	177,100	2,300	179,400	0
General	Bailey Park Residence (189 Bridge Street) 189 Bridge Street Battle Creek, 49017	350,400	0	350,400	0
General	Bailey Park Welcome Center 1392 Capital Avenue NE Battle Creek, 49017	235,000	0	235,000	0
General	Bailey Park Restroom Building 1392 Capital Avenue NE Battle Creek, 49017	131,900	2,100	134,000	0
General	Binder Park Golf Club Clubhouse - Proshop 7255 B Drive South Battle Creek, 49014	1,309,600	72,500	1,382,100	0
General	Binder Park Golf Club First Tee School 7255 B Drive South Battle Creek, 49014	366,700	0	366,700	0
General	Binder Park Golf Club Cart Barn 7255 B Drive South Battle Creek, 49014	225,000	0	225,000	0
General	Binder Park Golf Club Pumphouse 7255 B Drive South Battle Creek, 49014	78,500	0	78,500	0

City of Battle Creek 2023-24 Property List

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
General	Binder Park Golf Club Storage Building 7255 B Drive South Battle Creek, 49014	211,200	36,800	248,000	0
General	Full Blast Recreation Center 35 West Hamblin Avenue Battle Creek, 49017	23,273,500	0	23,273,500	0
	RECREATION TOTAL	**37,380,900**	**125,500**	**37,506,400**	**0**
General	City Hall 10 North Division Street Battle Creek, 49014	25,534,100	4,605,000	30,139,100	0
	CITY HALL TOTAL	**25,534,100**	**4,605,000**	**30,139,100**	**0**
General	Valentine Center/Irving Park 311 North Ave Battle Creek, 49037	1,954,500	0	1,954,500	0
General	Claude Evans Park Shelter North Washington Avenue Battle Creek, 49037	350,000	0	350,000	0
General	Fell Park Pavilion-Restroom Building East Willard Avenue Battle Creek, 49017	246,000	0	246,000	0
General	Goguac Lake Bath House 50 George B Place Battle Creek, 49015	419,300	0	419,300	0
General	Goguac Lake Picnic Shelter 50 George B Place Battle Creek, 49015	0	0	0	227,000
General	Goguac Lake Restroom Building 50 George B Place Battle Creek, 49015	95,000	0	95,000	0
	PARKS TOTAL	**3,064,800**	**0**	**3,064,800**	**227,000**
General	Office/Storage Building 135 N Washington Battle Creek, 49017	3,311,700	173,400	3,485,100	0
General	Garage/Storage 135 N Washington Battle Creek, 49017	856,000	105,000	961,000	0
	STREETS TOTAL	**4,167,700**	**278,400**	**4,446,100**	**0**
Kellogg Arena/ Parking	Kellogg Arena - Parking Garage 34-36 Hamblin Avenue Battle Creek, 49017	43,034,900	2,500,700	45,535,600	0
	KELLOGG ARENA & HAMBLIN RAMP TOTAL	**43,034,900**	**2,500,700**	**45,535,600**	**0**
Airport	WK Kellogg Airport Administration/Operations & Maintenance Building 15551 South Airport Road Battle Creek, 49015	10,917,000	1,635,900	12,552,900	0
Airport	WK Kellogg Airport FAA Hangar (16085 South Airport Rd) 16085 South Airport Road Battle Creek, 49015	6,287,400	48,300	6,335,700	0
Airport	WK Kellogg Airport Kellogg Hangar (16101 South Airport Rd) 16101 South Airport Road Battle Creek, 49015	2,600,000	0	2,600,000	0
Airport	WK Kellogg Airport T-Hangars (125 North Helmer Road, 49037) 125 North Helmer Road Battle Creek, 49037	682,300	37,800	720,100	0
Airport	WK Kellogg Airport T-Hangars (127 North Helmer Road, 49037) 127 North Helmer Road Battle Creek, 49037	1,041,100	0	1,041,100	0
Airport	WK Kellogg Airport T-Hangars (129 North Helmer Road) 129 North Helmer Road Battle Creek, 49015	637,700	0	637,700	0

City of Battle Creek 2023-24 Property List

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Airport	WK Kellogg Airport T-Hangars (2870 Territorial Road, 49037) South Airport Road Battle Creek, 49037	509,500	0	509,500	0
Airport	WK Kellogg Airport Balloonfest Building (3140 Fifth Avenue) 3140 Fifth Avenue Battle Creek, 49015	350,700	0	350,700	0
Airport	WK Kellogg Airport Power Vault (3160 Sixth Avenue) 3160 Sixth Avenue Battle Creek, 49037	756,300	0	756,300	0
Airport	WK Kellogg Airport Air Traffic Control Tower 15551 South Airport Road Battle Creek, 49037	5,117,000	1,838,700	6,955,700	0
Airport	Pole Barn (Territorial Road) 2582 East Airport Road Battle Creek, 49015	351,200	0	351,200	0
	AIRPORT TOTAL	**29,250,200**	**3,560,700**	**32,810,900**	**0**
Parking	Parking Ramp 80 W. Michigan Ave Battle Creek, 49014	21,158,100	0	21,158,100	0
Parking	Riverwalk Parking Deck 38 West Jackson Street Battle Creek, 49017	0	0	0	3,393,500
	PARKING TOTAL	**21,158,100**	**0**	**21,158,100**	**3,393,500**
Transit	Battle Creek Transit Transit Building 345 West Michigan Avenue Battle Creek, 49037	1,255,700	120,800	1,376,500	0
Transit	Battle Creek Transit Tranist Administration Building (339 West Michigan Ave.) 339 West Michigan Avenue Battle Creek, 49037	895,000	47,300	942,300	0
Transit	Battle Creek Transit Transit Mantenance Building (20 Cass Street South) 20 Cass Street South Battle Creek, 49037	1,309,800	525,400	1,835,200	0
Intermodal	Battle Creek Transportation Center 119 South McCamly Street Battle Creek, 49017	2,724,800	0	2,724,800	0
	TRANSIT TOTAL	**6,185,300**	**693,500**	**6,878,800**	**0**
Sewer	Wastewater Treatment Plant Administration Building 2000 West River Road Battle Creek, 49037	7,102,200	368,000	7,470,200	0
Sewer	Wastewater Treatment Plant Grit Chamber 2000 West River Road Battle Creek, 49037	0	0	0	628,600
Sewer	Wastewater Treatment Plant Headworks Building 2000 River Road West Battle Creek, 49037	4,096,700	0	4,096,700	0
Sewer	Wastewater Treatment Plant I and E Building 2000 West River Road Battle Creek, 49037	307,100	0	307,100	0
Sewer	Wastewater Treatment Plant RAE Sludge Pump Station 2000 West River Road Battle Creek, 49037	316,000	0	316,000	0
Sewer	Wastewater Treatment Plant Settle Sewage Booster Station 2000 West River Road Battle Creek, 49037	2,697,000	0	2,697,000	0
Sewer	Wastewater Treatment Plant East Aeration Blower Building 2000 West River Road Battle Creek, 49037	2,840,100	0	2,840,100	0

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Sewer	Wastewater Treatment Plant East Aeration Basin 2000 West River Road Battle Creek, 49037	0	0	0	7,120,100
Sewer	Wastewater Treatment Plant West Aeration Blower Building 2000 West River Road Battle Creek, 49037	4,259,000	0	4,259,000	0
Sewer	Wastewater Treatment Plant West Aeration Basin 2000 West River Road Battle Creek, 49037	0	0	0	13,984,500
Sewer	Wastewater Treatment Plant RAS Building (1754 - 1810 River Road West) 2000 River Road West Battle Creek, 49037	888,700	0	888,700	0
Sewer	Wastewater Treatment Plant Operations Building 2000 River Road West Battle Creek, 49037	2,706,600	132,000	2,838,600	0
Sewer	Wastewater Treatment Plant North Dome 2000 River Road West Battle Creek, 49037	0	0	0	2,042,700
Sewer	Wastewater Treatment Plant Industrial Laboratory 2000 River Road West Battle Creek, 49037	342,200	78,000	420,200	0
Sewer	Wastewater Treatment Plant Solids Handling Building 2000 River Road West Battle Creek, 49037	16,173,000	0	16,173,000	0
Sewer	Wastewater Treatment Plant Odor Control and Sludge Storage 2000 River Road West Battle Creek, 49037	0	0	0	1,438,500
Sewer	Wastewater Treatment Plant South Dome 2000 River Road West Battle Creek, 49037	0	0	0	2,050,000
Sewer	Wastewater Treatment Plant Recirculation Building 2000 River Road West Battle Creek, MI 49037	187,300	0	187,300	0
Sewer	Wastewater Treatment Plant Sludge Cake Loading Building 2000 River Road West Battle Creek, MI 49037	4,103,300	0	4,103,300	0
Sewer	Wastewater Treatment Plant Recirculation Tank 2000 River Road West Battle Creek, MI 49037	0	0	0	486,000
Sewer	Lift Station S-121 (Convis) 1080 Capital Ave NE Battle Creek	0	0	0	78,000
Sewer	LSB 26 South 20th Street Battle Creek, 49015	362,500	23,100	385,600	0
Sewer	Booster Station (Helmer Road) 281 Helmer Road North Battle Creek, 49037	1,472,600	0	1,472,600	0
Sewer	Booster Station (Clark Road) 53 Clark Road Battle Creek, 49015	85,700	0	85,700	0
Sewer	Lift Station (Michigan Avenue 2) Lift Station E39 1931 East Michigan Avenue Emmett Township, 49014	0	0	0	290,300
Sewer	Lift Station O1 176 South 24th Street Battle Creek, 49015	498,700	0	498,700	0

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Sewer	Lift Station B72 633 Sixth Avenue Springfield, 49015	256,700	0	256,700	0
Sewer	Lift Station (8 1/2 Mile Road) Lift Station E43 13831 8 1/2 Mile Road Battle Creek, 49014	0	0	0	115,800
Sewer	Lift Station (Hill Brady Road) Lift Station O96 950 Hill Brady Road Battle Creek, 49015	0	0	0	215,200
Sewer	Lift Station (Ashland Avenue) Lift Station B61 52 Ashland Avenue Battle Creek, 49037	0	0	0	74,300
Sewer	Lift Station (Bauman Road) Lift Station T100 Bauman Road 399 1/2 St. Marys Lake Road Bedford Township, 49017	0	0	0	102,000
Sewer	Lift Station (Lynwood Drive) Lift Station L10 99 Lynwood Drive Battle Creek, 49015	0	0	0	81,500
Sewer	Lift Station (Beadle Lake Road 1) Lift Station O30 13630 Beadle Lake Road Battle Creek, 49014	0	0	0	189,400
Sewer	Lift Station (Beadle Lake Road 2) Lift Station O27 30 Beadle Lake Road Battle Creek, 49014	0	0	0	241,000
Sewer	Lift Station (Beadle Lake Road 3) Lift Station O29 13433 Beadle Lake Road Battle Creek, 49014	0	0	0	186,300
Sewer	Lift Station (Camron Drive) Lift Station L14 167 Camron Drive Battle Creek, 49015	0	0	0	152,000
Sewer	Lift Station (Chappel Hill Drive) Lift Station L6 207 Chappel Hill Drive Battle Creek, 49015	0	0	0	179,200
Sewer	Lift Station (Charles East Place) Lift Station L7 41 Charles East Place Battle Creek, 49015	0	0	0	177,300
Sewer	Lift Station (Columbia Avenue) Lift Station L3 3919 West Columbia Avenue Battle Creek, 49015	0	0	0	344,400
Sewer	Lift Station (Columbia Heights) Lift Station O64 Columbia Heights - 931 Columbia Ave E Battle Creek, 49017	0	0	0	347,500
Sewer	Lift Station (Country Club Terrace) Lift Station L5 243 Country Club Terrace Battle Creek, 49015	0	0	0	161,800
Sewer	Lift Station (Dickman Road) Lift Station B56 216 West Dickman Road Battle Creek, 49015	0	0	0	237,900
Sewer	Lift Station (Dream Drive) Lift Station O19 311 Dream Drive Pennfield Township, 49017	0	0	0	310,300
Sewer	Lift Station (East Michigan Avenue) Lift Station X37 1025 East Michigan Avenue Emmett Township, 49017	0	0	0	330,500

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Sewer	Lift Station (Eden Road) Lift Sation O24 239 Eden Road Battle Creek, 49017	0	0	0	246,500
Sewer	Lift Station O2 124 Edgebrook Drive Battle Creek, 49015	747,000	0	747,000	0
Sewer	Lift Station (Eel Street) Lift Staton L18 368 Eel Street Battle Creek, 49015	0	0	0	145,000
Sewer	Lift Station (Dickman Road) Lift Station O66 5700 West Dickman Road Battle Creek, 49037	0	0	0	192,800
Sewer	Lift Station (Golden Avenue) Lift Station L13 400 Golden Avenue Battle Creek, 49015	0	0	0	169,100
Sewer	Lift Station (Capital Avenue) Lift Station O17 911 Capital Avenue Battle Creek, 49015	0	0	0	225,800
Sewer	Lift Station (Goodale Avenue) Lift Station B63 185 West Goodale Avenue Battle Creek, 49037	0	0	0	150,100
Sewer	Lift Station (Harmonia Road) Lift Station L36 1198 Harmonia Road Springfield, 49015	0	0	0	148,600
Sewer	Lift Station (Beadle Lake Road) Lift Station E42 941 Beadle Lake Road Battle Creek, 49014	0	0	0	83,100
Sewer	Lift Station (Jackson Street) Lift Station S60 950 Jackson Street West Battle Creek, 49017	0	0	0	155,200
Sewer	Lift Station (Jennings Road) Lift Station L16 1101 Lakeshore Drive Battle Creek, 49015	0	0	0	141,200
Sewer	Lift Station (Kelly Avenue) Lift Station B59 85 Kelly Avenue Battle Creek, 49017	0	0	0	347,900
Sewer	Lift Station (Lake Front Drive) Lift Station L4 91 Lake Front Drive Battle Creek, 49015	0	0	0	188,600
Sewer	Lift Station (Main Street) Lift Station O28 703 Main Street Emmett Township, 49014	0	0	0	225,700
Sewer	Lift Station (East Michigan Avenue) Lift Station X38 1075 East Michigan Avenue Battle Creek, 49017	0	0	0	321,100
Sewer	Lift Station (Minges Brook) Lift Station O15 1970 Capital Avenue Battle Creek, 49037	385,000	0	385,000	0
Sewer	Lift Station (National Guard) Lift Station B67 16840 West Dickman Road Battle Creek, 49015	0	0	0	192,600
Sewer	Lift Station (Parkshore) Lift Station E45 197 Parkshore Drive Battle Creek, 49014	0	0	0	114,300

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Sewer	Lift Station (Prospect Place) Lift Station L11 748 Prospect Place Battle Creek, 49014	0	0	0	174,200
Sewer	Lift Station (Raymond Road) Lift Station O31 966 North Raymond Road Battle Creek, 49014	0	0	0	217,600
Sewer	Lift Station (Lavista Avenue) Lift Station L8 271 South La Vista Avenue Battle Creek, 49015	0	0	0	164,500
Sewer	Lift Station (Columbia Avenue) Lift Station L9 4763 West Columbia Avenue Battle Creek, 49015	0	0	0	315,700
Sewer	Lift Station (Union Street) Lift Station B68 290 Union Street South Battle Creek, 49014	0	0	0	236,100
Sewer	Lift Station (Viking Drive) Lift Station O22 261 Viking Drive Battle Creek, 49017	0	0	0	184,200
Sewer	Lift Station (Woodgate Road) Lift Staion S65 699 Woodgate Road Battle Creek, 49017	0	0	0	155,900
Sewer	Lift Station (York Avenue) Lift Station L12 140 York Avenue Battle Creek, 49015	0	0	0	132,600
Sewer	Lift Station (Windemere Street) Lift Station L127 310 Windemere Street Battle Creek, 49015	0	0	0	109,700
Sewer	Lift Station (Roosevelt Avenue) Lift Station L128 393 East Roosevelt Avenue Battle Creek, 49017	0	0	0	88,300
Sewer	Lift Station (Abbington Circle) Lift Station L129 168 Abbington Circle Battle Creek, 49015	0	0	0	105,500
Sewer	Lift Station (River Road) Lift Station L130 3879 West River Road Battle Creek, 49015	0	0	0	162,100
Sewer	Lift Station (Breckenridge Lake) Lift Station S120 32 Breckenridge Lane Battle Creek, 49015	0	0	0	106,300
Sewer	Lift Station (6 1/2 Mile Road-13100) Lift Station E122 13100 6 1/2 Mile Road Battle Creek, 49014	0	0	0	124,000
Sewer	Lift Station (6 1/2 Mile Road-13785) Lift Station E123 13785 6 1/2 Mile Road Battle Creek, 49014	0	0	0	146,000
Sewer	Lift Station 6 1/2 Mile Road-14400 Lift Station 14400 6 1/2 Mile Road Battle Creek, 49014	0	0	0	186,600
Sewer	Liftstation (6 1/2 Mile Road-15154) Lift Station O125 15154 6 1/2 Mile Road Battle Creek, 49014	0	0	0	171,300
Sewer	Lift Station (Fountain Street) Lift Station B57 78 East Fountain Street Battle Creek, 49017	0	0	0	105,400

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Sewer	Lift Station (Oneita Street) Lift Station Building B69 315 Oneita Streetz Battle Creek, 49037	0	0	0	62,800
Sewer	Lift Station (Morgan Avenue) Lift Station S62 31 Morgan Avenue West Battle Creek, 49037	0	0	0	57,900
Sewer	Lift Station (Hanna Street) Lift Station Building B58 75 Hannah Street Battle Creek, 49014	0	0	0	141,200
Sewer	Lift Station (Helmer Road) Lift Station B73 247 Helmer Road North Battle Creek, 49015	0	0	0	123,500
Sewer	Lift Station (Beaver Dam Road) Lift Station L35 16 Beaver Dam Road Battle Creek, 49015	0	0	0	94,800
Sewer	Lift Station (Goguac Road) Lift Station X76 1331 West Goguac Road Battle Creek, 49015	0	0	0	50,100
Sewer	Lift Station (Beadle Lake Road) Lift Station S53 1365 Beadle Lake Road Battle Creek, 49014	0	0	0	54,000
Sewer	Monroe Beach Lift Station Building S41 1671 Beadle Lake Road Battle Creek, 49014	0	0	0	96,800
Sewer	Lift Station (East Drive) Lift Station Building E44 7523 E Drive North Battle Creek, 49014	0	0	0	91,400
Sewer	Lift Station (Kistler Road) Lift Station E32 3072 Beadle Lake Road Battle Creek, 49014	0	0	0	84,800
Sewer	Lift Station (Council Crest) Lift Station Building S47 4111 Council Crest Circle Battle Creek, 49014	0	0	0	98,700
Sewer	Lift Station (Grand Castle) Lift Station Building S51 121 Grand Castle Terrace Battle Creek, 49014	0	0	0	54,000
Sewer	Lift Station (Golden Avenue) Lift Station Building S46 622 Golden Avenue Battle Creek, 49014	0	0	0	90,000
Sewer	Lift Station (Olive Road) Lift Station S48 1200 Olive South Battle Creek, 49014	0	0	0	131,300
Sewer	Lift Station (Princetown Avenue) Lift Station S55 236 North Princeton Avenue Battle Creek, 49015	0	0	0	57,100
Sewer	Lift Station (Bowers Street) Lift Station S54 539 Bowers Street East Battle Creek, 49014	0	0	0	52,400
Sewer	Lift Station (Electric Avenue) Lift Station S49 331 Electric Avenue Battle Creek, 49014	0	0	0	121,800
Sewer	Lift Station (Mill Street) Lift Station S50 3 Mill Street Battle Creek, 49014	0	0	0	95,700

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Sewer	Lift Station (Hawthorne Avenue) Lift Station S33 331 Hawthorne Avenue Battle Creek, 49014	0	0	0	163,700
Sewer	Lift Station (Chambers Street) Lift Station E34 31 Chambers Street Battle Creek, 49014	0	0	0	86,600
Sewer	Lift Station (Wanodoger) Lift Station P20 105 Wanondoger Street Battle Creek, 49017	0	0	0	205,600
Sewer	Lift Station (Borden Drive) Lift Station P21 224 Borden Drive Battle Creek, 49017	0	0	0	125,300
Sewer	Lift Station P-26 (North Street Mary's Lake Road) 21154 North St. Mary's Lake - 2 Battle Creek, 49015	0	0	0	109,000
Sewer	Lift Station (MEA) Lift Station P25 202 St. Mary's Lake Road Battle Creek, 49015	0	0	0	171,500
Sewer	Lift Station (Dickman Road) Lift Station B70 15500 West Dickman Road Battle Creek, 49015	0	0	0	143,500
Sewer	Lift Station (St. Mary's Lake 8) Lift Station Building X87 123 1/2 St. Mary's Lake Road Battle Creek, 49015	0	0	0	56,600
Sewer	Lift Station (Base Avenue) Lift Station X95 100 Base Avenue Springfield, 49037	0	0	0	117,500
Sewer	Lift Station (F Drive) Lift Station S97 10301 F Drive North Emmett Township, 49015	0	0	0	168,200
Sewer	Lift Station (Buckner Drive) Lift Station L98 400 Buckner Drive Battle Creek, 49015	0	0	0	193,700
Sewer	Lift Station (Washington Avenue) Lift Station T99 760 North Washington Avenue Battle Creek, 49037	0	0	0	139,900
Sewer	Lift Station Halladay Lift Station T101 115 1/2 Halladay Drive Battle Creek, 49015	0	0	0	120,800
Sewer	Lift Station (Bedford 1) Lift Station X102 275 1/2 Hibbard Street Battle Creek, 49015	0	0	0	51,200
Sewer	Lift Station (Bedford 5) Lift Station X106 20801 1/2 Carpenter Drive Battle Creek, 49015	0	0	0	58,500
Sewer	Lift Station (Bedford 6) Lift Station X107 332 1/2 Carpenter Drive Battle Creek, 49015	0	0	0	68,000
Sewer	Lift Station (Bedford 7) Lift Station X108 350 1/2 Carpenter Drive Battle Creek, 49015	0	0	0	51,400
Sewer	Lift Station (Bedford 14) Lift Station X114 701 Sylvan Drive Battle Creek, 49017	0	0	0	59,700

City of Battle Creek 2023-24 Property List

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Sewer	Lift Station (Bedford 15) Lift Station X115 446 1/2 Sylvan Drive Battle Creek, 49015	0	0	0	64,900
Sewer	Lift Station (Pine Knoll) Lift Station S117 530 Pine Knoll Battle Creek, 49015	0	0	0	165,300
Sewer	Lift Station (State Street) Lift Station B118 135 East State Street Battle Creek, 49015	0	0	0	151,600
Sewer	Bailey Park Lift Station X119 C.O. Brown - Bailey Park Battle Creek, 49015	0	0	0	58,500
Sewer	Lift Station (Beadle Lake Road) Lift Station E40 1111 Woodland Beach Road Battle Creek, 49014	0	0	0	88,900
Sewer	Lift Station Building E-126 1310108 1/2 Mile Road (8 1/2 Mile / Golden) Emmett Twp.	0	0	0	116,000
Sewer	Lift Station Building L-131 164 Stonegate Lot 12 Battle Creek	0	0	0	108,000
Sewer	Lift Station Building S-132 1626 Avenue A Springfield	0	0	0	132,000
Sewer	Lift Station Building Private 436 Porter Street (Battle Creek Sweetener Terminal) Battle Creek	0	0	0	78,000
Sewer	Lift Station Building 6385 B Drive N (PVT Aspen Dental / AT&T) Emmett Twp.	0	0	0	78,000
	SEWER TOTAL	**49,827,400**	**601,100**	**50,428,500**	**42,188,900**
Water	Verona Pump Station Pump Station 250-251 Brigden Drive Battle Creek, 49014	18,981,500	183,900	19,165,400	0
Water	Verona Pump Station RIM Building 250-251 Brigden Drive Battle Creek, 49014	28,169,800	106,000	28,275,800	0
Water	Verona Pump Station Cold Storage Building 250 Brigden Drive Battle Creek, 49014	445,962	170,000	615,962	0
Water	Water Maintenance Shed 252 Brigden Dr. Battle Creek, 49014	376,700	109,300	486,000	0
Water	Pump House (Eldred Street) 134 Eldred Street Battle Creek, 49015	325,000	0	325,000	0
Water	Pump House (Eldred Street) 5M Gallon Water Tank 134 Eldred Street Battle Creek, 49015	0	0	0	2,950,000
Water	Pump House (Eldred Street) 3.8M Gallon Water Tank 130 Eldred Street Battle Creek, 49015	0	0	0	2,203,800
Water	Pump House 5 2410 W. Columbia Battle Creek, 49015	105,900	0	105,900	0
Water	Pump House 7 2410 W. Columbia Battle Creek, 49015	69,600	0	69,600	0
Water	Switchgear 203 Brigden Drive Battle Creek, 49014	247,100	0	247,100	0

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Water	Washington Street Radio Radio Tower South Washington St & Rittenhouse Battle Creek, 49037	0	0	0	56,400
Water	Pump House 13 Well Field	213,000	0	213,000	0
Water	Pump House 14 200 Bridge Street Battle Creek, 49017	170,000	0	170,000	0
Water	Pump House 15 Across from the river Battle Creek, 49015	170,000	0	170,000	0
Water	Pump House 17 Well Field Battle Creek, 49015	170,000	0	170,000	0
Water	Pump House 18 Brigden Dr.	205,000	0	205,000	0
Water	Pump House 19 Well Field Battle Creek, 49015	211,000	0	211,000	0
Water	Pump House 20 Well Field Battle Creek, 49015	241,000	0	241,000	0
Water	Pump House 21 Well Field Battle Creek, 49015	220,000	0	220,000	0
Water	Pump House 23 Well Field Battle Creek, 49015	182,000	0	182,000	0
Water	Pump House 24 Well Field Battle Creek, 49015	193,000	0	193,000	0
Water	Pump House 25 Well Field Battle Creek, 49015	185,000	0	185,000	0
Water	Pump House 26 Well Field Battle Creek, 49015	175,000	0	175,000	0
Water	Pump House 27 Well Field Battle Creek, 49015	175,000	0	175,000	0
Water	Pump House 28 Well Field Battle Creek, 49015	185,000	0	185,000	0
Water	Pump House 29 Brigden Dr. Battle Creek, 49015	203,000	0	203,000	0
Water	Pump House 30 311 Kellogg Street Battle Creek, 49015	170,000	0	170,000	0
Water	Pump House 36 Well Field Battle Creek, 49015	170,000	0	170,000	0
Water	Pump House 37 Well Field Battle Creek, 49015	150,000	0	150,000	0
Water	Pump House 38 Well Field Battle Creek, 49015	150,000	0	150,000	0
Water	Pump House 39 Well Field Battle Creek, 49015	180,000	0	180,000	0
Water	Pump House 40 Well Field Battle Creek, 49015	178,000	0	178,000	0
Water	Pump House 41 Well Field Battle Creek, 49015	178,000	0	178,000	0
Water	Pump House 42 Well Field Battle Creek, 49015	256,000	0	256,000	0

City of Battle Creek 2023-24 Property List

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Water	Pump House 43 Well Field Battle Creek, 49015	256,000	0	256,000	0
Water	Pump House 47 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 48 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 49 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 50 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 51 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 52 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 53 250 Brigden Drive Battle Creek, 49015	260,000	0	260,000	0
Water	Radio Building 1125 W. Territorial	12,334	0	12,334	0
Water	Pump House 44 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 45 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 46 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Pump House 54 Well Field Battle Creek, 49015	260,000	0	260,000	0
Water	Hill Brady Road Water Tower 1000 Hill Brady Road Battle Creek, 49015	0	0	0	2,852,000
Water	Kellogg Road Water Tower 311 Kellogg Road Battle Creek, 49015	0	0	0	2,871,000
Water	Gethings Road Water Tower 277 Gethings Road Battle Creek, 49015	0	0	0	4,565,000
Water	Beckly Road Pump Station 1.5M Gallon Water Tank 5230 Beckley Road Battle Creek, 49015	0	0	0	1,312,100
Water	Beckly Road Pump Station 5230 Beckley Road Battle Creek, 49015	273,900	0	273,900	0
Water	Pump House 22 - Well Field Battle Creek, 49015	0	0	0	53,552
	WATER TOTAL	**56,453,796**	**569,200**	**57,022,996**	**16,863,852**
DPW	Public Works 150 Kendall Street South Battle Creek, 49037	16,468,500	2,364,100	18,832,600	0
DPW	Public Works Kesam Building (Storage Only) 150 Kendall Street South Battle Creek, 49037	591,600	10,500	602,100	0
DPW	Equipment Center 154 Kendall Street South Battle Creek, 49037	5,512,000	570,500	6,082,500	0
	DPW TOTAL	**22,572,100**	**2,945,100**	**25,517,200**	**0**
Self-Insurance	Commerce Pointe Office Building 77 E. Michigan Avenue Battle Creek, 49017	10,484,800	0	10,484,800	0

City of Battle Creek

2023-24 Property List

Fund	Building/Location Description	Appraised Building	Suggested Contents	Total Building & Contents	Structures Other Than a Building
Self-Insurance	Kingman Museum 175 Limit Street Battle Creek, 49037	3,225,600	0	3,225,600	0
	SELF INSURANCE TOTAL	**13,710,400**	**0**	**13,710,400**	**0**
	TOTAL	**342,318,396**	**17,904,900**	**360,223,296**	**62,673,252**

Resolution NO. 358

A Resolution seeking approval for updates to the Title VI Non-Discrimination Plan.

BATTLE CREEK, MICHIGAN - 2/6/2024

Resolved by the Commission of the City of Battle Creek:

That recently, through the Michigan Department of Transportation's (MDOT) Statewide Title VI Coordinator, the City received guidance for Title VI Complaint Procedures per the Federal Highway Administration (FHWA.) All Title VI complaints will now be forwarded to MDOT's Statewide Title VI Coordinator unless forward directly to FHWA. No recipient or subrecipient is to investigate any Title VI complaint unless delegated to do so by FHWA. MDOT is requiring that all recipients and subrecipients immediately update their Title VI Plans based on the new guidance.

This Resolution, if approved adopts updates to the City of Battle Creek's Title VI Non-Discrimination Plan.

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Ted Dearing, Assistant City Manager

Department: City Manager

SUMMARY

A Resolution seeking approval for updates to the Title VI Non-Discrimination Plan.

BUDGETARY CONSIDERATIONS

HISTORY, BACKGROUND and DISCUSSION

Recently, through the Michigan Department of Transportation's (MDOT) Statewide Title VI Coordinator, the City received guidance for Title VI Complaint Procedures per the Federal Highway Administration (FHWA.)

All Title VI complaints will now be forwarded to MDOT's Statewide Title VI Coordinator unless forward directly to FHWA. No recipient or subrecipient is to investigate any Title VI complaint unless delegated to do so by FHWA.

MDOT is requiring that all recipients and subrecipients immediately update their Title VI Plans based on the new guidance.

DISCUSSION OF THE ISSUE

POSITIONS

ATTACHMENTS:

File Name	Description
City_of_Battle_Creek_Title_VI_Plan_updated_2_6_2024_redline.pdf	City of Battle Creek Title VI Plan updated 2-6-2024 - Redline.pdf
City_of_Battle_Creek_Title_VI_Plan_updated_2_6_2024_CLEAN.pdf	City of Battle Creek Title VI Plan updated 2-6-2024 - CLEAN.pdf

CITY OF BATTLE CREEK

TITLE VI
NON-DISCRIMINATION PLAN

10 North Division Street
Suite 206
Battle Creek, MI 49015
Phone: (269) 966-3378
Fax: (269) 966-6654
Website: www.battlecreekmi.gov

Title VI Coordinator:
Ted Dearing, Assistant City Manager
Email: tedearing@battlecreekmi.gov

TABLE OF CONTENTS

Organization Chart…….…..3

Introduction…….....4

Non-Discrimination Policy Statement……..……..……..……..…7

Standard Title VI Assurances ……...……..…9

Authorities ……...11

Definitions ……....12

Administration ……14

Limited English Proficiency (LEP)
……..~~15~~16

Environmental Justice (EJ)
……~~16~~17

Filing a Title VI Complaint
……..……..~~18~~19

Investigation
……~~19~~20

Appendix A – Required Contract Language
……...~~21~~24

Appendix B – Transfer of Property
……..…~~23~~26

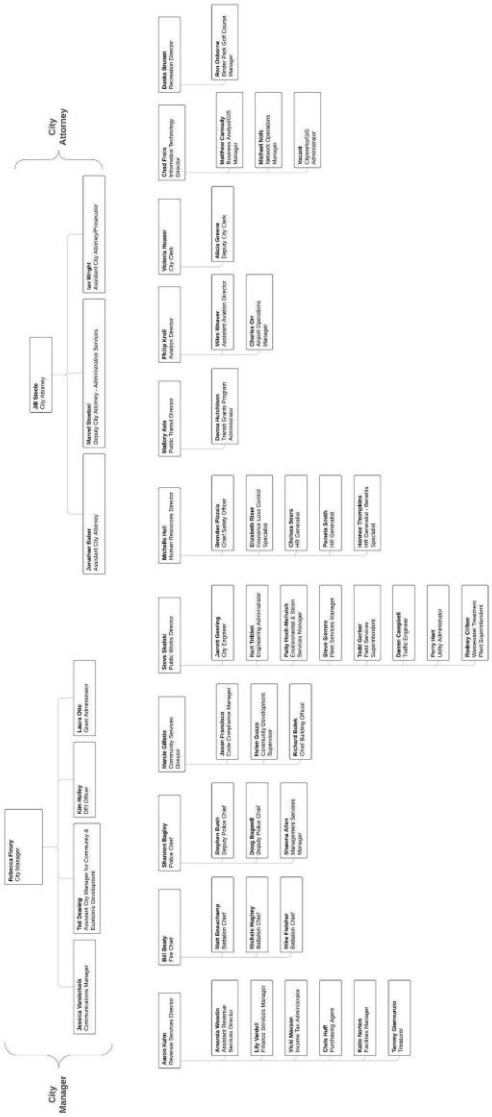
Appendix C – Permits, Leases, and Licenses
…….…..~~25~~28

Appendix D – Title VI Complaint Form
……...…~~26~~29

Appendix E – Determine/Distinguish Significant/Non-Significant Effects
……...…~~28~~31

Appendix F – Program Compliance/Program review Goals for Current Plan Year
……..~~29~~32

CITY OF BATTLE CREEK
ORGANIZATION CHART



INTRODUCTION

The City of Battle Creek was incorporated in 1859 and is located nearly halfway between Chicago and Detroit. Known as "Cereal City", the City of Battle Creek serves as hub for breakfast food giants Kellogg Company and Post Cereals. The City of Battle Creek has also served as the long-time home of Sojourner Truth, one of the country's most notable civil rights figures. The City of Battle Creek serves all people of the state of Michigan, including minority populations, low-income populations, the elderly, persons with disabilities, and those who traverse the City. The City of Battle Creek recognizes its responsibility to provide fairness and equity in all of its programs, services, and activities, and that it must abide by and enforce federal and state civil rights legislation.

Title VI of the Civil Rights Act of 1964, is the overarching civil rights law which prohibits discrimination based on race, color, or national origin, in any program, service or activity that receives federal assistance. Specifically, Title VI assures that, "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance." Title VI has been broadened by related statutes, regulations and executive orders. Discrimination based on sex is prohibited by Section 324 of the Federal-Aid Highway Act, which is the enabling legislation of the Federal Highway Administration (FHWA). The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 prohibit unfair and inequitable treatment of persons as a result of projects which are undertaken with Federal financial assistance. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal-aid recipients and contractors whether those programs and activities are federally funded or not.

In addition to statutory authorities, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," signed in February of 1994, requires federal agencies to achieve Environmental Justice as part of its mission by identifying disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. Environmental Justice initiatives are accomplished by involving the potentially affected public in the development of transportation projects that fit within their communities without sacrificing safety or mobility. In 1997, the U.S. Department of Transportation (USDOT) issued its DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations to summarize and expand upon the requirements of Executive Order 12898 on Environmental Justice. Also, Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)," provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance.

As a recipient of federal financial assistance, the City of Battle Creek must provide access to individuals with limited ability to speak, write, or understand the English language. The City will not restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under its programs or projects. Individuals may not be subjected to criteria or methods of administration which cause

adverse impact because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program because of race, color or national origin. Therefore, the primary goals and objectives of the City of Battle Creek's Title VI Program are:

1. To assign roles, responsibilities, and procedures for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related regulations and directives;

2. To ensure that people affected by the City's programs and projects receive the services, benefits, and opportunities to which they are entitled without regard to race, color, national origin, age, sex, or disability;

3. To prevent discrimination in the City of Battle Creek's programs and activities, whether those programs and activities are federally funded or not;

4. To establish procedures for identifying impacts in any program, service, or activity that may create illegal adverse discrimination on any person because of race, color, national origin, age, sex, or disability; or on minority populations, low-income populations, the elderly, and all interested persons and affected Title VI populations;

5. To establish procedures to annually review Title VI compliance within specific program areas within the City;

6. To set forth procedures for filing and processing complaints by persons who believe they have been subjected to illegal discrimination under Title VI in the City's services, programs or activities.

As a sub-recipient of federal transportation funds, the City of Battle Creek must comply with federal and state laws, and related statutes, to ensure equal access and opportunity to all persons, with respect to transportation services, facilities, activities, and programs, without regard to race, color, national origin, sex, socio-economic status, or geographical location. Every effort will be made to prevent discrimination in any program or activity, whether those programs and activities are federally funded or not, as guaranteed by the Civil Rights Restoration Act of 1987.

The City of Battle Creek shall also ensure that their sub-recipients adhere to state and federal law and include in all written agreements or contracts, assurances that the sub-recipient must comply with Title VI and other related statutes. The City of Battle Creek, as a sub-recipient who distributes federal transportation funds, shall monitor their sub-recipients for voluntary compliance with Title VI. In the event that non-compliance is discovered, the City will make a good faith effort to ensure that the sub-recipient corrects any deficiencies arising out of complaints related to Title VI; and that sub-recipients will proactively gauge the impacts of any program or activity on minority populations and low-income populations, the elderly, persons with disabilities, all interested persons and affected Title VI populations.

Discrimination under Title VI

There are two types of illegal discrimination prohibited under Title VI and its related statutes. One type of discrimination which may or may not be intentional is "disparate treatment." Disparate treatment is defined as treating similarly situated persons differently because of their race, color, national origin, sex, disability, or age.

The second type of illegal discrimination is "disparate impact." Disparate impact discrimination occurs when a "neutral procedure or practice" results in fewer services or benefits, or inferior services or benefits, to members of a protected group. With disparate impact, the focus is on the consequences of a decision, policy, or practice rather than the intent.

The City of Battle Creek's efforts to prevent such discrimination must address, but not be limited to, a program's impacts, access, benefits, participation, treatment, services, contracting opportunities, training, investigation of complaints, allocation of funds, prioritization of projects, and the overarching functions of planning, project development and delivery, right-of-way, construction, and research.

The City of Battle Creek has developed this Title VI Plan to assure that services, programs, and activities of the City are offered, conducted, and administered fairly, without regard to race, color, national origin, sex, age, or disability of the participants or beneficiaries of federally funded programs, services, or activities (see Title VI Assurances).

CITY OF BATTLE CREEK
NON-DISCRIMINATION POLICY STATEMENT

The City of Battle Creek reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

> "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." In applying this policy, the City and its sub-recipients of federal funds shall not:

1. Deny any individual with any service, opportunity, or other benefit for which such individual is otherwise qualified;

2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;

3. Subject any individual to segregated or disparate treatment in any manner related to such individual's receipt of services or benefits;

4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;

5. Adopt or use methods of administration, which would limit participation by any group of recipients or subject any individual to discrimination;

6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;

7. Permit discriminatory activity in a facility built in whole or in part with federal funds;

8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;

9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English speaking ability, when requested and as appropriate;

10. Subject an individual to discriminatory employment practices under any federally funded program whose objective is to provide employment;

11. Locate a facility in any way, which would limit or impede access to a federally-funded service or benefit.

The City of Battle Creek will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The City of Battle Creek designates Ted Dearing, Assistant City Manager, as the Title VI Coordinator. The Assistant City Manager will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the City of Battle Creek complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the City of Battle Creek and Title VI may be directed to the Assistant City Manager, 10 North Division Street, Suite 206, Battle Creek, MI 49015; Phone (269) 966-3378; Fax: (269) 966-6654; Email: tedearing@battlecreekmi.gov.

_____

~~Dave Walters~~Mark Behnke
Mayor

_____

Ted Dearing
Assistant City Manager/Title VI Coordinator

CITY OF BATTLE CREEK
TITLE VI ASSURANCES

The City of Battle Creek (hereinafter referred to as the "Recipient") hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the "Act"), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs for the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7 (a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurance with respect to the Federal Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility" as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.

2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Programs and, in adapted form in all proposals for negotiated agreements:

   "The (Recipient), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.

4. That the Recipient shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.

7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal Aid Highway Program.

8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.

9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom it delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

City of Battle Creek

_____ _____

~~Dave Walters~~Mark Behnke, Mayor Date

AUTHORITIES

Title VI of the Civil Rights Act of 1964, 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h);

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin (including Limited English Proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance (please refer to 23 CFR 200.9 and 49 CFR 21). Related statutes have broadened the grounds to include age, sex, low income, and disability.

The Civil Rights Restoration Act of 1987 also broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S. 557] March 22, 1988).

Federal Aid Highway Act of 1973, 23 USC 324: No person shall on the ground of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance under this title or carried on under this title.

Age Discrimination Act of 1975, 42 USC 6101: No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

Americans With Disabilities Act of 1990 PL 101-336: No qualified individual with a disability shall, by reason of his/her disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination by a department, agency, special purpose district or other instrumentality of a state or local government.

Section 504 of the Rehabilitation Act of 1973: No qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance.

USDOT Order 1050.2: Standard Title VI Assurances

EO12250: Department of Justice Leadership and coordination of Non-discrimination Laws.

EO12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.

28 CFR 50.3: Guidelines for the enforcement of Title VI of the Civil Rights Act of 1964.

EO13166: Improving Access to Services for Persons with Limited English Proficiency.

DEFINITIONS

Adverse Effects – The totality of significant individual or cumulative human health or environmental effects including interrelated social and economic effects, which may include, but are not limited to: (See Appendix E for additional discussion of "significant")

- Bodily impairment, infirmity, illness or death
- Air, noise and water pollution and soil contamination
- Destruction or disruption of man-made or natural resources
- Destruction or diminution of aesthetic values
- Destruction or disruption of community cohesion or community's economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment effects
- Displacement of person's businesses, farms or non-profit organizations
- Increased traffic congestion, isolation, exclusion or separation of minority or low-income individuals within a given community or from the broader community
- Denial of, reduction in, or significant delay in the receipt of benefits of the City programs, policies and activities

Federal Assistance – Includes grants and loans of federal funds; the grant or donation of federal property and interests in property; the detail of federal personnel, federal property or any interest in such property without consideration or at a nominal consideration or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and any federal agreement, arrangement or other contract which has, as one of its purposes, the provision of assistance.

Limited English Proficiency - Individuals with a primary or home language other than English who must, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit provided by the City.

Low-Income – A person whose median household income is at or below the Department of Health and Human Service Poverty guidelines (see http://aspe.hhs.gov/poverty/).

Low-Income Population – Any readily identifiable group of low-income persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Minority – A person who is:

a. Black – A person having origins in any of the black racial groups of Africa;
b. Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race;
c. Asian American – A person having origins in any of the original people of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands; or

d. American Indian and Alaskan Native – A person having origins in any of the original people of North America and who maintains cultural identification through tribal affiliation or community recognition.

Minority Population – Any readily identifiable groups of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Non-Compliance – A recipient has failed to meet prescribed requirements and has shown an apparent lack of good faith effort in implementing all the requirements of Title VI and related statutes.

Persons – Where designation of persons by race, color or national origin is required, the following designation ordinarily may be used; "White not of Hispanic origin", "Black not of Hispanic origin", "Hispanic", "Asian or Pacific Islander", "American Indian or Alaskan Native". Additional sub-categories based on national origin of primary language spoken may be used, where appropriate, on either a national or a regional basis.

Program – Includes any road or park project including planning or any activity for the provision of services financial aid or other benefits to individuals. This includes education or training, work opportunities, health welfare, rehabilitation, or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient.

Recipient - Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof, but does not include any ultimate beneficiary under any such program.

Significant Adverse effects on Minority and Low-Income Populations – An adverse effect that:

a. is predominantly borne by a minority population and/or a low-income population, or
b. will be suffered by the minority population and/or low-income population and is shown to be appreciably more severe or greater in magnitude than the adverse effect that will be suffered by the non-minority population and/or non-low-income population.

Sub-Recipient – Any agency such as a council of governments, regional planning agency, or educational institution, for example, that received Federal Highway Administration (FHWA) funds through the State DOT and not directly from the FHWA. Other agencies, local governments, contractors, consultants that receive these funds are all considered sub-recipients.

ADMINISTRATION – GENERAL

The City of Battle Creek designates Ted Dearing, Assistant City Manager, as the Title VI Coordinator (hereinafter referred to as the "Title VI Coordinator"). Mr. Dearing shall have lead responsibility for coordinating the administration of the Title VI and related statutes, programs, plans, and assurances.

Complaints: If any individual believes that he/she or any other program beneficiaries have been the object of unequal treatment or discrimination as to the receipt of benefits and/or service, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age or disability, he/she may exercise his/her right to file a complaint with the City. Complaints may be filed with the Title VI Coordinator . ~~—~~and receipt will be acknowledged by the Coordinator and the complaint will be forwarded to either MDOT's Statewide Title VI Coordinator or directly to the FHWA.~~Every effort will be made to resolve complaints informally at the lowest level.~~

Data Collection: Statistical data on race, color, national origin, English language ability and sex of participants in and beneficiaries of the City programs; e.g., impacted citizens and affected communities will be gathered and maintained by the City. The gathering procedures will be reviewed annually to ensure sufficiency of the data in meeting the requirements of the Title VI program.

Program Reviews: Special emphasis program reviews will be conducted based on the annual summary of Title VI activities, accomplishments, and problems. The reviews will be conducted by the Title VI Coordinator to assure effectiveness in their compliance of Title VI provisions. The Title VI Coordinator will coordinate efforts to ensure the equal participation in all their programs and activities at all levels. The City does not have any special emphasis programs at this time.

Title VI Reviews on Sub-Recipients: Title VI compliance reviews will be conducted annually by the Title VI Coordinator. Priority for conducting reviews will be given to those recipients of federal (U.S. Department of Transportation) funds with the greatest potential of impact to those groups covered by the Act. The reviews will entail examination of the recipients' adherence to all Title VI requirements. The status of each review will be reported in the annual update and reported to relevant U.S. Department of Transportation (USDOT) modes upon request.

Annual Reporting Form: The Title VI Coordinator will be responsible for coordination, compilation, and submission of the annual reporting form data to the Michigan Department of Transportation (MDOT), Civil Rights Program Unit via the Sub-Recipient Annual Certification Form (MDOT form #0179) by October 5th.

Title VI Plan Updates: If updated, a copy of Title VI Plan will be submitted to the MDOT, Civil Rights Program Unit, as soon as the update has been completed, or as soon as practicable, and no later than 30 days if significant changes are made.

Public Dissemination: The City will disseminate Title VI Program information to the City employees and to the general public. Title VI Program information will be submitted to sub-

recipients, contractors and beneficiaries. Public dissemination will include inclusions of Title VI language in contracts and publishing the City's Title VI Plan within 90 days of approval on the main page of the City of Battle Creek's internet website, at www.battlecreekmi.gov.

Remedial Action: The City, through the Title VI Coordinator, will actively pursue the prevention of Title VI deficiencies and violations and will take the necessary steps to ensure compliance with all program administrative requirements. When deficiencies are found, procedures will be promptly implemented to correct the deficiencies and to put in writing the corrective action(s). The period to determine corrective action(s) and put it/them in writing to effect compliance may not exceed 90 days from the date the deficiencies are found.

LIMITED ENGLISH PROFICIENCY (LEP)

On August 11, 2000, President William J. Clinton signed an executive order, Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency[i], to clarify Title VI of the Civil Rights Act of 1964. It had as its purpose, to ensure accessibility to programs and services to otherwise eligible persons who are not proficient in the English language.

This executive order stated that individuals who do not speak English well and who have a limited ability to read, write and speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounter[ii]. These individuals are referred to as being limited in their ability to speak, read, write, or understand English, hence the designation, "LEP," or Limited English Proficient. The Executive Order states that:

> "Each federal agency shall prepare a plan to improve access to its federally conducted programs and activities by eligible LEP persons. Each plan shall be consistent with the standards set forth in the LEP Guidance, and shall include the steps the agency will take to ensure that eligible LEP persons can meaningfully access the agency's programs and activities."

Not only are all federal agencies required to develop LEP plans as a condition of receiving federal financial assistance, recipients have to comply with Title VI and LEP guidelines of the federal agency from which funds are provided as well.

Federal financial assistance includes grants, training, use of equipment, donations of surplus property, and other assistance. Recipients of federal funds range from state and local agencies, to nonprofits and organizations. Title VI covers a recipient's entire program or activity. This means all parts of a recipient's operations are covered, even if only one part of a recipient's organization receives the federal assistance. Simply put, any organization that receives federal financial assistance is required to follow this Executive Order.

The City of Battle Creek receives funds from the US Department of Transportation via the Federal Highway Administration.

For more information regarding our policies on LEP, copy of our LEP plan can be found on our website at www.battlecreekmi.gov or requested from:

City of Battle Creek
Attn: Ted Dearing
10 North Division Street
Suite 206
Battle Creek, MI 49015
Phone: (269) 966-3378
Fax: (269) 966-6654
Email: tedearing@battlecreekmi.gov

ENVIRONMENTAL JUSTICE (EJ)

Compliance with Title VI includes ensuring that no minority or low income population suffers "disproportionately high and adverse human health or environmental effect" due to any "programs, policies and activities" undertaken by any agency receiving federal funds. This obligation will be met by the City in the following ways:

- When planning specific programs or projects, identifying those populations that will be affected by a given program or project.
- If a disproportionate effect is anticipated, following mitigation procedures.
- If mitigation options do not sufficiently eliminate the disproportionate effect, discussing and, if necessary, implementing reasonable alternatives.

Disproportionate effects are those effects which are appreciably more severe for one group or predominantly borne by a single group. The City will use U.S. Census data to identify low income and minority populations.

Where a project impacts a small number or area of low income or minority populations, the City will document that:

- Other reasonable alternatives were evaluated and were eliminated for reasons such as the alternatives impacted a far greater number of people or did greater harm to the environment; etc.
- The project's impact is unavoidable;
- The benefits of the project far out-weigh the overall impacts; and
- Mitigation measures are being taken to reduce the harm to low income or minority populations.

If it is concluded that no minority and/or low income population groups are present in the project area, the City will document how the conclusion was reached. If it is determined that one or more of these population groups are present in the area, the City will administer a potential disproportionate effects test.

The following steps will be taken to assess the impact of projects on minorities and/or low income population groups:

STEP ONE: Determine if a minority or low income population is present within the project area. If the conclusion is that no minority and/or low income population is present within the project area, document how the conclusion was reached. If the conclusion is that there are minority population groups and/or low income population groups present, proceed to Step Two.

STEP TWO: Determine whether project impacts associated with the identified low income and minority populations are disproportionately high and adverse. In doing so, refer to the list of potential impacts and questions contained in Appendix E. If it is determined that there are disproportionately high and adverse impacts to minority and low income populations, proceed to Step Three.

STEP THREE: Propose measures that will avoid, minimize and/or mitigate disproportionately high and disproportionate adverse impacts and provide offsetting benefits and opportunities to enhance communities, neighborhoods and individuals affected by proposed project.

STEP FOUR: If after mitigation, enhancements and offsetting benefits to the affected populations, there remains a high and disproportionate adverse impact to minority or low income populations, then the following questions must be considered:

> Question 1: Are there further mitigation measures that could be employed to avoid or reduce the adverse effect to the minority or low income population?
> Question 2: Are there other additional alternatives to the proposed action that would avoid or reduce the impacts to the low income or minority populations?
> Question 3: Considering the overall public interest, is there a substantial need for the project?
> Question 4: Will the alternatives that would satisfy the need for the project and have less impact on protected populations (a) have other social economic or environmental impacts that are more severe than those of the proposed action (b) have increased costs of extraordinary magnitude?

STEP FIVE: Include all findings, determinations or demonstrations in the environmental document prepared for the project.

FILING A TITLE VI COMPLAINT

I. Introduction

The Title VI complaint procedures are intended to provide aggrieved persons an avenue to raise complaints of discrimination regarding the City programs, activities, and services as required by statute.

II. Purpose

The purpose of the discrimination complaint procedures is to describe the process used by the City for processing complaints of discrimination under Title VI of the Civil Rights Act of 1964 and related statutes.

III. Roles and Responsibilities

The Title VI Coordinator has the responsibility for assuring that the discrimination complaint process and procedures adhere to FHWA's guidance.
~~The Title VI Coordinator has overall responsibility for the discrimination complaint process and procedures. The Title VI Coordinator may, at his/her discretion assign a capable person to investigate the complaint.~~

~~The designated investigator will conduct an impartial and objective investigation, collect factual information and prepare a fact-finding report based upon information obtained from the investigation.~~

IV. Filing a Complaint

The complainant shall make himself/herself reasonably available to the designated investigator, to ensure completion of the investigation within the timeframes set forth.

Applicability: The complaint procedures apply to the beneficiaries of City programs, activities, and services, including but not limited to: the public, contractors, sub-contractors, consultants, and other sub-recipients of federal and state funds.

Eligibility: Any person who believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by the City or its sub-recipients, consultants, and contractors on the basis of race, color, national origin (including Limited English Proficiency), sex, age or disability may bring forth a complaint of discrimination under Title VI.

Time Limitation on Filing Complaints: Title VI complaints may be filed with the Title VI Coordinator's office. In all situations, the employees of the City must contact the Title VI Coordinator immediately upon receipt of Title VI related complaints. Within ten (10) days the City will acknowledge receipt of the complaint.

Complaints must be filed within 180 days of the alleged discrimination unless the time for filling is extended by Federal Highway Administration (FHWA.). If the complainant could not reasonably be expected to know that the act was discriminatory within the 180 day period, he/she will have 60 additional days after becoming aware of the illegal discrimination to file the complaint.

Complaints must be in writing, and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In cases where the complainant is unable or incapable of providing a written statement, the complainant will be assisted in converting the verbal complaint into a written complaint. All complaints, however, must be signed by the complainant and/or by the complainant's representative.

Items that should not be considered a formal complaint: (unless the items contain a signed cover letter specifically alleging a violation of Title VI) include but are not limited to:

1. An anonymous complaint that is too vague to obtain required information
2. Inquiries seeking advice or information
3. Courtesy copies of court pleadings
4. Newspaper articles
5. Courtesy copies of internal grievances

V. Investigation

All complaints investigations are delegated by FHWA. Allegations of discrimination are taken very seriously and will be investigated in a timely manner. The Title VI Coordinator will gather relevant information in a fair and impartial manner and will submit the complaint to MDOT's Statewide Title VI Coordinator who will forward the complaint to FHWA.

Timeframes for Investigations

For FHWA, there is no regulatory timeframe for completing investigations. However, FHWA strives to complete all tasks within 180 days from the date of acceptance.

For State DOTs that have been delegated an investigation from FHWA, 23 CFR § 200.9(b)(3) provides that State DOTs must complete investigations within 60 days of receipt (meaning the date it receives the delegated complaint from FHWA).

FHWA Investigation Potential Outcomes

First, at any time during the investigation, either FHWA or the respondent may initiate informal negotiations to resolve the issues. The FHWA always strives to resolve Title VI complaints informally, if possible.

In the absence of such negotiations, FHWA Headquarters Office of Civil Rights (HCR) (or an investigator State DOT) will draft a Report of Investigation, which should contain all relevant

data and findings, with legal conclusions and potentially include recommendations for action. FHWA is responsible for the final disposition of all complaints, including initiation and conduct of informal negotiations and the issuance of Letters of Finding (LOFs).

There are five potential outcomes for concluding an investigation:

1. The FHWA makes a finding of no violation, and the case will be closed with no further action. The FHWA will issue an LOF stating in sufficient detail the reasons for the determination of no violation.

2. If, by a preponderance of the evidence, FHWA determines the respondent has failed to comply with its Title VI requirements or threatens to fail to comply by action or inaction, then FHWA will inform the respondent and the matter will be resolved by informal means whenever possible.

    - If FHWA informally resolves the matter with the respondent by agreement, then FHWA will hold the complaint in abeyance until the respondent completes its corrective actions. If the corrective actions are completed to the FHWA's satisfaction, then the complaint will be dismissed with no further action.

    - If FHWA cannot informally resolve the matter or the respondent does not complete agreed upon corrective actions, then FHWA may issue a LOF stating that the Recipient is in noncompliance with its Title VI obligations.

3. If FHWA issues a LOF of noncompliance to the respondent, the LOF will request that the respondent provide to FHWA, within 90 days, an action plan that implements the recommendations in the LOF.

4. If FHWA approves the action plan, then the respondent will be given a reasonable amount of time to implement the plan. At the end of the implementation period, FHWA will assess whether the respondent has sufficiently corrected the deficiencies.

5. If FHWA does not approve the action plan, or the respondent is nonresponsive/uncooperative, then FHWA may seek administrative sanctions, including, but not limited to, suspension or termination of Federal funds or any other means authorized by law such as referral to USDOJ for enforcement.

    - If USDOT seeks to suspend or terminate funds, it must provide the respondent with an opportunity for a hearing on the record. If the Secretary of Transportation determines that the respondent has not complied with Title VI and voluntary

compliance cannot be secured, USDOT must notify Congress before that finding goes into effect. 49 CFR §21.13(c).

All LOFs issued by FHWA are administratively final.

~~Investigation Plan: The investigator shall prepare a written plan, which includes, but is not limited to the following:~~

- ~~Names of the complainant(s) and respondent(s)~~
- ~~Basis for complaint~~
- ~~Issues, events or circumstances that caused the person to believe that he/she has been discriminated against~~
- ~~Information needed to address the issue~~
- ~~Criteria, sources necessary to obtain the information~~
- ~~Identification of key people~~
- ~~Estimated investigation time line~~
- ~~Remedy sought by the complainant(s)~~

~~Conducting the Investigation:~~

- ~~The investigation will address only those issues relevant to the allegations in the complaint.~~
- ~~Confidentiality will be maintained as much as possible.~~
- ~~Interviews will be conducted to obtain facts and evidence regarding the allegations in the complaint. The investigator will ask questions to elicit information about aspects of the case.~~
- ~~A chronological contact sheet is maintained in the case file throughout the investigation.~~
- ~~If a Title VI complaint is received on a MDOT related contract against the City of Battle Creek, MDOT will be responsible for conducting the investigation of the complaint. Upon receipt of a Title VI complaint filed against the City of Battle Creek, the complaint and any pertinent information should immediately be forwarded to the MDOT, Civil Rights Program Unit.~~

~~Investigation Reporting Process:~~

- ~~Complaints made against a City of Battle Creek sub-recipient should be investigated by the City following the internal complaint process.~~
- ~~Within 40 days of receiving the complaint, the investigator prepares an investigative report and submits the report and supporting documentation to the office of Ted Dearing for review.~~
- ~~The Title VI Coordinator reviews the file and investigative report. Subsequent to the review, the Title VI Coordinator makes a determination of "probable cause" or "no probable cause" and prepares the decision letter.~~

Retaliation:

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The laws enforced by this City prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint please contact:

Ted Dearing
City of Battle Creek
10 North Division Street
Suite 206
Battle Creek, MI 49015
Phone: (269) 966-3378
Fax: (269) 966-6654
Email: tedearing@battlecreekmi.gov

Reporting Requirements to an External Agency

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the MDOT, Civil Rights Program Unit within 60 days of the date the ~~complaint~~ LOF was received.

Records

All records and investigative working files are maintained in a confidential area. Records are kept for three years.

APPENDIX A - [TO BE INSERTED IN ALL FEDERAL-AID CONTRACTS]

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees, as follows:

1. **Compliance with Regulations**: The contractor shall comply with Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulation, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.

3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

   a. Withholding payments to the contractor under the contract until the contractor complies and/or

b. Cancellation, termination or suspension of the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include provisions of paragraphs (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B - TRANSFER OF PROPERTY

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the State of Michigan, will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4) does hereby remise, release, quitclaim and convey unto the State of Michigan all the right, title and interest of the Department of Transportation in and to said lands described Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)*

TO HAVE AND TO HOLD said lands and interests therein unto the State of Michigan, and its successors forever, subject, however, the covenant, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the State of Michigan, its successors and assigns.

The State of Michigan, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part, on, over, or under such lands hereby conveyed (,) (and)*(2) that the State of Michigan shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and

the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this deed.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

APPENDIX C - PERMITS, LEASES AND LICENSES

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Michigan Department of Transportation, pursuant to the provisions of Assurance 7(a).

The grantee, licensee, lessee, permittee, etc., (as appropriate) for himself, his heirs, personal representative, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases, add, "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall remain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(Include in licenses, leases, permits, etc.)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to terminate the license, lease, permit, etc., and to re-enter and repossess said land and the facilities thereon, and hold the same as if said license, lease, permit, etc., had never been made or issued.

(Include in deeds)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to re-enter lands and facilities hereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Michigan Department of Transportation and its assigns.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of the Title VI of the Civil Rights Act of 1964 and the Civil Rights Act of 1987.

APPENDIX D - TITLE VI COMPLAINT FORM

CITY OF BATTLE CREEK
TITLE VI COMPLAINT FORM

Title VI of the Civil Rights Act of 1964 states that "No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance."

This form may be used to file a complaint with the City of Battle Creek based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints ~~should~~ must be filed within 180 days of the alleged discrimination unless the time for filing is extended by the Federal Highway Administration (FHWA). ~~If you could not reasonably be expected to know the act was discriminatory within 180 day period, you have 60 days after you became aware to file your complaint.~~**

If you need assistance completing this form, please contact Ted Dearing by phone at (269) 966-3378 or via e-mail at tedearing@battlecreekmi.gov.

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Please explain your relationship with the individual(s) indicated above: _____

Name of agency and department or program that discriminated:

Agency or department name: _____

Name of individual (if known): _____

Address: _____

City: _____ State: _____ Zip: _____

Date(s) of alleged discrimination:
Date discrimination began _____ Last or most recent date _____

ALLEGED DISCRIMINATION:

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

____ Race ____ Disability ____ Sex

____ Color ____ Religion ____ Income

____ Age ____ National Origin ____ Retaliation

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. (Attach additional sheets, if necessary, and provide a copy of written material pertaining to your case).

_____

_____

_____

_____

_____

_____

_____

Signature: _____ Date: _____

Please return completed form to: Ted Dearing, 10 North Division Street, Suite 206, Battle Creek, MI 49015; Phone (269) 966-3378; Fax: (269) 966-6654; Email: tedearing@battlecreekmi.gov.

Note: *The City of Battle Creek prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the City. Please inform the*

person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.

APPENDIX E - DETERMINE/DISTINGUISH SIGNIFICANT/NON-SIGNIFICANT EFFECTS

"Significant" requires considerations of both context and intensity:

(a) *Context*. This means that the significance of an action must be analyzed in several contexts such as society as a whole (human, nation), the affected region, the affected interests, and the locality. Significance varies with the setting of the proposed action. For instance, in the case of a site-specific action, significance would usually depend upon the effects in the local area rather than in the world as a whole. Both short-and long-term effects are relevant.

(b) *Intensity*. This refers to the severity of impact. Responsible officials must bear in mind that more than one agency may make decisions about partial aspects of a major action. The following should be considered in evaluating intensity:

(1) Impacts that may be both beneficial and adverse. A significant effect may exist even if, on balance, the effect would be beneficial.

"Non-significant effect" means no substantial change to an environmental component and this has no material bearing on the decision-making process.

Scientific, technical, institutional, the public's value, and the local economic conditions influence the meaning of significant effect.

If an alternative would provide a beneficial effect, then the alternative would cause no significant adverse effect. If an alternative would provide an adverse effect, the effect might be significant or the effect might be non-significant.

Determinations of "significant" and "non-significant" effects will be made by the Assistant City Manager.

APPENDIX F - PROGRAM COMPLIANCE/PROGRAM REVIEW GOALS FOR CURRENT PLAN YEAR

1. The City of Battle Creek's Title VI Plan will be communicated to each City Department Head who will review the plan with departmental employees. All City of Battle Creek employees will be trained or made aware of the Title VI and LEP policies and complaint procedures.
2. The City of Battle Creek's Title VI Plan will be published on the main page of the City's website www.battlecreekmi.gov, within 90 days of approval.
3. Appendix A will be included in all City contracts as outlined in the Title VI Plan.
4. The language in Number 2 of the City of Battle Creek's Title VI Assurances will be included in all solicitations for bids for work or material subject to the Regulations and in all proposals for negotiated agreements.
5. The procedure(s) for responding to individuals with Limited English Proficiency will be implemented.
6. A review of City facilities will be conducted in reference to compliance with the American Disabilities Act.
7. The following data will be collected and reviewed by the Title VI Coordinator and included, where appropriate, in the annual report submitted to MDOT.
   a. **Boards and Commissions:** The number of vacancies; how vacancies are advertised and filled; the number of applicants; the representation of minorities will be evaluated.
   b. **Public Meetings:** The number of open meetings; how meeting dates and times are communicated to the general public and to individuals directly affected by the meeting.
   c. **Construction Projects:** The number of construction projects and minority contractors bidding and the number selected; verification that Title VI language was included in bids and contracts for each project.
   d. **LEP Needs:** The number of requests for language assistance that were requested or required; the outcome of these requests.
   e. **Complaints:** The number of Title VI complaints received; nature of the complaints; resolution of the complaints.
   f. **Timeliness of Services:** The number of requests for services; amount of time from request to when service was delivered; number of requests denied.
   g. **Right of Way/Eminent Domain:** The number of such actions and diversity of individual(s) affected.
   h. **Program Participants:** Racial data of program participants where possible.

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[i] The executive order verbatim can be found online at http://www.usdoj.gov/crt/cor/Pubs/eolep.htm.

[ii] Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons. Federal Register: December 14, 2005 (Volume 70, Number 239)

CITY OF BATTLE CREEK

TITLE VI
NON-DISCRIMINATION PLAN

10 North Division Street
Suite 206
Battle Creek, MI 49015
Phone: (269) 966-3378
Fax: (269) 966-6654
Website: www.battlecreekmi.gov

Title VI Coordinator:
Ted Dearing, Assistant City Manager
Email: tedearing@battlecreekmi.gov

TABLE OF CONTENTS

Organization Chart…….…..3

Introduction…….....4

Non-Discrimination Policy Statement……..…….…….…….…7

Standard Title VI Assurances...……...…….…9

Authorities ……...11

Definitions ……....12

Administration ……14

Limited English Proficiency (LEP) ……..16

Environmental Justice (EJ) ……17

Filing a Title VI Complaint ……..……..19

Investigation ……20

Appendix A – Required Contract Language ……....24

Appendix B – Transfer of Property ……..…26

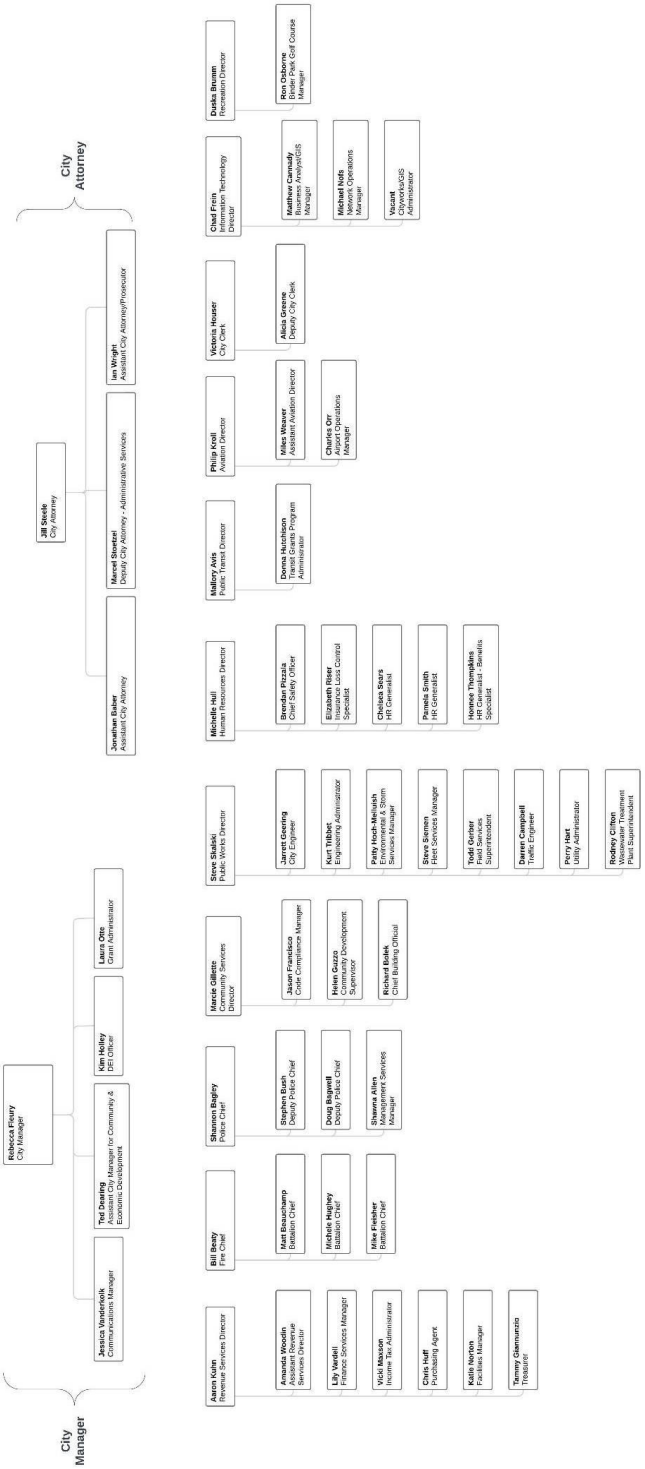
Appendix C – Permits, Leases, and Licenses …….…..28

Appendix D – Title VI Complaint Form ……...…29

Appendix E – Determine/Distinguish Significant/Non-Significant Effects ……...…31

Appendix F – Program Compliance/Program review Goals for Current Plan Year ……..32

CITY OF BATTLE CREEK
ORGANIZATION CHART



INTRODUCTION

The City of Battle Creek was incorporated in 1859 and is located nearly halfway between Chicago and Detroit. Known as "Cereal City", the City of Battle Creek serves as hub for breakfast food giants Kellogg Company and Post Cereals. The City of Battle Creek has also served as the long-time home of Sojourner Truth, one of the country's most notable civil rights figures. The City of Battle Creek serves all people of the state of Michigan, including minority populations, low-income populations, the elderly, persons with disabilities, and those who traverse the City. The City of Battle Creek recognizes its responsibility to provide fairness and equity in all of its programs, services, and activities, and that it must abide by and enforce federal and state civil rights legislation.

Title VI of the Civil Rights Act of 1964, is the overarching civil rights law which prohibits discrimination based on race, color, or national origin, in any program, service or activity that receives federal assistance. Specifically, Title VI assures that, "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance." Title VI has been broadened by related statutes, regulations, and executive orders. Discrimination based on sex is prohibited by Section 324 of the Federal-Aid Highway Act, which is the enabling legislation of the Federal Highway Administration (FHWA). The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 prohibit unfair and inequitable treatment of persons as a result of projects which are undertaken with Federal financial assistance. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal-aid recipients and contractors whether those programs and activities are federally funded or not.

In addition to statutory authorities, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," signed in February of 1994, requires federal agencies to achieve Environmental Justice as part of its mission by identifying disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. Environmental Justice initiatives are accomplished by involving the potentially affected public in the development of transportation projects that fit within their communities without sacrificing safety or mobility. In 1997, the U.S. Department of Transportation (USDOT) issued its DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations to summarize and expand upon the requirements of Executive Order 12898 on Environmental Justice. Also, Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)," provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance.

As a recipient of federal financial assistance, the City of Battle Creek must provide access to individuals with limited ability to speak, write, or understand the English language. The City will not restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under its programs or projects. Individuals may not be subjected to criteria or methods of administration which cause

adverse impact because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program because of race, color or national origin. Therefore, the primary goals and objectives of the City of Battle Creek's Title VI Program are:

1. To assign roles, responsibilities, and procedures for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related regulations and directives;

2. To ensure that people affected by the City's programs and projects receive the services, benefits, and opportunities to which they are entitled without regard to race, color, national origin, age, sex, or disability;

3. To prevent discrimination in the City of Battle Creek's programs and activities, whether those programs and activities are federally funded or not;

4. To establish procedures for identifying impacts in any program, service, or activity that may create illegal adverse discrimination on any person because of race, color, national origin, age, sex, or disability; or on minority populations, low-income populations, the elderly, and all interested persons and affected Title VI populations;

5. To establish procedures to annually review Title VI compliance within specific program areas within the City;

6. To set forth procedures for filing and processing complaints by persons who believe they have been subjected to illegal discrimination under Title VI in the City's services, programs or activities.

As a sub-recipient of federal transportation funds, the City of Battle Creek must comply with federal and state laws, and related statutes, to ensure equal access and opportunity to all persons, with respect to transportation services, facilities, activities, and programs, without regard to race, color, national origin, sex, socio-economic status, or geographical location. Every effort will be made to prevent discrimination in any program or activity, whether those programs and activities are federally funded or not, as guaranteed by the Civil Rights Restoration Act of 1987.

The City of Battle Creek shall also ensure that their sub-recipients adhere to state and federal law and include in all written agreements or contracts, assurances that the sub-recipient must comply with Title VI and other related statutes. The City of Battle Creek, as a sub-recipient who distributes federal transportation funds, shall monitor their sub-recipients for voluntary compliance with Title VI. In the event that non-compliance is discovered, the City will make a good faith effort to ensure that the sub-recipient corrects any deficiencies arising out of complaints related to Title VI; and that sub-recipients will proactively gauge the impacts of any program or activity on minority populations and low-income populations, the elderly, persons with disabilities, all interested persons and affected Title VI populations.

Discrimination under Title VI

There are two types of illegal discrimination prohibited under Title VI and its related statutes. One type of discrimination which may or may not be intentional is "disparate treatment." Disparate treatment is defined as treating similarly situated persons differently because of their race, color, national origin, sex, disability, or age.

The second type of illegal discrimination is "disparate impact." Disparate impact discrimination occurs when a "neutral procedure or practice" results in fewer services or benefits, or inferior services or benefits, to members of a protected group. With disparate impact, the focus is on the consequences of a decision, policy, or practice rather than the intent.

The City of Battle Creek's efforts to prevent such discrimination must address, but not be limited to, a program's impacts, access, benefits, participation, treatment, services, contracting opportunities, training, investigation of complaints, allocation of funds, prioritization of projects, and the overarching functions of planning, project development and delivery, right-of-way, construction, and research.

The City of Battle Creek has developed this Title VI Plan to assure that services, programs, and activities of the City are offered, conducted, and administered fairly, without regard to race, color, national origin, sex, age, or disability of the participants or beneficiaries of federally funded programs, services, or activities (see Title VI Assurances).

CITY OF BATTLE CREEK
NON-DISCRIMINATION POLICY STATEMENT

The City of Battle Creek reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

> "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." In applying this policy, the City and its sub-recipients of federal funds shall not:

1. Deny any individual with any service, opportunity, or other benefit for which such individual is otherwise qualified;

2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;

3. Subject any individual to segregated or disparate treatment in any manner related to such individual's receipt of services or benefits;

4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;

5. Adopt or use methods of administration, which would limit participation by any group of recipients or subject any individual to discrimination;

6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;

7. Permit discriminatory activity in a facility built in whole or in part with federal funds;

8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;

9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English-speaking ability, when requested and as appropriate;

10. Subject an individual to discriminatory employment practices under any federally funded program whose objective is to provide employment;

11. Locate a facility in any way which would limit or impede access to a federally-funded service or benefit.

The City of Battle Creek will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The City of Battle Creek designates Ted Dearing, Assistant City Manager, as the Title VI Coordinator. The Assistant City Manager will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the City of Battle Creek complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the City of Battle Creek and Title VI may be directed to the Assistant City Manager, 10 North Division Street, Suite 206, Battle Creek, MI 49015; Phone (269) 966-3378; Fax: (269) 966-6654; Email: tedearing@battlecreekmi.gov.

_____

Mark Behnke
Mayor

_____

Ted Dearing
Assistant City Manager/Title VI Coordinator

CITY OF BATTLE CREEK
TITLE VI ASSURANCES

The City of Battle Creek (hereinafter referred to as the "Recipient") hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the "Act"), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs for the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7 (a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurance with respect to the Federal Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility" as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.

2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Programs and, in adapted form in all proposals for negotiated agreements:

   "The (Recipient), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.

4. That the Recipient shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.

7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal Aid Highway Program.

8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.

9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom it delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

City of Battle Creek

_____ _____

Mark Behnke, Mayor Date

AUTHORITIES

Title VI of the Civil Rights Act of 1964, 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h);

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin (including Limited English Proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance (please refer to 23 CFR 200.9 and 49 CFR 21). Related statutes have broadened the grounds to include age, sex, low income, and disability.

The Civil Rights Restoration Act of 1987 also broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S. 557] March 22, 1988).

Federal Aid Highway Act of 1973, 23 USC 324: No person shall on the ground of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance under this title or carried on under this title.

Age Discrimination Act of 1975, 42 USC 6101: No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

Americans With Disabilities Act of 1990 PL 101-336: No qualified individual with a disability shall, by reason of his/her disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination by a department, agency, special purpose district or other instrumentality of a state or local government.

Section 504 of the Rehabilitation Act of 1973: No qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance.

USDOT Order 1050.2: Standard Title VI Assurances

EO12250: Department of Justice Leadership and coordination of Non-discrimination Laws.

EO12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.

28 CFR 50.3: Guidelines for the enforcement of Title VI of the Civil Rights Act of 1964.

EO13166: Improving Access to Services for Persons with Limited English Proficiency.

DEFINITIONS

Adverse Effects – The totality of significant individual or cumulative human health or environmental effects including interrelated social and economic effects, which may include, but are not limited to: (See Appendix E for additional discussion of "significant")

- Bodily impairment, infirmity, illness or death
- Air, noise and water pollution and soil contamination
- Destruction or disruption of man-made or natural resources
- Destruction or diminution of aesthetic values
- Destruction or disruption of community cohesion or community's economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment effects
- Displacement of person's businesses, farms or non-profit organizations
- Increased traffic congestion, isolation, exclusion or separation of minority or low-income individuals within a given community or from the broader community
- Denial of, reduction in, or significant delay in the receipt of benefits of the City programs, policies and activities

Federal Assistance – Includes grants and loans of federal funds; the grant or donation of federal property and interests in property; the detail of federal personnel, federal property or any interest in such property without consideration or at a nominal consideration or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and any federal agreement, arrangement or other contract which has, as one of its purposes, the provision of assistance.

Limited English Proficiency - Individuals with a primary or home language other than English who must, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit provided by the City.

Low-Income – A person whose median household income is at or below the Department of Health and Human Service Poverty guidelines (see http://aspe.hhs.gov/poverty/).

Low-Income Population – Any readily identifiable group of low-income persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Minority – A person who is:

a. Black – A person having origins in any of the black racial groups of Africa;
b. Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race;
c. Asian American – A person having origins in any of the original people of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands; or

d. American Indian and Alaskan Native – A person having origins in any of the original people of North America and who maintains cultural identification through tribal affiliation or community recognition.

Minority Population – Any readily identifiable groups of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Non-Compliance – A recipient has failed to meet prescribed requirements and has shown an apparent lack of good faith effort in implementing all the requirements of Title VI and related statutes.

Persons – Where designation of persons by race, color or national origin is required, the following designation ordinarily may be used; "White not of Hispanic origin", "Black not of Hispanic origin", "Hispanic", "Asian or Pacific Islander", "American Indian or Alaskan Native". Additional sub-categories based on national origin of primary language spoken may be used, where appropriate, on either a national or a regional basis.

Program – Includes any road or park project including planning or any activity for the provision of services, financial aid, or other benefits to individuals. This includes education or training, work opportunities, health welfare, rehabilitation, or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient.

Recipient - Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof, but does not include any ultimate beneficiary under any such program.

Significant Adverse effects on Minority and Low-Income Populations – An adverse effect that:

a. is predominantly borne by a minority population and/or a low-income population, or
b. will be suffered by the minority population and/or low-income population and is shown to be appreciably more severe or greater in magnitude than the adverse effect that will be suffered by the non-minority population and/or non-low-income population.

Sub-Recipient – Any agency such as a council of governments, regional planning agency, or educational institution, for example, that received Federal Highway Administration (FHWA) funds through the State DOT and not directly from the FHWA. Other agencies, local governments, contractors, consultants that receive these funds are all considered sub-recipients.

ADMINISTRATION – GENERAL

The City of Battle Creek designates Ted Dearing, Assistant City Manager, as the Title VI Coordinator (hereinafter referred to as the "Title VI Coordinator"). Mr. Dearing shall have lead responsibility for coordinating the administration of the Title VI and related statutes, programs, plans, and assurances.

Complaints: If any individual believes that he/she or any other program beneficiaries have been the object of unequal treatment or discrimination as to the receipt of benefits and/or service, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age or disability, he/she may exercise his/her right to file a complaint with the City. Complaints may be filed with the Title VI Coordinator and receipt will be acknowledged by the Coordinator and the complaint will be forwarded to either MDOT's Statewide Title VI Coordinator or directly to the FHWA.

Data Collection: Statistical data on race, color, national origin, English language ability and sex of participants in and beneficiaries of the City programs; e.g., impacted citizens and affected communities will be gathered and maintained by the City. The gathering procedures will be reviewed annually to ensure sufficiency of the data in meeting the requirements of the Title VI program.

Program Reviews: Special emphasis program reviews will be conducted based on the annual summary of Title VI activities, accomplishments, and problems. The reviews will be conducted by the Title VI Coordinator to assure effectiveness in their compliance of Title VI provisions. The Title VI Coordinator will coordinate efforts to ensure equal participation in all their programs and activities at all levels. The City does not have any special emphasis programs at this time.

Title VI Reviews on Sub-Recipients: Title VI compliance reviews will be conducted annually by the Title VI Coordinator. Priority for conducting reviews will be given to those recipients of federal (U.S. Department of Transportation) funds with the greatest potential of impact to those groups covered by the Act. The reviews will entail examination of the recipients' adherence to all Title VI requirements. The status of each review will be reported in the annual update and reported to relevant U.S. Department of Transportation (USDOT) modes upon request.

Annual Reporting Form: The Title VI Coordinator will be responsible for coordination, compilation, and submission of the annual reporting form data to the Michigan Department of Transportation (MDOT), Civil Rights Program Unit via the Sub-Recipient Annual Certification Form (MDOT form #0179) by October 5th.

Title VI Plan Updates: If updated, a copy of Title VI Plan will be submitted to the MDOT, Civil Rights Program Unit, as soon as the update has been completed, or as soon as practicable, and no later than 30 days if significant changes are made.

Public Dissemination: The City will disseminate Title VI Program information to the City employees and to the general public. Title VI Program information will be submitted to sub-

recipients, contractors and beneficiaries. Public dissemination will include inclusions of Title VI language in contracts and publishing the City's Title VI Plan within 90 days of approval on the main page of the City of Battle Creek's internet website, at www.battlecreekmi.gov.

Remedial Action: The City, through the Title VI Coordinator, will actively pursue the prevention of Title VI deficiencies and violations and will take the necessary steps to ensure compliance with all program administrative requirements. When deficiencies are found, procedures will be promptly implemented to correct the deficiencies and to put in writing the corrective action(s). The period to determine corrective action(s) and put it/them in writing to effect compliance may not exceed 90 days from the date the deficiencies are found.

LIMITED ENGLISH PROFICIENCY (LEP)

On August 11, 2000, President William J. Clinton signed an executive order, Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency[i], to clarify Title VI of the Civil Rights Act of 1964. It had as its purpose, to ensure accessibility to programs and services to otherwise eligible persons who are not proficient in the English language.

This executive order stated that individuals who do not speak English well and who have a limited ability to read, write and speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounter[ii]. These individuals are referred to as being limited in their ability to speak, read, write, or understand English, hence the designation, "LEP," or Limited English Proficient. The Executive Order states that:

> "Each federal agency shall prepare a plan to improve access to its federally conducted programs and activities by eligible LEP persons. Each plan shall be consistent with the standards set forth in the LEP Guidance and shall include the steps the agency will take to ensure that eligible LEP persons can meaningfully access the agency's programs and activities."

Not only are all federal agencies required to develop LEP plans as a condition of receiving federal financial assistance, recipients have to comply with Title VI and LEP guidelines of the federal agency from which funds are provided as well.

Federal financial assistance includes grants, training, use of equipment, donations of surplus property, and other assistance. Recipients of federal funds range from state and local agencies to nonprofits and organizations. Title VI covers a recipient's entire program or activity. This means all parts of a recipient's operations are covered, even if only one part of a recipient's organization receives federal assistance. Simply put, any organization that receives federal financial assistance is required to follow this Executive Order.

The City of Battle Creek receives funds from the US Department of Transportation via the Federal Highway Administration.

For more information regarding our policies on LEP, copy of our LEP plan can be found on our website at www.battlecreekmi.gov or requested from:

City of Battle Creek
Attn: Ted Dearing
10 North Division Street
Suite 206
Battle Creek, MI 49015
Phone: (269) 966-3378
Fax: (269) 966-6654
Email: tedearing@battlecreekmi.gov

ENVIRONMENTAL JUSTICE (EJ)

Compliance with Title VI includes ensuring that no minority or low-income population suffers "disproportionately high and adverse human health or environmental effect" due to any "programs, policies and activities" undertaken by any agency receiving federal funds. This obligation will be met by the City in the following ways:

- When planning specific programs or projects, identifying those populations that will be affected by a given program or project.
- If a disproportionate effect is anticipated, following mitigation procedures.
- If mitigation options do not sufficiently eliminate the disproportionate effect, discussing and, if necessary, implementing reasonable alternatives.

Disproportionate effects are those effects which are appreciably more severe for one group or predominantly borne by a single group. The City will use U.S. Census data to identify low income and minority populations.

Where a project impacts a small number or area of low income or minority populations, the City will document that:

- Other reasonable alternatives were evaluated and were eliminated for reasons such as the alternatives impacted a far greater number of people or did greater harm to the environment; etc.
- The project's impact is unavoidable;
- The benefits of the project far out-weigh the overall impacts; and
- Mitigation measures are being taken to reduce the harm to low income or minority populations.

If it is concluded that no minority and/or low-income population groups are present in the project area, the City will document how the conclusion was reached. If it is determined that one or more of these population groups are present in the area, the City will administer a potential disproportionate effects test.

The following steps will be taken to assess the impact of projects on minorities and/or low-income population groups:

STEP ONE: Determine if a minority or low-income population is present within the project area. If the conclusion is that no minority and/or low-income population is present within the project area, document how the conclusion was reached. If the conclusion is that there are minority population groups and/or low-income population groups present, proceed to Step Two.

STEP TWO: Determine whether project impacts associated with the identified low income and minority populations are disproportionately high and adverse. In doing so, refer to the list of potential impacts and questions contained in Appendix E. If it is determined that there are disproportionately high and adverse impacts to minority and low-income populations, proceed to Step Three.

STEP THREE: Propose measures that will avoid, minimize and/or mitigate disproportionately high and disproportionate adverse impacts and provide offsetting benefits and opportunities to enhance communities, neighborhoods and individuals affected by proposed project.

STEP FOUR: If after mitigation, enhancements and offsetting benefits to the affected populations, there remains a high and disproportionate adverse impact to minority or low-income populations, then the following questions must be considered:

> Question 1: Are there further mitigation measures that could be employed to avoid or reduce the adverse effect to the minority or low-income population?
> Question 2: Are there other additional alternatives to the proposed action that would avoid or reduce the impacts to the low income or minority populations?
> Question 3: Considering the overall public interest, is there a substantial need for the project?
> Question 4: Will the alternatives that would satisfy the need for the project and have less impact on protected populations (a) have other social economic or environmental impacts that are more severe than those of the proposed action (b) have increased costs of extraordinary magnitude?

STEP FIVE: Include all findings, determinations or demonstrations in the environmental document prepared for the project.

FILING A TITLE VI COMPLAINT

I. Introduction

The Title VI complaint procedures are intended to provide aggrieved persons an avenue to raise complaints of discrimination regarding the City programs, activities, and services as required by statute.

II. Purpose

The purpose of the discrimination complaint procedures is to describe the process used by the City for processing complaints of discrimination under Title VI of the Civil Rights Act of 1964 and related statutes.

III. Roles and Responsibilities

The Title VI Coordinator has the responsibility for assuring that the discrimination complaint process and procedures adhere to FHWA's guidance.

IV. Filing a Complaint

The complainant shall make himself/herself reasonably available to the designated investigator, to ensure completion of the investigation within the timeframes set forth.

Applicability: The complaint procedures apply to the beneficiaries of City programs, activities, and services, including but not limited to: the public, contractors, sub-contractors, consultants, and other sub-recipients of federal and state funds.

Eligibility: Any person who believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by the City or its sub-recipients, consultants, and contractors on the basis of race, color, national origin (including Limited English Proficiency), sex, age or disability may bring forth a complaint of discrimination under Title VI.

Time Limitation on Filing Complaints: Title VI complaints may be filed with the Title VI Coordinator's office. In all situations, the employees of the City must contact the Title VI Coordinator immediately upon receipt of Title VI related complaints. Within ten (10) days the City will acknowledge receipt of the complaint.

Complaints must be filed within 180 days of the alleged discrimination unless the time for filing is extended by Federal Highway Administration (FHWA.)

Complaints must be in writing and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In cases where the complainant is unable or incapable of providing a written statement, the complainant will be assisted in converting the verbal

complaint into a written complaint. All complaints, however, must be signed by the complainant and/or by the complainant's representative.

Items that should not be considered a formal complaint: (unless the items contain a signed cover letter specifically alleging a violation of Title VI) include but are not limited to:

1. An anonymous complaint that is too vague to obtain required information
2. Inquiries seeking advice or information
3. Courtesy copies of court pleadings
4. Newspaper articles
5. Courtesy copies of internal grievances

V. Investigation

All complaints investigations are delegated by FHWA. Allegations of discrimination are taken very seriously and will be investigated in a timely manner. The Title VI Coordinator will gather relevant information in a fair and impartial manner and will submit the complaint to MDOT's Statewide Title VI Coordinator who will forward the complaint to FHWA.

Timeframes for Investigations

For FHWA, there is no regulatory timeframe for completing investigations. However, FHWA strives to complete all tasks within 180 days from the date of acceptance.

For State DOTs that have been delegated an investigation from FHWA, 23 CFR § 200.9(b)(3) provides that State DOTs must complete investigations within 60 days of receipt (meaning the date it receives the delegated complaint from FHWA).

FHWA Investigation Potential Outcomes

First, at any time during the investigation, either FHWA or the respondent may initiate informal negotiations to resolve the issues. The FHWA always strives to resolve Title VI complaints informally, if possible.

In the absence of such negotiations, FHWA Headquarters Office of Civil Rights (HCR) (or an investigator State DOT) will draft a Report of Investigation, which should contain all relevant data and findings, with legal conclusions and potentially include recommendations for action. FHWA is responsible for the final disposition of all complaints, including initiation and conduct of informal negotiations and the issuance of Letters of Finding (LOFs).

There are five potential outcomes for concluding an investigation:

1. The FHWA makes a finding of no violation, and the case will be closed with no further action. The FHWA will issue an LOF stating in sufficient detail the reasons for the determination of no violation.

2. If, by a preponderance of the evidence, FHWA determines the respondent has failed to comply with its Title VI requirements or threatens to fail to comply by action or inaction, then FHWA will inform the respondent and the matter will be resolved by informal means whenever possible.

    - If FHWA informally resolves the matter with the respondent by agreement, then FHWA will hold the complaint in abeyance until the respondent completes its corrective actions. If the corrective actions are completed to the FHWA's satisfaction, then the complaint will be dismissed with no further action.

    - If FHWA cannot informally resolve the matter or the respondent does not complete agreed upon corrective actions, then FHWA may issue a LOF stating that the Recipient is in noncompliance with its Title VI obligations.

3. If FHWA issues a LOF of noncompliance to the respondent, the LOF will request that the respondent provide to FHWA, within 90 days, an action plan that implements the recommendations in the LOF.

4. If FHWA approves the action plan, then the respondent will be given a reasonable amount of time to implement the plan. At the end of the implementation period, FHWA will assess whether the respondent has sufficiently corrected the deficiencies.

5. If FHWA does not approve the action plan, or the respondent is nonresponsive/uncooperative, then FHWA may seek administrative sanctions, including, but not limited to, suspension or termination of Federal funds or any other means authorized by law such as referral to USDOJ for enforcement.

    - If USDOT seeks to suspend or terminate funds, it must provide the respondent with an opportunity for a hearing on the record. If the Secretary of Transportation determines that the respondent has not complied with Title VI and voluntary compliance cannot be secured, USDOT must notify Congress before that finding goes into effect. 49 CFR §21.13(c).

All LOFs issued by FHWA are administratively final.

Retaliation:

The laws enforced by this City prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint, please contact:

Ted Dearing
City of Battle Creek
10 North Division Street
Suite 206
Battle Creek, MI 49015
Phone: (269) 966-3378
Fax: (269) 966-6654
Email: tedearing@battlecreekmi.gov

Reporting Requirements to an External Agency

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the MDOT, Civil Rights Program Unit within 60 days of the date the LOF was received.

Records

All records and investigative working files are maintained in a confidential area. Records are kept for three years.

APPENDIX A - [TO BE INSERTED IN ALL FEDERAL-AID CONTRACTS]

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees, as follows:

1. **Compliance with Regulations**: The contractor shall comply with Regulations relative to nondiscrimination in Federally assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulation, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.

3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

   a. Withholding payments to the contractor under the contract until the contractor complies and/or

b. Cancellation, termination or suspension of the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include provisions of paragraphs (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B - TRANSFER OF PROPERTY

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the State of Michigan, will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4) does hereby remise, release, quitclaim and convey unto the State of Michigan all the right, title and interest of the Department of Transportation in and to said lands described Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)*

TO HAVE AND TO HOLD said lands and interests therein unto the State of Michigan, and its successors forever, subject, however, the covenant, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the State of Michigan, its successors and assigns.

The State of Michigan, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part, on, over, or under such lands hereby conveyed (,) (and)*(2) that the State of Michigan shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and

the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this deed.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

APPENDIX C - PERMITS, LEASES AND LICENSES

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Michigan Department of Transportation, pursuant to the provisions of Assurance 7(a).

The grantee, licensee, lessee, permittee, etc., (as appropriate) for himself, his heirs, personal representative, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases, add, "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall remain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(Include in licenses, leases, permits, etc.)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to terminate the license, lease, permit, etc., and to re-enter and repossess said land and the facilities thereon, and hold the same as if said license, lease, permit, etc., had never been made or issued.

(Include in deeds)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to re-enter lands and facilities hereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Michigan Department of Transportation and its assigns.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of the Title VI of the Civil Rights Act of 1964 and the Civil Rights Act of 1987.

APPENDIX D - TITLE VI COMPLAINT FORM

CITY OF BATTLE CREEK
TITLE VI COMPLAINT FORM

Title VI of the Civil Rights Act of 1964 states that "No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance."

This form may be used to file a complaint with the City of Battle Creek based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints must be filed within 180 days of the alleged discrimination unless the time for filing is extended by the Federal Highway Administration (FHWA).**

If you need assistance completing this form, please contact Ted Dearing by phone at (269) 966-3378 or via e-mail at tedearing@battlecreekmi.gov.

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Please explain your relationship with the individual(s) indicated above: _____

Name of agency and department or program that discriminated:

Agency or department name: _____

Name of individual (if known): _____

Address: _____

City: _____ State: _____ Zip: _____

Date(s) of alleged discrimination:
Date discrimination began _____ Last or most recent date _____

ALLEGED DISCRIMINATION:

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

____ Race	____ Disability	____ Sex
____ Color	____ Religion	____ Income
____ Age	____ National Origin	____ Retaliation

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. (Attach additional sheets, if necessary, and provide a copy of written material pertaining to your case).

_____

_____

_____

_____

_____

_____

_____

Signature: _____ Date: _____

Please return completed form to: Ted Dearing, 10 North Division Street, Suite 206, Battle Creek, MI 49015; Phone (269) 966-3378; Fax: (269) 966-6654; Email: tedearing@battlecreekmi.gov.

Note: *The City of Battle Creek prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the City. Please inform the person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.*

APPENDIX E - DETERMINE/DISTINGUISH SIGNIFICANT/NON-SIGNIFICANT EFFECTS

"Significant" requires considerations of both context and intensity:

(a) *Context*. This means that the significance of an action must be analyzed in several contexts such as society as a whole (human, nation), the affected region, the affected interests, and the locality. Significance varies with the setting of the proposed action. For instance, in the case of a site-specific action, significance would usually depend upon the effects in the local area rather than in the world as a whole. Both short-and long-term effects are relevant.

(b) *Intensity*. This refers to the severity of impact. Responsible officials must bear in mind that more than one agency may make decisions about partial aspects of a major action. The following should be considered in evaluating intensity:

(1) Impacts that may be both beneficial and adverse. A significant effect may exist even if, on balance, the effect would be beneficial.

"Non-significant effect" means no substantial change to an environmental component and this has no material bearing on the decision-making process.

Scientific, technical, institutional, the public's value, and the local economic conditions influence the meaning of significant effect.

If an alternative would provide a beneficial effect, then the alternative would cause no significant adverse effect. If an alternative would provide an adverse effect, the effect might be significant or the effect might be non-significant.

Determinations of "significant" and "non-significant" effects will be made by the Assistant City Manager.

APPENDIX F - PROGRAM COMPLIANCE/PROGRAM REVIEW GOALS FOR CURRENT PLAN YEAR

1. The City of Battle Creek's Title VI Plan will be communicated to each City Department Head who will review the plan with departmental employees. All City of Battle Creek employees will be trained or made aware of the Title VI and LEP policies and complaint procedures.
2. The City of Battle Creek's Title VI Plan will be published on the main page of the City's website www.battlecreekmi.gov, within 90 days of approval.
3. Appendix A will be included in all City contracts as outlined in the Title VI Plan.
4. The language in Number 2 of the City of Battle Creek's Title VI Assurances will be included in all solicitations for bids for work or material subject to the Regulations and in all proposals for negotiated agreements.
5. The procedure(s) for responding to individuals with Limited English Proficiency will be implemented.
6. A review of City facilities will be conducted in reference to compliance with the American Disabilities Act.
7. The following data will be collected and reviewed by the Title VI Coordinator and included, where appropriate, in the annual report submitted to MDOT.
    a. **Boards and Commissions:** The number of vacancies; how vacancies are advertised and filled; the number of applicants; the representation of minorities will be evaluated.
    b. **Public Meetings:** The number of open meetings; how meeting dates and times are communicated to the general public and to individuals directly affected by the meeting.
    c. **Construction Projects:** The number of construction projects and minority contractors bidding and the number selected; verification that Title VI language was included in bids and contracts for each project.
    d. **LEP Needs:** The number of requests for language assistance that were requested or required; the outcome of these requests.
    e. **Complaints:** The number of Title VI complaints received; nature of the complaints; resolution of the complaints.
    f. **Timeliness of Services:** The number of requests for services; amount of time from request to when service was delivered; number of requests denied.
    g. **Right of Way/Eminent Domain:** The number of such actions and diversity of individual(s) affected.
    h. **Program Participants:** Racial data of program participants where possible.

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[i] The executive order verbatim can be found online at http://www.usdoj.gov/crt/cor/Pubs/eolep.htm.

[ii] Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons. Federal Register: December 14, 2005 (Volume 70, Number 239)

Resolution NO. 359

A Resolution seeking to approve petition S08-23, a request for a Special Use Permit for a Tentative Approval of a Planned Unit Residential Development (PURD) on part of 14188 Helmer Road (parcel #0072-00-620-0) and the abutting vacant property (parcel #0072-00-615-0).

BATTLE CREEK, MICHIGAN - 2/6/2024

Resolved by the Commission of the City of Battle Creek:

That the Planning Commission reviewed the petition from Scott Ganton,14661 Helmer Road S., requesting a special use permit approval for Tentative Approval of a PURD which will allow for the construction of 29 duplexes (58 residential units) and a clubhouse under the Zoning Code, Chapter 1250, Section 1250.01 *(Planned Unit Residential Developments*) and Chapter 1240, Section 1240.06 *(R-1A Single-Family Residential District)*.

The Planning Commission held a Public Hearing on the matter at a meeting on December 20, 2023, and after due consideration, recommended that the Battle Creek City Commission approve the petition for the Special Use Permit based upon the findings and conditions set forth in the attached report of the Planning Commission.

The Battle Creek City Commission having given its consideration to all information presented to it relating to said petition, adopts the finding and recommendations as set out in the report and supplemented by findings set forth on the record of this date which will be attached hereto, and does by way of this Resolution, approve Special Use Permit S08-23 for Tentative Approval of the PURD finding that the general standards set for in Zoning Code Section 1281.05 be satisfied by the completion and operation of the proposed development with the following conditions and/or restrictions:

1. The tentative plan be revised prior to City Commission review to address the following items:

a. Existing vegetation in areas not subject to improvements shall be maintained. The site plan shall be revised to include the location of existing vegetation as well as what will remain on site.

b. Photometric plans for each proposed phase of development be provided and in conformance with the provisions of Section 1260.03 Exterior Lighting prior to consideration of final approval by the Planning Commission and City Commission.

2. All necessary approvals and any required permits shall be obtained from the appropriate agencies, including but not limited to Department of Public Works and Inspections Department prior to Certificate of Occupancy.

3. The approval of the special use permit is based upon the contents of the submitted application. Any future proposed change must be reviewed with the Planning Department to ensure consistency with the approved special use permit and may be subject to approval of a revision of the special use permit by the Planning Commission and City Commission.

4. Pursuant to Chapter 1281.02(a), no change in the use or occupancy of land or in the use or occupancy

of an existing building shall be made, nor shall any new building be occupied for any purpose, until a certificate of occupancy has been issued by the Chief Building Official or their designee or agent. Such a certificate shall state that the new occupancy complies with this Zoning Code.

5. Pursuant to Section 1281.05(a)(5), a special use permit shall be valid for a period established by the City Planning Commission or as long as the use is established and maintained in conformity with the plans submitted and approved. Special use permits shall expire after one year if the use is not under construction or operational. For good cause shown and upon written application, the City Commission may extend a special use permit for six months. The written application to request a six-month extension shall be filed with the Planning Division no later than 60 days prior to expiration.

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Darcy Schmitt, Planning Supervisor

Department: Planning

SUMMARY

A Resolution seeking to approve petition S08-23, a request for a Special Use Permit for a Tentative Approval of a Planned Unit Residential Development (PURD) on part of 14188 Helmer Road (parcel #0072-00-620-0) and the abutting vacant property (parcel #0072-00-615-0).

BUDGETARY CONSIDERATIONS

The cost of development is the responsibility of the developer. No use of City funds is expected for this development.

HISTORY, BACKGROUND and DISCUSSION

The subject site sits along Helmer Rd. between Gethings Rd. and Watkins Rd. and consists of 15.88 acres (691,733 sq. ft.). The parcels which comprise the subject site include Parcel #0072-00-620-0 and Parcel #0072-00-615-0. The majority of each parcel is currently vacant, although it is important for Commissioners to note that a portion of Parcel #0072-00-620-0 does contain a single-family use immediately adjacent to Helmer Rd. to the west. Said portion of the property is proposed to be split prior to development, resulting in the 15.88 acres of vacant property as previously described.

The applicant is requesting a special use permit to construct 29 new two-unit townhouses and one resident clubhouse. Included within the proposed development are associated private drives and three cul-de-sacs, with sidewalks along each side of the drives, as well as a parking lot consisting of 18 spaces intended to serve the clubhouse. The applicant intends for the proposed development to be phased, with Phase 1 anticipated to be completed by November 2024, Phase 2 to be completed by November 2025, and Phase

3 to be completed by November 2026. The applicant plans to begin construction of each phase during the month of May in each given year. While the Planning Commission is currently being asked to consider the entirety of the proposed development for tentative approval, each individual phase will be brought back before the Commission for consideration of final approval prior to construction.

Schematic renderings provided by the applicant show each of the two designs (Building A and Building B) proposed for the development, with each building consisting of two residential units and standing at one story in height and including an attached single-car garage for each unit. Each "Building A" unit consists of 1,440 square feet with a 488 sq. ft. garage, and each "Building B" unit consists of 1,289 sq. ft. with a 441 sq. ft. garage. Further detail regarding building finishes and treatments are available in the plans attached to this report.

The entirety of the development would be served by a driveway entering off of S Helmer Rd. (to the north of the existing single-family home), with no other curb cuts proposed for the development. All interior roadways will be privately owned and maintained. Other improvements include the planting of multiple trees and shrubs throughout the development and adjacent to the clubhouse parking lot, as well as the maintenance of the natural buffer within the 35-foot required setback at the rear of the property.

DISCUSSION OF THE ISSUE

POSITIONS

While reviewing a petition for a Special Use Permit for a Planned Unit Residential Development the Planning Commission is charged with determining whether the proposed use aligns with the goals and objectives of the Master Plan and the general standards listed in Section 1281.05. Special Land Uses. The following reflects how the proposal meets the criteria listed below:

(a) The use will be harmonious with and in accordance with the general objectives of the Master Plan.

A stated goal of the adopted master plan is the repositioning of land use to reflect the anticipated needs of the community. A variety of housing types and options are in short supply within the City of Battle Creek, particularly with regard to a growing need for senior living facilities. The proposed independent living facility will provide local senior citizens with additional housing options, as well as remain consistent with the Multi-Unit Residential and Suburban Residential land use categories described in the Land Use Plan. The proposed project integrates a unique housing option for senior citizens while integrating the new development with the scale, architecture, and design of the existing surrounding properties.

(b) The use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the neighborhood.

The use of the property will be residential and of a similar concept to what is found immediately to the north of the subject property (existing memory care and assisted living facilities). The property will remain under common ownership which has demonstrated a history of quality property and structure maintenance. The proposed project would provide a transition between uses along Helmer Rd. and the single-family residential neighborhood immediately to the west, while maintaining the natural buffer between the two uses.

(c) The use will not be hazardous or disturbing to existing or future neighboring uses.

The use is residential, similar to what is found north, east and south of the property in established subdivisions. Setbacks to the east of the property where the nearest single-family residential development is located meet the rear yard requirements of the R-1A zoning district. Additionally, the applicant intends to

maintain the existing natural buffer between the two developments within the entirety of the 35-foot required rear yard setback. The clustering of these units and maintenance of existing vegetation will provide a buffer from surrounding properties and traffic on Helmer Rd.

(d) The use will be a substantial improvement to property in the immediate vicinity and to the community as a whole.

The project will provide high quality residential development while maintaining as much of the undeveloped wooded areas of the property as possible. There is an overall lack of senior-focused residential rental properties in the City, and the proposed use will provide residential opportunities for a segment of the population that we currently have a difficult time accommodating.

(e) The use will be adequately served by essential public facilities and services, such as streets, highways, police and fire protection, drainage, refuse disposal and schools, or the persons or agencies responsible for the development shall be able to adequately provide such services.

The development will use existing utilities along Helmer Rd. which are adequately sized for the proposed use. Stormwater retention will take place onsite through the use of retention ponds that will create a park-like setting. Planning staff will provide the site plan to Inspections, Engineering, Utilities, and the Fire Department for their review. Additionally, there are currently no concerns or issues from a Code Compliance standpoint.

(f) The use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

The use of the buildings is for residential purposes and regulated by a common owner. There will be little to no activities, processes, materials, or equipment that would be detrimental to any property, person, or the general welfare.

(g) The use will not create activities, processes, materials, equipment or conditions of operation that will be detrimental to any person, property or the general welfare by reason of an excessive generation of traffic, noise, smoke, fumes, glare, vibrations or odors.

The use of the buildings is for residential purposes and regulated by a common owner. There will be little to no activities, processes, materials, or equipment that would be detrimental to any property, person, or the general welfare.

(h) The use will be consistent with the intent and purpose of this Zoning Code.

The use will be subject to compliance with all zoning and codified ordinances.

While reviewing a petition for a Special Use Permit for a Planned Unit Residential Development, the Planning Commission is charged with determining whether the proposed use meets the standards and criteria of Section 1250.01. The following reflects how the proposal meets the criteria listed below:

1250.01(b) <u>Minimum Land Area:</u> PURD's shall be developed having a computed area of not less than three acres.

Yes. The two properties following combination and lot line adjustments will total 15.88 acres. The two parcels are under common ownership and will be combined, and as such the project is being reviewed in its entirety.

1250.01(c) <u>Permitted Uses:</u>

(a) Dwelling Units in detached, semi-detached, attached, or multistoried structures or any combination thereof.

(b) Recreational amenities primarily intended for use by residents of the PURD.

Yes. The application is proposing 29 two-unit townhouses, one clubhouse and a children's play area for use by residents of the PURD.

1250.01(d)(3) Permitted Density: The permitted number of dwelling units shall be computed as follows: total land area divided by the minimum lot area for the underlying zoning district as identified in Chapter 1241 equals the number of dwelling units permitted. The quotient of this formula shall be rounded down to the next lower whole number.

Yes. The applicant is proposing a total of 58 new dwelling units. The minimum lot area within the R-1A zoning district is 7,500 sq. ft., with the site of the proposed development consisting of 691,733 sq. ft. The subject site is capable of supporting up to 92 dwelling units without the need for density bonuses.

1250.01(d)(7) Open Space: Requirement of at least 25% of the land area to be identified as common open space. Setbacks: Must comply with setback requirements for the R-1A zoning district: Front: 30'; Side: 8'; Rear: 35

1289.05(h) Off-Street Parking: Two parking spaces per each two-family structure are required.

Yes. The proposed development requires 58 parking spaces. The plan provides for 58 single-car garages (one per unit), as well as additional spaces available within each unit's driveway and within the clubhouse parking lot.

1250.01(d)(9) Landscaping: Twice as many shade or ornamental trees as there are ground level dwelling units must be provided.

Yes. There are 58 ground level dwelling units, with 116 trees required. The site plans indicate 156 ornamental and shade trees and 31 shrubs of suitable caliper. All proposed landscaping meets the requirements of the Zoning Ordinance, although it is recommended that the Planning Commission include as a condition of recommended approval that the applicant indicate on the final plans the continuance of the existing vegetation around the perimeter of the subject property.

Additionally, staff has reviewed the application and site plan and finds they are in compliance with all required items listed in Ch. 1250.01(g) Application for Tentative Planned Unit Residential Development Approval, provided the tentative plan is revised to address the following item:

- The site plan indicates "Natural Open Space Area" but does not indicate the location of existing vegetation or at a minimum tree line location. It is the understanding of staff that the intent is to maintain existing vegetation on the property except for in areas where improvements are required, however, the site plan shall be revised to include the location of existing vegetation as well as what will remain on the site.

Finally, there are two important sections of the ordinance the Planning Commission should be cognizant of as they review this request:

1250.01(d)(2)D. Standards and Criteria, which states any plan that does not proposed to increase the number of dwelling units per acre otherwise permitted on the property shall be prima facia qualified for tentative approval insofar as density of use is concerned.

Because the application and site plan do not propose increasing the density of the property (density units per acre) over and above what is allowed in the R-1A Single Family Residential zoning district, density shall not be viewed as a negative factor during the review process.

1250.01(d)(2)E. The housing tenure or type of a residential development shall not be a determining factor in consideration for approval. Residential uses may include units proposed for home ownership or condominium sale, or units available for contract rental.

The fact that these units are proposed as rental property shall not be a determining factor during review.

As the request meets the requirements listed in Section 1250.01 as well as the general standards listed in Section 1281.05 as outlined within this staff report, planning staff recommends that the Planning Commission recommend to the City Commission approval of Special Use Permit Petition S08-23, the tentative approval of a PURD for an independent living development upon Parcel #0072-00-615-0 and Parcel #0072-00-620-0 as requested, with the following conditions necessary to ensure the general objectives of the zoning ordinance and master plan are met:

1. The tentative plan be revised prior to City Commission review to address the following items:

a. Existing vegetation in areas not subject to improvements shall be maintained. The site plan shall be revised to include the location of existing vegetation as well as what will remain on site.

b. Photometric plans for each proposed phase of development be provided and in conformance with the provisions of Section 1260.03 Exterior Lighting prior to consideration of final approval by the Planning Commission and City Commission.

2. All necessary approvals and any required permits shall be obtained from the appropriate agencies, including but not limited to Department of Public Works and Inspections Department prior to Certificate of Occupancy.

3. The approval of the special use permit is based upon the contents of the submitted application. Any future proposed change must be reviewed with the Planning Department to ensure consistency with the approved special use permit and may be subject to approval of a revision of the special use permit by the Planning Commission and City Commission.

4. Pursuant to Chapter 1281.02(a), no change in the use or occupancy of land or in the use or occupancy of an existing building shall be made, nor shall any new building be occupied for any purpose, until a certificate of occupancy has been issued by the Chief Building Official or their designee or agent. Such a certificate shall state that the new occupancy complies with this Zoning Code.

5. Pursuant to Chapter 1281.05(a)(5), a special use permit shall be valid for a period established by the City Planning Commission or as long as the use is established and maintained in conformity with the plans submitted and approved. Special use permits shall expire after one year if the use is not under construction or operational. For good cause shown and upon written application, the City Commission may extend a special use permit for six months. The written application to request a six-month extension shall be filed with the Planning Division no later than 60 days prior to expiration.

ATTACHMENTS:

File Name	Description
1._STAFF_REPORT.pdf	Staff Report
2._Special_Use_Permit_Application.pdf	Special Use Permit Application
3._SLU_Responses.pdf	Special Use Permit Responses
4._Owner_Comments_from_City_notes.pdf	Applicants Response to City Review Notes
5._Revised_Site_Plan_for_Site_Plan_Review2.pdf	Revised Site Plan
6._Section_1250.01.pdf	Zoning Code 1250.01
7._Section_1281.05.pdf	Zoning Code Section 1281.05
PC_12.20.2023_Meeting_Minutes_Draft.pdf	PC 12.20.23 Meeting Minutes_Draft

Battle Creek City Planning Commission

Staff report for the December 20, 2023 meeting

To: Planning Commissioners

From: Travis Sullivan, Planning and Zoning Administrator

Subject: Petition S08-23, requesting a Special Use Permit/Planned Unit Residential Development for part of the property located at 14188 Helmer Road (Parcel #0072-00-620-0) and the abutting vacant property (Parcel #0072-00-615-0). The request is for a new Planned Unit Residential Development to include 30 new buildings, including 29 two-unit dwellings and a clubhouse.

Summary

Petition from Scott Ganton, 14661 Helmer Road S, requesting a Special Use Permit/Planned Unit Residential Development which would allow for the construction of 29 new duplexes and a clubhouse for use as a residential complex as permitted under the Planning and Zoning Code, Chapter 1250, Section 1250.01 *(Planned Unit Residential Developments*). The property proposed for development is positioned on the east side of Helmer Rd. between Gethings Rd. to the north and Watkins Rd. to the south.

Background/Property Information

The subject site sits along Helmer Rd. between Gethings Rd. and Watkins Rd., and consists of 15.88 acres (691,733 sq. ft.). The parcels which comprise the subject site include Parcel #0072-00-620-0 and Parcel #0072-00-615-0. The majority of each parcel is currently vacant, although it is important for Commissioners to note that a portion of Parcel #0072-00-620-0 does contain a single-family use immediately adjacent to Helmer Rd. to the west. Said portion of the property is proposed to be split prior to development, resulting in the 15.88 acres of vacant property as previously described. A visual depiction of the subject site is displayed in **Figure 1** below, with the two subject parcels indicated with a yellow star and bounded by red lines depicting the lot lines of the proposed development following the combination of the two parcels and the splitting of the existing single-family use immediately adjacent to Helmer Rd.

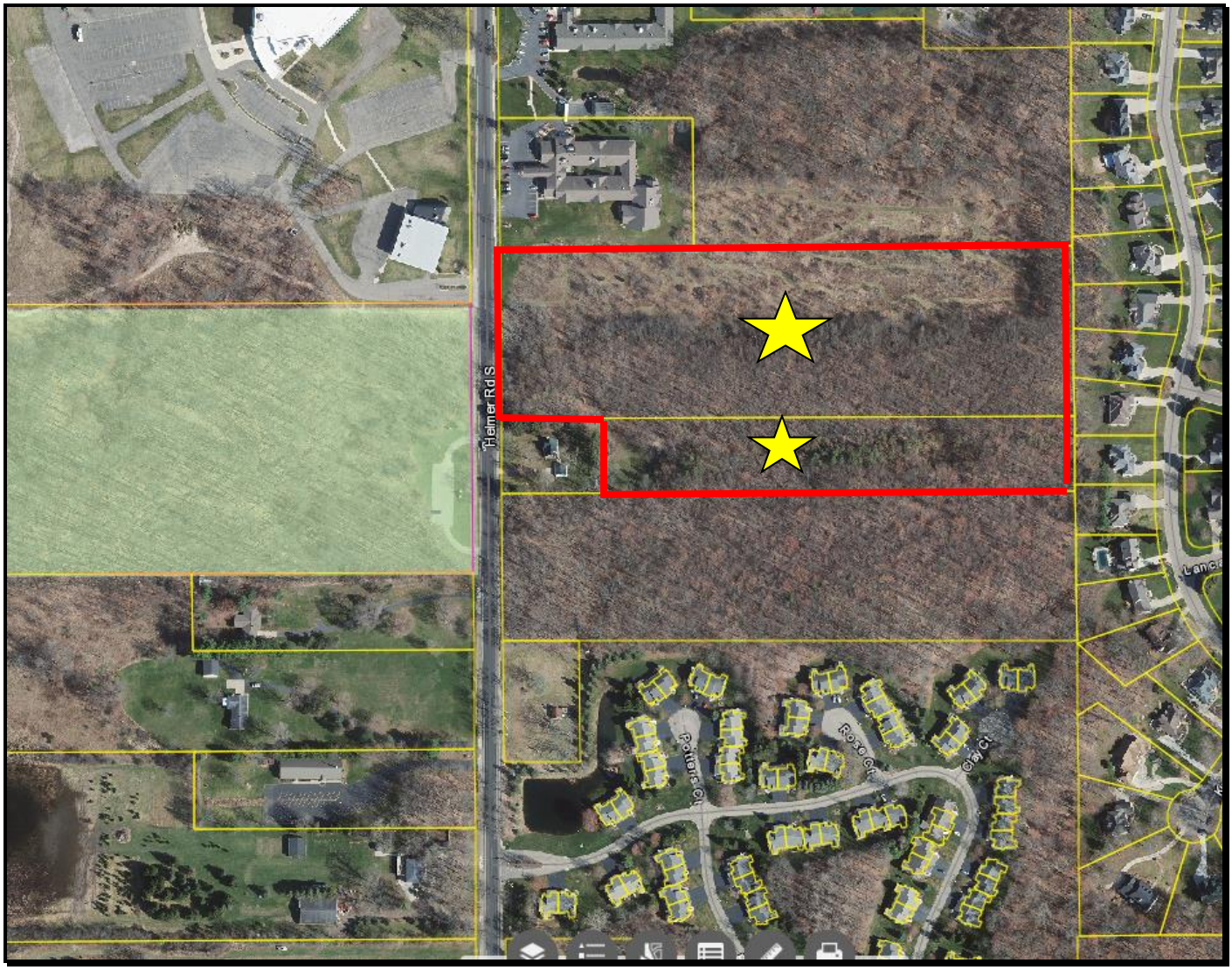


Figure 1: Subject site (Parcel #0072-00-615-0 and Parcel #0072-00-620-0) indicated by yellow stars, with red lines displaying the boundaries of the proposed development following the combination of the two parcels and the splitting of the existing single-family use on the site. The resultant parcel will consist of 15.88 acres.

Surrounding Land Uses / Zoning

Each parcel, as well as the surrounding properties to the north, south and east are zoned R-1A Single-Family Residential. Parcel #0621-45-483-0 immediately across the street from the subject site is zoned G Green District, and is a portion of Woodland Park which is owned by the City of Battle Creek. Land uses in the vicinity include the following:

North – Reflections Memory Care and Heritage Assisted Living.
South – Vacant open space.
East – Single-family uses (Windamere subdivision).
West – Woodland Park, Woodland Church and the First Wesleyan Church Student Center (each located to the west across Helmer Rd.)

Proposed Scope of Project

The applicant is requesting a special use permit to construct 29 new two-unit townhouses and one resident clubhouse. Included within the proposed development are associated private drives and three cul-de-sacs, with sidewalks along each side of the drives, as well as a parking lot consisting of 18 spaces intended to serve the clubhouse. The applicant intends for the proposed development to be phased, with Phase 1 anticipated to be completed by November 2024, Phase 2 to be completed by November 2025, and Phase 3 to be completed by November 2026. The applicant plans to begin construction of each phase during the month of May in each given year. While the Planning Commission is currently being asked to consider the entirety of the proposed development for tentative approval, each individual phase will be brought back before the Commission for consideration of final approval prior to construction.

Schematic renderings provided by the applicant show each of the two designs (Building A and Building B) proposed for the development, with each building consisting of two residential units and standing at one story in height and including an attached single-car garage for each unit. Each "Building A" unit consists of 1,440 square feet with a 488 sq. ft. garage, and each "Building B" unit consists of 1,289 sq. ft. with a 441 sq. ft. garage. Further detail regarding building finishes and treatments are available in the plans attached to this report.

The entirety of the development would be served by a driveway entering off of S Helmer Rd. (to the north of the existing single-family home), with no other curb cuts proposed for the development. All interior roadways will be privately owned and maintained. Other improvements include the planting of multiple trees and shrubs throughout the development and adjacent to the clubhouse parking lot, as well as the maintenance of the natural buffer within the 35-foot required setback at the rear of the property.

Applicable Ordinance Provisions

A planned unit residential development is provided for in the City of Battle Creek Zoning Ordinance, Chapter 1250 *Supplemental Zoning District Standards,* specifically Section 1250.01 *Planned Unit Residential Developments (PURD).*

Section 1250.01(a) describes the purpose and intent of the section as follows:

(a) Purpose; Intent. As used in this section, "planned unit development" includes such terms as cluster zoning, planned development, community unit plan, and planned residential development and other terminology denoting zoning requirements designed to accomplish the objectives of this Zoning code through a land development project review process based on the application of site planning criteria to achieve integration of the proposed land development project with the characteristics of the project area. A planned unit residential development (PURD) is intended to provide a means by which land can be developed or redeveloped with innovation and creativity. A PURD accommodates the objectives of the City of Battle Creek's Comprehensive Plan, while allowing some deviation from the strict application of use and bulk regulations which may otherwise create hardship or complications for development. This chapter is intended to grant such flexibility through the special use permit process of public hearings. The objectives of PURD's are as follows:

(1) To stimulate creative approaches to the development of land;
(2) To provide for the more efficient use of land;
(3) To preserve natural features and resources and provide for open spaces;
(4) To develop new approaches to the living environment through variety in type, design and the layout of residential structures; and
(5) To accommodate diversification and variation in the relationship in uses, structures, open spaces and structural heights in projects conceived as a cohesive development consistent with the Comprehensive Plan.

(b) Minimum Land Area. PURD's shall be developed having a computed area of not less than three acres.

(c) Permitted Uses.
(1) Generally. In addition to the uses that might otherwise be permitted in the underlying zoning district, the uses in a PURD may include, and shall be limited to:
A. Dwelling units in detached, semidetached, attached or multistoried structures, or any combination thereof; and
B. Recreational amenities primarily intended for use by residents of the PURD.

Additionally, Section 1250.01 *Planned Unit Residential Developments* outlines requirements for these uses, as well as an approval process that is different from other special land uses. The intent of Section 1250.01 *Planned Unit Residential Developments* is to allow the creative, and sometimes flexible, development of land subject to specific site planning criteria and review.

A PURD is unique from other special land uses as there are specific standards and regulations that are applicable only to PURD's, outlined in Section 1250.01. A request for a PURD first needs to be reviewed for compliance with these standards. Should the proposal comply with said requirements, it must then be reviewed in consideration of the Basis For Determination listed in Section 1281.05 *Special Land Uses.*

Additionally, PURD's are unique when compared to typical special land uses in that the approval process is tiered, as a PURD requires both tentative and final plan approval, with both plans requiring review by Planning Commission as well as the City Commission.

A tentative plan review requires a public hearing at the Planning Commission level with the review and recommendations sent to the City Commission. Provided that the tentative plan is approved by the City Commission, the applicant is then required to submit a final plan for further approval. The final plan is submitted to both the Planning Commission and City Commission. The final plan must be submitted within one year of tentative plan approval or the tentative approval is revoked. A public hearing is not required with the final plan if it is in substantial compliance with the approved tentative plan according to the standards described in Section 1250.01(i) *Application for Final Approval.* In the case of the development which is the subject of this application, it is anticipated that the final plan will be broken into three separate phases that will be submitted, should the City Commission find the tentative plan satisfactory for approval.

The approval of a PURD is tied to the specific site layout and design elements proposed in the application and site plan. Any significant changes would require an amendment to be considered by both the Planning Commission and City Commission, following the same process explained above.

Public Hearing and Notice Requirements

As required by the Zoning Enabling Act of 2006, as amended, a public hearing notice was published in the Battle Creek Shopper on Thursday, November 30, 2023 and notices of the public hearing were also sent by regular mail on December 5, 2023 to 35 owners and occupants of properties located within 300 feet of the subject parcels. To date, the Planning Department has not received any comments from members of the public regarding the proposed development.

Neighborhood Outreach

At this time, Neighborhood Planning Council #10 is not active and able to receive a presentation on the proposed project. The applicant has, however, made efforts to contact property owners adjacent to and within the general vicinity of the project in order to provide information and gather feedback.

Analysis/Review, Section 1250.01 *Planned Unit Residential Developments*

Staff has reviewed the application and finds it meets all requirements relevant to the standards and criteria listed in Section 1250.01, including the following:

ORDINANCE REQUIREMENTS	COMPLIANCE?
1250.01(b) Minimum Land Area: PURD's shall be developed having a computed area of not less than three acres.	Yes. The two properties following combination and lot line adjustments will total 15.88 acres. The two parcels are under common ownership and will be combined, and as such the project is being reviewed in its entirety.
1250.01(c) Permitted Uses: A. Dwelling Units in detached, semi-detached, attached, or multistoried structures or any combination thereof. B. Recreational amenities primarily intended for use by residents of the PURD.	Yes. The application is proposing 29 two-unit townhouses and one clubhouse for use by residents of the PURD.
1250.01(d)(3) Permitted Density: The permitted number of dwelling units shall be computed as follows: total land area divided by the minimum lot area for the underlying zoning district as identified in Chapter 1241 equals the number of dwelling units permitted. The quotient of this formula shall be rounded down to the next lower whole number.	Yes. The applicant is proposing a total of 58 new dwelling units. The minimum lot area within the R-1A zoning district is 7,500 sq. ft., with the site of the proposed development consisting of 691,733 sq. ft.. The subject site is capable of supporting up to 92 dwelling units without the need for density bonuses.
1250.01(d)(7) Open Space: Requirement of at least 25% of the land area to be identified as common open space. Setbacks: Must comply with setback requirements for the R-1A zoning district: Front: 30'; Side: 8'; Rear: 35'	Yes. The site plan shows 67.2% open and unpaved space, and meets and/or exceeds minimum setbacks for the R-1A zoning district: Front: 30'; Side: 8'; Rear: 35'.
1289.05(h) Off-Street Parking: Two parking spaces per each two-family structure are	Yes. The proposed development requires 58 parking spaces. The plan provides for 58 single-

required.	car garages (one per unit), as well as additional spaces available within each unit's driveway and within the clubhouse parking lot.
1250.01(d)(9) Landscaping: Twice as many shade or ornamental trees as there are ground level dwelling units must be provided.	Yes. There are 58 ground level dwelling units, with 116 trees required. The site plans indicates 156 ornamental and shade trees and 31 shrubs of suitable caliper. All proposed landscaping meets the requirements of the Zoning Ordinance, although it is recommended that the Planning Commission include as a condition of recommended approval that the applicant indicate on the final plans the continuance of the existing vegetation around the perimeter of the subject property.

Additionally, staff has reviewed the application and site plan and finds they are in compliance with all required items listed in Ch. 1250.01(g) Application for Tentative Approval, provided the tentative plan is revised to address the following item:

- The site plan indicates "Natural Open Space Area" but does not indicate the location of existing vegetation or at a minimum tree line location. It is the understanding of staff that the intent is to maintain existing vegetation on the property except for in areas where improvements are required, however, the site plan shall be revised to include the location of existing vegetation as well as what will remain on the site.

Finally, there are two important sections of the ordinance the Planning Commission should be cognizant of as they review this request:

1250.01(d)(2)(D) Standards and Criteria

Any plan that does not propose to increase the number of dwelling units per acre otherwise permitted on the property shall be prima facie qualified for tentative approval insofar as density of use is concerned.

Because the application and site plan do not propose increasing the density of the property (dwelling units/acre) over and above what is allowed in the R-1A Single Family Residential zoning district, density shall not be viewed as a negative factor during review.

(5) The housing tenure or type of a residential development shall not be a determining factor in consideration for approval. Residential uses may include units proposed for home ownership or condominium sale, or units available for contract rental.

The fact that these units are proposed as rental property shall not be a determining factor during review.

<u>Analysis/Review per Section 1281.05(c) Basis For Determination</u>

Finding the application and site plan meet the standards and criteria listed in Section 1250.01, the request shall be reviewed using the following standards listed in Section 1281.05(c) Basis for Determination for Special Use Permits.

(a) The use will be harmonious with and in accordance with the general objectives of the Master Plan.	A stated goal of the adopted master plan is the repositioning of land use to reflect the anticipated needs of the community. A variety of housing types and options are in short supply within the City of Battle Creek, particularly with regard to a growing need for senior living facilities. The proposed independent living facility will provide local senior citizens with additional housing options, as well as remain consistent with the Multi-Unit Residential and Suburban Residential land use categories described in the Land Use Plan. The proposed project integrates a unique housing option for senior citizens while integrating the new development with the scale, architecture, and design of the existing surrounding properties.
(b) The use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the neighborhood.	The use of the property will be residential and of a similar concept to what is found immediately to the north of the subject property (existing memory care and assisted living facilities). The property will remain under common ownership which has demonstrated a history of quality property and structure maintenance. The proposed project would provide a transition between uses along Helmer Rd. and the single-family residential neighborhood immediately to the west, while maintaining the natural buffer between the two uses.
(c) The use will not be hazardous or disturbing to existing or future neighboring uses.	The use is residential, similar to what is found north, east and south of the property in established subdivisions. Setbacks to the east of the property where the nearest single-family residential development is located meet the rear yard requirements of the R-1A zoning district. Additionally, the applicant intends to maintain the existing natural buffer between the two developments within the entirety of the 35-foot required rear yard setback. The clustering of these units and maintenance of existing vegetation will provide a buffer from surrounding properties and traffic on Helmer Rd.
(d) The use will be a substantial improvement to property in the immediate vicinity and to the community as a whole.	The project will provide high quality residential development while maintaining as much of the undeveloped wooded areas of the property as possible. There is an overall lack of senior-focused residential rental properties in the City, and the proposed use will provide residential opportunities for a segment of the population that we currently have a difficult time accommodating.
(e) The use will be adequately served by essential public facilities and services, such as streets, highways, police and fire protection, drainage, refuse disposal and schools, or the persons or	The development will use existing utilities along Helmer Rd. which are adequately sized for the proposed use. Stormwater retention will take place onsite through the use of retention ponds that will create a park-like setting. Planning staff will provide the site plan to Inspections, Engineering, Utilities, and the Fire Department for their review. Additionally, there are currently no concerns or issues from a

agencies responsible for the development shall be able to adequately provide such services.	Code Compliance standpoint.
(f) The use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.	Any improvements to the property will be provided for by the applicant, and therefore there will not create excessive requirements at pubic cost. Conversely, approval of the proposed development of this property would add value to the City's tax base.
(g) The use will not create activities, processes, materials, equipment or conditions of operation that will be detrimental to any person, property or the general welfare by reason of an excessive generation of traffic, noise, smoke, fumes, glare, vibrations or odors.	The use of the buildings are for residential purposes and regulated by a common owner. There will be little to no activities, processes, materials, or equipment that would be detrimental to any property, person, or the general welfare.
(h) The use will be consistent with the intent and purpose of this Zoning Code.	The use will be subject to compliance with all zoning and codified ordinances.

Tentative Approval Process

As outlined in the ordinance, the Planning Commission, within thirty days of the public hearing, shall recommend that the City Commission:

- Grant tentative approval of the plan as submitted;
- Grant tentative approval subject to specified conditions; or
- Deny tentative approval of the plan.

The Planning Commission could also postpone taking any action on the request, pending additional information, until the January Planning Commission meeting. Please note that failure on part of the Planning Commission to act within the timeframe outlined above will be deemed to be a recommendation to the City Commission for tentative approval.

Staff Recommendation

As the request meets the requirements listed in Section 1250.01 as well as the general standards listed in Section 1281.05 as outlined within this staff report, planning staff recommends that the Planning Commission recommend to the City Commission approval of Special Use Permit Petition S08-23, the tentative approval of a PURD for an independent living development upon

Parcel #0072-00-615-0 and Parcel #0072-00-620-0 as requested, with the following conditions necessary to ensure the general objectives of the zoning ordinance and master plan are met:

Conditions:

A. The tentative plan be revised prior to City Commission review to address the following items:
   I. Existing vegetation in areas not subject to improvements shall be maintained. The site plan shall be revised to include the location of existing vegetation as well as what will remain on the site.
   II. Photometric plans for each proposed phase of development be provided and in conformance with the provisions of Section 1260.03 *Exterior Lighting* prior to consideration of final approval by the Planning Commission and City Commission.

B. All necessary approvals and any required permits shall be obtained from the appropriate agencies, including but not limited to Department of Public Works and Inspections Department prior to Certificate of Occupancy.

C. The approval of the special use permit is based upon the contents of the submitted application. Any future proposed change must be reviewed with the Planning Department to ensure consistency with the approved special use permit, and may be subject to approval of a revision of the special use permit by the Planning Commission and City Commission.

D. Pursuant to Chapter 1281.02(a), no change in the use or occupancy of land or in the use or occupancy of an existing building shall be made, nor shall any new building be occupied for any purpose, until a certificate of occupancy has been issued by the Chief Building Official or their designee or agent. Such a certificate shall state that the new occupancy complies with this Zoning Code.

E. Pursuant to Chapter 1281.05(a)(5), a special use permit shall be valid for a period established by the City Planning Commission or as long as the use is established and maintained in conformity with the plans submitted and approved. Special use permits shall expire after one year if the use is not under construction or operational. For good cause shown and upon written application, the City Commission may extend a special use permit for six months. The written application to request a six month extension shall be filed with the Planning Division no later than 60 days prior to expiration.

<u>Supporting Documents</u>

The following information is attached and made part of this Staff report.

1. Special Use Permit Petition Form and Supplemental Information (Petition #S08-23)
2. Site Plan and Schematic Elevations
3. Section 1250.01
4. Section 1281.05

City of Battle Creek
Community Services – Planning and Zoning Division
City Hall • 10 N. Division Street, Ste. 117 • Battle Creek, Michigan 49014
Ph (269) 966-3320 • Fax (269) 966-3555 • www.battlecreekmi.gov

SPECIAL USE PERMIT
Application

Petition No. _____

Date Received: _____

APPLICANT

NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

OWNER (if different from applicant)

NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

****If the applicant is not the property owner, a letter signed by the owner agreeing to the Special Use Permit must be included with the application.**

EXISTING CONDITIONS

Address(es) of property for which the request is being sought: _____

_____

Current use of the property: _____

List existing structures on the property and the approximate age of each. _____

_____

_____

_____

Has property involved ever been the subject of a previous application? If yes, please list each one and the date the request came before the Planning Commission.

_____

_____

_____

PROJECT DESCRIPTION

What is the proposed use of the property that warrants the special use permit? _____

_____

Please list all activities that will take place on the property if the special use permit were approved?

_____

_____

_____

How many employees currently work on the property? How many will be added if the special use permit is approved, and what days/times will they be onsite? _____

_____

Will the approval of the special land use necessitate changes to the property, i.e. building construction, additional parking, driveways, fencing? If yes, please provide a list of property improvements that will be associated with the special use permit. _____

_____

_____

_____

What are the proposed hours of operation for the special use? Please indicate if the special land use will be temporary, seasonal, or long term in nature, providing dates and timeframes if applicable:

_____

_____

_____

STANDARDS FOR APPROVAL

Section 1281.(c) Special Uses and Land Development lists standards that will be reviewed by the Planning Commission and City Commission and the request for special use permit will only be approved if these standards are met. Provide factual and supportive evidence that your application meets each of these standards. Additional sheets may be attached if necessary.

Will the special land use be designed, constructed, maintained, and/or operated in a manner harmonious with the character of adjacent properties and the surrounding area? ☐ Yes ☐ No

_____

_____

_____

Will the special land use change the character of adjacent properties and the surrounding area?
☐ Yes ☐ No

_____

_____

_____

Will the special land use be hazardous to adjacent properties or involve uses, activities, materials or equipment which will be detrimental to the health, safety or welfare of persons or properties?

☐ Yes ☑ No

The development will not be hazardous or disturb existing neighbors due to the existing vegetation and matching neighboring elevations.

Will the special land use be a substantial improvement to property in the immediate vicinity and to the community as a whole? ☑ Yes ☐ No

This will be a substantial improvement to property in the vicinity as the increase in occupants will make the environment more welcoming to new residents.

Will the special land use place demands on public facilities or services in excess of current capacity?

☐ Yes ☑ No

The property will be serviced with private streets, public water/sewer, and public curb side trash pickup. This property will also provide essential fire services in the form of fire hydrants and seamless ingress and egresses.

Will the special land use produce excessive traffic, noise, smoke, fumes, or glare? ☐ Yes ☑ No

There will not be any activities that involve the process of materials or equipment that would create excessive traffic, noise, smoke, fumes, glare, vibrations or odors.

SUBMITTAL REQUIREMENTS

Each request requires the following items to be submitted along with the completed application; incomplete applications will not be forwarded to the Planning Commission.

1. A non-refundable filing fee, made payable to the City of Battle Creek must be paid.
2. An affidavit authorizing an applicant to act on behalf of the owner if the petitioner is not the owner.
3. Legal description of subject property and a list of all deed restrictions.
4. Property Site Plan as outlined in "Special Use Permit, Information and Procedures".

APPLICANT SIGNATURE

By signing this application, the applicant hereby declares that all answers given herein are true to the best of their knowledge, and confirms that all information required for submission of a special use permit have been submitted. Furthermore, the applicant confirms that they have thoroughly read "Special Use Permit, Information and Procedures" and agrees to comply with all requirements and procedures for special use permit.

Name: Scott Lanton

Date: 11/22/23

Battle Creek Independent Living

SECTION 1281.05 SPECIAL LAND USES

C. Decision on Application; Basis for Determination

a) The use will be harmonious with and in accordance with the general objectives of the Master Plan.

The proposed multi-family PURD is harmonious with the master plan and the objective to have multi-unit residential in this area according to the future land use map.

b) The use will be designed, constructed, operated and maintained so as to be compatible with adjacent uses of land, the natural environment, and harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the neighborhood. City of Battle Creek Zoning Ordinance 228 November 24, 2020

This development will be designed, constructed, and operated to be compatible with adjacent uses. Keeping density low and protecting existing vegetation to keep an attractive curb appeal.

c) The use will not be hazardous or disturbing to existing or future neighboring uses.

The development will not be hazardous or disturb existing neighbors due to the existing vegetation and matching neighboring elevations.

d) The use will be a substantial improvement to property in the immediate vicinity and to the community as a whole.

This will be a substantial improvement to property in the vicinity as the increase in occupants will make the environment more welcoming to new residents.

e) The use will be adequately served by essential public facilities and services, such as streets, highways, police and fire protection, drainage, refuse disposal and schools, or the persons or agencies responsible for the development shall be able to adequately provide such services.

The property will be serviced with private streets, public water/sewer, and public curb side trash pickup. This property will also provide essential fire services in the form of fire hydrants and seamless ingress and egresses.

f) The use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

This property will not create excessive additional requirements at the cost of the public.

g) The use will not create activities, processes, materials, equipment or conditions of operation that will be detrimental to any person, property or the general welfare by reason of an excessive generation of traffic, noise, smoke, fumes, glare, vibrations or odors.

There will not be any activities that involve the process of materials or equipment that would create excessive traffic, noise, smoke, fumes, glare, vibrations or odors.

h) The use will be consistent with the intent and purpose of this Zoning Code.

This use is consistent with the intent and purpose of the R1A zoning code.

bosch
ARCHITECTURE
ENGINEERING & INTERIOR DESIGN

8065 Vineyard Parkway, Kalamazoo MI, 49009 | (269) 321-5151 | www.boscharch.com

Owner Comments

9. Method of maintenance and ownership of common open area and buffer must be described.
Property owner will mow grassy area and maintain landscaping in open areas.
Buffered areas will meet landscaping ordinance and be maintained as described above.

10. Draft covenant. Bylaws, grants of easements for land use and public utilities and other restrictions that will apply.
Will be provided at final documents submittals.

11. If the project is going to be phased projects, a schedule showing the expected period in which a final approval will be filed
Phased Construction Scheduled, submittals will be as required to meet these dates.
Phase 1 – Start construction May 2024 – Nov 2024
Phase 2 – Start construction May 2025 – Nov 2025
Phase 3 – Start construction May 2026 – Nov 206

12. Provide documentation of ownership
See attached Proof of Ownership.

13. Apply for a lot adjustment as soon as possible.
The owner will contact the City to get the required paperwork to do so.

16. We recommend that you contact the residents/neighborhood in the area to get feedback on the proposal. If you reach out please let staff know so that we can recognize your efforts in the staff report.
The owner has not reached out yet but will contact adjacent homeowners before planning commission meeting.

2023 Summer BATTLE CREEK CITY TREASURER

Parcel Number: 0072-00-615-0

LAKEVIEW SCHOOL DISTRICT
School Code: 13090
Mortgage Co:

Class: 402 RESIDENTIAL-VACANT
Ad Valorem

Adjusted Class:

SP NKV
OK

Property Assessed To:
WOODLAND TOWNHOMES LLC

VACANT LAND

Parcel Location: S HELMER RD

DESCRIPTION	MILLAGE	AMOUNT
CITY OPERATING	8.48700	339.92
CITY ST MAINT	1.50000	60.07
POL/FIRE PENSION	5.77100	231.14
CAL CO OPERATING	5.36980	215.07
CALHOUN ISD	3.08000	123.36
KELLOGG CC	1.80550	72.31
STATE EDUCATION	6.00000	240.31
LK SCH OPERATING	9.00000	360.46
LK SCH DEBT	3.50000	140.18
WILLARD LIBRARY	2.00000	80.10

SUBTOTAL	46.51330	1,862.92
ADMIN FEE		18.62
PENALTY DUE		0.00
TOTAL TAX DUE:		**1,881.54**

TAX DETAIL

Taxable Value:	40,052
State Equalized Value:	45,924
PRE/MBT %:	0.0000

MESSAGE TO TAXPAYER

RECEIPTS WILL ONLY BE RETURNED TO THE TAXPAYER IF A STAMPED, SELF-ADDRESSED ENVELOPE IS INCLUDED WITH THE PAYMENT.

Parcel Number: 0072-00-615-0

Legal Description:

SEC 22 T2S R8W S 379.5 FT OF N 1485 FT OF W 1/2 OF SW 1/4 CONT 11.5 AC, M/L, SUBJ TO HWY EASE OVER WLY 33 FT

MAKE CHECKS PAYABLE TO: BATTLE CREEK CITY TREASURER

MAIL TO: BATTLE CREEK CITY TREASURER
PO BOX 239
BATTLE CREEK MI 49016-0239

DUE DATE: 08/21/23

3% PENALTY SHALL BE APPLIED AFTER 08/21/23

LAKEVIEW ASSISTED LIVING COMMUNITY LLC
TAX ESCROW ACCT
14420 HELMER RD. S
BATTLE CREEK, MI 49015

74-228/724

1069

DATE 8/9/23

PAY TO THE ORDER OF B.C. City Treasurer $ 1881.54

One thousand eight hundred eighty one 54/100 DOLLARS

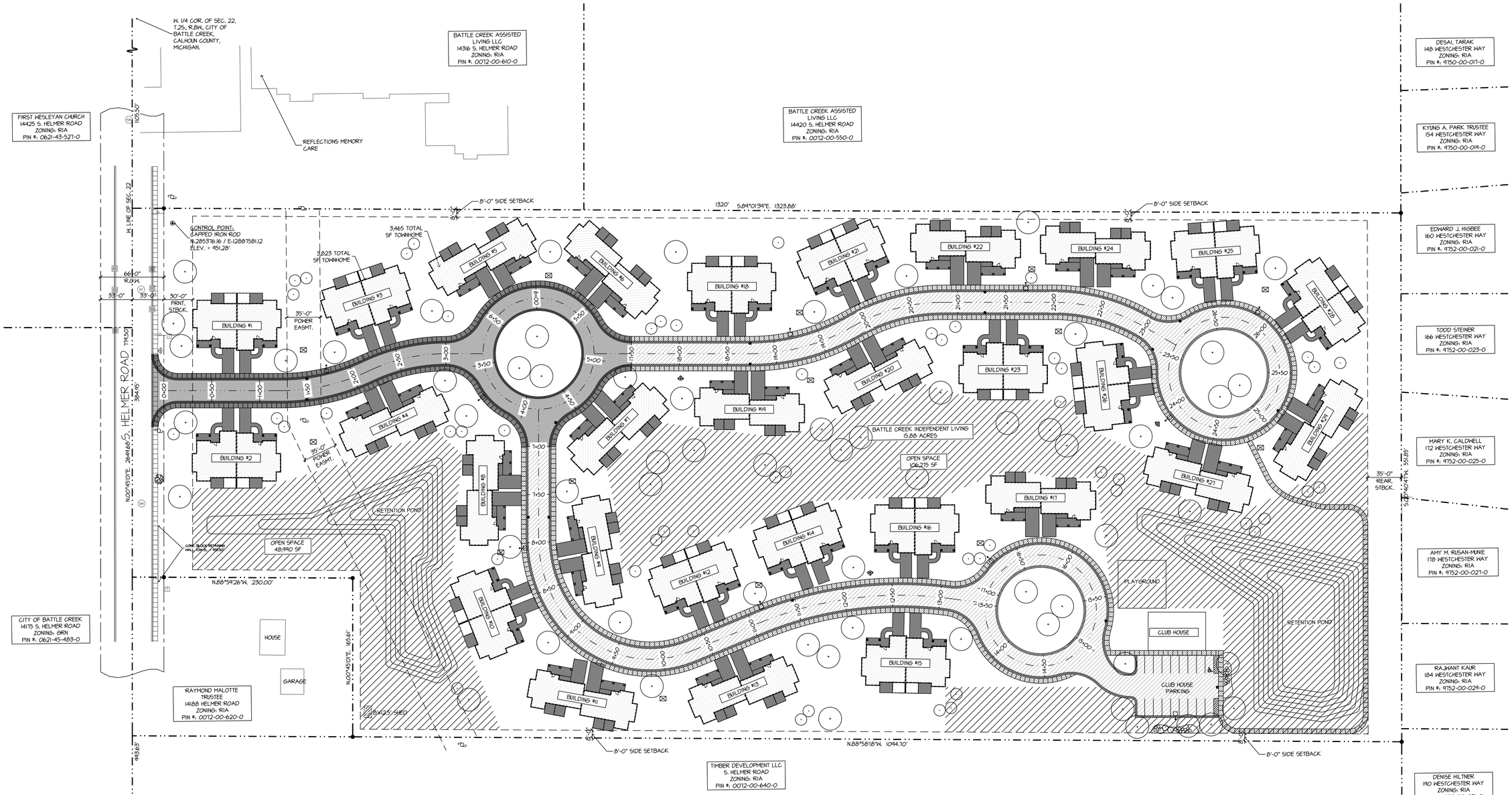
Shield

Southern Michigan BANK & TRUST

MEMO Woodland Trail Homes

⑆072402283⑆ 30701974 5⑈ 1069

8/10/23



TYPICAL MATERIALS, SYMBOLS AND INDICATIONS

- MANHOLE
- STORM SEWER MANHOLE
- SANITARY SEWER MANHOLE
- PHONE CO MANHOLE
- ELEC CO MANHOLE
- WATER MANHOLE
- CATCH BASIN/CURB INLET
- UTILITY POLE W/ LIGHT
- UTILITY POLE
- LIGHT POLE
- FLAG POLE
- YARD LAMP + POLE
- PHONE BOOTH
- MONITOR WELL
- ELECTRIC BOX / TRANSFORMER
- AIR CONDITIONING UNIT
- UNDERGROUND TELEPHONE MARKER
- TELEPHONE BOX MARKER
- EXIST SPOT GRADE
- FINISH GRADE
- FIRE HYDRANT
- WATER VALVE
- WATER METER
- GAS VALVE
- UNDERGROUND GAS MARKER
- GAS METER
- BASKETBALL NET
- MAIL BOX
- PARKING METER
- SIGN
- SOIL BORING
- CONCRETE BOLLARD
- EXIST TREE TO REMAIN
- NEW TREE
- TREE TO BE REMOVED

- OVERHEAD ELEC LINE
- UNDERGROUND ELEC LINE
- GAS LINE
- WATER LINE
- FENCE LINE
- CENTER LINE
- PROPERTY LINE
- STORM LINE
- SANITARY LINE
- TELEPHONE LINE
- EXIST OVERHEAD ELEC LINE
- EXIST UNDERGROUND ELEC LINE
- EXIST GAS LINE
- EXIST WATER LINE
- EXIST TELEPHONE LINE
- EXIST STORM LINE
- EXIST SANITARY LINE

OVERLL SITE DEVELOPMENT PLAN

SCALE: 1" = 50'

Battle Creek Independent Living

Helmer Road South, Battle Creek, MI 49015

2023-09-18 FOR TENTATIVE APPROVAL
2023-11-22 REVISED FOR SITE PLAN REVIEW

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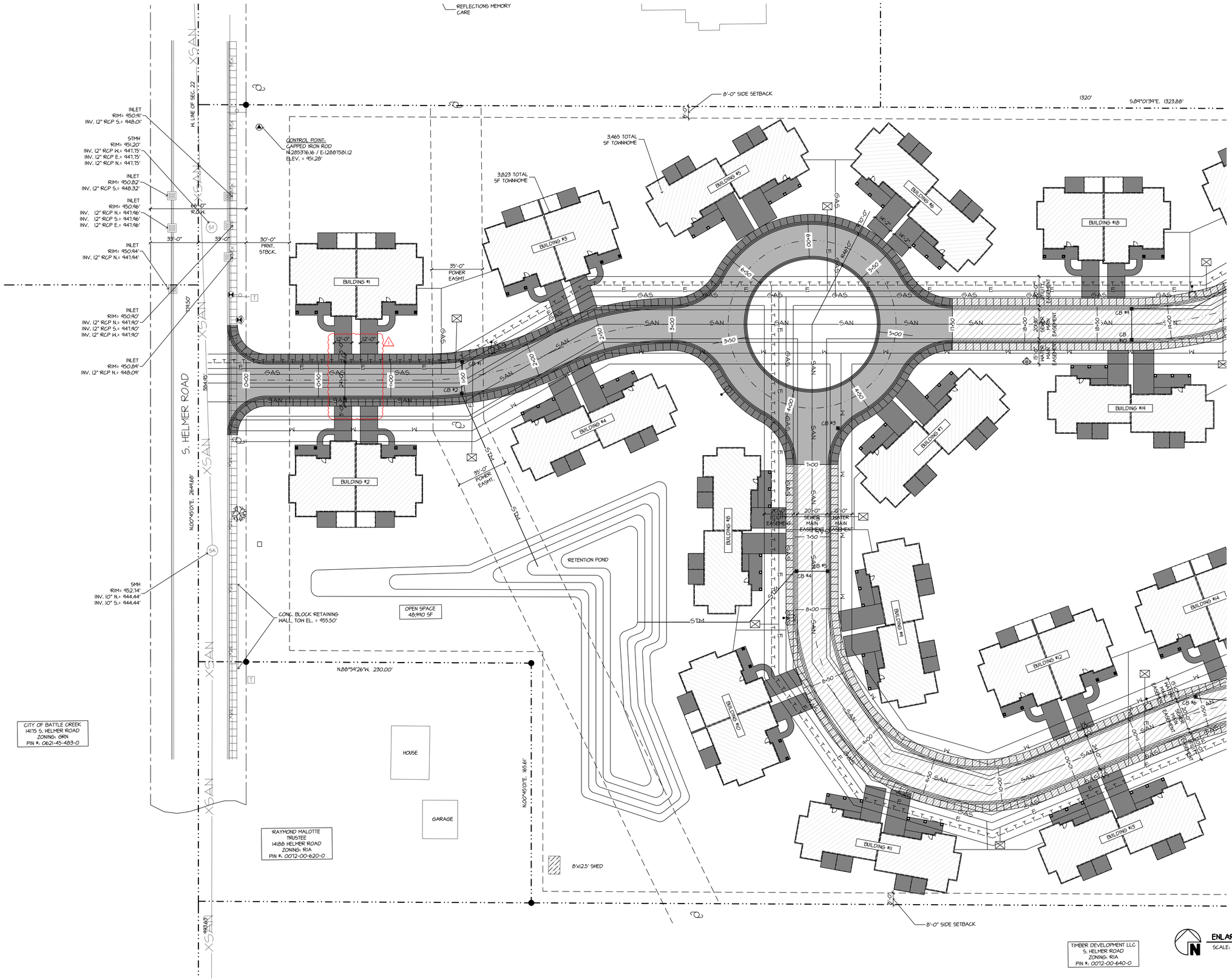
OVERALL SITE DEVELOPMENT PLAN



ENLARGED SITE DEVELOPMENT PLAN

SCALE: 1" = 30'

SITE INFORMATION

1. PARCEL ADDRESS: SOUTH HELMER ROAD, BATTLE CREEK, MI 49015 PIN: 52-0012-00-615-0 LOT COMBINATION IN PROCESS
2. OWNER: SCOTT GANTON
3. ARCHITECT: BOSCH ARCHITECTURE 8065 VINEYARD PKWY KALAMAZOO, MI, 49009 (269) 321-5151
4. SURVEY: CRANE LAND SURVEYING, P.C.
5. ZONING: RIA: SINGLE-FAMILY RESIDENTIAL
6. PROPOSED LAND USE: PURD - MULTI FAMILY
7. TOTAL SITE AREA: 641,733 SF - 15.88 AC
8. LAND USE PERCENT (%): OPEN: 67.2% BUILD: 15.6% PAVEMENT: 17.2%

   REQUIRED OPEN SPACE:
   0.25 * 641,133 SF = 172,933 SF REQUIRED
   <u>180,530 SF PROVIDED</u>
9. BUILDING TYPE(S): (14) 2 UNIT TOWNHOUSES 3,823 SF FOOTPRINT (15) 2 UNIT TOWNHOUSES 3,465 SF FOOTPRINT (1) CLUB HOUSE 2,400 SF FOOTPRINT

   107,847 TOTAL SF
10. MAXIMUM BUILDING HEIGHT: 35' MAXIMUM
    RESIDENTIAL: 15.0' ACTUAL
11. REQUIRED PARKING:
    SINGLE FAMILY: (2) STALLS REQUIRED PER DWELLING

    NUMBER OF DWELLING UNITS = 58
    <u>SPACES REQUIRED:</u>
    116 STALLS REQUIRED
    116 STALLS PROVIDED

    CLUB HOUSE:
    N/A

    <u>SPACES REQUIRED:</u>
    N/A SPACES REQUIRED
    18 STALLS PROVIDED
12. LANDSCAPING: SEE SHEET L001
13. LEGAL DESCRIPTION: SEE THIS SHEET
14. OCC. CLASSIFICATION: R2 - RESIDENTIAL
15. CONSTRUCTION TYPE: 5B
16. ALL SITE PARKING STRIPING, ARROWS, CROSSWALKS AND LINES TO BE YELLOW PAINT. ALL BARRIER FREE MARKINGS, LINES AND SYMBOLS TO BE BLUE.

LEGAL DESCRIPTION:

PART OF THE SOUTHWEST 1/4 OF SECTION 22, TOWN 2 SOUTH, RANGE 8 WEST, CITY OF BATTLE CREEK, CALHOUN COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION; THENCE NORTH 00°45'01" EAST, 1159.23 FEET ALONG THE WEST LINE OF SAID SECTION TO THE PLACE OF BEGINNING; THENCE CONTINUING NORTH 00°45'01" EAST, 384.95 FEET ALONG SAID WEST LINE TO THE SOUTH LINE OF THE NORTH 1105.5 FEET OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF SAID SECTION; THENCE SOUTH 84°01'34" EAST, 1323.88 FEET TO THE EAST LINE OF THE WEST 1/2 OF THE SOUTHWEST 1/4 AS OCCUPIED BY THE PLAT OF WINDEMERE NO. 2, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN LIBER 22 OF PLATS, ON PAGE 25 IN THE OFFICE OF THE REGISTER OF DEEDS FOR CALHOUN COUNTY, MICHIGAN; THENCE SOUTH 00°40'47" WEST, 551.85 FEET ALONG SAID EAST LINE; THENCE NORTH 88°58'18" WEST, 1094.70 FEET ALONG THE NORTH LINE OF THE SOUTH 990 FEET OF THE WEST 1/2 OF THE SOUTHWEST 1/4 TO A POINT SOUTH 88°58'18" EAST 230.00 FEET FROM THE WEST SECTION LINE; THENCE NORTH 00°45'01" EAST, 165.61 FEET; THENCE NORTH 88°59'26" WEST, 230.00 FEET TO THE PLACE OF BEGINNING. CONTAINING 15.88 ACRES OF LAND, MORE OR LESS.

Battle Creek Independent Living

Helmer Road South, Battle Creek, MI 49015

2023-09-18 FOR TENTATIVE APPROVAL
2023-11-22 REVISED FOR SITE PLAN REVIEW

ISSUED

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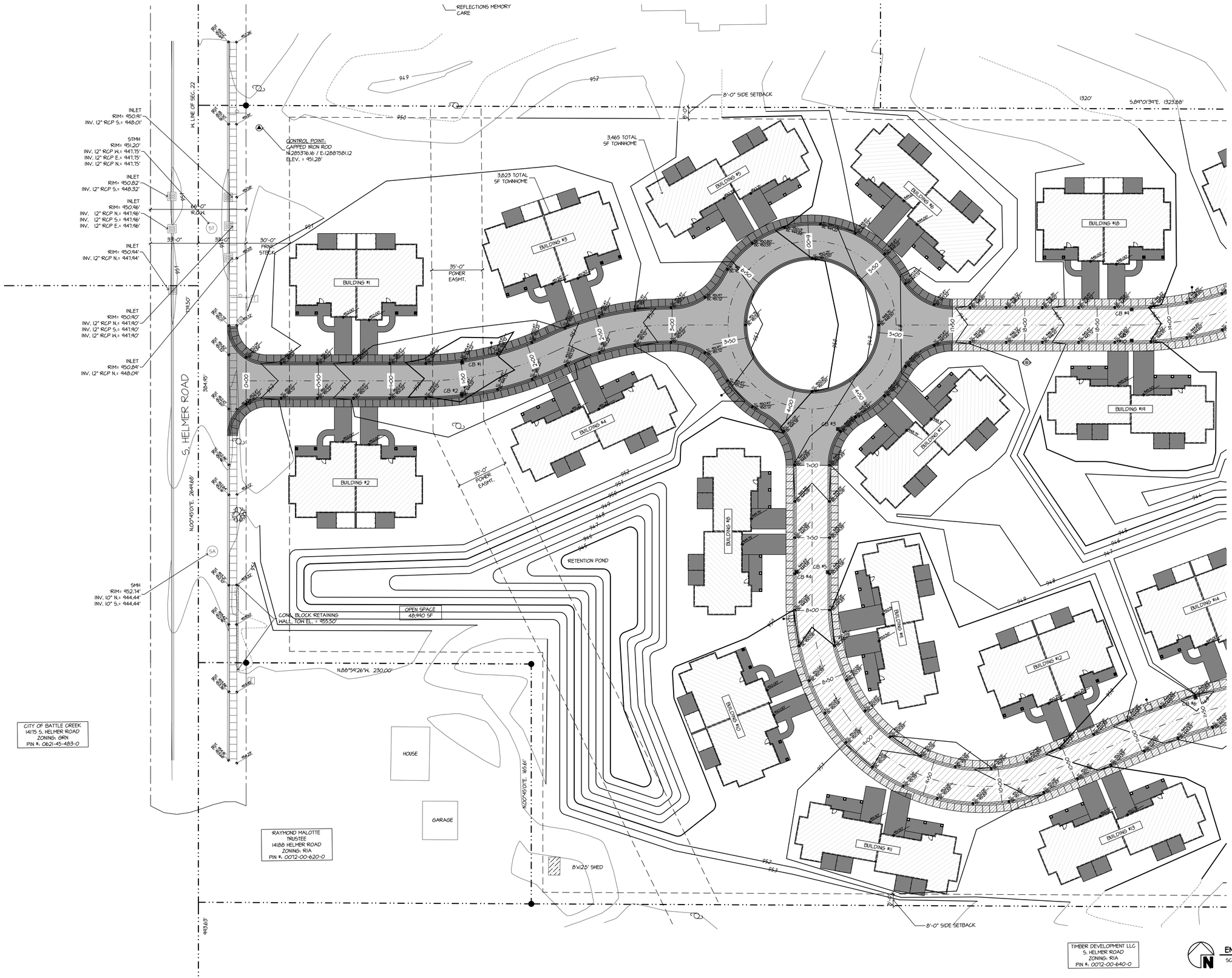
C002-A

ENLARGED SITE DEVELOPMENT PLAN

1320'
S.89°01'39"E. 1323.88'
N.88°58'18"W. 1094.70'
S.00°40'41"W. 551.85'
35'-0"
REAR SETBACK
EDWARD J. HIGBEE
160 WESTCHESTER WAY
ZONING: RIA
PIN #: 9152-00-021-0
TODD STEINER
166 WESTCHESTER WAY
ZONING: RIA
PIN #: 9152-00-023-0
MARY K. CALDWELL
172 WESTCHESTER WAY
ZONING: RIA
PIN #: 9152-00-025-0
AMY M. RUSAN-MUNIE
178 WESTCHESTER WAY
ZONING: RIA
PIN #: 9152-00-027-0
RAJWANT KAUR
184 WESTCHESTER WAY
ZONING: RIA
PIN #: 9152-00-029-0
DENISE HILTNER
190 WESTCHESTER WAY
ZONING: RIA
TIMBER DEVELOPMENT LLC
S. HELMER ROAD
ZONING: RIA
PIN #: 0012-00-640-0
BATTLE CREEK INDEPENDENT LIVING
15.88 ACRES
OPEN SPACE
106,275 SF
BUILDING #1
BUILDING #2
BUILDING #3
BUILDING #4
BUILDING #5
BUILDING #6
BUILDING #7
BUILDING #8
BUILDING #9
BUILDING #10
BUILDING #11
BUILDING #12
BUILDING #13
BUILDING #14
BUILDING #15
BUILDING #16
BUILDING #17
BUILDING #18
BUILDING #19
BUILDING #20
BUILDING #21
BUILDING #22
BUILDING #23
BUILDING #24
BUILDING #25
BUILDING #26
BUILDING #27
BUILDING #28
PLAYGROUND
CLUB HOUSE
CLUB HOUSE PARKING
RETENTION POND
R240'-0"
R210'-0"
R246'-0"
R210'-0"
SAN
STM
GAS
E
W
CB #1
CB #2
CB #3
CB #4
CB #5
CB #6
CB #7
CB #8
CB #9
CB #10
CB #11
CB #12
CB #13
CB #14
CB #15
CB #16
CB #17
CB #18
CB #19
CB #20
CB



ENLARGED SITE GRADING PLAN

SCALE: 1" = 30'

SOIL EROSION CONTROL NOTES

1. ALL SITE INFRASTRUCTURE WILL BE CONSTRUCTED AT ONCE. PHASING OF THE OF THE OVERALL DEVELOPMENT WILL NOT OCCUR DURING THIS APPROVAL. NO TEMPORARY RETENTION AREAS WILL BE USED ON THIS SITE. DURING CONSTRUCTION, RUNOFF WILL INFILTRATE THROUGH THE GROUND SURFACE.

2. PERMANENT SPOIL PILES WILL NOT BE NEEDED FOR THIS PROJECT. CONTRACTOR TO VERIFY CUT/FILL WITH EXCAVATOR. ALL CUT TO BE TAKEN OFF SITE AT THE TIME OF EXCAVATION, IF REQUIRED.

2. EXIST CATCH BASINS AS NOTED ON THIS PLAN WILL BE PROTECTED WITH WOVEN GEOTEXTILE FILTER FABRIC DURING CONSTRUCTION. SEE PLAN FOR CATCH BASIN LOCATIONS. REFER TO DTL 16/C501.

3. A SILT FENCE WILL BE USED WHERE ELEVATIONS WITHIN THE PROPERTY LINE WILL TEMPORARILY BE HIGHER OR LOWER THAN NEIGHBORING PROPERTIES IN ORDER TO CONTAIN SOIL APPROPRIATELY. SEE PLAN FOR APPROXIMATE LOCATIONS. SILT FENCE LOCATIONS TO BE VERIFIED BY ON SITE CONTRACTOR. REFER TO DETAIL 5/C501 FOR SILT FENCE DETAILS.

4. A CONSTRUCTION ACCESS DRIVE SHOULD BE USED TO ACCESS THE SITE FROM THE EXISTING DRIVEWAY AS TO HELP RETAIN SOIL ON SITE AND REDUCE AMOUNT OF SOIL TRACKED OFF SITE BY CONSTRUCTION VEHICLES. REFER TO DETAILS 13 & 14/C501.

STORM WATER DESIGN

1. SITE RISK ZONE DESIGNATION - COMMON STORAGE

2. BUILDING RISK DESIGNATION - "LOW RISK".

3. SITE SIZE - 15.88 ACRES.

4. STORM WATER STRATEGY - GROUND WATER DISCHARGE "INFILTRATION", STORED IN RETENTION POND.

<u>USE 25-YEAR-24 HR RAINFALL OVER ALL SURFACES FOR THE COMPOSITE RUNOFF METHOD w/ ALLOWABLE INFILTRATION RATE OF 1.04 IN/HR.</u>

5. INFILTRATION:

SOIL TYPE:	LOAMY SAND
WATER CAPACITY:	0.35 IN/IN
INFILTRATION RATE:	3.60 IN/HR
HYDROLOGIC SOIL GROUP:	A
GROUNDWATER TABLE:	80+ INCHES

6. DRAINAGE AREA PHASE 1:

OVERALL DRAINAGE AREA	691,133 SF
NEW BUILDING	107,891 SF
NEW PAVING	118,978 SF
LANDSCAPE/OPEN SPACE	464,845 SF

COMPOSITE RUNOFF COEFFICIENT METHOD
USE 0.90 FOR ALL IMPERVIOUS SURFACES
USE 0.10 FOR NEW LANDSCAPING AND LAWN AREAS
(226,875 SF IMPERV / 691,133 SF SITE AREA) X 0.90 = 0.30
(464,845 SF OPEN / 691,133 SF SITE AREA) X 0.10 = 0.061

COMPOSITE RUNOFF COEF. = 0.30+0.061 = 0.361

TOTAL AREA TO BE DRAINED = 691,133 SF = 15.88 AC

V = CAP(3630)
C = 0.361
A = 15.88 AC
P = 2.55 IN/HR

V = 0.361 * 15.88 * 2.55 * 3630
V = 53,947 CF TO BE RETAINED ON SITE

90,385 CF PROVIDED > 53,947 CF REQUIRED, OKAY

<u>**IMPERVIOUS STORM WATER RUNOFF TO DRAIN TO (6) NEW CURB BASINS, RELEASED TO NEW RETENTION POND. STORM WATER TO INFILTRATE WITHIN 48 HOURS.**</u>

STORM SEWER STRUCTURES

CB #1
RIM = 944.22'
S INV 12" SOLID PIPE = 946.22'

CB #2
RIM = 944.22'
N INV 12" SOLID PIPE = 946.00
S INV 12" SOLID PIPE = 946.00'

CB #3
RIM = 948.33
S INV 12" SOLID PIPE = 948.33'

CB #4
RIM = 944.58'
W INV 12" SOLID PIPE = 947.60'
E INV 12" SOLID PIPE = 947.60'

CB #5
RIM = 949.58'
W INV 12" SOLID PIPE = 947.85'
N INV 12" SOLID PIPE = 947.85'

CB #6
RIM = 947.83'
E INV 12" SOLID PIPE = 944.83'

CB #7
RIM = 944.70'
SE INV 12" SOLID PIPE = 941.70'
SE INV 12" SOLID PIPE = 941.70'

CB #8
RIM = 943.83'
W INV 12" SOLID PIPE = 940.83'
E INV 12" SOLID PIPE = 940.83'

CB #9
RIM = 945.25'
S INV 12" SOLID PIPE = 942.00'
E INV 12" SOLID PIPE = 942.00'

CB #10
RIM = 945.25'
N INV 12" SOLID PIPE = 942.25'

CB #11RIM = 941.40'
N INV 12" SOLID PIPE = 938.40'

CB #12
RIM = 941.40'
S INV 12" SOLID PIPE = 938.15'
E INV 12" SOLID PIPE = 938.15'
W INV 12" SOLID PIPE = 938.15'

CB #13
RIM = 938.22'
S INV 12" SOLID PIPE = 935.00'
E INV 12" SOLID PIPE = 935.00'
W INV 12" SOLID PIPE = 935.00'

CB #14
RIM = 938.22'
N INV 12" SOLID PIPE = 935.22'

CB #15
RIM = 938.22'
S INV 15" SOLID PIPE = 934.00'
W INV 12" SOLID PIPE = 934.00'

Battle Creek Independent Living

Helmer Road South, Battle Creek, MI 49015

2023-09-18 FOR TENTATIVE APPROVAL

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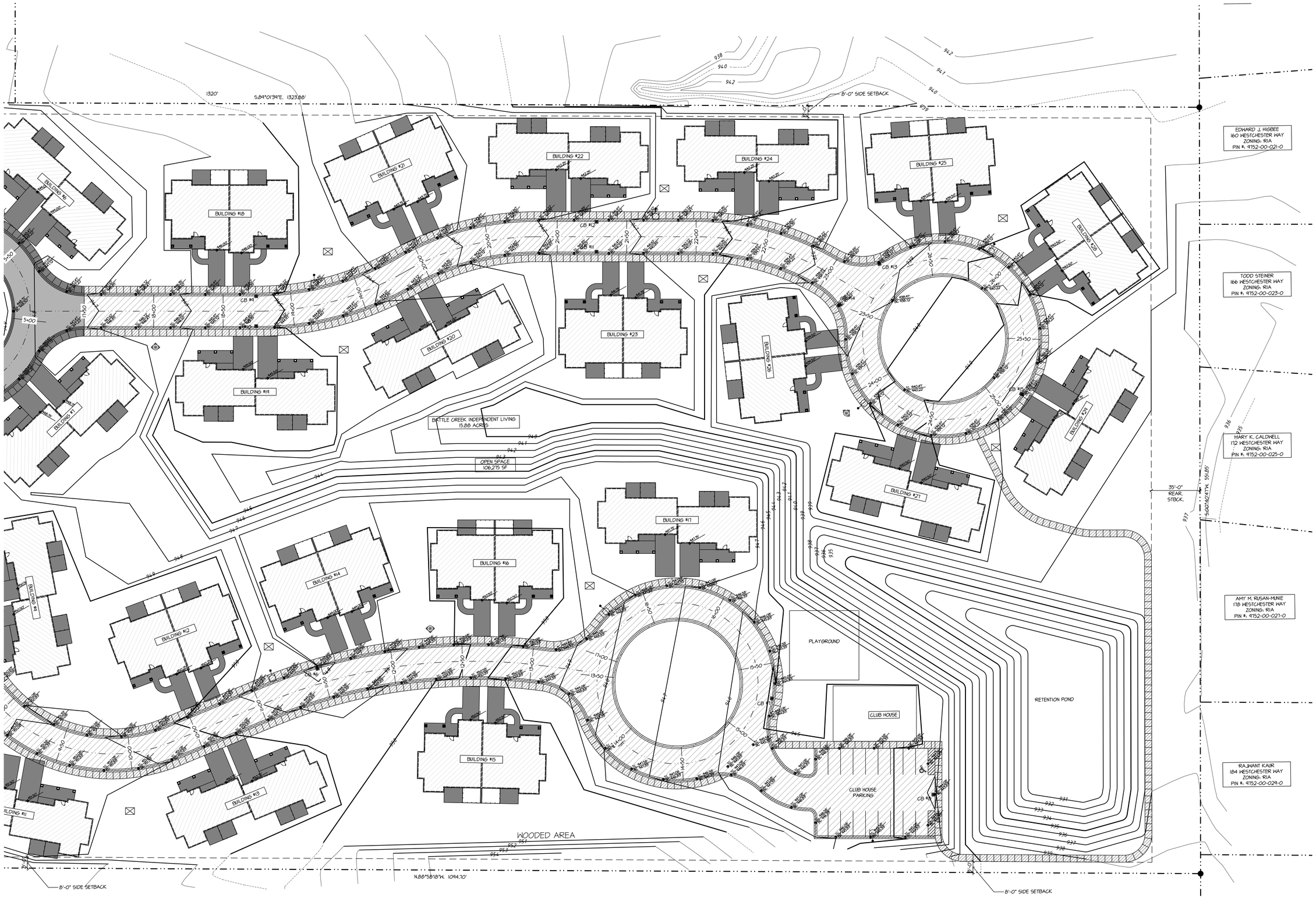
C003-A

ENLARGED SITE GRADING PLAN



ENLARGED SITE GRADING PLAN

SCALE: 1" = 30'

Battle Creek Independent Living

Helmer Road South, Battle Creek, MI 49015

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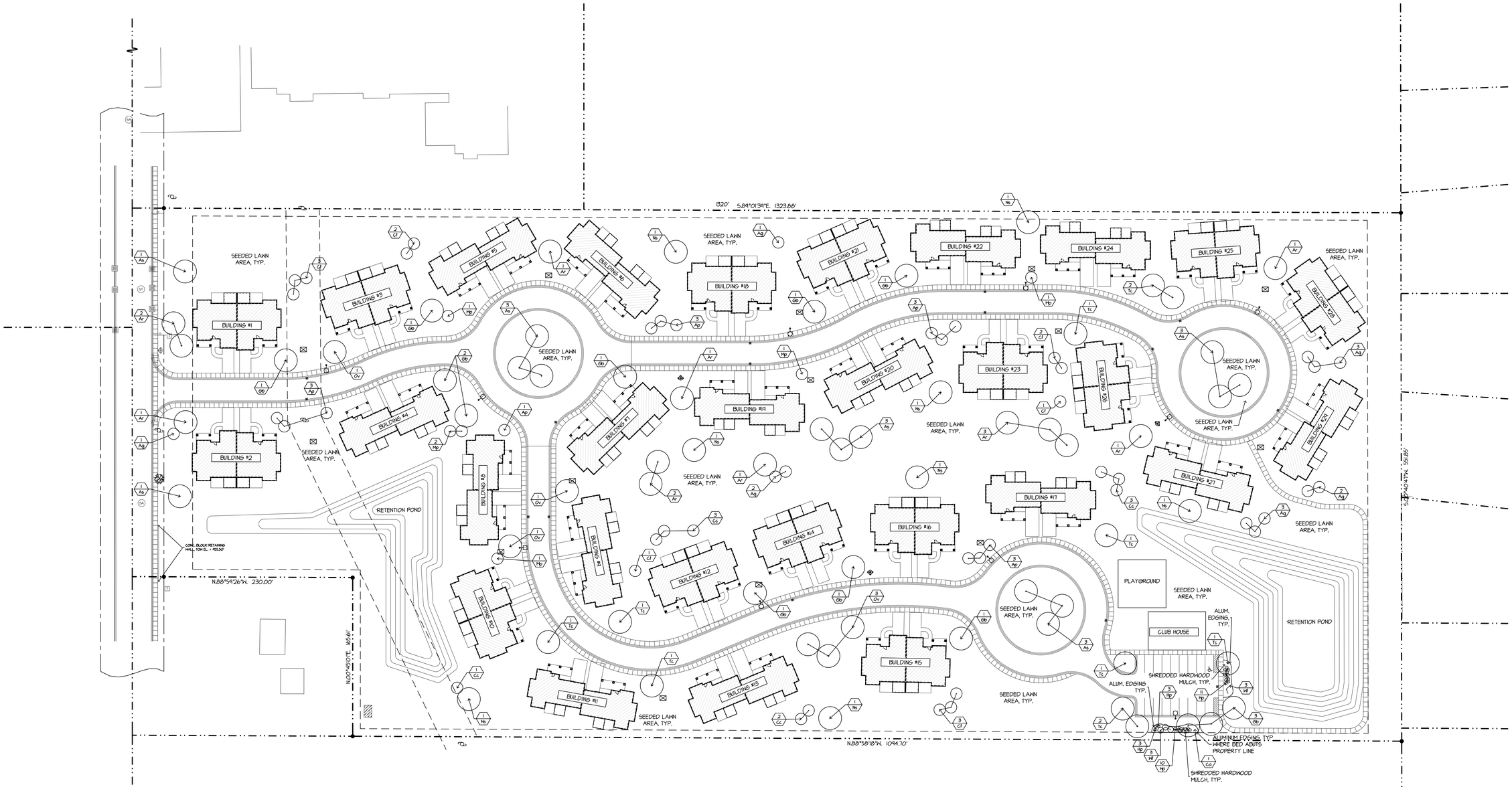
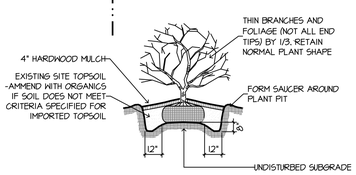
C003-B

ENLARGED SITE GRADING PLAN



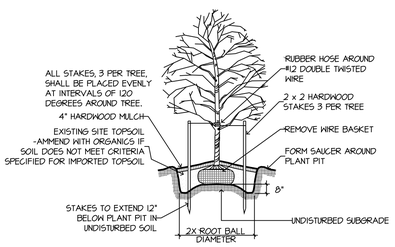
OVERALL LANDSCAPING PLAN

SCALE: 1" = 50'



SHRUB PLANTING DETAIL

NOT TO SCALE



DECIDUOUS TREE PLANTING DETAIL

NOT TO SCALE

LANDSCAPING REQUIREMENTS

1. PARKING LOTS: FOR LOTS 11-20 SPACES, PLANTING STRIPS ARE REQUIRED ALONG SIDE AND REAR PROPERTY LINES; PLANT MATERIAL IS TO BE EXTERNAL TO PARKING LOT AT A RATE OF (1) DECIDUOUS OR EVERGREEN TREE PER 8 PARKING SPACES OR (1) DECIDUOUS OR EVERGREEN TREE PER 30 LF OF REQUIRED PLANTING STRIP, WHICHEVER IS GREATER. IN ADDITION (6) DECIDUOUS OR EVERGREEN SHRUBS ARE REQUIRED PER 30 LF OF REQUIRED PLANTING STRIP.

   150 LF OF PARKING (86 LF ON SOUTH SIDE & 64 LF ON EAST SIDE) / 30 = 5
   5 * 1 = 5 TREES REQUIRED / PROVIDED
   5 * 6 = 30 SHRUBS REQUIRED / (31) PROVIDED

2. INTERIOR PARKING LOT REQUIREMENTS: PROVIDE A MINIMUM OF 10% OF TOTAL PARKING LOT AREA IN PARKING LOT ISLANDS; (1) DECIDUOUS OR EVERGREEN TREE IS TO BE PROVIDED PER 8 PARKING SPACES.

   TOTAL PARKING LOT AREA = 6,645 SF
   6,645 SF * 0.10 = 664 SF PARKING LOT ISLANDS REQUIRED / 730 SF PROVIDED
   18 PARKING SPACES PROPOSED / 8 = 2.25
   (2) TREES REQUIRED / PROVIDED

3. PURD LANDSCAPE REQUIREMENTS: PROVIDE AT LEAST TWICE AS MANY CANOPY OR ORNAMENTAL TREES AS THERE ARE GROUND LEVEL UNITS.

   58 UNITS PROPOSED X 2 = (116) TREES REQUIRED / (117) PROVIDED

LANDSCAPING NOTES

1. COMPLY WITH ALL CITY OF BATTLE CREEK STANDARDS.
2. ALL LANDSCAPING TO BE INSTALLED BY A QUALIFIED LANDSCAPE CONTRACTOR.
3. ALL PLANTINGS , INCLUDING TREES IN LAWN AREAS, SHALL BE MULCHED WITH 3" DEPTH SHREDDED HARDWOOD MULCH.
4. 6" MINIMUM TOPSOIL DEPTH IN ALL SEEDED AREAS AND 10-12" DEPTH IN PLANTING BEDS. AMEND EXISTING SITE TOP SOIL WITH ORGANICS FOR STANDARD PLANTING MIX.
5. SEED MIX TO BE 60% BLUEGRASS, 30% PERENNIAL RYE AND 10% FESCUE.
6. ONE YEAR WARRANTY ON LAWN AND PLANTS/TREES.
7. WHERE EDGING IS SPECIFIED, USE 4" X $\frac{1}{8}$" MILL FINISH ALUMINUM EDGING AT ALL PLANTING BEDS AND TREE RINGS, UNLESS OTHERWISE NOTED. USE 5 STAKES PER 16' SECTION. IN ADDITION, IN LOCATIONS WHERE THE PROPERTY LINE FORMS A BED EDGE, EDGING SHOULD BE INSTALLED.
8. PLANT MATERIALS SHALL BE CHOSEN AND INSTALLED IN ACCORDANCE WITH STANDARDS RECOMMENDED BY THE AMERICAN NURSERY ASSOCIATION.
9. ALL DISEASED, DAMAGED OR DEAD PLANT MATERIAL SHALL BE REPLACED PER CITY OF BATTLE CREEK ZONING ORDINANCE.

PLANT LIST

KEY	BOTANIC NAME	COMMON NAME	SIZE	QTY
CANOPY TREES:				
Ar	Acer rubrum 'Franksred'	Red Sunset Maple	2 $\frac{1}{2}$" cal. min.	13
As	Acer saccharum 'Fall Fiesta'	Fall Fiesta Sugar Maple	2$\frac{1}{2}$" cal. min.	14
Go	Ginkgo biloba 'Autumn Gold'	Autumn Gold Ginkgo	2$\frac{1}{2}$" cal. min.	13
Ns	Nyssa sylvatica	Black Gum	2$\frac{1}{2}$" cal. min.	8
Ov	Ostrya virginiana	American Hophornbeam	2$\frac{1}{2}$" cal. min.	6
Tc	Tilia cordata 'Greenspire'	Greenspire Littleleaf Linden	2$\frac{1}{2}$" cal. min.	11
ORNAMENTAL TREES:				
Ap	Acer palmatum 'Bloodgood'	Bloodgood Japanese Maple	6' ht. min.	13
Ag	Amelanchier x grandiflora 'Autumn Brilliance'	Autumn Brilliance Serviceberry	multi-stem; 6' ht.	12
Cc	Cercis canadensis	Eastern Redbud	6' ht. min.	9
Cf	Cornus florida	Flowering Dogwood	multi-stem; 6' ht.	12
Mp	Malus 'Prairiefire'	Prairiefire Crabapple	6' ht. min.	6
SHRUBS:				
Cv	Calycanthus 'Aphrodite'	Aphrodite Sweetshrub	24" ht. min.	1
Hp	Hydrangea paniculata 'Bobo'	Bobo Hydrangea	24" ht. min.	24
Wf	Weigela florida 'Wine and Roses'	Wine and Roses Weigela	24" ht. min.	6

Battle Creek Independent Living

Helmer Road South, Battle Creek, MI 49015

2023-11-22 REVISED FOR SITE PLAN REVIEW

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L001

OVERALL LANDSCAPE PLAN

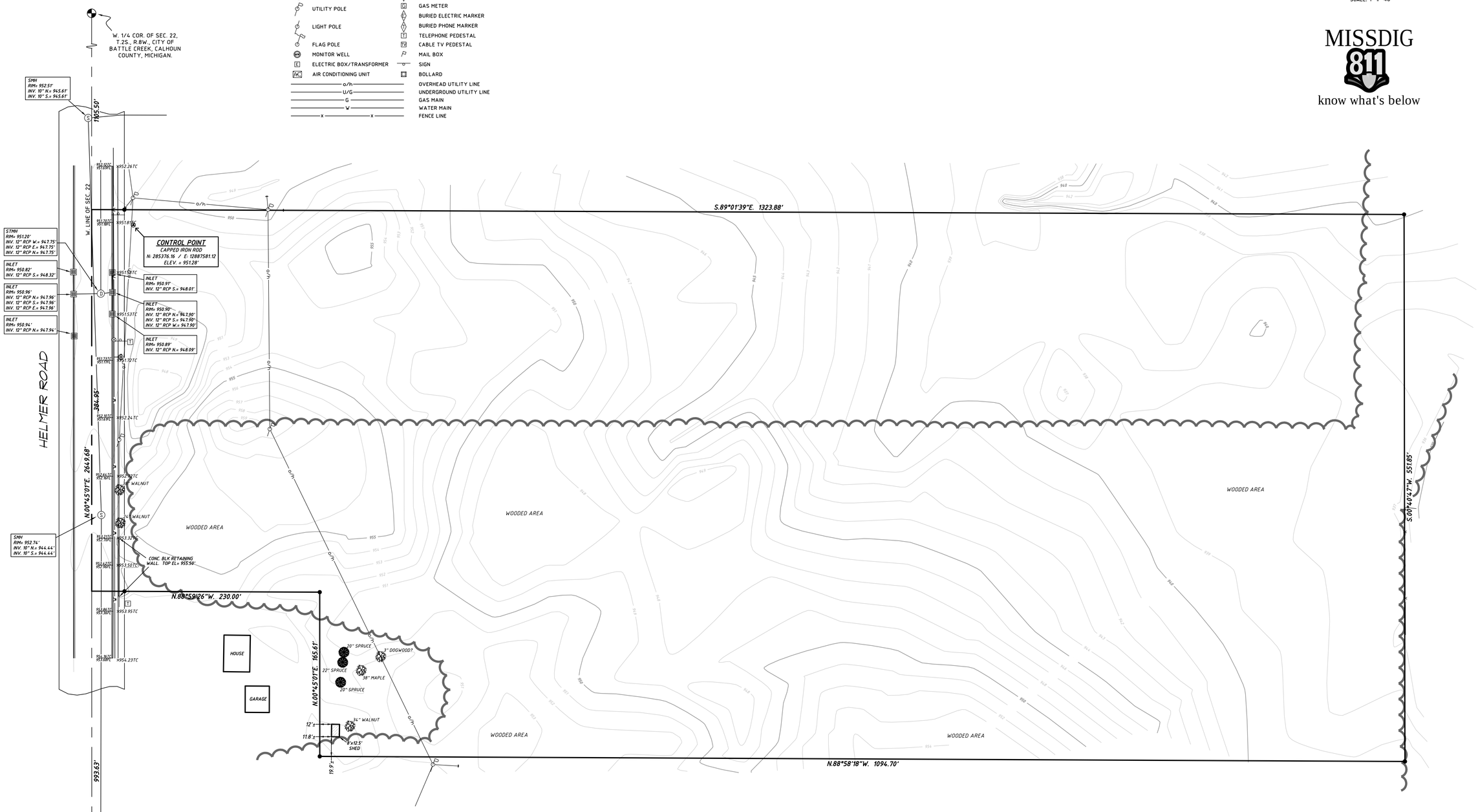
LEGEND

MISC. MANHOLE	SHRUB/BUSH
STORM SEWER MANHOLE	DECIDUOUS TREE
CATCH BASIN/CURB INLET	CONIFEROUS TREE
SANITARY SEWER MANHOLE	FIRE HYDRANT
WATER MANHOLE	WATER VALVE
ELECTRIC MANHOLE	WATER METER
PHONE MANHOLE	GAS VALVE
UTILITY POLE W/LIGHT	BURIED GAS MARKER
UTILITY POLE	GAS METER
LIGHT POLE	BURIED ELECTRIC MARKER
	BURIED PHONE MARKER
FLAG POLE	TELEPHONE PEDESTAL
MONITOR WELL	CABLE TV PEDESTAL
ELECTRIC BOX/TRANSFORMER	MAIL BOX
AIR CONDITIONING UNIT	SIGN
	BOLLARD
o/h	OVERHEAD UTILITY LINE
U/G	UNDERGROUND UTILITY LINE
G	GAS MAIN
W	WATER MAIN
X	FENCE LINE

N
W E
S

20' 0 40' 80'
SCALE: 1" = 40'

MISSDIG 811
know what's below



LEGAL DESCRIPTION:

PART OF THE SOUTHWEST 1/4 OF SECTION 22, TOWN 2 SOUTH, RANGE 8 WEST, CITY OF BATTLE CREEK, CALHOUN COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION; THENCE NORTH 00°45'01" EAST, 1159.23 FEET ALONG THE WEST LINE OF SAID SECTION TO THE PLACE OF BEGINNING; THENCE CONTINUING NORTH 00°45'01" EAST, 384.95 FEET ALONG SAID WEST LINE TO THE SOUTH LINE OF THE NORTH 1105.5 FEET OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF SAID SECTION; THENCE SOUTH 89°01'39" EAST, 1323.88 FEET TO THE EAST LINE OF THE WEST 1/2 OF THE SOUTHWEST 1/4 AS OCCUPIED BY THE PLAT OF WINDEMERE NO. 2, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN LIBER 22 OF PLATS, ON PAGE 25 IN THE OFFICE OF THE REGISTER OF DEEDS FOR CALHOUN COUNTY, MICHIGAN; THENCE SOUTH 00°40'47" WEST, 551.85 FEET ALONG SAID EAST LINE; THENCE NORTH 88°58'18" WEST, 1094.70 FEET ALONG THE NORTH LINE OF THE SOUTH 990 FEET OF THE WEST 1/2 OF THE SOUTHWEST 1/4 TO A POINT SOUTH 88°58'18" EAST 230.00 FEET FROM THE WEST SECTION LINE; THENCE NORTH 00°45'01" EAST, 165.61 FEET; THENCE NORTH 88°59'26" WEST, 230.00 FEET TO THE PLACE OF BEGINNING. CONTAINING 15.88 ACRES OF LAND, MORE OR LESS.

NOTES:

1. HORIZONTAL DATUM OF THIS SURVEY IS SPC83 MICHIGAN SOUTH ZONE, GRID, INTERNATIONAL FEET AS MEASURED WITH RTK GPS USING MCORS. SITE CONTROL POINTS HAVE BEEN PLACED AS SHOWN.
2. VERTICAL DATUM OF THIS SURVEY IS NAVD88, INTERNATIONAL FEET AS MEASURED WITH RTK GPS USING MCORS. BENCHMARKS HAVE BEEN PLACED AS SHOWN.
3. THIS DRAWING DOES NOT SHOW EASEMENTS OR OTHER ENCUMBRANCES THAT MAY AFFECT THIS PROPERTY. NO TITLE WORK HAS BEEN PROVIDED FOR REVIEW.
4. UTILITIES ARE SHOWN BASED ON MEASURED LOCATIONS OF THEIR ABOVE GROUND SURFACE IMPROVEMENTS. OTHER UNDERGROUND UTILITIES MAY EXIST THAT AFFECT THIS. PLEASE CALL MISS-DIG PRIOR TO CONSTRUCTION.

CRANE LAND SURVEYING, P.C.
14250 BEJDLE LAKE ROAD
SUITE 1-D
BATTLE CREEK, MI. 49014
ph: (269) 963-7977 • fax: (269) 963-7008

REVISION	REVISION	REVISION
REVISION	REVISION	REVISION

JOB NO:	43069
DATE:	06/08/23
SCALE:	1"=40'
CHECKED BY:	MPP
DRAWN BY:	AJP
SURVEYED BY:	WKR

○ PRELIMINARY
☒ FINAL

TOPOGRAPHIC SURVEY

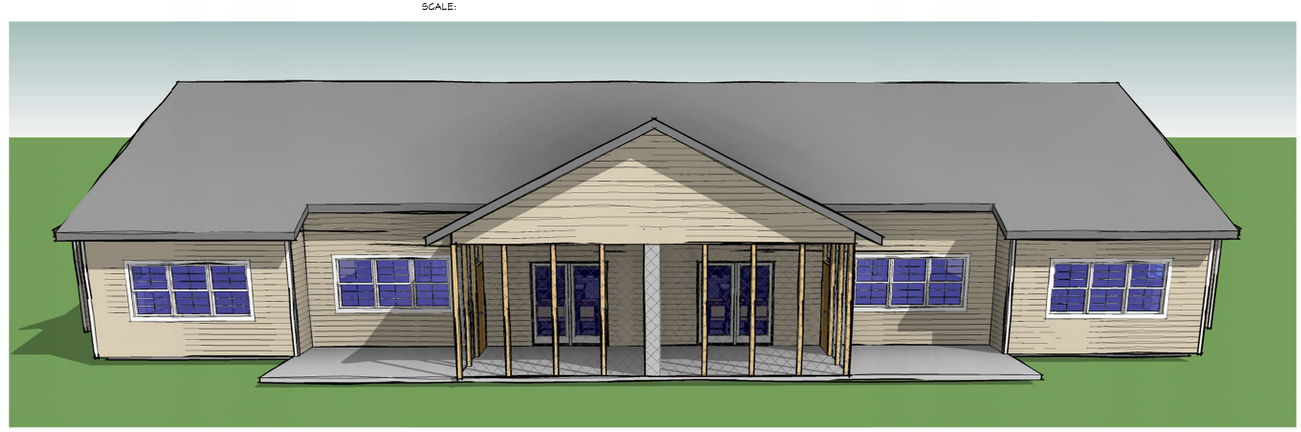
OF LAND LOCATED IN SECTION 22, TOWN 2 SOUTH, RANGE 8 WEST, CITY OF BATTLE CREEK, CALHOUN COUNTY, MICHIGAN.

SCOTT GANTON

43069-2.dwg

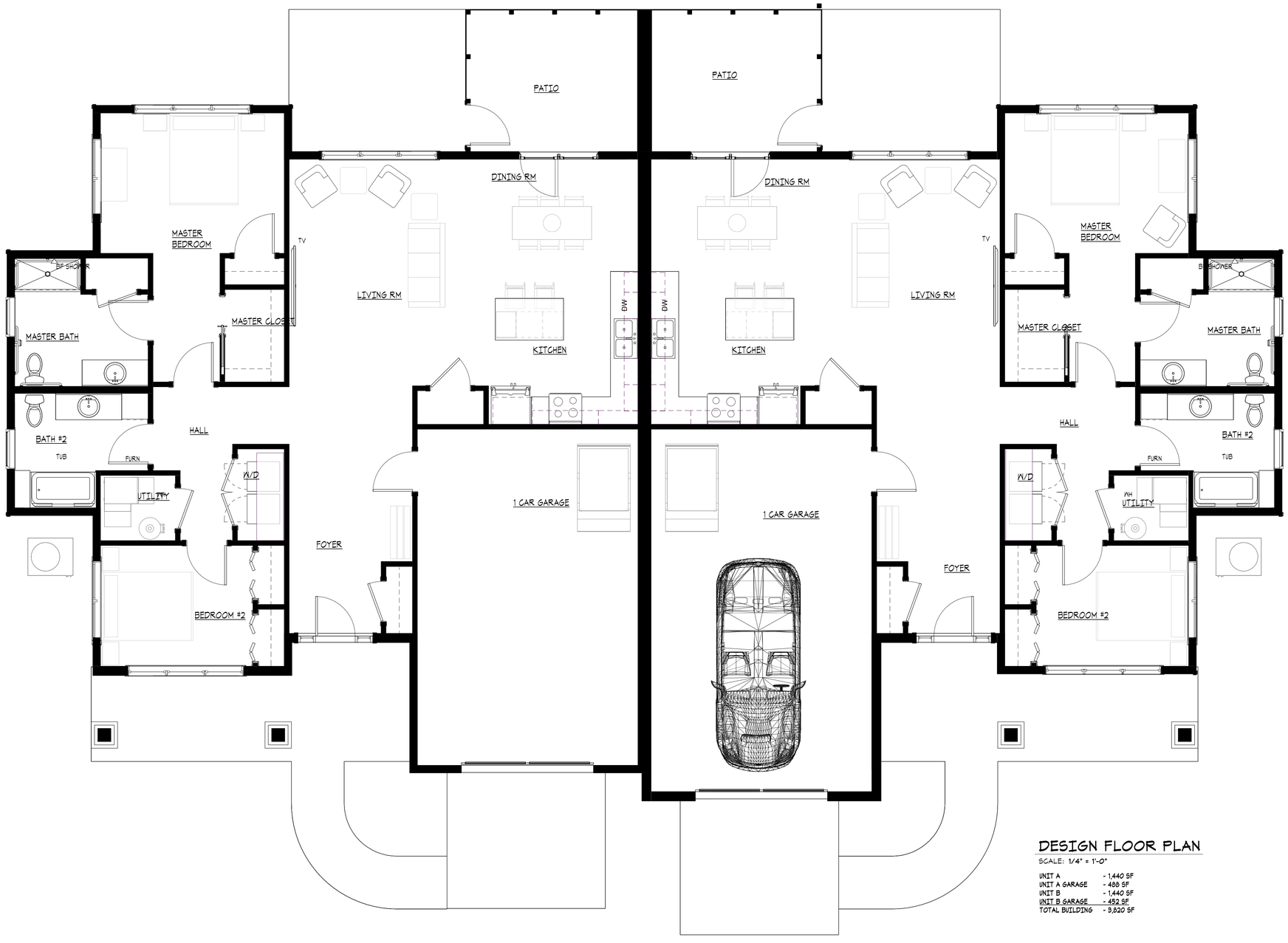
3D View - Front View
SCALE:

3D View - Front View
SCALE:



3D View - Rear View
SCALE:

Battle Creek Independant Living
10/9/2023 3:05:30 PM
bosch ARCHITECTURE ENGINEERING & INTERIOR DESIGN
8686 Vineyard Parkway
Kalamazoo, MI 49009
(269) 324-1151
bosch-arch.com



DESIGN FLOOR PLAN

SCALE: 1/4" = 1'-0"

UNIT A	- 1,440 SF
UNIT A GARAGE	- 488 SF
UNIT B	- 1,440 SF
UNIT B GARAGE	- 452 SF
TOTAL BUILDING	- 3,820 SF

Battle Creek Independant Living

10/9/2023 3:05:31 PM

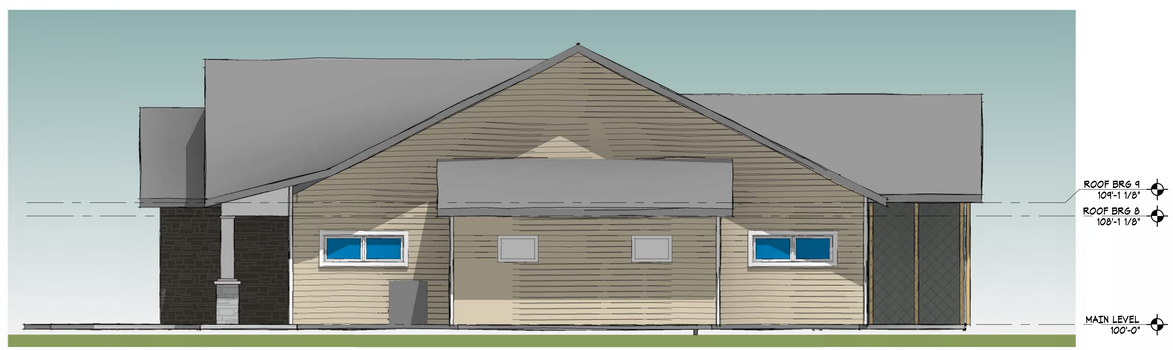
bosch ARCHITECTURE ENGINEERING & INTERIOR DESIGN

8456 Vineyard Parkway
Kalamazoo, MI 49009

(269) 321-3501
bosch-arch.com

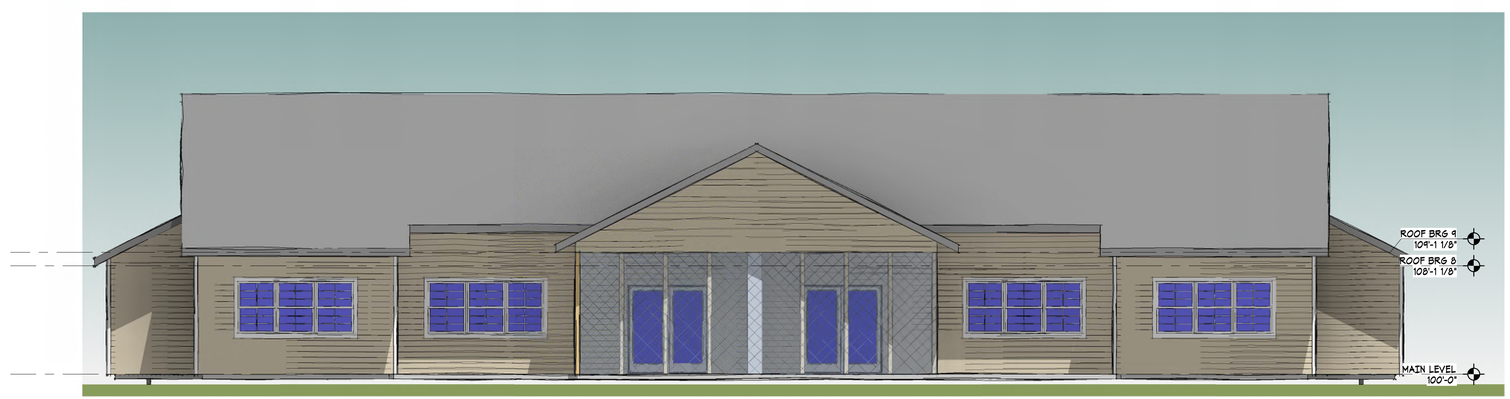
FRONT ELEVATION DESIGN

SCALE: 3/16" = 1'-0"



SIDE ELEVATION DESIGN

SCALE: 3/16" = 1'-0"



REAR ELEVATION DESIGN

SCALE: 3/16" = 1'-0"

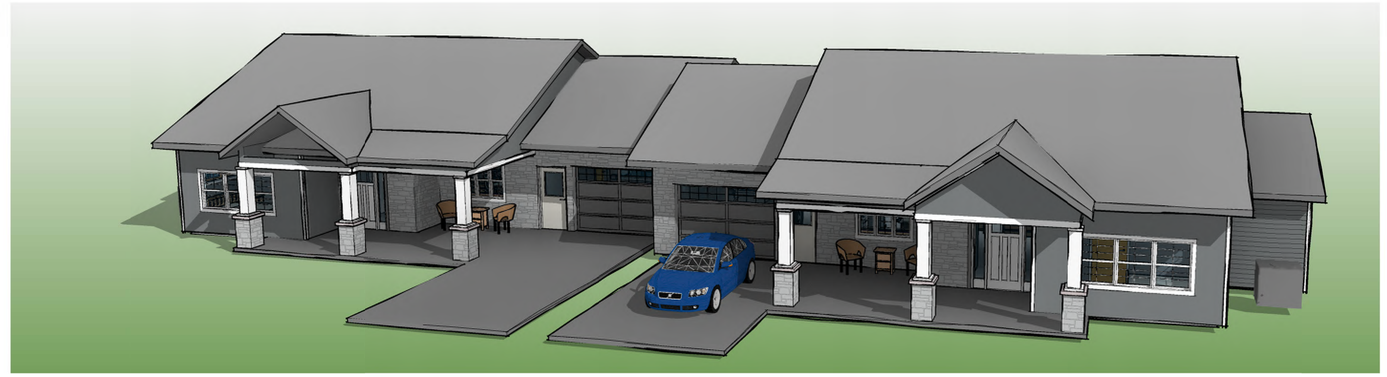
Battle Creek Independant Living

10/9/2023 3:05:37 PM

bosch ARCHITECTURE ENGINEERING & INTERIOR DESIGN

6080 Vineyard Parkway
Kalamazoo, MI 49009

(269) 375-4351
BoschArch.com

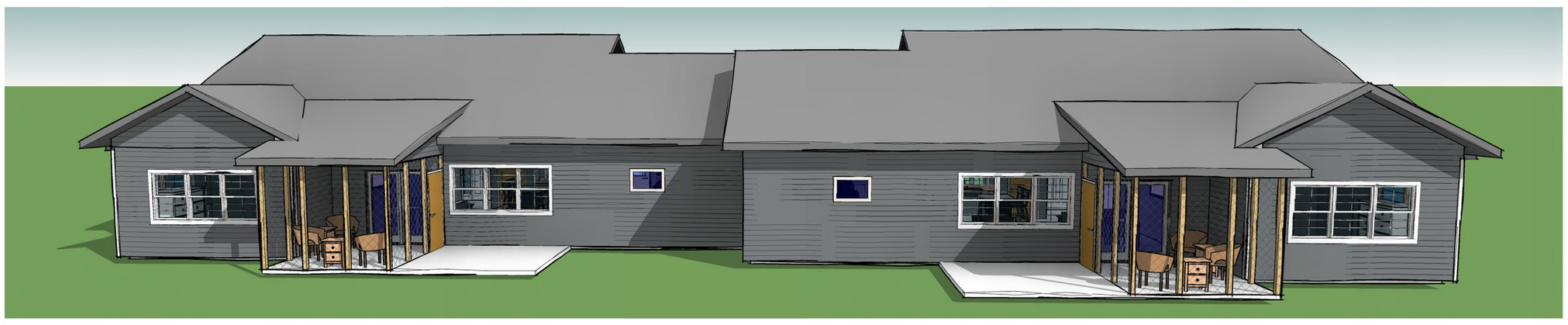


3D VIEW - FRONT VIEW

SCALE:

3D View - Front View

SCALE:



3D VIEW - REAR VIEW

SCALE:

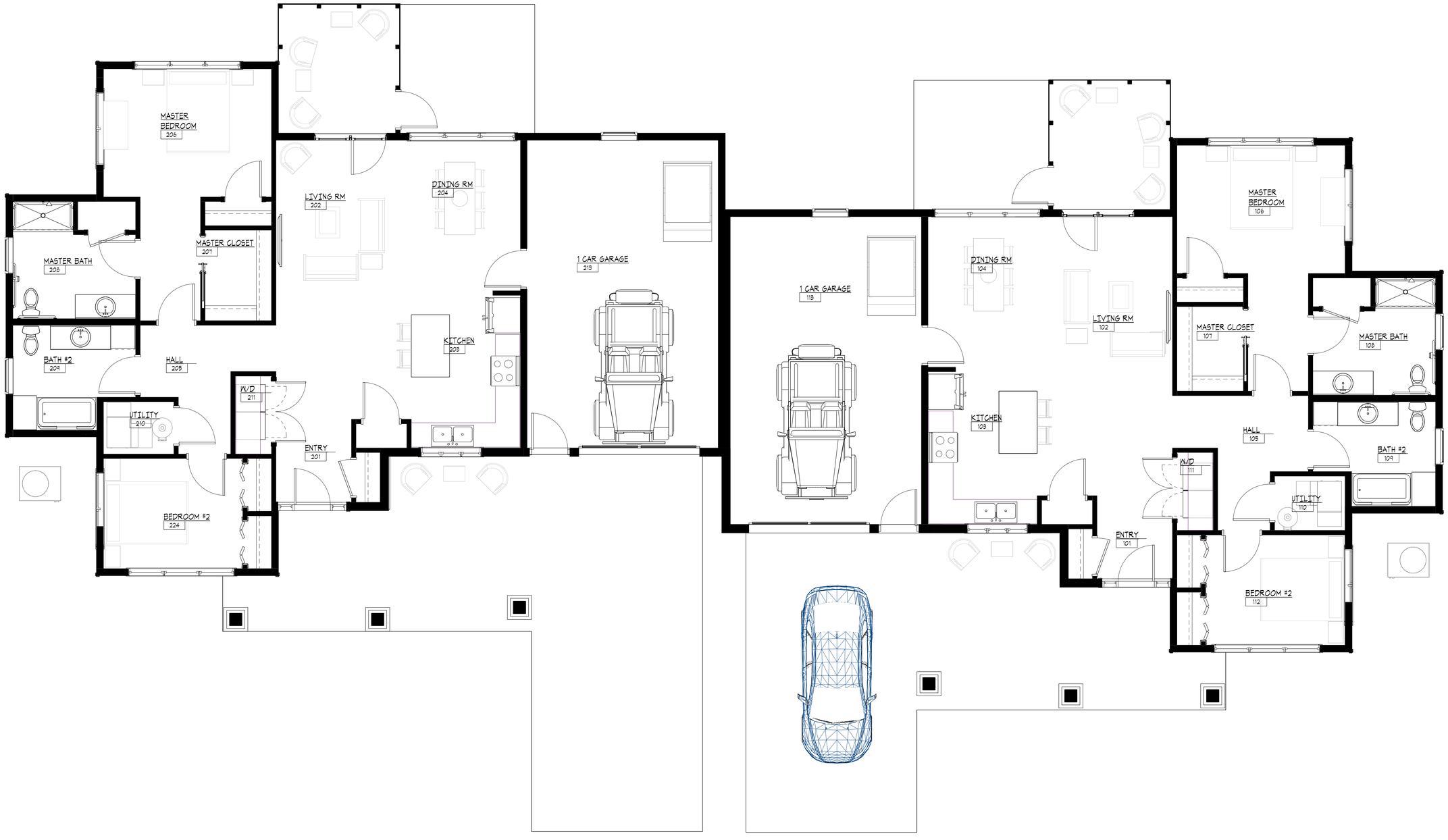
Battle Creek Independant Living

10/9/2023 3:10:36 PM

bosch ARCHITECTURE ENGINEERING & INTERIOR DESIGN

6261 Vineyard Parkway
Kalamazoo, MI 49009

(269) 375-4151
bosch-arch.com



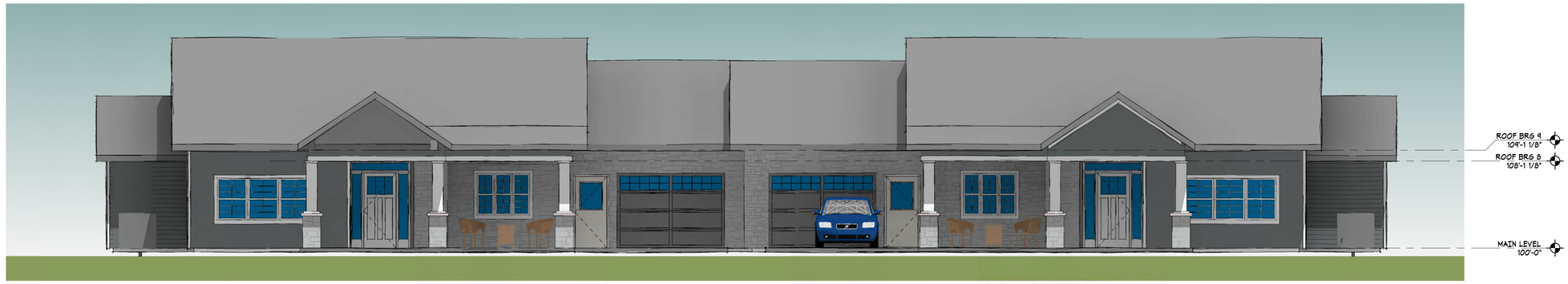
DESIGN PLAN

SCALE: 1/4" = 1'-0"

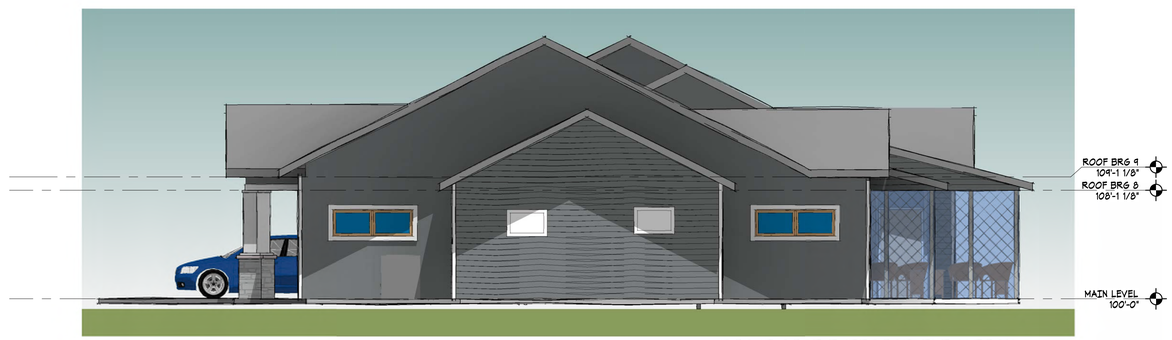
EACH UNIT - 1,289 SF
EACH GARAGE - 441 SF
TOTAL BUILDING - 3,460 SF

Battle Creek Independant Living
10/9/2023 3:10:37 PM

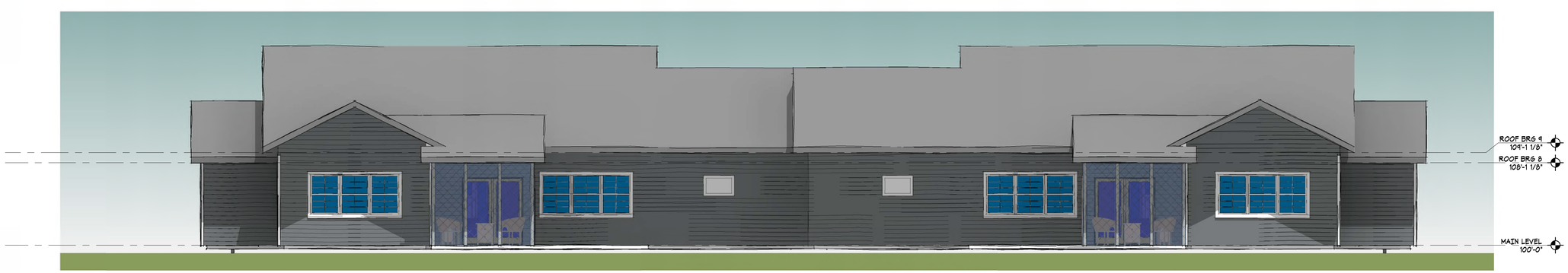
bosch ARCHITECTURE ENGINEERING & INTERIOR DESIGN
8686 Vineyard Parkway
Kalamazoo, MI 49009
(269) 321-0101
bosch-arch.com



FRONT EXTERIOR ELEVATION
SCALE: 3/16" = 1'-0"



RIGHT SIDE EXTERIOR ELEVATION
SCALE: 3/16" = 1'-0"



REAR EXTERIOR ELEVATION
SCALE: 3/16" = 1'-0"

Battle Creek Independant Living
10/9/2023 3:10:43 PM

bosch ARCHITECTURE ENGINEERING & INTERIOR DESIGN
8585 Vineyard Parkway
Kalamazoo, MI 49009
(269) 323-5151
bosch-arch.com

23030- Battle Creek Independent Living

Exterior Finishes

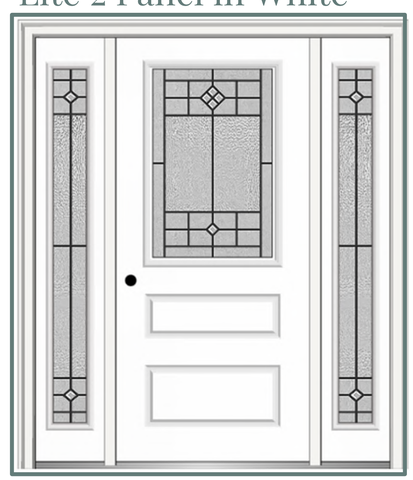
Siding: LP Board & Batten in Summit Blue, Garden Sage & Tundra Gray

Shingles: Certainteed Landmark in Weathered Wood

Fascia/Soffit: Quality Edge Fascia & Soffit in White

Columns: Crafstman Square Columns in White With Stone Veneer Base

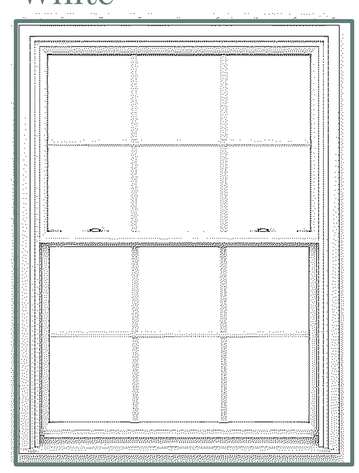
Entry Doors: Milliken ½ Lite 2 Panel in White



Stone Veneer: QR Stone in Weathered Edge Petoskey

Garage Doors: C.H.I. Overhead Doors Recessed Panel in White

Windows: Pella in White



Front Render:

Front/Side Render:

Back Render:

Battle Creek Independent Living
9/13/2023

bosch ARCHITECTURE ENGINEERING & INTERIOR DESIGN
8065 Vineyard Parkway (269) 321-5151
Kalamazoo, MI 49009 Boscharch.com

1250.01 PLANNED UNIT RESIDENTIAL DEVELOPMENTS.

(a) Purpose; Intent. As used in this section, "planned unit development" includes such terms as cluster zoning, planned development, community unit plan, and planned residential development and other terminology denoting zoning requirements designed to accomplish the objections of this Zoning Code through a land development project review process based on the application of site planning criteria to achieve integration of the proposed land development project with the characteristics of the project area. A planned unit residential development (PURD) is intended to provide a means by which land can be developed or redeveloped with innovation and creativity. A PURD accommodates the objectives of the City of Battle Creek's Comprehensive Plan, while allowing some deviation from the strict application of use and bulk regulations which may otherwise create hardship or complications for development. This chapter is intended to grant such flexibility through the special use permit process of public hearings. The objectives of PURD's are as follows:

(1) To stimulate creative approaches to the development of land;

(2) To provide for the more efficient use of land;

(3) To preserve natural features and resources and provide for open spaces;

(4) To develop new approaches to the living environment through variety in type, design and the layout of residential structures; and

(5) To accommodate diversification and variation in the relationship in uses, structures, open spaces and structural heights in projects conceived as a cohesive development consistent with the Comprehensive Plan.

(b) Minimum Land Area. PURDs shall be developed having a computed area of not less than three acres.

(c) Permitted Uses.

(1) Generally. In addition to the uses that might otherwise be permitted in the underlying zoning district, the uses in a PURD may include, and shall be limited to:

A. Dwelling units in detached, semidetached, attached or multistoried structures, or any combination thereof; and

B. Recreational amenities primarily intended for use by residents of the PURD.

(2) Nonresidential uses permitted. Nonresidential uses of a religious, commercial, office or recreational character may be permitted under requirements established in this chapter, but only according to the following:

A. If the PURD includes from one to fifty dwelling units, 75% of said dwelling units must possess a certificate of occupancy prior to any nonresidential construction.

B. If the PURD contains fifty-one or more dwelling units, 50% of said dwelling units must possess a certificate of occupancy prior to any nonresidential use construction.

C. In no instance may the total footprint area of any nonresidential structure in a PURD be more than 5% of the total area of all footprints of all structures in such development.

D. Except for office uses, no single establishment shall be greater than 5,000 square feet in floor area, and all business must be conducted within an enclosed building.

E. To the maximum extent possible, the design and architecture of nonresidential uses shall conform to the character and architecture of the surrounding area.

F. The only nonresidential uses permitted within a PURD are:

1. Assisted senior living;
2. Independent senior living with services;
3. Office;
4. Outdoor recreation/ public;
5. Personal service establishments;
6. Public K-12 schools;
7. Religious institutions;
8. Retail sales;
9. State licensed child care family home, 1-6 children.

G. Nonresidential uses identified as being permitted in a PURD may be specifically and selectively authorized as to type and size only when integrated by design as an accessory element of the project, and only when located in an area of the total site having frontage on a major street.

H. Ingress and egress to the nonresidential areas of a PURD shall be accessed from major thoroughfares and not the surrounding local residential streets.

I. Nonresidential structures shall not be located closer than within 350 feet of the property line of any existing developed residential use.

J. Parking areas dedicated for nonresidential structures shall not be located closer than 200 feet from the property line of any existing developed residential use, and must be landscaped with plantings to prevent headlight intrusion onto adjacent residential premises.

K. Nonresidential structures shall not be taller than thirty-five feet in height.

L. One freestanding sign to identify aggregate nonresidential uses shall be permitted, with a total maximum display area of not more than 100 square feet. The sign may not be located closer than 200 feet from the nearest property line of any existing residentially developed property.

M. The general theme, plan and location of all signs within the planned unit development shall be submitted with the preliminary site plan.

(d) Standards and Criteria.

(1) Professional design requirements. A plan submitted for consideration as a PURD in the City must certify that the design has been prepared by at least one of the following:

A. An architect licensed by the State of Michigan;

B. A landscape architect licensed by the State of Michigan;

C. A land surveyor licensed by the State of Michigan;

D. A professional community planner licensed by the State of Michigan;

E. A planner holding membership in the American Institute of Certified Planners; or

F. A civil engineer licensed by the State of Michigan.

(2) Conformity with general standards. A plan shall be consistent with the following general standards for use of land, the use, type, mass, design and location of buildings, the density and/or

intensity of use, the common open space and the public facilities of the site.

A. The plan may provide for variety in the design of house types, including attached or detached residential structures.

B. The site coverage of buildings and structures shall not exceed one-third of the total computed area of the PURD.

C. No structure shall be greater than fifty feet in height.

D. Any plan that does not propose to increase the number of dwelling units per acre otherwise permitted on the property shall be prima facie qualified for tentative approval insofar as density of use is concerned.

E. The housing tenure or type of a residential development shall not be a determining factor in consideration for approval. Residential uses may include units proposed for home ownership or condominium sale, or units available for contract rental.

(3) Permitted density.

A. The permitted number of dwelling units shall be computed as follows: total land area divided by the minimum lot area for the underlying zoning district as identified in Chapter 1241 equals the number of dwelling units permitted. The quotient of this formula shall be rounded down to the next lower whole number.

B. A density bonus, or an allowable increase in overall density, shall be as follows:

1. A plan may provide for a greater number of dwelling units than would be permitted by the regulations otherwise applicable to the zone in which the development is located, determined according to the following formula:

a. If more than two-thirds of the development contains detached buildings each containing only one or two dwelling units, and/or town house or similar one-family attached buildings, each attached cluster containing no more than four dwelling units, the project would be entitled to a 10% density bonus;

b. If additional open space, beyond that required, is provided and is to be used as a public park or playground of not less than one acre, and which is free and open to the public with no obstructions or restrictions on use, the project would be entitled to a 5% density bonus; or

c. If more than 25% of the acreage for the total site is identified as common open space, the project would be entitled to a 5% density bonus.

d. These bonuses are cumulative, and if a project meets or exceeds all of these standards, the project would be entitled to a 20% density bonus.

2. The landowner has the burden of showing that such excess will not have an undue and adverse impact on existing public facilities and on the reasonable enjoyment of neighboring property. The Planning Commission, in making a determination of the reasonableness of the increase in the permitted dwelling units per acre, shall recognize that increased density can be compensated for by additional private amenities and by increased efficiency in public services to be achieved by (1) the amount, location and proposed use of common open space; and (2) the location, design and type of dwelling units. The Planning Commission shall, in its determination, also consider the physical characteristics of the site which may make increased densities appropriate or inappropriate in the particular location.

(4) Covenants and easements. The plan may contain such proposed covenants, easements and other provisions relating to the mass location and density of such residential units, nonresidential uses and public facilities as are necessary for the welfare of the PURD and are consistent with the best

interests of the entire City. Such covenants, easements and other provisions, if part of the plan as finally approved, may be modified, enforced, removed or released only in accordance with Section 1250.01(i).

(5) Phasing of development. The City Commission may, upon the recommendation of the Planning Commission, allow divisible geographic sections of the entire parcel to be developed in phases as a PURD, and shall in such instances specify anticipated periods within which development of each section will be commenced, and may permit in each section deviations from the number of dwelling units per acre established for the entire PURD, provided that such deviation shall be adjusted for in other sections of the development so that the number of dwelling units per acre permitted for the entire PURD is not affected. The period of the entire development and the commencement date for each section thereof may be modified from time to time by the City Commission upon the showing of good cause for such action by the landowner.

(6) Infrastructure, streets and utilities. The uniqueness of each proposal for a PURD requires that the specifications for the width and surfacing of streets, rights-of-way for public utilities, curbs, gutters, sidewalks, street lighting, public parks and playgrounds, school grounds, storm water drainage, water supply and distribution, sanitary sewers and sewage collection and treatment shall be subject to modifications from the requirements established in Section 1250.02 Subdivision Regulations. The City Commission may waive or modify any of the requirements of this section where the City Commission finds, upon the recommendation of the Planning Commission, that granting such waiver or modification of any requirement is consistent with the interests of the entire City.

(7) Common open space, setbacks and buffers.

A. At least 25% of the land area within any PURD shall be identified as common open space.

B. In addition to the building setback requirements otherwise applicable for the zone in which the tract is located, no structure or parking area providing more than four parking spaces shall be within seventy-five feet of the property lines of any abutting platted subdivision.

C. A natural state buffer of fifteen feet shall be maintained along the property line abutting a platted subdivision unless otherwise recommended by the Planning Commission.

(8) Off-street parking. All parking within a PURD shall be provided at a rate of not less than two spaces per dwelling unit.

(9) Landscaping. The type, size and location of trees and shrubs shall be indicated on the plan. Within the area developed for residential use, there shall be at least twice as many shade or ornamental trees as there are ground level dwelling units. Existing planting may be acceptable as required planting to the extent that it is compatible in every respect with the landscape plan.

(e) Application for Tentative Approval.

(1) An application for tentative approval shall include the following information:

A. The location and size of the area proposed to be developed.

B. Proof of all of the landowner's ownership interest in the land to be developed.

C. The density of land use to be allocated to parts of the area to be developed.

D. The location, function, ownership and method of maintenance of common open space.

E. The use, height, mass and location of buildings.

F. General locations of all streets, sidewalks, water supply, sanitary waste, storm water and refuse disposal.

G. The substance of covenants, grants of easements or other restrictions to be imposed upon the use of land and buildings, including proposed easements for public utilities.

H. The provision for parking of vehicles, the location and width of proposed streets and public ways and the relationship of proposed streets and other public facilities to similar public facilities in proximity to the proposed PURD.

I. The required modifications in the regulations otherwise applicable to the subject property.

J. In the case of plans for developments to be carried out over a period of years, a schedule listing the time periods within which applications for final approval of all parts of the PURD are intended to be filed.

K. Elevation drawings showing exterior views and describing the building materials of the proposed structures within the development.

L. A PURD may provide for private streets; however, no private street will be accepted for later dedication to the public use unless these streets are designed and constructed to City standards as approved by the City Engineer.

M. A topographic map or aerial photograph of the site.

(2) Every application for tentative approval shall be delivered to the staff of the Planning Division for its review and report to the Planning Commission. As part of the review, the staff of the Planning Division shall carry out consultations considered necessary on said application with the Fire, Traffic, Public Works and other City or County Departments. The Planning Division staff report shall be forwarded to the applicant not less than five business days before the appointed date of the public hearing.

(3) Along with other information required for submittal for tentative approval, the applicant must provide a written explanation addressing each of the criteria identified in Section 1281.05(c), upon which the Planning Commission will base its recommendation.

(4) Reservation of public open spaces may be required where deemed necessary by the Planning Commission for preservation of historic sites and scenic areas for a particular type of development proposed in a PURD, but not anticipated in the Comprehensive Plan.

(5) Creation of buffer areas may be required by the Planning Commission in areas where they are desirable to separate and protect residential developments from adjacent commercial developments, highways, streets, railroads, or any other use.

(6) It is recommended that an applicant for a PURD consult with the staff of the Planning Division prior to submittal of an application for tentative approval. The applicant is strongly encouraged to meet with the Neighborhood Planning Council for the area in which the project is located, and all neighbors surrounding such project to seek input and resolve any potential conflicts, prior to the public hearing before the Planning Commission.

(7) A report of the comments or any action taken by the Neighborhood Planning Council will be included and made a part of the Planning Division's staff report and analysis prepared for the Planning Commission.

(f) Public Hearing.

(1) Public hearings and notice requirements shall comply with the provisions of the Michigan Zoning Enabling Act, Public 110 of 2006, as amended, being MCL 125.3101 et seq. (Refer to Section 1281.01(c), Section 1281.02).

(2) Within ninety days after the submission of an application for tentative approval, a public hearing on said application shall be held by the Planning Commission.

(g) Tentative Approval.

(1) The Planning Commission shall, within thirty days following the conclusion of the public hearing provided for in Section 1281.01(c), Section 1281.02, recommend to the City Commission to:

A. Grant tentative approval of the plan as submitted;

B. Grant tentative approval subject to specified conditions not included in the plan as submitted; or

C. Deny tentative approval of the plan.

(2) Failure on the part of the Planning Commission to act within the prescribed period of time shall be deemed to be a recommendation to the City Commission to grant tentative approval of the plan as submitted unless the prescribed period of time is extended in writing by the landowner.

(3) In the event tentative approval is recommended to the City Commission, either of the plan as submitted or with conditions, the Planning Commission shall, as part of its recommendation, stipulate the drawings, specifications, comments, easements and conditions and recommend the necessity for a bond to insure completion of required public improvements, and then may stipulate the form and amount of such bond that shall be included with the application for final approval.

(h) Status of Plan After Tentative Approval.

(1) Within five business days after the adoption of the resolution by the City Commission, notice of approval, together with one certified copy of the plan, shall be mailed to the landowner or the landowner's agent by the City Clerk.

(2) Tentative approval of a plan shall be valid for one year from the date of City Commission approval.

(3) In the event that a plan is given tentative approval and thereafter, but prior to final approval, the landowner elects to abandon said plan or shall fail to submit an application or applications for final approval within the required time period, the tentative approval shall be deemed revoked, and such action shall be noted in the records of the City Clerk.

(4) For good cause shown, and upon written application, the City Commission may extend the period of approval for a PURD for a period up to six months. The request for an extension shall be submitted at least thirty days prior to the expiration date of the original approval resolution.

(i) Application for Final Approval.

(1) An application for final approval may be filed for all of the land included in a plan or for part thereof. Said application shall be filed with the Planning Division within one year of the original approval of the tentative plan or any extension thereof. The application shall be submitted not less than thirty days prior to the regular monthly meeting of the Planning Commission at which the application is to be considered. The application shall include such drawings, construction plans, specifications, covenants, easements and conditions and form of bond as were required in the grant of tentative approval. In accordance with the schedule proposed in the application for tentative approval, the landowner may elect to have final approval of only a section or sections of the land included in the plan and may delay, within the time authorized by the tentative approval, application for the final approval of other sections. An application for final approval shall include a nonrefundable fee as identified in the “Fee, Bond and Insurance Schedule,” as adopted from time to time by the City Commission pursuant to Section 802.24 of these Codified Ordinances.

(2) If a plan submitted for final approval is in substantial compliance with the plan given tentative approval, a public hearing on an application for final approval of the plan or section thereof shall not be required.

(3) A plan submitted for final approval shall be considered to be in substantial compliance with the plan given tentative approval, provided that any modification by the landowner of the plan tentatively approved complies with the requirements of Section 1250.01(d) and does not (1) increase the proposed gross residential density or intensity of use more than 10%, provided that the maximum density permitted by the prescribed formula shall not be exceeded; (2) involve a reduction of the area allocated for common open space; (3) increase by more than 10% the floor area proposed for nonresidential use; or (4) increase by more than 5% the total site coverage by buildings.

(4) Prior to consideration of the final plan by the Planning Commission, the Department of Public Works staff shall review the plan and the accompanying construction plans to determine the plan's conformance to engineering specifications and improvements proposed in the tentative plan. Planning Division staff shall also review the final plan and determine its conformance or nonconformance with the lot layout, street design and other proposals contained in the plan granted tentative approval. Both Departments shall certify in writing approval or disapproval of the final plan for consideration by the Planning Commission.

(5) A public hearing need not be held to consider modification in the location and design of streets, water supply facilities, storm water drainage or sanitary sewers.

(6) Although a public hearing shall not be held on an application for final approval of a plan when said plan as submitted for final approval is in substantial compliance with the plan as tentatively approved, the burden shall nevertheless be upon the landowner to show good cause for any variation between the plan as tentatively approved and the plan as submitted for final approval.

(7) When a final plan is in substantial compliance with the tentative plan previously approved by the City Commission, the Planning Commission shall prepare a report on the recommendations to the City Commission. The Secretary of the Planning Commission shall sign the plan indicating the Commission's approval of the same. The signed copies and recommendations shall then be transmitted to the City Commission. A copy of the Planning Commission report shall be retained in the files of the Planning Commission. The City Commission shall review the final plan and report of the Planning Commission at a City Commission meeting held within fourteen days of receipt of the report and recommendation from the Planning Commission, and approve or disapprove the final plan within thirty days.

(8) In the event that the plan as submitted for final approval is not in substantial compliance with the plan as given tentative approval, the staff of the Planning Division shall, within fifteen days of the date the application for final approval is submitted, so notify the landowner in writing, setting out the particular ways in which the plan is not in substantial compliance with the plan as tentatively approved.

(j) Fees. A tentative plan submitted for consideration by the Planning Commission shall include a nonrefundable fee for a special use permit as determined from time to time by the City Commission and set forth in the “Fee, Bond and Insurance Schedule”, pursuant to Section 802.24 of these Codified Ordinances.

(k) Design Standards. A PURD submitted under this chapter shall comply with the design and improvement standards and requirements identified under Section 1250.02(f) and Section 1250.02(g) of this Planning and Zoning Code.

(l) Variations.

(1) Variances, exceptions and/or modifications of design and improvement requirements, or dimensional or use standards, may be made by the City Commission in specific cases where it is deemed that conditions justify such variance.

(2) Applications for variances to the design requirements shall be made in writing at the time the tentative plan is filed for consideration with the Planning Division. The application for a variance shall state fully the grounds for the variance and all facts relied upon by the petitioner.

(m) Responsibility for Plans. It shall be the responsibility of the landowner of every proposed PURD to have prepared, by a registered engineer, a complete set of construction plans, including profiles, contours (topography), cross sections, specifications and other supporting data for required public streets, utilities and other facilities, for the area covered within each phase of the development. This requirement is not intended to require complete engineering plans for the entire development prior to receiving final approval; however, no new phase of the development may commence prior to detailed engineering plans being submitted for that phase, nor prior to the Engineering Department granting approval to those plans. All construction plans shall be prepared in accordance with the public improvement standards or specifications set forth in Section 1281.04 Site Plan Review.

(n) Contracts for Public Improvements. The City Commission, before giving approval to the final plan, shall require that a contract with the landowner be drawn up, approved, and signed to ensure performance of the conditions which will lead to the completion of all required public improvements deemed to be necessary.

(o) Performance Bonds and Guarantees of Completion of Improvements.

(1) The City Commission may, as a condition of approval of a PURD, require a cash bond, certified check, a surety bond, an irrevocable letter of credit, or an escrow fund covering the estimated cost of improvements for the completion of each final approved phase of the development. If a bond is required, it shall be in a form approved by the City Attorney, in a sum of 100% of the estimated cost of the work for each phase, and conditioned upon the faithful performance of the work within the time specified. If required, then it shall be deposited at the time of the issuance of the permit authorizing the activity or project. The City may not require the deposit of the performance guarantee until it is prepared to issue the permit. The City shall establish procedures by which a rebate of any cash deposits in reasonable proportion to the ratio of work completed on the required improvements shall be made as work progresses.

(2) In the case where the landowner shall fail to complete the required public improvement work within such time period as required by the conditions or guarantee as outlined above, the City Commission may proceed to have such work completed and reimburse itself for the cost thereof by appropriating the cash deposit, certified check or surety bond, or by drawing upon the letter of credit, or escrow fund, or shall take the necessary steps to require performance by the bonding company.

(p) Common Open Spaces.

(1) The amount and location of common open space shall be consistent with the declared function of the common open space as set forth in the application for a PURD and the landowner shall be responsible for the maintenance of the common open space in a manner acceptable to the City. Not less than 25% of the land area in any PURD shall be identified as common open space. Vehicular or pedestrian access shall be provided to all common open space in a manner consistent with the purpose and use of such open space.

(2) The common open space may not be used for buildings, public or private rights-of-way, or required parking for residential units. The common open space shall be designed for the benefit and enjoyment of all residents of the PURD, as well as to protect any environmentally sensitive lands. Not more than 50% of the common open space may consist of land that is difficult to utilize, such as wetlands or steep slopes, defined as greater than or equal to 25% slopes.

(3) The City may for its own interests accept the dedication of common open space within a PURD for public use and benefit; however, the City shall not, as a condition of approval, require that the land proposed for open space be set aside for public use and benefit.

(4) In the event that the common open space is allowed to deteriorate or is not maintained in a condition consistent with the plan as approved by the City, then and in such event the City shall adopt the following course of action:

A. In the event that the landowner, or any successive landowner, shall at any time after establishment of the PURD fail to maintain the common open space in reasonable order and condition in accordance with the plan, the City may serve written notice upon the landowner setting forth the manner in which he or she has failed to maintain the common open space in reasonable condition, and said notice shall include a demand that such deficiencies of maintenance be corrected within fifteen days of notification. If just cause is demonstrated, the City may modify the terms of the original notice as to the deficiencies and may grant an extension of fifteen days within which they shall be corrected. If the deficiencies set out in the original notice or in the modifications thereof shall not be corrected within said thirty days or any extension thereof, the City, in order to preserve the taxable values of the properties within the PURD and to prevent the common open space from becoming a public nuisance, may enter upon said common open space and maintain the same for a period of one year. Said entry and maintenance shall not vest in the public any rights to use the common open space except when the same is voluntarily dedicated to the public by the landowner. Before the expiration of said year, the City shall, upon its initiative or upon the request of the organization previously responsible for the maintenance of the common open space, call a public hearing, upon notice to such organization, or to the residents of the PURD, to be held by the City, at which hearing such organization or the residents of the PURD shall show cause why such maintenance by the City shall not, at the election of the City, continue for a succeeding year. If the City shall determine that such organization is ready and able to maintain said common open space in reasonable condition, the City shall cease to maintain said common open space at the end of said year. If the City shall determine such organization is not ready and able to maintain said common open space in a reasonable condition, the City may, at its discretion, continue to maintain said common open space during the next succeeding year and subject to a similar hearing and determination in ensuing years.

B. The cost of such maintenance by the City shall be assessed against the properties within the PURD that have a right of enjoyment of said common open space, and shall become a tax lien on said properties. The City, at the time of entering upon said common open space for the purpose of maintenance, shall file a notice in the office of the City Assessor of such lien upon the properties affected within the PURD.

(q) Recording Prerequisites Planned Unit Residential Developments. No PURD located within the City shall be received or recorded by the County Register of Deeds until it has received final approval and been signed by the Planning Commission and the City Commission.

(r) Penalty.

(1) Whoever violates or fails to comply with the provisions of this chapter is responsible for a Class C Municipal civil infraction and shall be subject to the civil fines provided by Section 202.98.

(2) Nothing in this section shall preclude or abrogate the availability to the City of any other remedy available at law or in equity to prevent or remedy a violation of any of the provisions of this chapter.

(Ord. 10-2020. Passed 11-24-20; Ord. 12-2023. Passed 10-17-23.)

1281.05 SPECIAL LAND USES.

(a) Application for Special Uses; Certificates of Occupancy. An application to build or occupy any of the special uses described in Section 1240.02 shall be submitted in accordance with the following procedure:

(1) Applications shall be submitted through the Planning Division to the Planning Commission. A copy of the application shall be forwarded to the City Commission. Each application shall be accompanied by a nonrefundable filing fee as established in the fee, bond and insurance schedule.

(2) Every application shall be accompanied by the following information and data:

A. A special use petition form supplied by the Planning Division;

B. A site plan, plot plan or development plan, drawn to a readable scale, of the total property involved showing the location of all abutting streets, the location of all existing and proposed structures, the types of buildings and their proposed uses;

C. Preliminary plans and specifications of the proposed development and for all intended construction; and

D. A statement with supporting evidence regarding the required findings specified in Section 1281.05(c).

(3) Before authorization by the City Commission of any of the special uses referred to in this chapter, the Planning Commission shall cause a study and report concerning the effect of the proposed use on the master plan and on the character and development of the neighborhood.

(4) The Planning Commission may recommend, and the City Commission may impose, such conditions or restrictions upon the construction, location and operation of a special use as is deemed necessary to secure the general objectives of this Zoning Code and to preserve the value of property in the neighborhood. Any proposed special use shall otherwise comply with all of the requirements set forth in this Zoning Code for the district in which the use is located, except that the City Planning Commission may permit hospitals and institutions to exceed the height limitations of such district.

(5) A special uses permit shall be valid for a period established by the City Planning Commission or as long as the use is established and maintained in conformity with the plans submitted and approved. Special use permits shall expire after one year if the use is not under construction or operational. For good cause shown and upon written application, the City Commission may extend a special use permit for six months. The written application to request a six month extension shall be filed with the Planning Division no later than 60 days prior to expiration.

(b) Hearings and Notices. (Requirements for public hearing and hearing notices are the same as for an amendment to the Zoning Code as specified in Section 1281.01 (c)(2).

(c) Decision on Application; Basis for Determination.

(1) The City Commission may deny, approve, or approve with conditions a request for special land use approval. The decision on a special land use shall be incorporated in a statement of findings and conclusions relative to the special land use which specifies the basis for the decision and any conditions imposed.

(2) Before approving, or approving with conditions, a request for a special land use, the Planning Commission and the City Commission shall establish, beyond a reasonable doubt, that the general standards specified in the following shall be satisfied by the completion and operation of a proposed development:

A. The use will be harmonious with and in accordance with the general objectives of the master plan.

B. The use will be designed, constructed, operated and maintained so as to be compatible with adjacent uses of land, the natural environment, and harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the neighborhood.

C. The use will not be hazardous or disturbing to existing or future neighboring uses.

D. The use will be an improvement to property in the immediate vicinity and to the community as a whole.

E. The use will be adequately served by essential public facilities and services, such as streets, highways, police and fire protection, drainage, refuse disposal and schools, or the persons or agencies responsible for the development shall be able to adequately provide such services.

F. The use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

G. The use will not create activities, processes, materials, equipment or conditions of operation that will be detrimental to any person, property or the general welfare by reason of an excessive generation of traffic, noise, smoke, fumes, glare, vibrations or odors.

H. The use will be consistent with the intent and purpose of this Zoning Code.

(3) A request for approval of a special land use shall be approved (except requests for approval of a group child care home, which are discretionary approvals) if the request is in compliance with the standards stated in this ordinance, the conditions imposed under this Zoning Code and other applicable ordinances, and state and federal statutes.

(d) Approval of Special Land Use with Conditions.

(1) Reasonable conditions may be required with the approval of a special land use. The conditions may include conditions necessary to ensure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity, to protect the natural environment and conserve natural resources and energy, to ensure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Conditions imposed shall meet all the following requirements:

A. Be designed to protect the natural resources, the health, safety, and welfare, as well as the social and economic wellbeing, of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole.

B. Be related to the valid exercise of the police power and purposes which are affected by the proposed use or activity.

C. Be necessary to meet the intent and purpose of the zoning requirements, be related to the standards established in this zoning ordinance for the land use or activity under consideration, and be necessary to ensure compliance with those standards.

(2) The conditions imposed with respect to the approval of a land use or activity shall be recorded in the record of the approval action and remain unchanged except upon the mutual consent of the Planning Commission and the landowner. The Planning Commission shall maintain a record of conditions which are changed.

(3) To ensure compliance with any conditions imposed pursuant to the section, the City may require that a cash deposit, certified check, irrevocable letter of credit, or surety bond acceptable to the City covering the estimated cost of necessary improvements be deposited with the City Clerk to insure faithful completion of the improvements relative to the imposed conditions. The performance guarantee shall be deposited at the time of the issuance of the permit authorizing the special use. Refer to Section 1281.04(f)(4).

(e) Reapplication.

(1) No application for a special use permit shall be submitted for the same property, or any part thereof, or as part of a larger parcel, for a period of six months from the date of Planning Commission decision on a special use application for the property, except on grounds of newly discovered evidence or proof of changed conditions found, in the discretion of the Planning Commission, to be sufficient to justify a reconsideration.

(2) As used in this section, “newly discovered evidence” means a finding that the evidence itself, not merely its materiality, is newly discovered; that the evidence is not cumulative; that the evidence is such as to render a different result probable on rehearing; and that the evidence could not, with reasonable diligence, have been discovered and produced at the time of the original hearing.

(3) For purposes of this section, “proof of changed conditions” shall not include an application for another or different special use than that originally requested.

(Ord. 10-2020. Passed 11-24-20; Ord. 04-2021. Passed 4-13-21; Ord. 03-2023. Passed 5-2-23; Ord. 12-2023. Passed 10-17-23.)

CITY OF BATTLE CREEK
PLANNING COMMISSION
10 North Division, Battle Creek, MI 49014
Minutes for December 20, 2023

MEETING CALLED TO ORDER: By Commissioner Gray at 4:12 p.m.

ATTENDANCE: Commissioner Gray asked for attendance to be noted.
Commission Members Present:

Comm. Gray, present
Comm. Godfrey III, present
Comm. Newman, present
Comm. Hughes, present
Comm. Fields, present
Comm. Spranger, present
Comm. Morris, present
Comm, O'Donnell, present
Mayor Behnke, present

S**taff Present:** Melody Carlsen, Administrative Assistant, Marcel Stoetzel, Deputy City Attorney, Travis Sullivan, Planning and Zoning Administrator, CJ Sivak-Schwennesen, Planner.

APPROVAL OF MINUTES: November 15, 2023 meeting minutes.

MOTION MADE BY COMMISSIONER GODFREY TO APPROVE THE NOVEMBER 15, 2023 MEETING MINUTES, SECONDED BY COMMISSIONER NEWMAN.

ROLL VOTE: Commissioner Gray asked everyone in favor to signify by saying "aye".

ALL IN FAVOR, NONE OPPOSED, MOTION APPROVED.

CORRESPONDENCE: None.

ADDITIONS/DELETIONS: None.

PUBLIC HEARINGS/DELIBERATIONS:

A) CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2025-2030

Public Comment: None.

MOTION MADE DURING THE JOINT WORKSHOP TO APPROVE THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2025-2023 AND TO MAKE THE RECOMMENDATION TO CITY COMMISSION TO APPROVE THE PLAN.

B) S08-23 SPECIAL USE PERMIT/PLANNED UNIT RESIDENTIAL DEVELOPMENT:

Petition from Ganton Lakeview Real Estate, LLC, requesting a Special Use Permit/Planned Unit Residential Development for part of the property located at 14188 Helmer Road (Parcel #0072-00-620-0) and an abutting vacant property (Parcel # 0072-00-615-0). The request is for a new Planned Unit Residential Development to include 30 new buildings, 29 two-unit dwellings and a clubhouse. Property

is zoned "R1A Single-Family Residential District" pursuant to Sec. 1240.06, Sec. 1250.01 & Sec. 1281.05 of the zoning code.
Staff Presentation: Travis Sullivan gave the staff report for S08-23 Special Use Permit/Planned Unit Residential Development with staff recommending approval.

Applicant Presentation: Scott Ganton, Lakeview Assisted Living, 14661 S Helmer Rd was present to speak and answer questions from commissioners.

Commissioner Comments:

Commissioner Gray asked the applicant if he has reviewed the conditions and if he is comfortable with the recommendations from planning staff.

Commissioner Godfrey inquired to diagrams for future phasing and if they were available to the commissioners.

MOTION MADE BY COMMISSIONER GODFEY TO APPOVE ITEM #S08-23 SPECIAL USE PERMIT WITH THE RECOMMENED CONDITIONS PRESENTED BY STAFF, SECONDED BY COMMISSIONER MORRIS.

ROLL VOTE: ALL IN FAVOR, MOTION APPROVED.

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

COMMENTS FROM COMMISSION MEMBERS AND STAFF:

Travis Sullivan introduced the new Planner, CJ Sivak-Schwennesen.
Commissioner Newman announced his resignation from the Planning Commission.
Commissioner Gray inquired to the process for filling the open board seat.

ADJOURNMENT: Commissioner Gray adjourned the meeting at 4:20.p.m.

Submitted by: Melody Carlsen, Administrative Assistant, Planning & Zoning.

DRAFT

Resolution NO. 360

A Resolution seeking endorsement of the replace in-kind alternative (freeway with grade separated intersections) for the I-194 corridor between I-94 and Hamblin Ave as proposed in the Michigan Department of Transportation (MDOT) I-194 Planning and Environmental Linkages (PEL) Study.

BATTLE CREEK, MICHIGAN - 2/6/2024

Resolved by the Commission of the City of Battle Creek:

That in August of 2022, the Michigan Department of Transportation (MDOT) initiated a Planning and Environmental Linkages (PEL) Study along a stretch of the I-194 corridor between I-94 and Hamblin Ave. The purpose of the study is to gauge alternatives for replacing the aging I-194 infrastructure while improving operations for all users of this segment of roadway. To ensure public engagement in the process, the Study has been developed in consultation with an administrative team of state and local officials, a Local Advisory Committee of community stakeholders and multiple community conversations.

Results of the study have led to the recommendation of two alternatives for reconstruction. The first is to "replace in-kind" the current freeway with grade separated intersections. The second is a replacement of the corridor with a boulevard with at-grade intersections.

This Resolution, if approved endorses the replace in-kind alternative (freeway with grade separated intersections) for the I-194 corridor between I-94 and Hamblin Ave as proposed in the Michigan Department of Transportation (MDOT) I-194 Planning and Environmental Linkages (PEL) Study.

Furthermore, the City Manager is authorized to convey to MDOT, support for the replace in-kind alternative as the official position of the City.

Battle Creek City Commission
2/6/2024

Action Summary

Staff Member: Ted Dearing, Assistant City Manager

Department: City Manager

SUMMARY

A Resolution seeking endorsement of the replace in-kind alternative (freeway with grade separated intersections) for the I-194 corridor between I-94 and Hamblin Ave as proposed in the Michigan Department of Transportation (MDOT) I-194 Planning and Environmental Linkages (PEL) Study.

BUDGETARY CONSIDERATIONS

There are no budgetary considerations associated with this Resolution.

HISTORY, BACKGROUND and DISCUSSION

In August of 2022, the Michigan Department of Transportation (MDOT) initiated a Planning and Environmental Linkages (PEL) Study along a stretch of the I-194 corridor between I-94 and Hamblin Ave. The purpose of the study is to gauge alternatives for replacing the aging I-194 infrastructure while improving operations for all users of this segment of roadway, minimizing negative impacts to the natural environment and adjoining properties, and enhancing positive benefits to the community, businesses, and users of the corridor. The objectives of the study include:

- Develop alternatives that efficiently and safely improve mobility and addresses the project's Purpose and Need.
- Identify current and future deficiencies of the aging roadways, bridges and culverts of the I-194 corridor and study area roadways in anticipation of major reconstruction within the next 10 years.
- Engage and communicate with local stakeholders and the Public to ensure all play an important role in the decision-making process and deliver a successful project in the eyes of all stakeholders.

Components of the study include:

- Field Inspections
- Traffic & Safety Analysis
- Environmental Screening/Assessment
- Existing Conditions Report
- Purpose and Need
- Roadway Scoping
- Bridge Scoping
- Railroad Coordination
- Alternatives Development & Analysis
    - Draft & Final PEL Report

To ensure public engagement in the process, the Study has been developed in consultation with an administrative team of state and local officials, a Local Advisory Committee of community stakeholders and multiple community conversations.

DISCUSSION OF THE ISSUE

POSITIONS

The Purpose and Need statement developed for the study is attached to this Resolution. Ultimately, the study is intended to determine the best I-194 configuration to implement with the next roadway reconstruction project. Potential configurations have been narrowed down to two alternatives:

- Replace in-kind (freeway with grade separated intersections)
- Replace with a boulevard with at-grade intersections (indirect and direct lefts)

Based on feedback from the community and information provided by staff, Commissioner Simmons,

supported by Commissioners Smith and O'Donnell, has requested that the commission consider a resolution supporting selection of the replace in-kind alternative which will maintain the current freeway configuration with grade separated intersections.

Due to concerns about a potential reclassification of the corridor from an intrastate freeway, the Dickman Road BID board has also expressed their support for the replace in-kind alternative.

ATTACHMENTS:

	File Name	Description
🗋	I-194_Draft_Purpose_and_Need_statement.pdf	I-94 Draft Purpose and Need Statement

I-194 Battle Creek PEL

Community Conversation 1

June 14, 2023

What is PEL?

Planning and environment linkages (PEL) is a collaborative transportation decision-making approach that:

1. Considers environmental, community and economic goals early in the transportation planning process.
2. Uses the information, analysis and products developed during planning to inform the environmental review process (National Environmental Policy Act, or NEPA).

The **goal of PEL** is to reduce duplication of effort and facilitate informed decisions to expedite project delivery.

PLANNING & ENVIRONMENT LINKAGES

MDOT Need for the Project

Roads, Structures and Culverts

Objectives

1. Develop alternatives that efficiently and safely improve mobility and addresses the project's Purpose and Need.

2. Identify current and future deficiencies of the aging roadways, bridges and culverts of the I-194 corridor and study area roadways in anticipation of major reconstruction within the next 10 years.

3. Engage and communicate with local stakeholders and the public to ensure all play an important role in the decision-making process and deliver a successful project in the eyes of all stakeholders.

If this connection between Battle Creek and I-94 was built today under current traffic conditions, what would it be?

Why do we need a Purpose and Need Statement?

- Provides the basis for the alternatives evaluation.
- Required for environmental clearance and federal approval.
- Helps keep the alternatives from growing beyond project intent.

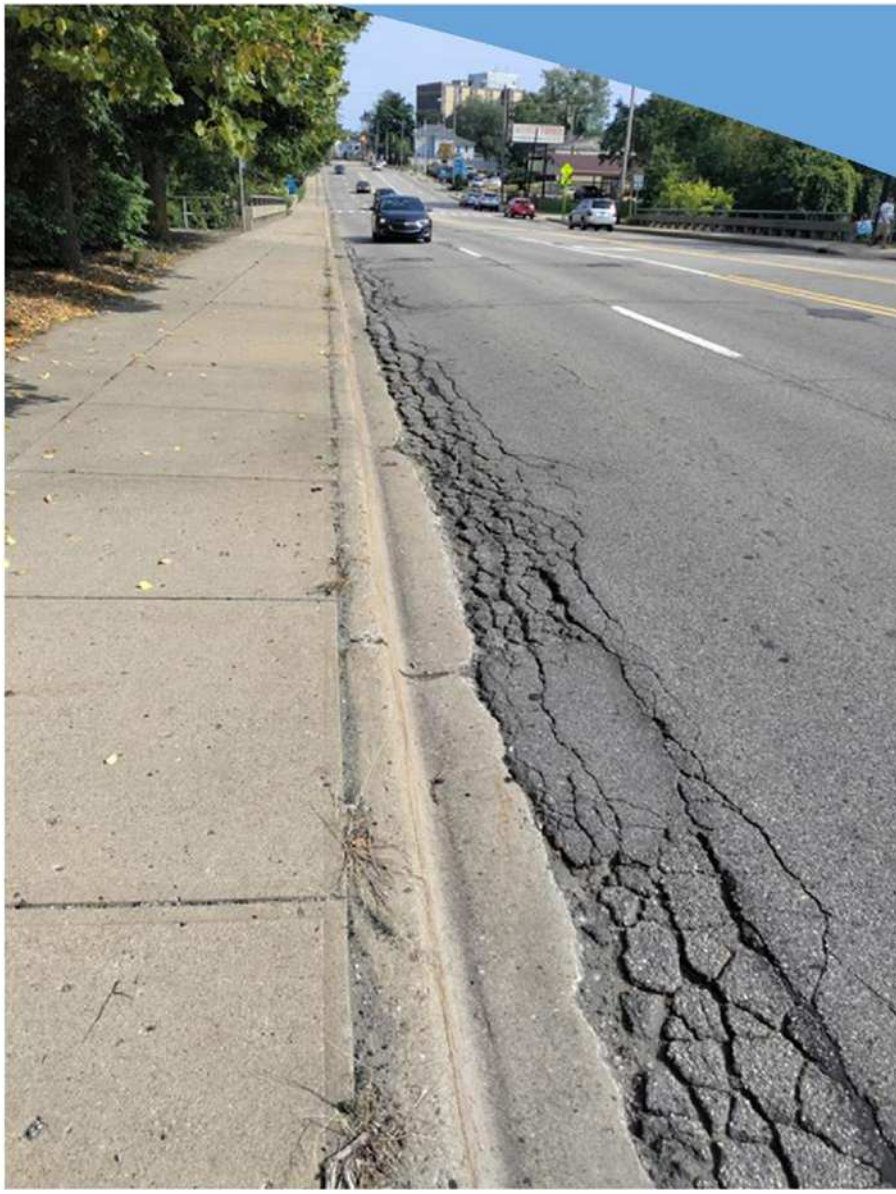
Draft Purpose

The purpose of the I-194 PEL is to replace the aging infrastructure, improve operations for all roadway users, minimize negative impacts on the natural environment and adjoining properties, and provide improved aesthetics and multimodal choices for users of the corridor.

This PEL process addresses the 4 miles of I-194 between I-94 and downtown Battle Creek, including the interchanges at M-96 (Columbia Avenue) and Dickman Road, and will:

- Replace the aging I-194 roadway and bridge infrastructure.
- Provide for the operational demands and right-sizing of current and estimated 2045 conditions.
- Accommodate multimodal connectivity that includes auto, pedestrian, bicycle, and public transit modes .
- Enhance the entrance/gateway to Battle Creek.
- Right-size the roadway and bridge infrastructure.
- Lower the long-term recurring operation and maintenance costs of the facility.
- Improve safety for all users along the corridor.

Draft Need

- Poor structural condition of the I-194 roadway and bridges that are approaching the end of their useful life.

- Limited pedestrian, bicycle and transit connectivity within the study area.